



**AGENDA**

**OPEN SESSION**

**ACTION ITEMS**

1. **Approval of the Minutes of March 27, 2024**  
*Dave Boliek, Chair*
2. **Ordinance Regulating Transportation and Parking – Effective August 1, 2024**  
*Nathan Knuffman, Vice Chancellor for Finance and Operations*
3. **Advance Planning Spending Authority**  
*Wendy Halsey, Associate Vice Chancellor for Facilities Services*
  - a. Gene Therapy Center Renovation
  - b. Steam Tunnel Replacement – Columbia Street
4. **Designer Selection**  
*Wendy Halsey, Associate Vice Chancellor for Facilities Services*
  - a. Frank Porter Graham Student Union North Roof Replacement
  - b. Phillips Hall 1960 Building Window Replacement
  - c. Brauer Hall Fire Alarm System Replacement
5. **Gimghoul Castle Easement Amendment**  
*Gordon Merklein, Associate Vice Chancellor for Real Estate & Campus Enterprises*

**UNC-CHAPEL HILL BOARD OF TRUSTEES**  
**BUDGET, FINANCE, AND INFRASTRUCTURE COMMITTEE MEETING**  
**Open Session Minutes**

**March 27, 2024**

Committee Chair Dave Boliek called the meeting to order at 10:03 a.m. in the Chancellor's Ballroom at the Carolina Inn.

Assistant Secretary Chris McClure called the roll. The following committee members were present: James Blaine, Dave Boliek, Brad Briner, Perrin Jones, Marty Kotis, Ralph Meekins, Vinay Patel, John Preyer, and Malcolm Turner. The following member was absent: Ramsey White.

Assistant Secretary McClure indicated that there was a quorum.

**OPEN SESSION**

The following items were presented for action:

**Consent Agenda**

The committee reviewed and approved the items on its consent agenda, including the open session minutes of January 17, 2024, as well as one deed notice of use restriction for the Cogeneration Facility.

Without objection, Chair Boliek moved item #3, the Easement Amendment – Gimghoul, to the discussion portion of the open session agenda.

Chair Boliek then called for a motion to approve the consent agenda. Trustee Meekins moved to approve the items on the consent agenda. The motion was duly seconded and carried.

**Demolition**

Vice Chancellor Knuffman presented a request for demolition approval for the Grounds Maintenance Shops Buildings (UNC #074 and #075). Questions and discussion were entertained.

Trustee Preyer moved to approve the request. The motion was duly seconded and carried.

**Spending Authority**

Vice Chancellor Knuffman presented the following spending authority items for approval:

- Frank Porter Graham Student Union Elevator Modernization
- Student Stores Mini Clinic

Questions were entertained from the committee.

**Advance Planning Spending Authority**

Vice Chancellor Knuffman presented one request for advance planning spending authority for approval for the Frank Porter Graham Student Union North Roof Replacement. Questions and discussion were entertained.

### **Designer Selection**

Vice Chancellor Knuffman presented four designer selection requests for approval:

- Campus Envelope Repairs (New East, New West, PlayMakers Theater & Hooker)
- Campus Roofing Replacement (Graham Memorial, ITS Manning, Art Studio Labs, and Fordham Hall)
- Rosenau Hall Elevator Modernization
- Bingham Facility Generator Replacement

Questions and comments were entertained from the committee.

After the presentation and without objection, Chair Boliek called for a motion to approve the requests for spending authority, advance planning spending authority, and designer selection.

Trustee Preyer moved to approve these items. The motion was duly seconded and carried.

### **Easement Amendment - Gimghoul**

Gordon Merklein, Associate Vice Chancellor for Real Estate and Campus Enterprises, presented a request to modify an existing utility easement located on State-owned property allocated to the University which surrounds Gimghoul Castle. Questions and comments were entertained from the committee.

Chair Boliek requested additional information on this item from Facilities, and moved to table the vote on the easement amendment until the next meeting or the upcoming special meeting. The motion to table the vote was duly seconded and carried.

Copies of the presentations are available in the Office of the Assistant Secretary and at [bot.unc.edu](http://bot.unc.edu).

The following item was presented for information:

### **All-Funds Budget**

Vice Chancellor Knuffman gave an informational presentation on the FY 2024-25 All-Funds Budget. Questions and comments were entertained from the committee.

Chair Boliek called for a motion to move the approved items from this committee to the Consent Agenda for a vote by the Full Board. Trustee Kotis moved to approve. The motion was duly seconded and carried.

## **ADJOURNMENT**

There being no further business for the committee, Committee Chair Boliek adjourned the meeting at 11:30 a.m. without objection.

**AGENDA ITEM****Action Item 2      Ordinance Regulating Transportation and Parking at the University of North Carolina at Chapel Hill**

**Situation:** Transportation and Parking (T&P) submits changes impacting the Ordinance Regulating Transportation and Parking to the Board of Trustees for final approval.

**Background:** UNC-CH's Transportation and Parking system is receipt-based with authority for establishing pricing and policy per Part 6, Chapter 116-44.3– 5 of NC General Statutes.

T&P works with the Advisory Committee on Transportation (ACT), which includes broad-based campus representation, to develop a 5-Year Plan that includes programmatic and financial strategies to support UNC-CH and UNC Health transportation and parking needs. ACT recommendations are submitted to the Executive Sponsor Group for review and approval.

The fee changes reflect the ACT recommendations from the 5-Year Plan.

**Assessment:**

1. Housekeeping item(s):

- Date changes
- Minor language updates

2. Article 3. Parking:

*Section 3-4.1-3 Parking Fees*

- Remove Flex Parking
- Update the following parking fees:
  - Student
  - Employee
  - Service
  - Short-term
  - Event

**Action:** A motion to adopt the Ordinance Regulating Traffic and Parking effective August 1, 2024.

**THE ORDINANCE REGULATING  
TRANSPORTATION AND PARKING  
ON THE CAMPUS OF  
THE UNIVERSITY OF NORTH CAROLINA  
AT CHAPEL HILL**

**Effective August 1, ~~2023~~2024**



FINANCE AND OPERATIONS

Transportation and Parking

## INTRODUCTION

This Ordinance defines the general operations and policies for traffic and parking on the campus of The University of North Carolina at Chapel Hill pursuant to [Chapter 116, Article 1, Part 6 of the General Statutes of the State of North Carolina](#). The provisions set forth in this Ordinance are designed to ensure the safety and protection of all users of the traffic and parking system.

All resolutions previously adopted regulating traffic and parking on the Campus are repealed. The repeal herein of these regulations does not abate or otherwise affect any civil, criminal, or administrative action or proceeding concluded or pending on the effective date of this Ordinance. Except as otherwise provided, this Ordinance may be amended in whole or in part by action of the Board of Trustees of The University of North Carolina at Chapel Hill. The effective date of this Ordinance is August 1, ~~2023~~2024.

### ARTICLE 1. GENERAL PROVISIONS

#### Section 1.1. Definitions

The words and phrases defined below have the meaning indicated when used in this Ordinance, unless the context clearly requires another meaning:

1. *“Abandoned Bicycle/Vehicle”* means any Bicycle or Vehicle that has been parked illegally for more than ten days or which is determined to be “derelict” or inoperable under G.S. § 20-137.7.
2. *“Bicycle”* means every device propelled, at least in part by human power, upon which any person may ride, and supported by either two tandem or three wheels, one of which is sixteen inches or more in diameter. For the avoidance of doubt, Bicycle includes “electric assist Bicycle” or “e-bike.” For the purpose of this Ordinance, a Bicycle is a Vehicle.
3. *“Board”* means the Board of Trustees of the University.
4. *“Booting”* means to immobilize a Vehicle using a device designed to be attached to the rear tire or wheel to render the Vehicle inoperable.
5. *“Campus”* means all property that is owned or leased in whole or in part by the State and subject to the general oversight of the Board excepting and excluding: (a) property leased to another not located within one of the areas set out in Section 3-3; (b) the University Lake watershed; and (c) property held for use as an official residence for administrative officers of the University.
6. *“Chancellor”* means the Chancellor of the University.

7. *"e-Skateboard"* means a skateboard with an electric motor for propulsion and a remote control.
8. *"Electric Two-Wheeled Vehicle"* means any Motorized Two-Wheeled Vehicle that is propelled by means of a battery powered motor, including, without limitation, Segways, and electric standup scooters. For the avoidance of doubt, Electric Two-Wheeled Vehicle does not include electric assist bicycles.
9. *"Electric Vehicle"* means any Vehicle that is propelled, partially or exclusively, by means of a battery powered motor.
10. *"General Statutes" or "G.S."* means the General Statutes of the State.
11. *"Internal Combustion Two-Wheeled Vehicle"* means any Motorized Two-Wheeled Vehicle that is propelled by means of an internal combustion motor, including, without limitation, Motorcycles, mopeds, motorbikes, and scooters.
12. *"Main Campus"* means the portion of the Campus where the Old Well is located and all other portions of Campus contiguous thereto by University ownership or lease that are north of Fordham Boulevard. For purposes of illustration, this definition is intended to include the portions of Campus commonly referred to as "North Campus" and "South Campus," and exclude, without limitation, the portions of Campus commonly referred to as "Carolina North," the "Mason Farm Property," and "University Lake."
13. *"Motorcycle"* means any Motorized Two-Wheeled Vehicle capable of carrying a rider and capable of speeds greater than fifteen (15) miles per hour.
14. *"Motorized Two-Wheeled Vehicle"* means any two-wheeled (or three-wheeled) Vehicle that is self-propelled by means of an internal combustion motor or a battery powered motor, and is capable of carrying passenger(s), including, without limitation, Internal Combustion Two-Wheeled Vehicles and Electric Two-Wheeled Vehicles.
15. *"Park"* means to leave a Vehicle unattended by any person authorized to, or capable of, moving it immediately upon the direction of a law enforcement or parking control officer. Activated hazard lights, a running engine, or a note displayed on a Vehicle do not render a Vehicle "attended."
16. *"Parking Coordinator"* means a department-assigned staff member who acts as a liaison with the University's Department of Transportation and Parking.
17. *"Parking Permit"* means any identification assigned by the Department of Transportation and Parking to be either displayed on a Vehicle or virtual permit (via registered license plate) for parking legally on the Campus.

18. *“State”* means the State of North Carolina and all political subdivisions, including the University.
19. *“State-owned Vehicles”* are all Vehicles, including service Vehicles, owned by the State or any political subdivision thereof.
20. *“Street, Highway, or Roadway”* means the entire width of a corridor designed or marked by proper authorities for vehicular traffic.
21. *“Student”* means any person registered with the University as a full-time, part-time, graduate, or other special student. This does not include employees of the University who are in a full-time permanent position and subject to the SHRA or EHRA guidelines.
22. *“T&P”* or *“Department”* means the University’s Department of Transportation and Parking which is responsible for, among other things: transportation planning, transit services, enforcement of rules and regulations for parking and traffic, registration of vehicles, distribution of permits, issuance of parking penalties, collections of transportation receipts and the upkeep, renovations, and construction of transportation facilities.
23. *“University”* means The University of North Carolina at Chapel Hill.
24. *“Vehicle”* means any device in, upon, or by which a person is or may be transported or drawn upon a roadway, except (a) other devices moved exclusively by human power or used exclusively upon fixed rails or tracks, or (b) devices used as a means of transportation by a person with a mobility impairment and limited by design to a top speed of no more than 15 miles per hour.
25. *“Visitor”* means any individual other than a Student or employee of either the University or UNC Health and any of their contract or temporary employees or non-University/corporate partners.
26. *“Weekend”* means 5:01 p.m. Friday through 7:29 a.m. Monday.
27. *“Weeknight”* means 5:01 p.m. to 7:29 a.m., Monday through Thursday.

## **Section 1.2. Statutory Background; Delegation of Authority**

1. The laws of [Chapter 20 of the General Statutes](#) and associated regulations relating to the use of Highways of the State and the operation of motor vehicles thereon apply to all Streets and parking facilities on University property.
2. Pursuant to [G.S. § 116-44.4](#), the Board may exercise discretion and authority in a manner as to assure the proper conduct of the necessary business of the University and the effective utilization and control of transportation and parking functions on Campus, including,



but not limited to, the adoption and promulgation of rules and regulations, taking emergency actions to protect the health and safety of the University community, and establishing administrative procedures as they may deem necessary or advisable for the administration, interpretation, and enforcement of this Ordinance. The Chancellor is responsible for implementing and operationalizing this Ordinance. In response to events or circumstances that may significantly impact Campus or to protect the health, safety, or well-being of Students, employees, or Visitors, the Chancellor may issue exceptions to regulations within this Ordinance, issue temporary regulations, suspend enforcement of parking regulations for the benefit of Visitors, Students, and/or employees, authorize or deny the use of or closing of Campus Streets and parking lots, remove Vehicles from closed Streets and/or parking lots, or suspend enforcement of parking regulations to allow for events on Campus. Exceptions to regulations, temporary regulations, and enforcement suspensions are valid only for when and how specified and are not considered precedent for future situations. In the event that any temporary suspension of the Ordinance is in effect for more than ten (10) consecutive business days, the Chancellor will notify the Board, and the Board will take such action as may be appropriate.

3. The Chancellor may delegate responsibilities for implementing and operationalizing this Ordinance to the Director of the Department and/or other designees.

4. In-office and virtual customer service functions of the Department are available from 7:30 a.m. until 5:00 p.m., Monday through Friday, except on University-recognized holidays and as otherwise posted. Regulations may be enforced at any time deemed necessary by special event activities or other circumstances.

5. More information about the operations and processes outlined in this Ordinance may be found on the [Department's website](http://move.unc.edu): [move.unc.edu](http://move.unc.edu).

### **1.3. Posting Notice of Ordinance and Regulations**

This Ordinance shall be publicly posted pursuant to G.S. § 116-44.4(k). Once posted, this Ordinance ~~restrictions are~~ is always in effect unless otherwise stated.

### **Section 1-4. Publications of Ordinance and Regulations**

The Chancellor, through their designee(s), shall post copies of this Ordinance and regulations issued pursuant hereto on the [Department's website](http://move.unc.edu).

### **Section 1-5. Filing of Ordinance and Regulations**

Pursuant to § 116-44.4(l), a copy of this Ordinance and all regulations issued hereunder, except temporary police regulations, shall be filed in and with:

1. the Office of the President of The University of North Carolina; and

2. the Office of the North Carolina Secretary of State.

### **Section 1-6. Liability**

The University assumes no liability or responsibility for damage or theft to any Vehicle, other device moved by human power, or device used as a means of transportation by a person with a mobility impairment parked in or on University properties subject to the jurisdiction or control of the Board. The provisions of this Ordinance apply to all operators of all Vehicles, public and private, and the provisions are enforced twenty-four (24) hours a day except as otherwise specified by this Ordinance. It is unlawful for any operator to violate any of the provisions of this Ordinance except as otherwise permitted by the Ordinance or General Statutes.

The operator of any Vehicle or other device moved by human power shall obey the lawful instruction of any law enforcement officer, parking control officer, official traffic signs or control devices appropriately placed, and in accordance with provisions of this Ordinance.

### **Section 1-7. Cooperation with Civil Authorities**

The Chancellor and their designee(s) will cooperate with all law enforcement authorities of the State and its political subdivisions in enforcing this Ordinance and issuing regulations hereunder. If the Town of Chapel Hill enacts an ordinance that, pursuant to G.S. § 116-44.5, supersedes any portion of this Ordinance or any regulation issued hereunder, the Chancellor's designee(s) will, upon receiving a copy of such ordinance from the Town Clerk, immediately cause to be removed all parking meters, signs, and other devices or markings erected or placed on a public street by authority of the superseded regulation(s).

### **Section 1-8. Rules of Evidence**

When a Vehicle is found to be in violation of this Ordinance, the Department will presume the Vehicle was parked by:

1. the person to whom the University parking permit for the Vehicle is registered;
2. if no parking permit has been issued for the Vehicle, the person or entity in whose name the Vehicle is registered with the North Carolina Division of Motor Vehicles or the corresponding agency of another state or nation; or
3. any relation of the registered owner enrolled in or employed with the University or UNC Health.

The prima facie rule of evidence established by this Section 1-8 does not apply to the registered owner of a leased or rented Vehicle when said owner can furnish evidence that the Vehicle was, at the time of the parking violation, leased, or rented to another person. In such instance, the owner of the Vehicle must, within reasonable time after notification of the parking

violation, furnish the Department via telephone, email, in person, or US mail with the name and address of the person or company who leased or rented the Vehicle.

### **Section 1-9. Trust Accounts**

All moneys received pursuant to this Ordinance, except for the clear proceeds of civil penalties that are required to be remitted to the Civil Penalty and Forfeiture Fund in accordance with G.S. § 115C-457.2, shall be placed in trust accounts and may be used for the following purposes:

1. to defray the cost of administering and enforcing this Ordinance and Chapter 116, Article 1, Part 6 of the General Statutes;
2. to develop, maintain, and supervise parking facilities;
3. to provide bus service or other transportation systems and facilities, including payments to any public or private transportation system serving University students or employees;
4. as a pledge to secure revenue bonds for parking facilities issued under Chapter 116, Article 21, of the General Statutes; and/or
5. for any other purpose related to parking, traffic, and transportation on the Campus as authorized by the Chancellor or their designee(s).

### **Section 1-10. Parking on Streets or Roads of the Town of Chapel Hill**

Except as expressly permitted by this Ordinance, it is unlawful for any person to park a Vehicle:

1. on the Campus; or
2. on those portions of the following streets in the Town of Chapel Hill where parking is not prohibited by the ordinance(s) of the Town of Chapel Hill:
  - a. both sides of Battle Lane for its entire length;
  - b. both sides of South Road from Country Club Road to South Columbia Street;
  - c. both sides of Country Club Road from Raleigh Street to South Road;
  - d. both sides of Raleigh Street for its entire length;
  - e. both sides of Pittsboro Street for its entire length;
  - f. both sides of Boundary Street from East Franklin Street to Country Club Road;
  - g. both sides of Park Place for its entire length;
  - h. both sides of South Columbia Street from East Franklin Street to Manning Drive;
  - i. both sides of Cameron Avenue from Raleigh Street to South Columbia Street;
  - j. both sides of McCauley Street from South Columbia Street to Pittsboro Street;

- k. both sides of Ridge Road between Country Club Road and Manning Drive; and
- l. all sidewalks.

Nothing in this Ordinance shall be construed as recognition by the Board as a prescriptive easement in any street specifically named herein.

## **ARTICLE 2. PAYMENTS AND COLLECTIONS**

### **Section 2-1. Payment Methods**

The Department accepts the following methods of payment (the Department reserves the right to change payment methods for operational efficiency):

1. cash (not recommended to be sent through the mail) except unrolled coins (receipts will not be given until coins are properly rolled);
2. checks or money orders (payable to the Department);
3. automatic payroll deduction for employees unless the employee provides payment to the Department at the time the permit is issued;
4. University Departmental Direct Fund Transfers (following Department Accounting Services guidelines);
5. Validation Coupons from other University units or departments;
6. credit card (MasterCard, VISA, and Discover only);
7. online and pay-by-phone payments;
8. automated pay stations; and
9. mobile device payment.

### **Section 2-2. Pay Lots After Hours**

**1. Vehicles Exiting Unattended Pay Lots After Hours.** Vehicles exiting pay parking facilities after pay attendant operations have closed and the gates have been lowered must pay for all parking fees incurred by utilizing the automated pay stations to process the payment for parking fees.

**2. Failure to Pay Upon Exiting a Pay Lot.** The owner of any Vehicle exiting a parking facility without paying or otherwise having parking validated will be sent a billing notice for a full day's parking.

### **Section 2-3. Replacement Fee**

A lost or stolen parking permit (a) must be reported immediately to the Department, and (b) an affidavit must be filed with the Department. A lost permit will be replaced at a charge of \$25.00 or the face value of the permit, whichever is less. The replacement fee will be refunded if the missing permit is found and returned to the Department.

A permit reported stolen will be replaced free of charge on a one-time only basis. For a stolen permit to be replaced free of charge, a police report must be filed for such permit. Permits reported lost or stolen may not be replaced without the approval of the Director of the Department or their designee(s).

#### **Section 2-4. Returned Checks**

If a bank returns a check for a Student or Employee, the Department will place a hold with the University Registrar or notify University Payroll Services to deduct the amount of the check from the employee's paycheck. If a bank returns a check for a non-affiliate, the Department will send an invoice for the amount due. The Department will forward returned checks of non-affiliated individuals or companies to a collection agency if not cleared upon notification. The Department will impose a \$25.00 service charge for all returned checks.

#### **Section 2-5. Collection Methods**

No parking permit may be issued to any individual who has outstanding debts to the Department. The Department may reduce or retain any refund from the cancellation of a permit to clear all outstanding balances associated with the account. Failure to pay debts within the required time frame may result in the University arranging for the collection of fees assessed against employees, students, and visitors in the following manner:

1. a debt owed by an employee may be deducted from the employee's payroll checks;
2. a debt owed by a University student necessitates that a "hold" status be placed with the University Registrar;
3. the Attorney General for the State of North Carolina may recommend the use of a collection agency to collect debts from individuals whose debts may not be collected by payroll deduction or by other means;
4. failure to pay civil penalties or other just debts owed to the Department within ten calendar days of the date of the citation(s) or incurrence of the debt will result in a \$10.00 late payment fee being assessed on each unpaid citation or other transaction; and
5. a debt owed by any individual who is not eligible for payroll deduction may be subject to the garnishment of any North Carolina State income tax refund due and owing to that individual.

#### **Section 2-6. Civil Suits for Recovery of Penalties**

When the Chancellor in their sole judgment determines that civil penalties validly imposed for violation of this Ordinance cannot or will not be collected through normal administrative procedures, they may request the Attorney General for the State to bring a civil action against the offender in the name of the State for the recovery of the penalty.

## **ARTICLE 3. PARKING**

### **Section 3-1. Method of Parking**

The Chancellor, or their designee(s), will cause each area in which parking is permitted by this Ordinance to be surveyed and developed for parking. Each parking space is defined by appropriate signs and painted lines (when the parking facility is paved). Parking spaces in unpaved parking facilities will be marked by wheel stops. When parking spaces have been marked in the area in which parking is lawful, Vehicles must only use one designated space at a time to park.

1. Some spaces are marked for compact Vehicles. These spaces are fifteen feet in length and five feet in width, with two and one-half feet of hatching between spaces. It is unlawful for any Vehicle to occupy more than the five-foot portion of the compact space. The Department will post signs or on-ground markings to designate compact spaces.
2. It is a violation of this Ordinance to occupy portions of more than one space when such spaces are defined by painted lines. It is also a violation of this Ordinance to park in any portion of the area not clearly designated for parking.
3. When spaces are painted at an angle (diagonally) to a street curb or dividing median, Vehicles must park with the front of the Vehicle next to the curb or median. When parking spaces are parallel to a curb or dividing median, Vehicles must park with the front of the Vehicle facing the direction of travel authorized for that side of the street or driveway.
4. It is a violation of this Ordinance to backend park a Vehicle in any parking space on Campus if said Vehicle does not also display a current and valid front license plate that matches the back plate that is either (i) issued by the State's Division of Motor Vehicles or the corresponding agency of another state or nation, or (ii) [purchased through the Department](https://move.unc.edu/about/technology/virtual-permits/) (<https://move.unc.edu/about/technology/virtual-permits/>).

### **Section 3-2. Disabled Vehicles**

It is unlawful to leave a disabled Vehicle parked in violation of this Ordinance without immediately notifying the Department. If the Vehicle is obstructing traffic, in a reserved space, or creating a hazard, it must be moved immediately.

No Vehicle will be placed on the disabled Vehicle list more than one time per month unless the operator will accept assistance from the Department or a tow firm. Persons who exceed the limitation for placing a Vehicle on the disabled Vehicle list and do not accept assistance are subject to the appropriate penalty if the Vehicle remains parked in violation of

this Ordinance. If the Department has permits available for the parking facility in which the Vehicle is parked, the operator may be required to purchase a permit rather than be placed on the disabled Vehicle list.

**Section 3-3. Parking Zones**

Any person parking a Vehicle in a parking facility described in this Section 3-3 must possess the appropriate permit for that parking facility during those days and hours specified at the entrance to such parking facility. Any Vehicle parked without possessing a valid permit is subject to the issuance of a civil penalty, Vehicle immobilization/booting, and/or towing.

If the assigned zone is full, a temporary permit for an alternate zone may be obtained from the Department, located in the Public Safety building (285 Manning Drive, Chapel Hill, NC 27599). UNC Health employees may obtain temporary permits from the UNC Medical Center Parking Office.

It is unlawful for any person to park a Vehicle within any zone other than the one authorized by the appropriate permit. Any person possessing a valid special permit obtained through the Department may park as indicated by use of those permits and their related restrictions. All Main Campus permits are valid in any R Zone lots, excluding R2 lots.

A guide that summarizes the regulations and a map depicting the University’s parking zones is available on the [Department’s website](#). The University’s parking zones are as follows:

Zone A	Aycock Circle
Zone A	Battle Lane
Zone A	Spencer
Zone BD	Business School Deck
Zone BTD	Bell Tower
Zone Bicycle	Areas designated by bicycle racks or specifically designated bicycle
Zone PR	Chatham County Park and Ride
Zone PR	Friday Center Park and Ride
Zone PR	Friday Center South Park and Ride
Zone PR	Hedrick Park and Ride
Zone PR	725 Martin Luther King Blvd.
Zone CD	Craige Deck
Zone FC	Fraternity Court
Zone FG	EPA Gated
Zone JD	Jackson Deck
Zone K	Ehringhaus
Zone KSD	Knapp-Sanders Deck
Zone L	Craige
Zone L	Morrison Circle
Zone M	Hinton James
Zone MC	Areas designated for Motorized Two-Wheeled Vehicles

Zone MD	McCauley Deck
Zone ND	Cobb Deck
Zone NG1	Swain
Zone NG3	Caldwell
Zone NG3	Steele
Zone N1	440 North
Zone N1	440 South
Zone N2	Morehead Planetarium
Zone N2	Porthole
Zone N3	Alumni Place
Zone N3	Bynum
Zone N3	Emerson Drive
Zone N3	Hickerson House
Zone N3	Lenoir Drive
Zone N3	Love House
Zone N3	Peabody
Zone N5	Boundary Street
Zone N5	Forest Theater
Zone N5	Park Place
Zone N7	University Relations
Zone N7	Nash
Zone N8	Undergraduate Library
Zone N9	International Studies

Zone N10	University Development
Zone N11	New Venable
Zone PD	Cardinal Deck
Zone RD	Rams Head Deck
Zone RR	Estes Resident
Zone R1	Electrical Distribution
Zone R1	Energy Services
Zone R1	Physical Plant
Zone R2	Art Building
Zone R2	Administrative Office Building
Zone R3	Cameron-Graham
Zone R3	Cogeneration Facility
Zone R4	Frank Porter Graham
Zone R5	200 Finley Golf Course Road
Zone R5	212 Finley Golf Course Road
Zone R5	220 Finley Golf Course Road
Zone R6	Continuing Education
Zone R6	Day Care Center
Zone R7	Bolin Creek
Zone R7	725 Airport Road
Zone R8	Hedrick Building
Zone R9	Cone Tennis Facility
Zone R10	Chapel Hill North
Zone R12	Carolina North
Zone SFH	Baity Hill
Zone SFH	Mason Farm Residence
Zone S3	Knapp
Zone S3	Law School
Zone S3	Navy Field
Zone S3	Ridge Road
Zone S3	Law Programs

Zone S4	Stadium Drive
Zone S4	Avery
Zone S5	Carmichael Drive
Zone S6	Bioinformatics
Zone S6	EPA
Zone S6	EPA Loading
Zone S6	Glaxo
Zone S6	Isaac Taylor
Zone S6	Mason Farm Road
Zone S6	South Chiller
Zone S8	Kenan Field House
Zone S9	Dean E. Smith
Zone S10	Boshamer
Zone S11	Bowles
Zone S11	Manning
Zone S11	Smith
Zone S11	Williamson
Zone S12	Bernard Street
Zone S12	Branson Street
Zone S12	Community Building
Zone S12	Hibbard Drive
Zone S12	Jackson Circle
Zone S12	Mason Farm Road
Zone S12	Branson Overflow
Zone S12	Community Building
Zone S12	Mason Farm Overflow
Zone WN	Weeknight Parking
Zone T	Outdoor Recreation
Zone W	Beard

Pursuant to Section 1-2, the Chancellor, ~~through or his/her~~ their designee(s), may modify parking zones by adding or deleting University parking facilities from such zones and may change traffic flow patterns and hours of operation as deemed necessary or advisable for the administration or enforcement of this Ordinance.

### Section 3-4. Parking Fees

1. **Parking Permit Fees.** Parking permit fees for employees are established based on an employee's base salary as of April 1<sup>st</sup> prior to the beginning of the permit year. The salary scale determined on April 1<sup>st</sup> will be used for the entire permit year and will not change if salary changes occur during the permit year. If an employee's employment begins after April 1<sup>st</sup>, the employee's starting day base salary will be used to determine the parking permit fee.

2. ~~**Flex Parking Fees.** Parking permit fees for employees with a gated, non-gated, park-and-ride, or Weeknight permit may be reduced to recognize hybrid/flex schedules and reduced on-Campus presence. Such flex parking fees are calculated based on three (3) days or~~



fewer parking per week. Departments/units are responsible for verifying an employee's reporting schedule when requesting flex parking fees. It is a violation of this Ordinance for an employee to exceed three (3) days of parking within a week with a flex parking permit. An employee found in violation will be subject to the revocation of the flex parking permit and will be required to purchase a full week permit.

The student parking permit fees shall be charged as follows:

Permit Type	2023-2024
Reserved	\$749
Gated	\$605
Non-Gated	\$461
RR (Estes Drive)	\$347
PR	\$234
WN (Weeknight Parking)*	\$0
Motorcycle Permit (no on-Campus permit)	\$192
Motorcycle (with on-Campus permit)	\$48
Motorized Two-Wheeled Vehicle (non-Motorcycle)	\$26
Electric Vehicle Charging Station Decal**	\$268

Student Permit Fees		
Permit Type	Full Year Fee	Academic Year Fee
Park and Ride Motorcycle   Motorized Two-Wheeled Vehicle Electric Vehicle Charging	\$200	\$158
RR (Estes Drive)	---	\$260
Zoned Student Permits	\$512	\$405

\*\* The Electric Vehicle charging station virtual permit fee is supplemental to the base parking permit fee. Electric Vehicle users who have purchased this virtual permit are entitled to use the charging station equipment/space and receive electricity to recharge their Vehicle's battery. After the battery has been fully charged, Electric Vehicle users are encouraged to relocate their Vehicle to a different location in the parking facility to allow other Electric Vehicle users access to the charging station.

The employee parking permit fees shall be charged as follows:

<b>Permit Type</b>	<b>Salary Scale (in thousands)</b>	<b>2023-2024</b>
<b>All Gated / Reserved</b>	<\$32	\$1,097
	\$32-<\$50	\$1,208
	\$50-<\$100	\$1,524
	≥\$100	\$2,355
<b>All Gated-</b>	<\$32	\$823
	\$32-<\$50	\$907
	\$50-<\$100	\$1,143
	≥\$100	\$1,766
<b>Reserved-</b>	<\$32	\$739
	\$32-<\$50	\$816
	\$50-<\$100	\$1,029
	≥\$100	\$1,590
<b>Gated</b>	<\$32	\$597
	\$32-<\$50	\$658
	\$50-<\$100	\$831
	≥\$100	\$1,284
<b>Non-Gated</b>	<\$32	\$453
	\$32-<\$50	\$500
	\$50-<\$100	\$628
	≥\$100	\$972
<b>Retired-Faculty/Staff All-Gated-</b>	N/A	\$341
<b>Park and Ride-</b>	<\$32	\$234
	\$32-<\$50	\$258
	\$50-<\$100	\$309
	≥\$100	\$402
<b>Weeknight Parking (WN)</b>	<\$32	\$234
	\$32-<\$50	\$258
	\$50-<\$100	\$309
	≥\$100	\$402
<b>Weeknight Parking (CAP)</b>	N/A	\$25
<b>Motorcycle Permit- (no on-Campus-permit)-</b>	<\$32	\$191
	\$32-<\$50	\$208
	\$50-<\$100	\$263
	≥\$100	\$406

Permit Type	Salary Scale (in thousands)	2023-2024
<b>Motorcycle Permit (with on-Campus permit)</b>	<\$32	\$43
	\$32-<\$50	\$48
	\$50-<\$100	\$59
	≥\$100	\$91
<b>Motorized Two- Wheeled Vehicle (non-Motorcycle)- Permit</b>	<\$32	\$26
	\$32-<\$50	\$26
	\$50-<\$100	\$26
	≥\$100	\$26
<b>Electric Vehicle- Charging Station- Decal*</b>	N/A	\$268

<b>Employee Permit Fees</b>		
Permit Type	Salary Scale (in thousands)	Fee
<u>Employee Weeknight Electric Vehicle Charging Park and Ride Motorcycle   Motorized Two-Wheeled Vehicle Retired Faculty/Staff-ALG</u>	----	\$200
<u>Zoned Permits</u>	< \$40	\$350
	\$40 ≤ \$50	\$450
	\$50 ≤ \$60	\$550
	\$60 ≤ \$70	\$650
	\$70 ≤ \$80	\$750
	\$80 ≤ \$90	\$850
	\$90 ≤ \$100	\$950
	\$100 ≤ \$150	\$1,250
	\$150 ≤ \$200	\$1,750
<u>All Access   Reserved</u>	> \$200	\$3,000
<u>Reserved + All Access</u>	> \$200	\$4,780

\*\_\_\_\_\_

\* The Electric Vehicle charging station virtual permit fee for employees and students is in addition to the base parking permit fee. Electric Vehicle users who have purchased this virtual permit are entitled to use the charging station equipment/space and receive electricity to recharge their Vehicle’s battery. After the battery has been fully charged, Electric Vehicle users are encouraged to relocate their Vehicle to a different location in the parking facility to allow other Electric Vehicle users access to the charging station.

The employee flex parking permit fees shall be charged as follows:

Permit Type	Salary Scale (in thousands)	2023-2024
<b>Gated</b>	<\$32	\$358.20
	\$32-<\$50	\$394.80
	\$50-<\$100	\$498.60
	≥\$100	\$770.40
<b>Non-Gated</b>	<\$32	\$271.80
	\$32-<\$50	\$300.00
	\$50-<\$100	\$376.80
	≥\$100	\$583.20
<b>PR-</b>	<\$32	\$140.40
	\$32-<\$50	\$154.80
	\$50-<\$100	\$185.40
	≥\$100	\$241.20
<b>Weeknight Parking</b>	<\$32	\$140.40
	\$32-<\$50	\$154.80
	\$50-<\$100	\$185.40
	≥\$100	\$241.20

The service and department reserved visitor permit fees shall be charged as follows:

	2023-2024	
<b>15-Minute Service Permit</b>	\$82	
<b>2-Hour Service Permit</b>	\$658	
<b>Official Visitor Permit</b>	\$658	
<b>Vendor Service Permit</b>	\$816	
<b>Service &amp; Department Reserved Visitor Spaces</b>		
<u>Affiliation</u>	<u>Permit Types</u>	<u>Fee</u>
<u>University Departments</u>	<u>Reserved Visitor Spaces</u>	<u>\$675</u>
	<u>Service/State Vehicle Permit</u>	<u>\$675</u>
	<u>Official Visitor Permit</u>	<u>\$675</u>
	<u>Reserved Construction Spaces</u>	<u>\$675</u>
<u>Contractors and Vendors</u>	<u>Full Vendor</u>	<u>\$675</u>
	<u>15-Minute Vendor</u>	<u>\$100</u>

The Chancellor, through their designee(s), is authorized to raise or lower permit prices as they determine is reasonable and appropriate in their discretion. The Department must provide notice of such change at least 30 days prior to the enforcement of such change and must post notice of the change on the [Department's website](https://move.unc.edu/) (https://move.unc.edu/). Any such change must be reported to the Board for information and must be recorded in the minutes of the Board as an amendment to this Ordinance.

3-2. Short-Term Parking and Event Parking Fees. Fees for short-term parking and event parking shall be charged as follows:

Short-Term and Event Parking Fees	
Service	Fee
Metered Space Parking	<ul style="list-style-type: none"> <li>• \$1.75 <del>activation fee</del> per hour (maximum of eight hours).</li> <li>• <del>All s</del>Short-term meters <del>across Campus</del> are \$1.00 per half-hour (<del>max. of, and the maximum time for meter parking at these meters will be</del> thirty minutes).</li> </ul>
Electric Vehicle Charging Station Usage by Visitors on Weeknights and Weekends	<ul style="list-style-type: none"> <li>• \$0.75 per hour of battery charging (fee does not apply to those who have purchased an Electric Vehicle charging station decal)</li> </ul>
<b>Hourly/Daily Pay Parking</b>	
Dogwood Deck, Ambulatory Care Center Lot <del>+</del>	<ul style="list-style-type: none"> <li>• \$1.50 per hour with a daily maximum (or lost ticket) of \$10.00</li> <li>• No charge for visits of less than 15 minutes</li> </ul>
Morehead Lot, Raleigh Road Visitor Lot, Rams Head Deck	<ul style="list-style-type: none"> <li>• \$1.75 per hour</li> <li>• No charge for visits of less than 5 minutes</li> </ul>
<b>Parking Validation Coupons</b>	
Visitor Campus Parking Facilities (valid at Morehead Lot, Raleigh Road Visitor Lot, and Rams Head Deck)	<ul style="list-style-type: none"> <li>• \$1.75 for one-hour coupon</li> <li>• \$14.00 for one-day (8-hour) coupon</li> </ul>
Patient Care Parking Facilities (valid at Dogwood Deck and ACC Lot)	<ul style="list-style-type: none"> <li>• \$1.50 for one-hour coupon</li> <li>• \$10.00 for one-day (8-hour) coupon</li> </ul>
<b>Space Reservations made by University Units in Pay Lots and Pay Decks</b>	
Morehead Lot, Raleigh Road Visitor Lot, Rams Head Deck	<ul style="list-style-type: none"> <li>• <del>\$108.00</del> per half day (4 hours)</li> <li>• <del>\$16.00</del><u>20</u> per day (8 hours)</li> </ul>
<b>Event Parking</b>	
Car	<ul style="list-style-type: none"> <li>• <del>\$100</del><u>20</u> (maximum fee)</li> </ul>
Limousine	<ul style="list-style-type: none"> <li>• <del>\$30</del><u>100</u> (maximum fee)</li> </ul>
RV	<ul style="list-style-type: none"> <li>• <del>\$40</del><u>100</u> (maximum fee)</li> </ul>
Department assistance with chartering bus service with local companies	<ul style="list-style-type: none"> <li>• \$25 (plus actual cost of charter services provided)</li> </ul>
<del>Department</del> <u>Parking</u> Monitoring Service	<ul style="list-style-type: none"> <li>• <del>\$27</del><u>30</u> per hour, with a 3-hour minimum, for each monitor assigned</li> </ul>
<u>Traffic Control Officer</u>	<ul style="list-style-type: none"> <li>• <del>\$33</del> per hour, with a 3-hour minimum, for <u>each TCO assigned</u></li> </ul>
<u>Event Supervisor</u>	<ul style="list-style-type: none"> <li>• <del>\$40</del> per hour, with a 3-hour minimum, for <u>each supervisor assigned</u></li> </ul>
<del>Reserv</del> <u>ing Meter</u> <del>Spaces</del> – <del>Department may reserve meter spaces for an event-</del>	<ul style="list-style-type: none"> <li>• <del>\$8.00</del><u>10</u> per meter for half a day<u>ending before noon</u></li> <li>• <del>\$16.00</del> per meter for a full day<u>20 beginning noon or later</u></li> </ul>

Short-Term and Event Parking Fees	
Service	Fee
Daily <del>Permit Fees</del> <u>Parking Permit</u>	<ul style="list-style-type: none"> <li>• <del>\$5 for daily non-gated Campus permitted parking lots.</del></li> <li>• <del>\$7 for daily gated Campus permitted parking lots.</del> <u>8 for non-hourly pay lot</u></li> </ul>
Equipment Set-up	<ul style="list-style-type: none"> <li>• <u>\$20 for cones/barricades/meter bags set-up</u></li> <li>• <u>\$20 for regulatory size signs</u> <del>17 per hour per staff person.</del></li> <li>• <del>\$40 fee per sign, which includes set-up, will be charged to the sponsoring department.</del> <u>for A-frame size signs</u></li> </ul>

### Section 3-5. Event Parking

The Chancellor, through their designee(s), may cause any parking facility to be reserved to accommodate event parking (e.g., for concerts, plays, athletics, and other events) pursuant to a plan approved by the Board of Trustees. The applicable fee(s) are set forth in Section 3-4. Excluded from these fees are parking facilities approved for use under Section 3-5.2

Parking may be reserved by Campus units for events held in Campus venues and facilities. Management of the areas is the responsibility of the Department. Event permits may be required and must be issued and controlled by the Department, as applicable.

The Director of the Department is authorized to remove and/or cite Vehicles parked in reserved spaces prior to football and basketball games pursuant to Section 3-20. On the day such relocation occurs a list of all relocated Vehicles will be available at the Department in the Public Safety building.

1. **Notification to Permit Holders.** The Chancellor, through their designee(s), will inform permit holders of event parking policies through at least one of the following methods:

- a. information electronically mailed to all permit holders affected by event parking;
- b. informational signs posted at the entrances to areas reserved for events;
- c. press releases;
- d. information posted on the [website of the Department](#); ~~and/or~~
- e. other methods as appropriate.

2. **Football and Basketball Game Day Parking**

- a. The Chancellor, through their designee(s), may reserve in advance parking facilities for use by authorized persons during times designated

for football or basketball home game day operations. Game day permits are issued by Carolina Athletics and the Department pursuant to a plan approved by the Board of Trustees. Vehicles without the appropriate authorization or credentials are not permitted in the affected areas during home game days.

- b. Certain parking facilities will be designated and reserved in advance for use by working employees who have weekday permits. Vehicles already parked in parking facilities designated and reserved for working employees will not be required to move.
- c. Parking is prohibited at metered and permitted spaces on Main Campus roadways between the hours of 8:00 a.m. and 11:59 p.m. on home football game days to accommodate routing of incoming and outgoing traffic.

3. **Concerts.** The Chancellor, through their designee(s), may reserve in advance parking facilities for pay parking for the public during times designated for concerts and other non-athletic events. Vehicles already parked in these areas are not required to move unless otherwise posted.

4. **Miscellaneous Services.**

- a. **Charter Bus Services** - the Department will assist with chartering bus services with local companies, subject to the payment of applicable fee(s) described in Section 3-4;
- b. **Monitor Services** - the Department will arrange for monitor services for events upon request of the sponsoring unit, subject to the payment of applicable fee(s) described in Section 3-4;
- c. **Reserving Meters** - the Department may reserve meter spaces for an event, subject to the payment of applicable fee(s) described in Section 3-4;
- d. **Permit Fees** - the Department may issue event permits during normal regulation hours, subject to the payment of applicable fee(s) described in Section 3-4.
- e. **Equipment Set-up** - the Department will provide the necessary equipment and signs for an event, including equipment set-up and removal services, subject to the payment of applicable fee(s) described in Section 3-4.

### Section 3-6. Metered Spaces

The Chancellor, through their designee(s), may designate metered parking spaces within any parking facility on Campus for general use, or on those portions of public streets as indicated in Section 1-10, and may specify the length of time for parking in each space. Meter activation is required Monday through Friday during the hours posted. On-street parking

meters, off-street parking meters, and meter pay stations may be activated by designated payment method(s). The applicable fees are set forth in Section 3-4.

1. **Expired Meter.** It is a violation of this Ordinance for any Vehicle to occupy a metered space without the meter being activated by appropriate payment.

2. **Cumulative Violations of Expired Meter.** Any Vehicle in violation of Section 3-6.1 will be subject to the issuance of a citation for each additional meter activation period that the Vehicle occupies the space with the meter expired.

3. **Extended Parking at Meters.** It is a violation of this Ordinance for any Vehicle to occupy any portion of a metered space for more than twenty-four (24) consecutive hours, regardless of meter activation.

4. **Abuse of Meters.** It is a violation of this Ordinance for any person to deface, damage, tamper with, willfully break, destroy, impair the usefulness of, evade without tendering due payment, or open without lawful authority any parking meter installed pursuant to this Ordinance. It is a violation of this Ordinance for any person to insert any object into a parking meter or parking pay station that is not a lawful currency of the United States or a credit/debit card.

### **Section 3-7. Controlled-Access Zones**

The Chancellor, through their designee(s), must cause a gate to be erected at the entrance and exit of each controlled-access parking facility that can be opened and closed either by assigned methods of gate-control (e.g., gate card, access code, remote control, or license plate recognition) or by a gate attendant. It is unlawful to transfer or to use assigned access cards or devices for Vehicles not registered for that controlled-access zone and for that card or device. If any person uses or allows to be used their access card or device to knowingly enable another Vehicle to enter or exit a controlled-access zone without paying the applicable parking or permit fee, such person, in addition to being responsible for the applicable fine, may have their card-access rights to University controlled-access zones deactivated for a period of one calendar year from the date of occurrence.

It is unlawful for Vehicles to enter or park in an hourly/daily pay parking facility or other controlled access area during the posted operation hours without paying the appropriate fee or displaying a valid permit for that controlled-access area. Whether or not a gate is open during the hours of pay parking operation is not an indication that an unauthorized Vehicle may legally drive through and park in the gated zone.

It is unlawful for any person to deface, damage, tamper with, willfully break, destroy, impair the usefulness of, evade without tendering due payment, or open without lawful authority an entry or exit gate or equipment. A fee equal to the amount of the cost of the repair



or replacement of the damaged equipment will be assessed to the individual or entity responsible for such damage, in addition to the applicable parking fine.

It is unlawful for a Vehicle to enter or exit a controlled-access zone by trailing immediately behind another Vehicle before the gate has an opportunity to drop (a.k.a. “tailgating”) for the purpose of evading payment of the applicable parking or permit fee. It is unlawful to allow a Vehicle to enter or exit a controlled-access zone by tailgating behind one’s own Vehicle for the purpose of knowingly enabling the second Vehicle to evade payment of the applicable parking or permit fee. A tailgating violation, in addition to the applicable parking fine, may result in the deactivation of a violator’s parking permit for a period of one calendar year from the date of occurrence.

The applicable parking fees for the University’s various hourly/daily pay parking facilities are listed in Section 3-4. The hours of operation for each hourly/daily pay parking facility must be posted at the entrance of that parking facility. During holidays when the parking regulations are not in effect, the parking gates will be open and there will be no charge for parking in the University’s hourly/daily pay parking facilities.

Vehicles are prohibited from parking in any hourly/daily pay parking facility, without prior authorization from the Department, for more than fifteen (15) ~~concurrent-consecutive~~ calendar days without moving from the space. If any Vehicle continues to remain parked without moving from such parking space five calendar days after having been ticketed for this parking violation, the Department will consider the Vehicle abandoned and subject to impoundment procedures in accordance with Section 7.3. If the Vehicle is impounded, the Vehicle’s owner is responsible for both the towing fees and the parking fees for such hourly/day pay parking facility for the applicable number of days.

1. **Dogwood Parking Deck.** The Dogwood Parking Deck is primarily reserved for UNC Health patient services. In order for a University-affiliated employee or student to legally park in this deck, such individual:

- a. must be a bona-fide patient or visitor of UNC Health and possess a permit for affiliated parking Monday through Friday, 9:30 a.m. – 5:00 p.m.; or
- b. may be authorized and permitted to park on the 4<sup>th</sup> and 5<sup>th</sup> levels outside of normal patient and visitor hours (or Monday through Friday 5:00 p.m. to 9:30 a.m. and 24-hours a day on weekends), unless otherwise posted.

2. **Ambulatory Care Lot.** The Ambulatory Care Lot is primarily reserved for UNC Health patient services. In order for a University-affiliated employee or student to legally park in this parking facility, such individual:

- a. must be a bona-fide patient or visitor of UNC Health and display an approved permit for affiliated parking 9:30 a.m. – 5:00 p.m.

- b. may be authorized and permitted to park outside of normal patient and visitor hours unless otherwise posted.

3. **Morehead Lot.** Visitors must park in designated visitor spaces. Employees and students are not eligible to park in visitor parking spaces Monday through Friday from 7:30 a.m. until 5:00 p.m., unless otherwise posted. No Vehicle may remain parked for more than a 24-hour period in the visitor spaces without exiting and paying the required fee.

4. **Raleigh Road Visitor Lot.** Employees and students may park and pay the applicable fee described in Section 3-4. No Vehicle may remain parked for more than a 24-hour period in a visitor space without exiting and paying the required parking fee.

5. **Rams Head Deck.** Student commuter permits are valid unless otherwise posted. Students without a commuter permit, as well as any employee or visitor, may park and pay the applicable fee described in Section 3-4. No Vehicle may remain parked for more than a 24-hour period in the deck without exiting and paying the required fee.

6. **Parking Validation Coupons and Validation Stamps.** A unit wishing to pay parking fees for visitors or patients may purchase validation coupons from the Department. Such coupons are valid in designated pay and hourly visitor parking facilities on Campus. The one-day validation coupon is valid for eight hours of parking. Fees not covered by the validation coupons are the responsibility of the visitor or patient. Units may obtain parking validation coupons by submitting an application (as detailed on the [Department's website](#)) and payment to the Department. The fees for the types of parking validation coupons are described in Section 3-4. A unit that is unable to use coupons for parking in the visitor pay areas may apply for a validation stamp (as detailed on the [Department's website](#)). This stamp is designated for use by the unit or department to authorize parking for visitors and patients. The Department will bill the hosting unit monthly for all parking charges. There will be a monthly processing fee of \$10.00 for all validation stamp accounts. Validation stamps and coupons are not to be used by employees or students, and any misuse by employees or students will result in the revocation of stamp and coupon privileges for one calendar year with no refund to the unit.

7. **Reserving Spaces in Controlled-Access Lots.** A unit that wishes to pay for reserved spaces in the Morehead Lot, Raleigh Road Visitor Lot, or Rams Head Deck must purchase reservation coupons from the Department (as detailed on the [Department's website](#)). The fees for reservation coupons are listed in Section 3-4. A half-day coupon is to be used when a visitor is arriving and leaving before 12:00 p.m. (noon). A full-day coupon is used when a visitor arrives before noon and leaves after noon or when a visitor arrives any time after noon.

### **Section 3-8. Parking at Leased Spaces in Lots Under Control of Non-University Lessor**

The University leases property at locations away from Main Campus for the benefit of its units. Under the terms of such leases, the University may obtain the right to use individual parking spaces in a parking facility that remains under the control of the third-party lessor. University units at such locations may choose (collectively, if more than one unit is located at the leased premises) either to provide such parking at no cost to their employees or to require employees to pay for the leased parking to recover the costs for obtaining and maintaining such parking. If the unit chooses to require employees to pay for parking, such unit must determine rates annually on a location-by-location basis. The total fee charged to employees for parking at these off-Main Campus locations must not exceed the costs to the University of obtaining, maintaining, and providing these spaces. The Department will have no role in issuing permits, setting or collecting fees, or maintaining or policing any off-Main Campus spaces. The administrative office of such unit is responsible for all administrative tasks associated with the management and administration of parking at these locations consistent with the lessor's policies and regulations.

**Section 3-9. [Reserved. Intentionally left blank.]**

**Section 3-10. [Reserved. Intentionally left blank.]**

**Section 3-11. [Reserved. Intentionally left blank.]**

**Section 3-12. [Reserved. Intentionally left blank.]**

**Section 3-13. [Reserved. Intentionally left blank.]**

### **Section 3-14. Reserved Parking**

A sufficient number of parking spaces must be reserved to accommodate Service Vehicles, State-owned Vehicles, Motorcycles, Electric Vehicles, visitors, disability parking, and to meet other needs as they arise. The Chancellor, through their designee(s), determines the location and status of reserved parking spaces. Reserved spaces for individuals or units/departments must receive approval from the Chancellor, through their designee(s). The annual fee for reserved spaces is defined in Section 3-4 (Permit Fees, RS spaces).

Parking at the Carolina Inn, School of Government, Friday Center, Kenan Center, and certain other designated University parking facilities, as posted, is reserved parking. Spaces are charged at the reserved rate unless otherwise provided within this Ordinance

It is unlawful for any unauthorized person to park a Vehicle in a reserved space. Notice of the reserved status of a parking space must be prominently posted at the space. Once posted, such spaces are always reserved unless otherwise indicated.

1. **Visitor Disability Parking.** The Department reserves a sufficient number of public disability parking spaces to meet the needs of mobility impaired visitors. Visitors with a valid state disability credential may park in designated public disability parking spaces. It is unlawful for non-mobility impaired individuals to display a State disability plate, State disability permit, or disabled veteran license plate. Misuse of such plates or permits will result in the issuance of a parking citation, tow, impound, or boot. It is unlawful to park an unauthorized Vehicle in a space posted for disability parking or in a manner denying access to a disability parking space or disability access to a building or sidewalk. Public disability spaces are always reserved unless otherwise indicated.

2. **UNC Employees, Students, and Affiliates Disability Parking.** The Department reserves a sufficient number of employee/student/affiliate disability parking spaces to meet the needs of University and UNC Health affiliated mobility impaired individuals. It is unlawful for any unauthorized person to cause a Vehicle to occupy these designated spaces or park in a manner denying access to a disability parking space or disability access to a building or sidewalk. Employees (including contract employees), students, and affiliates of employees or students who are working or living on campus are required to apply for and purchase the appropriate UNC permit to park in the spaces reserved for mobility impaired employees, students, and affiliates.

3. **Service Parking.** The Chancellor, through their designee(s), decides the quantity and location of service spaces. It is unlawful for any person to cause a Vehicle to occupy a service space for any purpose other than that for which the area is designated or without the appropriate permit. Service spaces will be signed to indicate time restrictions.

4. **Electric Vehicle Parking.** Electric Vehicle charging stations have been installed in a limited number of parking facilities on Campus. Adjacent to each Electric Vehicle charging station, one or more parking spaces must be reserved for Electric Vehicle parking. It is unlawful to park a non-Electric Vehicle in a space reserved for Electric Vehicles. Personal vehicles must utilize designated electric vehicle charging stations to charge electric vehicles.

### **Section 3-15. Visitor and Conference Parking**

Units and departments may request parking spaces in one of the short-term visitor pay parking facilities (as described in Section 3-7). Applicable fees for such spaces are listed in Section 3-4. Parking may be available in parking facilities or visitor parking during the summer and academic breaks.

### **Section 3-16. Bus Stops**

Sufficient areas must be set aside for bus stops for the use of municipal and regional public transportation systems serving the University community or any bus/shuttle system operated by the University. The Chancellor, through their designee(s), determines the location

of each bus stop. It is unlawful for any person to cause a Vehicle to occupy a bus stop for any purpose other than for which the areas are designated.

### **Section 3-17. State-owned Vehicle Parking**

State-owned Vehicles may park on Campus as follows:

1. State-owned Vehicles may park in any spaces specifically reserved for State-owned Vehicles for the amount of time indicated on the sign designating the space as a State-owned Vehicle space.
2. State-owned Vehicles may park in any regular parking space for no more than 48 hours. All State-owned Vehicles owned or assigned to the University are required to display parking permits.
3. Units with State-owned Vehicles, including utility or golf carts, are required to complete a parking permit application indicating each Vehicle owned or leased. Units and departments will be issued a permit and charged an annual fee for all Vehicles utilizing parking spaces.
4. State-owned Service Vehicles are subject to parking actions as follows:
  - a. State-owned Service Vehicles are prohibited from parking in a regular parking space for more than 48 hours and are subject to the issuance of a civil penalty and Vehicle immobilization, booting, and/or towing fees.
  - b. Certain parking spaces on Campus may be restricted from use by State-owned Vehicles from time to time, in accordance with Section 3-20.

### **Section 3-18. Motorized Two-Wheeled Vehicle Parking**

Owners of Motorized Two-Wheeled Vehicles are required to purchase and display a permit (as detailed on the [Department's website](#)) and must park in designated parking facilities for Motorized Two-Wheeled Vehicles. No person shall park a Motorized Two-Wheeled Vehicle in any area of Campus not designated as Motorized Two-Wheeled Vehicle parking. Motorized Two-Wheeled Vehicles may park at metered spaces upon activation of the meter. In parking facilities, Motorized Two-Wheeled Vehicles are required to park in designated Motorized Two-Wheeled Vehicle parking facilities with the appropriate permit.

In the case of a person wishing to register a combination of an automobile and a Motorized Two-Wheeled Vehicle, full payment will be required for the automobile permit, but there will be a reduced charge for the additional Motorized Two-Wheeled Vehicle permit. Full payment will be required for a Motorized Two-Wheeled Vehicle permit when purchased in conjunction with a PR permit or a permit for other park and ride areas. The Department will

issue no more than one Vehicle permit and one Motorized Two-Wheeled Vehicle permit to any registrant.

### **Section 3-19. Bicycle Parking**

1. **Bicycle Registration.** Employees and students are required to display a Bicycle permit when bringing Bicycles to Campus. The Department issues the permit free of charge upon the completion of a Bicycle registration form by the employee or student (as detailed on the [Department's website](#)). Bicycle parking is available throughout Campus and is designated by the presence of Bicycle racks.

At the beginning of each semester, a four-week warning period will be in place to allow applicants time to complete their registration form, acquire a permit from the Department, and display the permit on their Bicycle. Warning tags issued by the Department may be attached to a Bicycle in violation of this Ordinance. Bicycle owners finding such warning tags attached must remove the Bicycle within eight hours or the Department will impound the Bicycle. However, the Department may impound Bicycles for violation of this Ordinance with or without such tags attached.

2. **Improper Bicycle Parking.** Any Bicycle parked in violation of this Ordinance is subject to impoundment without warning. Bicycles shall ~~not~~ be parked or stored in ~~any location other than~~ areas designated for Bicycle parking. Bicycles shall not be parked or stored in undesignated areas, including, but not limited to:

- a. inside any University facility;
- b. against or attached to any tree, bush, plant, or foliage;
- c. against or attached to any electrical fixture, signpost, lamp post, railing, public seating fixture, or emergency safety device; or
- d. in any other area where parking is prohibited specifically by this Ordinance.

### **Section 3-20. Temporary Parking Restrictions**

The Chancellor, through their designee(s), is authorized to temporarily prohibit parking, stopping, or standing on driveways, streets, alleys, and parking facilities on Campus, and to reserve parking spaces for special use when such action is necessary due to events, emergencies, or construction. The Department posts temporary signs or barriers and provides notice of regulations issued under this section. It is unlawful for any person to violate such regulations.

1. **Overnight Parking Restrictions.** As specifically designated by the Department, parking facilities or parking spaces may be restricted from overnight parking to ensure availability of facilities during alternate hours. The Department posts signs and/or barriers at these locations. It is unlawful for any person to violate such regulations.

2. **Athletic and Event Parking Restrictions.** Certain parking facilities may be restricted from overnight parking to ensure availability of the facilities during athletic events and other events. The Department posts signs and/or barriers at these locations. It is unlawful for any person to violate such regulations.

### **Section 3-21. Weeknight Parking**

The Chancellor, through their designee(s), may cause certain parking facilities to be reserved on weekdays after 5:00 p.m. to accommodate Weeknight parking. It is a violation of this Ordinance to park in areas that have been marked for reserved Weeknight parking without a valid weeknight permit.

### **Section 3-22. Acquisition of Non-University Parking Support**

The Chancellor or their designee(s) is authorized to acquire by contract parking, parking management, and other services from representatives owning or controlling non-University facilities.

### **Section 3-23. Idling at Air Intake Vents**

It is a violation of this Ordinance for any person to cause an internal combustion Vehicle to be parked on Campus with the engine running near a building's air intake louver. Signs indicating the locations of these air intake louvers must be posted prominently. Vehicles in violation of this section are subject to the issuance of a citation.

### **Section 3-24. Signs**

The Chancellor, through their designee(s), decides on the size and appearance of regulatory parking signage located on Campus. It is a violation of this Ordinance for any person to deface, damage, tamper with, break, destroy, impair the usefulness of, remove, relocate, steal, or possess any traffic or parking sign erected by the Department. Possession of any such sign shall be prima facie evidence of the violation of this section. Conviction for violation of this section may result in criminal prosecution, a fine, suspension, or expulsion from the University.

### **Section 3-25. Leaking Vehicles**

It is a violation of this Ordinance for any person to park on Campus a Vehicle that leaks, spills, discharges, or emanates any fluid, solid, or other substance, including, but not limited to gasoline, diesel fuel, transmissions oils, or motor oils (collectively, "leaks"). The Department issues a citation to a Vehicle in violation of this Section and the Vehicle's owner is responsible for all associated costs and expenses of such leaks, including environmental cleanup costs.

## ARTICLE 4. PARKING PERMITS

### Section 4-1. Parking Permits

The Chancellor, through their designee(s), may issue permits to Park in parking facilities described in Section 3-3 to employees, students, and affiliated organizations operating on Campus upon payment of the appropriate fee listed in Section 3-4. Parking permits issued to employees may have a duration of one calendar year or more.

As part of the parking permit application process, applicants are required to provide the license plate number(s) of the Vehicle(s) they plan to park on Campus. Failure to register the license plate(s) with the Vehicle(s) to which the permit is assigned is a violation of this Ordinance and will result in a citation.

A student shall not have more than two (2) Vehicles/two (2) license plate numbers registered to a single parking permit. Each Vehicle registered to a student parking permit must meet the Student Parking Permit Eligibility requirements set forth in Section 4-1-3. A student may add one Vehicle/license plate number manually. Upon request to the Department with presentation of required documentation, Department staff may enter a second Vehicle/license plate number to a student parking permit. A student may request that the Department add/remove additional Vehicles/license plate numbers up to the limit of two (2) Vehicles/two (2) license plate numbers.

An employee shall not have more than four (4) Vehicles/four (4) license plate numbers registered to a single parking permit. Upon request to the Department with presentation of required documentation, Department staff may enter Vehicles/license plate numbers to an employee parking permit.

If a parking permit is registered to more than one Vehicle, only one Vehicle may be parked on Campus at a time. Failure to abide by this restriction is a violation of this Ordinance and will result in a citation.

All permits issued under this section are subject to limitations that may be imposed by the Chancellor, through their designee(s), under Section 3-20 (Temporary Parking Restrictions). Permits are allocated among the students and employees in a manner that will best serve the needs of the University community as a whole. The University Departmental Parking Permit Allocation Policy is available on the [Department's website](https://move.unc.edu/parking/department-coordinators/coordinator-resources/#tabs-0-1) at <https://move.unc.edu/parking/department-coordinators/coordinator-resources/#tabs-0-1>.

1. **Transferring Employee Permits.** If an employee transfers from one unit to another unit, the permit stays with the allocating unit. If the employee's new unit does not have a parking permit allocation, then the individual may contact the Department for resolution.



2. **Student Parking Permit Allocations.** Student parking permits are distributed primarily through a lottery system in accordance with procedures posted on the [Department's website](#). Parking permits are made available for hardship cases. University student government representatives are responsible for assigning the available set of student hardship permits to students [in accordance with the procedures](#) of the student government hardship parking committee.

3. **Student Parking Permit Eligibility.** The following student parking permit eligibility restrictions apply:

- a. no first-year undergraduate student is eligible for a permit during the academic year unless authorized through the student hardship process; and
- b. The Department will not issue a student parking permit to any student for any Vehicle that is required to be registered pursuant to Chapter 20 of the General Statutes, or the corresponding statute of another state or nation, until the student requesting the permit provides the name of the insurer, the policy number under which the student has financial responsibility, and the student certifies that the Vehicle is at least insured at the levels set forth in G.S. § 20-279.1(11).

4. **Retired Employee Permits.** An allocation of a maximum of 350 permits designated as retired employee permits will be available to retired employees applying for parking on Campus. The RFS/ALG permits are valid in permit zoned lots (excluding the Cardinal Deck) after 12:00 p.m. (noon). Retired employees interested in applying for a retired employee permit must submit their request through their unit. The Department will distribute retired employee permits to units requesting them based on the same formula that is utilized to distribute the primary parking allocations. The RFS/ALG permit fee is listed in the fee chart in Section 3-4.

5. **Postdoctoral Fellows' Permits.** The Department must allocate an appropriate number of parking permits to Postdoctoral Fellows. A Postdoctoral Fellow's department coordinator may submit a request to the Department (as detailed on the [Department's website](#)) to issue a permit from the Postdoctoral Fellows' allocation. If there are more requests for permits than there are permits, the Department will give priority based on years of service with the University. Any Postdoctoral Fellow not receiving a permit will be placed on a waiting list. The unit in which the Postdoctoral Fellow works may assign a permit from its allocation.

6. **Temporary Permits.** The Department issues temporary permits in areas where space is available. A fee will be charged for such temporary permits.

7. **Other Agencies.** The Department may assign parking permit allocations to agencies closely related but not affiliated with the University as appropriate based on

determination by the Department. The agency must pay for the parking permit allocation before the Department will issue the permit(s) to the agency.

## **Section 4-2. Specific-Use Parking Permits**

The Chancellor, through their designee(s), may issue specific use permits under the conditions and at the fees indicated in Section 3-4 to be effective for a duration of one or more years. All permits issued under this section are subject to limitations that may be imposed by the Chancellor, through their designee(s), under Section 3-20 (Temporary Parking Restrictions). Misuse of said permits results in confiscation of the permit and no further permits shall be issued for the remainder of the academic year. The Department will not issue Refunds on those permits requiring a paid fee. Persons found to be displaying said permits in violation of this section may be subject to a citation, tow, impoundment, or boot of their Vehicle.

### **1. Service Permits.**

- a. Two-hour service permits are designed for use by employees who perform maintenance on equipment, deliver or install equipment, load or unload at primary work location, attend meetings away from primary work location, or have duties that cannot be met by transit or State-owned Vehicles. Use of the two-hour service permit is limited to a two-hour time limit in any one location, unless otherwise specified. Units may apply for two-hour service permits through the Department using an application form which must be signed by the unit Director or Chair. Requests for additional permits must include justification of the need and address the reasons for the inability of transit to meet such needs. Vehicles displaying a two-hour service permit may park in any unreserved parking space or any designated service permit space.
- b. Fifteen-minute service permits are designed for use by representatives of non-University affiliated service companies using unmarked Vehicles that have a need to make deliveries taking fifteen minutes or less. Companies may apply for the permit through the Department (as detailed on the [Department's website](#)). Use of the permit is restricted to fifteen minutes in any one location. Employees or students may not use the fifteen-minute service permit. Vehicles displaying a fifteen-minute service permit may park in any unreserved space or any designated service permit space.

**2. Vendor Service Permits.** Representatives of non-University affiliated service companies that have a contractual relationship with the University to deliver goods or services may apply for a vendor service permit through the Department (as detailed on the [Department's website](#)). An application must be completed by the vendor and approved by the Department Director. Vendors with Vehicles prominently displaying the vendor's name or logo, performing routine deliveries and pick-ups from University buildings, and requiring less than

fifteen minutes are exempt from any permit requirement. Employees and students are not eligible to display or purchase Vendor Service Permits.

Vendors may purchase temporary (i.e., one-day) permits from the Department (as detailed on the [Department's website](#)). Vehicles displaying a Vendor Permit may park in areas designated by the Department.

Government Vehicles displaying federal license plates are exempt from the permitting requirements. However, construction Vehicles are not exempt from permitting requirements; construction contractors must contact the UNC Facilities Services Project Manager to arrange for appropriate parking through the Department. Construction contractors are not eligible for Vendor Permits.

3. **“ALG” Permits.** Said permits are issued to employees having broad, significant, Campus-wide responsibilities. ALG permits may be used in all gated and non-gated parking spaces, which are not otherwise reserved, except for the Dogwood, Cardinal, and Rams Head Decks and all surface visitor parking facilities. "ALG" permits are allocated from the zone adjacent to the primary work location. “ALG” permits are approved by the Chancellor or their designee(s).

4. **Disability Permits.** Mobility impaired students and employees desiring parking on Campus must obtain a UNC Disability permit through the Department by the established application process described on the [Department's website](#). The Department will make reasonable accommodations for mobility impaired students and employees and will allocate parking permits to mobility impaired users based upon a health care professional's certification of need. The Department will determine the zone based on access needs and availability, and the cost will be based on the fee structure in Section 3-4. By displaying the UNC Disability permit, an individual may park in the assigned space or any unreserved space within the designated zone, Monday – Friday, 7:30 a.m. – 5:00 p.m. UNC Disability permit holders may park in UNC-D designated spaces or any unreserved space throughout Campus during weeknights.

5. **Vanpool Permits.** The Chancellor, through their designee(s), determines vanpool allocations by the predominant driver based on space availability. Vanpool users must submit a list of participants to the Department with name, unit name, and work telephone number for each participating individual. The Department will waive the parking permit fee for vanpools.

6. **Carpool Permits.** Those persons wishing to carpool may apply through their unit jointly for a single transferable permit at no additional charge. Once issued, this permit will be transferable only among the Vehicles in the carpool, as registered with the Department. This permit must be displayed as provided in Section 4-3. Only one of the registered Vehicles may be parked in the zone designated during parking control hours.

The Chancellor or their designee(s) determines carpool allocations based on space availability. The Commuter Alternative Program (“CAP”) outlines available carpool options. If a carpool is disbanded during the permit year, the carpool permit must be cancelled and returned to the Department.

7. **Emergency Staff Permits.** Emergency staff permits are issued by UNC Health for those persons responding to emergency medical calls. The permits are only valid in the spaces designated for emergency staff parking.

8. **Official Visitor Permits.** A unit may apply for annual official visitor permits through the Department (as detailed on the [Department’s website](#)). Justification of need must accompany each request. The permit is not authorized for use by employees or students. If there is a visitor lot within two blocks of the requesting unit’s destination, that visitor lot must be used in lieu of obtaining official visitor permits. Official visitor permits are not valid in any pay operations lot. Vehicles displaying this permit may park in spaces that are not metered, gate controlled for zone permits, pay visitor parking, or other areas specifically reserved.

9. **Board Members Permits.** Specific-use permits are issued to serving members of the:

- a. Board;
- b. Board of Governors of The University of North Carolina;
- c. Board of Directors of UNC Health; and
- d. other University-affiliated boards, as specified by the Chancellor, through their designee(s).

Vehicles displaying these permits may park in any unreserved zoned space and in any service space. These permits are not typically valid for controlled-access zones.

10. **Construction Trailer Permits.** Contractors who need parking for storage of materials or supplies may purchase a permit for \$70.00 per month. The construction trailers will be stored at a location on Campus designated by the Department.

11. **Reserved Space Permits (RS).** The Chancellor, through their designee(s), may issue a reserved space permit to a person or unit. Job duties and other functions associated with employment must be considered in determining whether a reserved space permit is appropriate (e.g., area directors required to live in residence halls). The cost of the permit and space is defined in Section 3-4. Reserved spaces assigned to units are for use by visitors/patients to the unit only. Use of these permits by employees is prohibited. The Department reserves the right to revoke a reserved space permit if said permit is misused.

12. **Bicycle Permits.** Students and employees are required to display a Bicycle parking permit as described in Section 3-19. A Bicycle registrant will be issued a free, five-year Bicycle permit to be affixed as a sticker to the Bicycle frame as described in Section 4-3. Bicycle

permits are not transferable.

13. **Park and Ride Permits.** Park and Ride lots are designated for employees and students commuting to Main Campus by parking their Vehicles away from Main Campus and using transit services to reach Main Campus. Persons parking in Park and Ride lots must register in the Park and Ride program (as detailed on the Department's website) and display a Park and Ride (PR) permit in their Vehicle. The pricing for Park and Ride (PR) permits is set forth in Section 3-4.

Employees with a primary worksite located adjacent to a Park and Ride lot will not be eligible to utilize a Park and Ride lot as proximate worksite parking. Park and Ride lots are reserved for those using transit for their daily commute to Main Campus and not meant as primary parking for those working adjacent to the lot.

14. **Weeknight Parking (WN) Permits.** The Chancellor, through their designee(s), may issue weeknight parking permits. The "WN" permit will entitle the holder to park in designated WN parking zones from 5:00 p.m. to 7:30 a.m., Monday through Thursday. Daytime and park-and-ride parking permits are valid after 5:00 p.m., subject to Section 3-5; an additional WN permit is not required. The Weeknight Parking (CAP) permit is available for any registered Commuter Alternative Program (CAP) member whose work hours are between the hours of 7:30 a.m. and 5:00 p.m. and who does not have a daytime parking permit.

### **Section 4-3. Display of Permits**

A physical parking permit must always be properly displayed. Parking permits must be clearly visible and cannot be obscured in any manner. A violation of this section will result in the appropriate fine.

Physical permit display options include:

1. Hanging the permit from the Vehicle's rearview mirror facing the front of the Vehicle, clearly visible through the front windshield. When using a special permit assigned to a department (such as two-hour service, etc.), the parking zone permit must be displayed in front of the special permit, so that both permits are clearly visible through the front windshield.

2. If the tint, slant, or other design factors of the Vehicle obscures in any way the permit's visibility, the permit should be displayed on the passenger side of the windshield in the lower corner.

3. A Bicycle permit must be affixed to the rear upright frame bar supporting the seat of the Bicycle.

4. A Motorcycle permit must be displayed on either: the rear fender so it can be seen when viewing the license plate from behind the Motorcycle; on the front fork; or on the

State inspection plate. Permits for Motorcycle covers must be permanently affixed on the top rear area of the Motorcycle cover. The Department must record the license plate number of the authorized Motorcycle on the Motorcycle cover permit.

5. Permits for Vehicles using car covers must be affixed permanently on the top center windshield portion of the cover. The license plate number of the authorized Vehicle must be recorded on the permit by the Department. An additional permit must be displayed from the rearview mirror of the authorized Vehicle. The Department will record the license plate number of the Vehicle on the car cover.

6. Adhesive windshield permits should be displayed in the lower right-hand corner of the front windshield.

7. Virtual permit holders must register their Vehicle and license plate with the Department and obey all license plate visibility requirements described in Section 3-1.4.

#### **Section 4-4. Counterfeiting/Altering Parking Permits**

It is unlawful for any person or entity not affiliated with the Department to produce (or cause to be produced), alter, or display, without authority of the Chancellor, through their designee(s), any parking permit, sticker, decal, gate card, or other device indicating eligibility to park on Campus. ~~The Department shall confiscate any such permit, issue no refund, e~~Each violator will be issued a citation, and the Vehicle(s) will be towed or booted, ~~-. The Department will confiscate any such permit and will issue no refund,~~ and the violator(s) will be ineligible for any parking permit for one calendar year. A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s) (i.e., the Student Attorney General for students, the Office of Human Resources and the unit chair for SHRA employees, the unit chair for University faculty and EHRA non-faculty employees, and UNC Health Personnel Department for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department.

#### **Section 4-5. Obtaining Parking Permits Through Unlawful Means**

It is unlawful for any person or entity to obtain a parking permit by any means other than those procedures established by the Chancellor pursuant to this Ordinance, including but not limited to, obtaining such permits by theft, fraud, trickery, willful misrepresentation of fact, purchase from another, or gift from another. ~~The Department will confiscate any such permit, issues no refund, e~~Each violator will be issued a citation, and the Vehicle(s) will be towed or booted. The Department will confiscate any such permit and will issue no refund, and the violator(s) will be ineligible for any parking permit for one calendar year. A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources and the unit chair for SHRA employees,

the unit chair for University faculty and EHRA non-faculty employees, and UNC Health Personnel Department for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department.

#### **Section 4-6. Unauthorized Display of Parking Permits**

The Chancellor, through their designee(s), may issue regulations for the transfer of permits from one Vehicle to another owned or used by the holder of the permit, and it is unlawful for a person in possession of such a permit to use it in any manner inconsistent with such regulations.

It is unlawful for any person in possession of a parking permit, whether that possession is lawful or unlawful, to give, sell, or otherwise transfer or to attempt to transfer it to another. It is unlawful for any person to display on a Vehicle a parking permit not issued to that person for use with that specific Vehicle or to display a lost, stolen, counterfeit, or an altered permit. Each violator will be issued a citation, and the Vehicle(s) will be towed or booted. The Department will confiscate any such permit and will issue no refund, and the violator(s) will be ineligible for any parking permit for one calendar year. ~~The Department will confiscate any such permit, issue no refund, each violator issued a citation, the Vehicle(s) will be towed, impounded, or booted, and the violator(s) will be ineligible for any parking permit for one calendar year.~~ A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources and the unit chair for SHRA employees, the unit chair for University faculty and EHRA non-faculty employees, and UNC Health for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department.

#### **Section 4-7. Reinstatement of Eligibility**

Any person who is permitted to retain their eligibility for a parking permit after being charged with a violation of Sections 4-4, 4-5, or 4-6 will not be issued a refund for previously purchased permits (payroll deduction will continue). The person will be required to purchase a permit at the current prorated issuance rate for the zone being purchased.

### **ARTICLE 5. TRAFFIC**

#### **Section 5-1. Interference with Traffic; Temporary Traffic Restrictions**

It is unlawful for any person to park or bring to a halt on the Campus any Vehicle in such manner as to interfere with normal vehicular or pedestrian traffic.

The Chancellor, through their designee(s), may cause traffic on Campus to be restricted or rerouted as necessary by construction, emergency situations, special events, and other circumstances. Notice of such restrictions will be given by a representative of the Department

or other University official by placing temporary signs or barriers. It shall be unlawful to violate such restriction(s).

### **Section 5-2. Fire Lanes/Fire Hydrants**

No person (even if mobility impaired) may park a Vehicle, allow it to idle in, or block access to any area designated as a fire lane or any area within fifteen (15) feet in either direction of a fire hydrant. Any emergency authorization for use of fire lanes must be obtained through the Department. Pavement markings and/or signs will prominently indicate fire lanes on Campus.

### **Section 5-3. Sidewalks and Landscape**

No person may operate or park a Vehicle on grass or shrubbery unless such areas are signed and marked for such activity.

Except for approved University Electric Vehicles or as authorized by the Chancellor or their designee(s), no person may operate or park a Vehicle on a Campus sidewalk. Further, no person, other than on-duty law enforcement officers, may operate or park a Motorized Two-Wheeled Vehicle on a Campus sidewalk. Bicycles may be operated on Campus sidewalks provided that no person operates a Bicycle in a manner that jeopardizes pedestrian safety or State-owned or private property.

No person may use in-line skates or skateboards on Campus in a manner that jeopardizes the safety of other pedestrians; on any walls, monuments, gutters, ditches, railings, Bicycle racks, benches, other structures, fixtures, or property on the Campus; or on any ramps or steps on Campus except for the purpose of entering or leaving a building or making normal pedestrian progress along a Campus sidewalk.

### **Section 5-4. Speed Limits**

1. It is unlawful to operate a Vehicle on Campus in excess of a speed of ten miles per hour, except as otherwise posted.
2. It is unlawful to operate a Vehicle on Cameron Avenue, Raleigh Street, or Bowles Drive in excess of a speed of twenty-five miles per hour.
3. It is unlawful to operate a Bicycle on a sidewalk on Campus at a speed or in a manner that would prove to be hazardous to pedestrians.



**Section 5-5. [Reserved. Intentionally left blank.]**

**Section 5-6. [Reserved. Intentionally left blank.]**

**Section 5-7. Vehicular Traffic at Marked Crosswalks**

The Chancellor, through their designee(s), may establish pedestrian crosswalks across streets, alleys, and driveways on Campus and on the public streets listed in Section 1-10 where the location of University buildings and sidewalks requires large numbers of persons to cross a street or driveway at a point other than street intersections as governed by G.S. § 20-155(c). A crosswalk must be indicated by traffic signals, signs, or white stripes (hatched or unhatched) and will be a minimum of six feet in width. When a crosswalk has been marked off, it is unlawful for the driver of any Vehicle traveling on the street or driveway to fail to stop and to yield the right-of-way when there is a pedestrian in that portion of the crosswalk. The pedestrian must be on that side of the street or driveway in which the Vehicle is traveling.

**Section 5-8. Pedestrian Obstructing Traffic**

It is unlawful for a pedestrian to stand on the traveled portion of any street, alley, or driveway on Campus in such a manner to obstruct or prevent the free flow of traffic thereon, and in crossing streets, alleys, or driveways pedestrians must keep in motion when in the traveled portion thereof.

**Section 5-9. Passenger Pick-Up and Discharge**

It is unlawful for any person to stop a Vehicle on any street, alley, or driveway on Campus to pick up a pedestrian or discharge a passenger without first drawing up to the right-hand curb.

**ARTICLE 6. PARKING CONTROL**

**Section 6-1. Penalties**

Any person violating any provision of this Ordinance or a regulation issued hereunder is subject to a civil penalty as indicated in the following schedule:

<b>Violation Code</b>	<b>Title of Ordinance Section Violated</b>	<b>Amount of Civil Penalty</b>
Sec. 3-1	Method of Parking	\$30
Sec. 3-1	Backend/Pull-through Parking	\$30
Sec. 3-3	Parking Zones	\$30
Sec. 3-6.1	Expired Meter	\$15 for meter expiration of 1 hour or less

Sec. 3-6.2	Cumulative Violations of Expired Meter	\$5 for each additional hour of meter expiration
Sec. 3-6.3	Extended Parking at Meters	\$25
Sec. 3-6.4	Abuse of Meters	\$50
Sec. 3-7	Controlled Access Zones	\$50
Sec. 3-14	Reserved Parking	\$50
Sec. 3-14.1	Visitor Disability Parking	\$250
Sec. 3-14.2	<del>Disability Parking for UNC Employees, Students and Affiliates</del> Service Zone Parking	\$50
Sec. 3-14.3	<del>Disability Parking for UNC Employees, Students and Affiliates</del> Service Zone Parking	\$50
Sec. 3-14.4	Electric Vehicle Parking	\$50
Sec. 3-16	Bus Stops	\$20
Sec. 3-17	State-owned Vehicle Parking	\$30
Sec. 3-18	Motorized Two-Wheeled Vehicle Parking	\$30
Sec. 3-19.1	Improper Bicycle Parking	\$10
Sec. 3-19.2	Bicycle Registration	\$5 for second violation; \$10 for third and subsequent violations
Sec. 3-20	Temporary Parking Restrictions	\$50
Sec. 3-20.1	Overnight Parking Restrictions	\$50
Sec. 3-20.2	Athletic and Other Special Event Parking Restrictions	\$20
Sec. 3-21	Weeknight Parking	\$30
Sec. 3-23	Idling at Air Intake Vents	\$50
Sec. 3-24	Signs	\$50
Sec. 4-1	No Registered Plate	\$30
Sec. 4-1	Shared Permit/Plate	\$30
Sec. 4-1.3	First Year Parking	\$25
Sec. 4-3	Display of Permits	\$5
Sec. 4-4	Counterfeiting/Altering Parking Permits	\$200
Sec. 4-5	Obtaining Parking Permits Through Unlawful Means	\$200
Sec. 4-6	Unauthorized Display of Parking Permits	\$50
Sec. 5-1	Interference with Traffic	\$50
Sec. 5-2	Fire Lanes/Fire Hydrants	\$250

Sec. 5-3	Sidewalks and Landscape	\$30, plus cost of repair
Sec. 5-4	Speed Limits	\$20
Sec. 5-7	Vehicular Traffic at Marked Crosswalks	\$200
Sec. 5-8	Pedestrian Obstructing Traffic	\$50
Sec. 5-9	Passenger Pick-Up and Discharge	\$20
Sec. 6-2	Emergencies; Law Enforcement Operational Necessities	\$50

### **Section 6-2. Emergencies; Law Enforcement Operational Necessities**

Vehicle operation and parking may be prohibited under emergency and/or other law enforcement operational necessities. It is unlawful for any person to violate police instructions related to this section.

### **Section 6-3. Repeated Offenses**

If any person is cited for violation of this Ordinance with respect to parking more than five times in a period of 12 months or more than twice in a period of 30 days, or is determined to owe more than \$250.00 in unpaid fines, the Chancellor, through their designee(s), may cancel any parking permit issued to such person without refund of any portion of the fee paid thereof and may will cause the violator's license plate numbers to be entered on a list of repeat offenders. Once a person's license plate numbers are placed on a repeat offender list, the Vehicle is subject to impoundment or immobilization upon being parked in violation of this Ordinance. A citation found to be invalid will not be counted for purposes of this section. Any repeat offenses may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources, and the unit chair for SHRA employees, the unit chair for University faculty and EHRA non-faculty employees, and UNC Health Personnel Department for health system employees).

## **ARTICLE 7. FEES**

### **Section 7-1. Vehicle Impoundment Fee**

In addition to the assessment of the applicable civil penalty pursuant to Article ~~V16~~, any Vehicle parked in violation of this Ordinance may be removed to a storage area. The Chancellor or their designee(s) may refuse to authorize release of a Vehicle to the owner or custodian until the towing fee, storage fees, and all other outstanding balances owed to the Department are paid in full or a payment plan is established during normal business hours.

The owner or custodian of a Vehicle impounded under any regulation of this Ordinance may appeal the impoundment to the Department in person or in writing within ten calendar days to the Chancellor's designated Hearing Officer pursuant to Section 8-1. Submitting an

appeal to the Chancellor's designated Hearing Officer does not substitute for payment of the towing or storage fees for removal of the impounded Vehicle.

The Chancellor, through their designee(s), is authorized to have towed from Campus any Vehicle violating the provisions of this Ordinance. The Department will charge a towing fee, in addition to any applicable penalty for violation of the Ordinance, to reimburse the University for its costs in removing the Vehicle.

Towing fees are as follows:

<i>Standard Tow</i>	<i>Dolly Wheels Used</i>
\$90.00	\$100.00

If the operator of the Vehicle to be towed arrives at the Vehicle prior to the tow truck moving the Vehicle from where it was parked, such operator is still responsible for the cost of the tow fee, which is charged to the University upon the dispatch of the tow truck. If the tow truck has initiated towing actions and the Vehicle's owner has arrived, the Vehicle will not be released until the appropriate fees have been paid to the Department.

A storage fee of \$10.00 per day may be charged to the owner or custodian of a Vehicle left at the University compound for more than 24 hours after towing. A storage fee of \$2.00 per day may be charged for Bicycles, skateboards, or in-line skates, as well as a \$10.00 impoundment fee.

The owner/operator of the Vehicle must provide a valid driver's license and payment to the Department prior to its release from impoundment.

**Section 7-2. Vehicle Immobilization Fee**

Any Vehicle parked in violation of this Ordinance or any parking regulation issued under the terms of the Ordinance may be immobilized by use of a wheel boot. The Department will prominently post notice of the application of a wheel boot in one of three locations: (1) on the driver's side of the front window of the Vehicle, (2) on the rear windshield, or (3) on the driver's side window. Placement of the notice will depend on the type of Vehicle. The Department will charge a Vehicle immobilization fee, in addition to any applicable penalty for violation of the Ordinance, to reimburse the University for its costs in immobilizing the Vehicle. The Vehicle immobilization fee is \$55.00.

The Chancellor or their designee(s) may refuse to authorize release of a Vehicle to the owner or custodian until the immobilization fee, storage fees, and all outstanding balances owed to the Department are paid in full or a payment plan established during normal business hours. The Department staff or UNC Police staff may only remove wheel boots, upon payment of the \$55.00 Vehicle immobilization fee. If the operator of the booted Vehicle arrives at the Vehicle prior to the parking control officer leaving the scene, such operator is still responsible

for the cost of the Vehicle immobilization fee. The owner or custodian of the Vehicle impounded under any ~~regulation~~ provision of this Ordinance may appeal the immobilization to the Department in person or in writing within ten calendar days to the Chancellor's designated Hearing Officer, pursuant to Section 8-1. Submitting an appeal to the Hearing Officer is not a substitute for payment of the immobilization fee.

The Department will remove Vehicles immobilized for longer than 24 hours. The owner/custodian of the Vehicle is responsible for both the immobilization and tow fees and applicable storage fees.

### **Section 7-3. Impoundment of Abandoned and Derelict Vehicles**

Any Vehicle that is partially dismantled, wrecked, deemed abandoned under Section 3-7, and/or does not display a current license plate and is left in such condition for more than ten calendar days must have a warning tag placed on it by a parking control officer. Such tag will provide notice that if the Vehicle is not removed within five days from the date reflected on the tag, it will be considered abandoned and derelict. Such Vehicles must be removed at the end of the five-day period to the University storage area at the owner's expense and will be disposed of in accordance with Section 7-4 of this Ordinance.

### **Section 7-4. Disposal of Abandoned and Derelict Vehicles**

1. When any Derelict or Abandoned Vehicle is in the University's possession, the University must dispose of it in accordance with State law.
2. Any proceeds from the sale of a derelict or abandoned Vehicle, after costs have been deducted for removal, storage, investigation, sale, and satisfying any liens of record on the Vehicle, must be held by the University for thirty (30) calendar days and paid to the registered owner upon demand. If the owner does not appear to claim the proceeds within thirty (30) calendar days after disposal of the Vehicle, the funds must be deposited in the Department's Trust Fund, and the owner's rights therein are forfeited forever.
3. No person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of any abandoned, lost, or stolen Vehicle for disposing of the Vehicles as provided in this section.

### **Section 7-5. Bicycle and Skateboard Impoundment Fee**

1. **Bicycles.** It is lawful for the Chancellor, through their designee(s), to impound at the owner/rider's expense, any Bicycle that is considered abandoned, junked, lost/stolen, parked/stored, or operated in violation of this Ordinance, or state or local fire safety regulations. It is lawful for the Chancellor, through their designee(s), to remove security devices attached to Bicycles for impoundment purposes. The Bicycle impoundment fee is \$10.00. The University is not liable for damages made to a Bicycle or lock while impounding or during

storage of the Bicycle. UNC Police or the Department staff, upon payment of the \$10.00 Bicycle impoundment fee, may release an impounded Bicycle. Bicycles that remain stored on racks for more than 30 days at the end of any academic term, including summer sessions, will be deemed University property.

2. **Skateboards and In-line Skates.** It is lawful for the Chancellor, through their designee(s), to impound at the owner's/rider's expense any skateboard or in-line skates that are considered abandoned, junked, lost/stolen, or operated in violation of this Ordinance. The skateboard or in-line skates impoundment fee is \$10.00. The University is not liable for damages done to skateboards or in-line skates while impounded. Owners/riders of impounded skateboards or in-line skates may claim them in person at the Department in the Public Safety building, subject to the payment of the penalty fee, if applicable, under Article ~~V4~~6 for violation of Section 5-3. Owners/riders who are under age 18 must bring a parent or guardian with them to claim impounded skateboards or in-line skates. UNC Police or the Department staff, upon payment of the \$10.00 Bicycle/skateboard impoundment fee, may release an impounded skateboard or in-line skates.

### **Section 7-6. Disposal of Junked Bicycles and Impounded Skateboards**

The Department will send an email notifying the Bicycle owner with a registered permit when a Bicycle has been impounded; when an owner is unknown, notice must be posted in the Public Safety building. Any Bicycle unclaimed thirty (30) calendar days after the original date of impoundment will be deemed University property.

When the owner/rider of a skateboard or in-line skates is known, a letter must be sent by the Department notifying the owner/rider that the skateboard or in-line skates have been impounded and informing the owner/rider how to claim the impounded skateboard or in-line skates. Where the owner/rider of an impounded skateboard or in-line skates is under age 18, a copy of the letter must be sent to owner/rider's parent or guardian, if known. When the owner/rider is unknown, the Department will/shall post notice in the Public Safety building. Skateboards or in-line skates unclaimed within 30 days after the original date of impoundment will be deemed University property.

## **ARTICLE 8. APPEALS**

### **Section 8-1. Appeals**

Any person cited for violation of any portion of this Ordinance for which a civil penalty is imposed or a Vehicle is impounded or immobilized for violations may appeal in person, or in writing, or by email within ten calendar days of issuance to the Chancellor's designated Hearing Officer through the process described on the [Department's website](#).

Failure to meet the ten-day appeal period requirement results in a forfeiture of all appeal privileges. The Hearing Officer must review all written appeals and establish limited hours to review those in-person appeals that meet the ten-day requirement.

Written appeals submitted in person must be submitted on a standard appeal form, available at the Department.

If the Hearing Officer decides the appeal against the appellant, the appellant may appeal to the Chancellor, in writing, within ten calendar days of the date of the Hearing Officer's decision through the process described on the [Department's website](#).

The Chancellor may delegate to a committee or other body as they may establish authority to hear appeals on their behalf. Disposition of an appeal by a vote of the full committee to affirm without a panel hearing or by a vote of the majority of a panel in the case of an appeal having been referred to a panel for hearing will be deemed to exhaust the available appellate procedures. Final disposition by the committee must be understood to mean a ruling in which the committee or its panel affirms, modifies, or reverses a decision of the Hearing Officer. Any person cited to the District Court Division of the General Court of Justice for violation of this Ordinance constituting a misdemeanor must pursue their plea and appeal, if any, as provided by State law.

Submitting an appeal to the Chancellor's designated Hearing Officer does not substitute for payment of the towing, immobilization, impoundment, and/or storage fees for removal of the impounded Vehicle. Such fees must be paid in accordance with Section 7-1. If the Hearing Officer decides the appeal in favor of the appellant, the Department will refund the costs of towing and storage.

In the event that the owner or operator elects to leave the Vehicle impounded during the University's appeal process, the storage fees will be waived from the day the appeal is submitted to the Hearing Officer until the day the decision is rendered.

**THE ORDINANCE REGULATING  
TRANSPORTATION AND PARKING  
ON THE CAMPUS OF  
THE UNIVERSITY OF NORTH CAROLINA  
AT CHAPEL HILL**

**Effective August 1, 2024**



FINANCE AND OPERATIONS

Transportation and Parking



## INTRODUCTION

This Ordinance defines the general operations and policies for traffic and parking on the campus of The University of North Carolina at Chapel Hill pursuant to [Chapter 116, Article 1, Part 6 of the General Statutes of the State of North Carolina](#). The provisions set forth in this Ordinance are designed to ensure the safety and protection of all users of the traffic and parking system.

All resolutions previously adopted regulating traffic and parking on the Campus are repealed. The repeal herein of these regulations does not abate or otherwise affect any civil, criminal, or administrative action or proceeding concluded or pending on the effective date of this Ordinance. Except as otherwise provided, this Ordinance may be amended in whole or in part by action of the Board of Trustees of The University of North Carolina at Chapel Hill. The effective date of this Ordinance is August 1, 2024.

### ARTICLE 1. GENERAL PROVISIONS

#### Section 1.1. Definitions

The words and phrases defined below have the meaning indicated when used in this Ordinance, unless the context clearly requires another meaning:

1. *“Abandoned Bicycle/Vehicle”* means any Bicycle or Vehicle that has been parked illegally for more than ten days or which is determined to be “derelict” or inoperable under G.S. § 20-137.7.
2. *“Bicycle”* means every device propelled, at least in part by human power, upon which any person may ride, and supported by either two tandem or three wheels, one of which is sixteen inches or more in diameter. For the avoidance of doubt, Bicycle includes “electric assist Bicycle” or “e-bike.” For the purpose of this Ordinance, a Bicycle is a Vehicle.
3. *“Board”* means the Board of Trustees of the University.
4. *“Booting”* means to immobilize a Vehicle using a device designed to be attached to the rear tire or wheel to render the Vehicle inoperable.
5. *“Campus”* means all property that is owned or leased in whole or in part by the State and subject to the general oversight of the Board excepting and excluding: (a) property leased to another not located within one of the areas set out in Section 3-3; (b) the University Lake watershed; and (c) property held for use as an official residence for administrative officers of the University.
6. *“Chancellor”* means the Chancellor of the University.

7. *"e-Skateboard"* means a skateboard with an electric motor for propulsion and a remote control.
8. *"Electric Two-Wheeled Vehicle"* means any Motorized Two-Wheeled Vehicle that is propelled by means of a battery powered motor, including, without limitation, Segways, and electric standup scooters. For the avoidance of doubt, Electric Two-Wheeled Vehicle does not include electric assist bicycles.
9. *"Electric Vehicle"* means any Vehicle that is propelled, partially or exclusively, by means of a battery powered motor.
10. *"General Statutes"* or *"G.S."* means the General Statutes of the State.
11. *"Internal Combustion Two-Wheeled Vehicle"* means any Motorized Two-Wheeled Vehicle that is propelled by means of an internal combustion motor, including, without limitation, Motorcycles, mopeds, motorbikes, and scooters.
12. *"Main Campus"* means the portion of the Campus where the Old Well is located and all other portions of Campus contiguous thereto by University ownership or lease that are north of Fordham Boulevard. For purposes of illustration, this definition is intended to include the portions of Campus commonly referred to as "North Campus" and "South Campus," and exclude, without limitation, the portions of Campus commonly referred to as "Carolina North," the "Mason Farm Property," and "University Lake."
13. *"Motorcycle"* means any Motorized Two-Wheeled Vehicle capable of carrying a rider and capable of speeds greater than fifteen (15) miles per hour.
14. *"Motorized Two-Wheeled Vehicle"* means any two-wheeled (or three-wheeled) Vehicle that is self-propelled by means of an internal combustion motor or a battery powered motor, and is capable of carrying passenger(s), including, without limitation, Internal Combustion Two-Wheeled Vehicles and Electric Two-Wheeled Vehicles.
15. *"Park"* means to leave a Vehicle unattended by any person authorized to, or capable of, moving it immediately upon the direction of a law enforcement or parking control officer. Activated hazard lights, a running engine, or a note displayed on a Vehicle do not render a Vehicle "attended."
16. *"Parking Coordinator"* means a department-assigned staff member who acts as a liaison with the University's Department of Transportation and Parking.
17. *"Parking Permit"* means any identification assigned by the Department of Transportation and Parking to be either displayed on a Vehicle or virtual permit (via registered license plate) for parking legally on the Campus.

18. *“State”* means the State of North Carolina and all political subdivisions, including the University.
19. *“State-owned Vehicles”* are all Vehicles, including service Vehicles, owned by the State or any political subdivision thereof.
20. *“Street, Highway, or Roadway”* means the entire width of a corridor designed or marked by proper authorities for vehicular traffic.
21. *“Student”* means any person registered with the University as a full-time, part-time, graduate, or other special student. This does not include employees of the University who are in a full-time permanent position and subject to the SHRA or EHRA guidelines.
22. *“T&P”* or *“Department”* means the University’s Department of Transportation and Parking which is responsible for, among other things: transportation planning, transit services, enforcement of rules and regulations for parking and traffic, registration of vehicles, distribution of permits, issuance of parking penalties, collections of transportation receipts and the upkeep, renovations, and construction of transportation facilities.
23. *“University”* means The University of North Carolina at Chapel Hill.
24. *“Vehicle”* means any device in, upon, or by which a person is or may be transported or drawn upon a roadway, except (a) other devices moved exclusively by human power or used exclusively upon fixed rails or tracks, or (b) devices used as a means of transportation by a person with a mobility impairment and limited by design to a top speed of no more than 15 miles per hour.
25. *“Visitor”* means any individual other than a Student or employee of either the University or UNC Health and any of their contract or temporary employees or non-University/corporate partners.
26. *“Weekend”* means 5:01 p.m. Friday through 7:29 a.m. Monday.
27. *“Weeknight”* means 5:01 p.m. to 7:29 a.m., Monday through Thursday.

## **Section 1.2. Statutory Background; Delegation of Authority**

1. The laws of [Chapter 20 of the General Statutes](#) and associated regulations relating to the use of Highways of the State and the operation of motor vehicles thereon apply to all Streets and parking facilities on University property.
2. Pursuant to [G.S. § 116-44.4](#), the Board may exercise discretion and authority in a manner as to assure the proper conduct of the necessary business of the University and the effective utilization and control of transportation and parking functions on Campus, including,

but not limited to, the adoption and promulgation of rules and regulations, taking emergency actions to protect the health and safety of the University community, and establishing administrative procedures as they may deem necessary or advisable for the administration, interpretation, and enforcement of this Ordinance. The Chancellor is responsible for implementing and operationalizing this Ordinance. In response to events or circumstances that may significantly impact Campus or to protect the health, safety, or well-being of Students, employees, or Visitors, the Chancellor may issue exceptions to regulations within this Ordinance, issue temporary regulations, suspend enforcement of parking regulations for the benefit of Visitors, Students, and/or employees, authorize or deny the use of or closing of Campus Streets and parking lots, remove Vehicles from closed Streets and/or parking lots, or suspend enforcement of parking regulations to allow for events on Campus. Exceptions to regulations, temporary regulations, and enforcement suspensions are valid only for when and how specified and are not considered precedent for future situations. In the event that any temporary suspension of the Ordinance is in effect for more than ten (10) consecutive business days, the Chancellor will notify the Board, and the Board will take such action as may be appropriate.

3. The Chancellor may delegate responsibilities for implementing and operationalizing this Ordinance to the Director of the Department and/or other designees.

4. In-office and virtual customer service functions of the Department are available from 7:30 a.m. until 5:00 p.m., Monday through Friday, except on University-recognized holidays and as otherwise posted. Regulations may be enforced at any time deemed necessary by special event activities or other circumstances.

5. More information about the operations and processes outlined in this Ordinance may be found on the [Department's website](http://move.unc.edu): [move.unc.edu](http://move.unc.edu).

### **1.3. Posting Notice of Ordinance and Regulations**

This Ordinance shall be publicly posted pursuant to G.S. § 116-44.4(k). Once posted, this Ordinance is always in effect unless otherwise stated.

### **Section 1-4. Publications of Ordinance and Regulations**

The Chancellor, through their designee(s), shall post copies of this Ordinance and regulations issued pursuant hereto on the [Department's website](http://move.unc.edu).

### **Section 1-5. Filing of Ordinance and Regulations**

Pursuant to § 116-44.4(l), a copy of this Ordinance and all regulations issued hereunder, except temporary police regulations, shall be filed in and with:

1. the Office of the President of The University of North Carolina; and

2. the Office of the North Carolina Secretary of State.

### **Section 1-6. Liability**

The University assumes no liability or responsibility for damage or theft to any Vehicle, other device moved by human power, or device used as a means of transportation by a person with a mobility impairment parked in or on University properties subject to the jurisdiction or control of the Board. The provisions of this Ordinance apply to all operators of all Vehicles, public and private, and the provisions are enforced twenty-four (24) hours a day except as otherwise specified by this Ordinance. It is unlawful for any operator to violate any of the provisions of this Ordinance except as otherwise permitted by the Ordinance or General Statutes.

The operator of any Vehicle or other device moved by human power shall obey the lawful instruction of any law enforcement officer, parking control officer, official traffic signs or control devices appropriately placed, and in accordance with provisions of this Ordinance.

### **Section 1-7. Cooperation with Civil Authorities**

The Chancellor and their designee(s) will cooperate with all law enforcement authorities of the State and its political subdivisions in enforcing this Ordinance and issuing regulations hereunder. If the Town of Chapel Hill enacts an ordinance that, pursuant to G.S. § 116-44.5, supersedes any portion of this Ordinance or any regulation issued hereunder, the Chancellor's designee(s) will, upon receiving a copy of such ordinance from the Town Clerk, immediately cause to be removed all parking meters, signs, and other devices or markings erected or placed on a public street by authority of the superseded regulation(s).

### **Section 1-8. Rules of Evidence**

When a Vehicle is found to be in violation of this Ordinance, the Department will presume the Vehicle was parked by:

1. the person to whom the University parking permit for the Vehicle is registered;
2. if no parking permit has been issued for the Vehicle, the person or entity in whose name the Vehicle is registered with the North Carolina Division of Motor Vehicles or the corresponding agency of another state or nation; or
3. any relation of the registered owner enrolled in or employed with the University or UNC Health.

The prima facie rule of evidence established by this Section 1-8 does not apply to the registered owner of a leased or rented Vehicle when said owner can furnish evidence that the Vehicle was, at the time of the parking violation, leased, or rented to another person. In such instance, the owner of the Vehicle must, within reasonable time after notification of the parking

violation, furnish the Department via telephone, email, in person, or US mail with the name and address of the person or company who leased or rented the Vehicle.

**Section 1-9. Trust Accounts**

All moneys received pursuant to this Ordinance, except for the clear proceeds of civil penalties that are required to be remitted to the Civil Penalty and Forfeiture Fund in accordance with G.S. § 115C-457.2, shall be placed in trust accounts and may be used for the following purposes:

1. to defray the cost of administering and enforcing this Ordinance and Chapter 116, Article 1, Part 6 of the General Statutes;
2. to develop, maintain, and supervise parking facilities;
3. to provide bus service or other transportation systems and facilities, including payments to any public or private transportation system serving University students or employees;
4. as a pledge to secure revenue bonds for parking facilities issued under Chapter 116, Article 21, of the General Statutes; and/or
5. for any other purpose related to parking, traffic, and transportation on the Campus as authorized by the Chancellor or their designee(s).

**Section 1-10. Parking on Streets or Roads of the Town of Chapel Hill**

Except as expressly permitted by this Ordinance, it is unlawful for any person to park a Vehicle:

1. on the Campus; or
2. on those portions of the following streets in the Town of Chapel Hill where parking is not prohibited by the ordinance(s) of the Town of Chapel Hill:
  - a. both sides of Battle Lane for its entire length;
  - b. both sides of South Road from Country Club Road to South Columbia Street;
  - c. both sides of Country Club Road from Raleigh Street to South Road;
  - d. both sides of Raleigh Street for its entire length;
  - e. both sides of Pittsboro Street for its entire length;
  - f. both sides of Boundary Street from East Franklin Street to Country Club Road;
  - g. both sides of Park Place for its entire length;
  - h. both sides of South Columbia Street from East Franklin Street to Manning Drive;
  - i. both sides of Cameron Avenue from Raleigh Street to South Columbia Street;
  - j. both sides of McCauley Street from South Columbia Street to Pittsboro Street;

- k. both sides of Ridge Road between Country Club Road and Manning Drive; and
- l. all sidewalks.

Nothing in this Ordinance shall be construed as recognition by the Board as a prescriptive easement in any street specifically named herein.

## **ARTICLE 2. PAYMENTS AND COLLECTIONS**

### **Section 2-1. Payment Methods**

The Department accepts the following methods of payment (the Department reserves the right to change payment methods for operational efficiency):

1. cash (not recommended to be sent through the mail) except unrolled coins (receipts will not be given until coins are properly rolled);
2. checks or money orders (payable to the Department);
3. automatic payroll deduction for employees unless the employee provides payment to the Department at the time the permit is issued;
4. University Departmental Direct Fund Transfers (following Department Accounting Services guidelines);
5. Validation Coupons from other University units or departments;
6. credit card (MasterCard, VISA, and Discover only);
7. online and pay-by-phone payments;
8. automated pay stations; and
9. mobile device payment.

### **Section 2-2. Pay Lots After Hours**

**1. Vehicles Exiting Unattended Pay Lots After Hours.** Vehicles exiting pay parking facilities after pay attendant operations have closed and the gates have been lowered must pay for all parking fees incurred by utilizing the automated pay stations to process the payment for parking fees.

**2. Failure to Pay Upon Exiting a Pay Lot.** The owner of any Vehicle exiting a parking facility without paying or otherwise having parking validated will be sent a billing notice for a full day's parking.

### **Section 2-3. Replacement Fee**

A lost or stolen parking permit (a) must be reported immediately to the Department, and (b) an affidavit must be filed with the Department. A lost permit will be replaced at a charge of \$25.00 or the face value of the permit, whichever is less. The replacement fee will be refunded if the missing permit is found and returned to the Department.

A permit reported stolen will be replaced free of charge on a one-time only basis. For a stolen permit to be replaced free of charge, a police report must be filed for such permit. Permits reported lost or stolen may not be replaced without the approval of the Director of the Department or their designee(s).

#### **Section 2-4. Returned Checks**

If a bank returns a check for a Student or Employee, the Department will place a hold with the University Registrar or notify University Payroll Services to deduct the amount of the check from the employee's paycheck. If a bank returns a check for a non-affiliate, the Department will send an invoice for the amount due. The Department will forward returned checks of non-affiliated individuals or companies to a collection agency if not cleared upon notification. The Department will impose a \$25.00 service charge for all returned checks.

#### **Section 2-5. Collection Methods**

No parking permit may be issued to any individual who has outstanding debts to the Department. The Department may reduce or retain any refund from the cancellation of a permit to clear all outstanding balances associated with the account. Failure to pay debts within the required time frame may result in the University arranging for the collection of fees assessed against employees, students, and visitors in the following manner:

1. a debt owed by an employee may be deducted from the employee's payroll checks;
2. a debt owed by a University student necessitates that a "hold" status be placed with the University Registrar;
3. the Attorney General for the State of North Carolina may recommend the use of a collection agency to collect debts from individuals whose debts may not be collected by payroll deduction or by other means;
4. failure to pay civil penalties or other just debts owed to the Department within ten calendar days of the date of the citation(s) or incurrence of the debt will result in a \$10.00 late payment fee being assessed on each unpaid citation or other transaction; and
5. a debt owed by any individual who is not eligible for payroll deduction may be subject to the garnishment of any North Carolina State income tax refund due and owing to that individual.

#### **Section 2-6. Civil Suits for Recovery of Penalties**

When the Chancellor in their sole judgment determines that civil penalties validly imposed for violation of this Ordinance cannot or will not be collected through normal administrative procedures, they may request the Attorney General for the State to bring a civil action against the offender in the name of the State for the recovery of the penalty.



## **ARTICLE 3. PARKING**

### **Section 3-1. Method of Parking**

The Chancellor, or their designee(s), will cause each area in which parking is permitted by this Ordinance to be surveyed and developed for parking. Each parking space is defined by appropriate signs and painted lines (when the parking facility is paved). Parking spaces in unpaved parking facilities will be marked by wheel stops. When parking spaces have been marked in the area in which parking is lawful, Vehicles must only use one designated space at a time to park.

1. Some spaces are marked for compact Vehicles. These spaces are fifteen feet in length and five feet in width, with two and one-half feet of hatching between spaces. It is unlawful for any Vehicle to occupy more than the five-foot portion of the compact space. The Department will post signs or on-ground markings to designate compact spaces.
2. It is a violation of this Ordinance to occupy portions of more than one space when such spaces are defined by painted lines. It is also a violation of this Ordinance to park in any portion of the area not clearly designated for parking.
3. When spaces are painted at an angle (diagonally) to a street curb or dividing median, Vehicles must park with the front of the Vehicle next to the curb or median. When parking spaces are parallel to a curb or dividing median, Vehicles must park with the front of the Vehicle facing the direction of travel authorized for that side of the street or driveway.
4. It is a violation of this Ordinance to backend park a Vehicle in any parking space on Campus if said Vehicle does not also display a current and valid front license plate that matches the back plate that is either (i) issued by the State's Division of Motor Vehicles or the corresponding agency of another state or nation, or (ii) [purchased through the Department](https://move.unc.edu/about/technology/virtual-permits/) (<https://move.unc.edu/about/technology/virtual-permits/>).

### **Section 3-2. Disabled Vehicles**

It is unlawful to leave a disabled Vehicle parked in violation of this Ordinance without immediately notifying the Department. If the Vehicle is obstructing traffic, in a reserved space, or creating a hazard, it must be moved immediately.

No Vehicle will be placed on the disabled Vehicle list more than one time per month unless the operator will accept assistance from the Department or a tow firm. Persons who exceed the limitation for placing a Vehicle on the disabled Vehicle list and do not accept assistance are subject to the appropriate penalty if the Vehicle remains parked in violation of

this Ordinance. If the Department has permits available for the parking facility in which the Vehicle is parked, the operator may be required to purchase a permit rather than be placed on the disabled Vehicle list.

**Section 3-3. Parking Zones**

Any person parking a Vehicle in a parking facility described in this Section 3-3 must possess the appropriate permit for that parking facility during those days and hours specified at the entrance to such parking facility. Any Vehicle parked without possessing a valid permit is subject to the issuance of a civil penalty, Vehicle immobilization/booting, and/or towing.

If the assigned zone is full, a temporary permit for an alternate zone may be obtained from the Department, located in the Public Safety building (285 Manning Drive, Chapel Hill, NC 27599). UNC Health employees may obtain temporary permits from the UNC Medical Center Parking Office.

It is unlawful for any person to park a Vehicle within any zone other than the one authorized by the appropriate permit. Any person possessing a valid special permit obtained through the Department may park as indicated by use of those permits and their related restrictions. All Main Campus permits are valid in any R Zone lots, excluding R2 lots.

A guide that summarizes the regulations and a map depicting the University’s parking zones is available on the [Department’s website](#). The University’s parking zones are as follows:

Zone A	Aycock Circle
Zone A	Battle Lane
Zone A	Spencer
Zone BD	Business School Deck
Zone BTD	Bell Tower
Zone Bicycle	Areas designated by bicycle racks or specifically designated bicycle
Zone PR	Chatham County Park and Ride
Zone PR	Friday Center Park and Ride
Zone PR	Friday Center South Park and Ride
Zone PR	Hedrick Park and Ride
Zone PR	725 Martin Luther King Blvd.
Zone CD	Craige Deck
Zone FC	Fraternity Court
Zone FG	EPA Gated
Zone JD	Jackson Deck
Zone K	Ehringhaus
Zone KSD	Knapp-Sanders Deck
Zone L	Craige
Zone L	Morrison Circle
Zone M	Hinton James
Zone MC	Areas designated for Motorized Two-Wheeled Vehicles

Zone MD	McCauley Deck
Zone ND	Cobb Deck
Zone NG1	Swain
Zone NG3	Caldwell
Zone NG3	Steele
Zone N1	440 North
Zone N1	440 South
Zone N2	Morehead Planetarium
Zone N2	Porthole
Zone N3	Alumni Place
Zone N3	Bynum
Zone N3	Emerson Drive
Zone N3	Hickerson House
Zone N3	Lenoir Drive
Zone N3	Love House
Zone N3	Peabody
Zone N5	Boundary Street
Zone N5	Forest Theater
Zone N5	Park Place
Zone N7	University Relations
Zone N7	Nash
Zone N8	Undergraduate Library
Zone N9	International Studies

Zone N10	University Development
Zone N11	New Venable
Zone PD	Cardinal Deck
Zone RD	Rams Head Deck
Zone RR	Estes Resident
Zone R1	Electrical Distribution
Zone R1	Energy Services
Zone R1	Physical Plant
Zone R2	Art Building
Zone R2	Administrative Office Building
Zone R3	Cameron-Graham
Zone R3	Cogeneration Facility
Zone R4	Frank Porter Graham
Zone R5	200 Finley Golf Course Road
Zone R5	212 Finley Golf Course Road
Zone R5	220 Finley Golf Course Road
Zone R6	Continuing Education
Zone R6	Day Care Center
Zone R7	Bolin Creek
Zone R7	725 Airport Road
Zone R8	Hedrick Building
Zone R9	Cone Tennis Facility
Zone R10	Chapel Hill North
Zone R12	Carolina North
Zone SFH	Baity Hill
Zone SFH	Mason Farm Residence
Zone S3	Knapp
Zone S3	Law School
Zone S3	Navy Field
Zone S3	Ridge Road
Zone S3	Law Programs

Zone S4	Stadium Drive
Zone S4	Avery
Zone S5	Carmichael Drive
Zone S6	Bioinformatics
Zone S6	EPA
Zone S6	EPA Loading
Zone S6	Glaxo
Zone S6	Isaac Taylor
Zone S6	Mason Farm Road
Zone S6	South Chiller
Zone S8	Kenan Field House
Zone S9	Dean E. Smith
Zone S10	Boshamer
Zone S11	Bowles
Zone S11	Manning
Zone S11	Smith
Zone S11	Williamson
Zone S12	Bernard Street
Zone S12	Branson Street
Zone S12	Community Building
Zone S12	Hibbard Drive
Zone S12	Jackson Circle
Zone S12	Mason Farm Road
Zone S12	Branson Overflow
Zone S12	Community Building
Zone S12	Mason Farm Overflow
Zone WN	Weeknight Parking
Zone T	Outdoor Recreation
Zone W	Beard

Pursuant to Section 1-2, the Chancellor or their designee(s) may modify parking zones by adding or deleting University parking facilities from such zones and may change traffic flow patterns and hours of operation as deemed necessary or advisable for the administration or enforcement of this Ordinance.

### Section 3-4. Parking Fees

1. **Parking Permit Fees.** Parking permit fees for employees are established based on an employee's base salary as of April 1<sup>st</sup> prior to the beginning of the permit year. The salary scale determined on April 1<sup>st</sup> will be used for the entire permit year and will not change if salary changes occur during the permit year. If an employee's employment begins after April 1<sup>st</sup>, the employee's starting day base salary will be used to determine the parking permit fee.

The student parking permit fees shall be charged as follows:

<b>Student Permit Fees</b>		
<b>Permit Type</b>	<b>Full Year Fee</b>	<b>Academic Year Fee</b>
Park and Ride Motorcycle   Motorized Two-Wheeled Vehicle Electric Vehicle Charging	\$200	\$158
RR (Estes Drive)	----	\$260
Zoned Student Permits	\$512	\$405

The employee parking permit fees shall be charged as follows:

<b>Employee Permit Fees</b>		
<b>Permit Type</b>	<b>Salary Scale (in thousands)</b>	<b>Fee</b>
Employee Weeknight Electric Vehicle Charging Park and Ride Motorcycle   Motorized Two-Wheeled Vehicle Retired Faculty/Staff-ALG	----	\$200
Zoned Permits	< \$40	\$350
	\$40 ≤ \$50	\$450
	\$50 ≤ \$60	\$550
	\$60 ≤ \$70	\$650
	\$70 ≤ \$80	\$750
	\$80 ≤ \$90	\$850
	\$90 ≤ \$100	\$950
	\$100 ≤ \$150	\$1,250
	\$150 ≤ \$200	\$1,750
	> \$200	\$2,250
All Access   Reserved	> \$200	\$3,000
Reserved + All Access	> \$200	\$4,780

\* The Electric Vehicle charging station virtual permit fee for employees and students is in addition to the base parking permit fee. Electric Vehicle users who have purchased this virtual permit are entitled to use the charging station equipment/space and receive electricity to recharge their Vehicle's battery. After the battery has been fully charged, Electric Vehicle users are encouraged to relocate their Vehicle to a different location in the parking facility to allow other Electric Vehicle users access to the charging station.

The service and department reserved visitor permit fees shall be charged as follows:

<b>Service &amp; Department Reserved Visitor Spaces</b>
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Affiliation	Permit Types	Fee
University Departments	Reserved Visitor Spaces	\$675
	Service/State Vehicle Permit	\$675
	Official Visitor Permit	\$675
	Reserved Construction Spaces	\$675
Contractors and Vendors	Full Vendor	\$675
	15-Minute Vendor	\$100

The Chancellor, through their designee(s), is authorized to raise or lower permit prices as they determine is reasonable and appropriate in their discretion. The Department must provide notice of such change at least 30 days prior to the enforcement of such change and must post notice of the change on the [Department's website](https://move.unc.edu/) (https://move.unc.edu/). Any such change must be reported to the Board for information and must be recorded in the minutes of the Board as an amendment to this Ordinance.

2. Short-Term Parking and Event Parking Fees. Fees for short-term parking and event parking shall be charged as follows:

Short-Term and Event Parking Fees	
Service	Fee
Metered Space Parking	<ul style="list-style-type: none"> <li>\$1.75 per hour (max. of eight hours).</li> <li>Short-term meters are \$1.00 per half-hour (max. of thirty minutes).</li> </ul>
Electric Vehicle Charging Station Usage by Visitors on Weeknights and Weekends	<ul style="list-style-type: none"> <li>\$0.75 per hour of battery charging (fee does not apply to those who have purchased an Electric Vehicle charging station decal)</li> </ul>
<b>Hourly/Daily Pay Parking</b>	
Dogwood Deck, Ambulatory Care Center Lot	<ul style="list-style-type: none"> <li>\$1.50 per hour with a daily maximum (or lost ticket) of \$10.00</li> <li>No charge for visits of less than 15 minutes</li> </ul>
Morehead Lot, Raleigh Road Visitor Lot, Rams Head Deck	<ul style="list-style-type: none"> <li>\$1.75 per hour</li> <li>No charge for visits of less than 5 minutes</li> </ul>
<b>Parking Validation Coupons</b>	
Visitor Campus Parking Facilities (valid at Morehead Lot, Raleigh Road Visitor Lot, and Rams Head Deck)	<ul style="list-style-type: none"> <li>\$1.75 for one-hour coupon</li> <li>\$14.00 for one-day (8-hour) coupon</li> </ul>
Patient Care Parking Facilities (valid at Dogwood Deck and ACC Lot)	<ul style="list-style-type: none"> <li>\$1.50 for one-hour coupon</li> <li>\$10.00 for one-day (8-hour) coupon</li> </ul>
<b>Space Reservations made by University Units in Pay Lots and Pay Decks</b>	
Morehead Lot, Raleigh Road Visitor Lot, Rams Head Deck	<ul style="list-style-type: none"> <li>\$10 per half day (4 hours)</li> <li>\$20 per day (8 hours)</li> </ul>
<b>Event Parking</b>	

Short-Term and Event Parking Fees	
Service	Fee
Car	<ul style="list-style-type: none"> <li>• \$100 (maximum fee)</li> </ul>
Limousine	<ul style="list-style-type: none"> <li>• \$100 (maximum fee)</li> </ul>
RV	<ul style="list-style-type: none"> <li>• \$100 (maximum fee)</li> </ul>
Department assistance with chartering bus service with local companies	<ul style="list-style-type: none"> <li>• \$25 (plus actual cost of charter services provided)</li> </ul>
Parking Monitoring Service	<ul style="list-style-type: none"> <li>• \$30 per hour, with a 3-hour minimum, for each monitor assigned</li> </ul>
Traffic Control Officer	<ul style="list-style-type: none"> <li>• \$33 per hour, with a 3-hour minimum, for each TCO assigned</li> </ul>
Event Supervisor	<ul style="list-style-type: none"> <li>• \$40 per hour, with a 3-hour minimum, for each supervisor assigned</li> </ul>
Reserved Spaces	<ul style="list-style-type: none"> <li>• \$10 ending before noon</li> <li>• \$20 beginning noon or later</li> </ul>
Daily Parking Permit	<ul style="list-style-type: none"> <li>• \$8 for non-hourly pay lot</li> </ul>
Equipment Set-up	<ul style="list-style-type: none"> <li>• \$20 for cones/barricades/meter bags set-up</li> <li>• \$20 for regulatory size signs</li> <li>• \$40 for A-frame size signs</li> </ul>

### Section 3-5. Event Parking

The Chancellor, through their designee(s), may cause any parking facility to be reserved to accommodate event parking (e.g., for concerts, plays, athletics, and other events) pursuant to a plan approved by the Board of Trustees. The applicable fee(s) are set forth in Section 3-4. Excluded from these fees are parking facilities approved for use under Section 3-5.2

Parking may be reserved by Campus units for events held in Campus venues and facilities. Management of the areas is the responsibility of the Department. Event permits may be required and must be issued and controlled by the Department, as applicable.

The Director of the Department is authorized to remove and/or cite Vehicles parked in reserved spaces prior to football and basketball games pursuant to Section 3-20. On the day such relocation occurs a list of all relocated Vehicles will be available at the Department in the Public Safety building.

1. **Notification to Permit Holders.** The Chancellor, through their designee(s), will inform permit holders of event parking policies through at least one of the following methods:
  - a. information electronically mailed to all permit holders affected by event parking;
  - b. informational signs posted at the entrances to areas reserved for events;
  - c. press releases;

- d. information posted on the [website of the Department](#); or
- e. other methods as appropriate.

## 2. **Football and Basketball Game Day Parking**

- a. The Chancellor, through their designee(s), may reserve in advance parking facilities for use by authorized persons during times designated for football or basketball home game day operations. Game day permits are issued by Carolina Athletics and the Department pursuant to a plan approved by the Board of Trustees. Vehicles without the appropriate authorization or credentials are not permitted in the affected areas during home game days.
- b. Certain parking facilities will be designated and reserved in advance for use by working employees who have weekday permits. Vehicles already parked in parking facilities designated and reserved for working employees will not be required to move.
- c. Parking is prohibited at metered and permitted spaces on Main Campus roadways between the hours of 8:00 a.m. and 11:59 p.m. on home football game days to accommodate routing of incoming and outgoing traffic.

3. **Concerts.** The Chancellor, through their designee(s), may reserve in advance parking facilities for pay parking for the public during times designated for concerts and other non-athletic events. Vehicles already parked in these areas are not required to move unless otherwise posted.

## 4. **Miscellaneous Services.**

- a. **Charter Bus Services** - the Department will assist with chartering bus services with local companies, subject to the payment of applicable fee(s) described in Section 3-4;
- b. **Monitor Services** - the Department will arrange for monitor services for events upon request of the sponsoring unit, subject to the payment of applicable fee(s) described in Section 3-4;
- c. **Reserving Meters** - the Department may reserve meter spaces for an event, subject to the payment of applicable fee(s) described in Section 3-4;
- d. **Permit Fees** - the Department may issue event permits during normal regulation hours, subject to the payment of applicable fee(s) described in Section 3-4.
- e. **Equipment Set-up** - the Department will provide the necessary equipment and signs for an event, including equipment set-up and removal services, subject to the payment of applicable fee(s) described in Section 3-4.

### **Section 3-6. Metered Spaces**

The Chancellor, through their designee(s), may designate metered parking spaces within any parking facility on Campus for general use, or on those portions of public streets as indicated in Section 1-10, and may specify the length of time for parking in each space. Meter activation is required Monday through Friday during the hours posted. On-street parking meters, off-street parking meters, and meter pay stations may be activated by designated payment method(s). The applicable fees are set forth in Section 3-4.

1. **Expired Meter.** It is a violation of this Ordinance for any Vehicle to occupy a metered space without the meter being activated by appropriate payment.
2. **Cumulative Violations of Expired Meter.** Any Vehicle in violation of Section 3-6.1 will be subject to the issuance of a citation for each additional meter activation period that the Vehicle occupies the space with the meter expired.
3. **Extended Parking at Meters.** It is a violation of this Ordinance for any Vehicle to occupy any portion of a metered space for more than twenty-four (24) consecutive hours, regardless of meter activation.
4. **Abuse of Meters.** It is a violation of this Ordinance for any person to deface, damage, tamper with, willfully break, destroy, impair the usefulness of, evade without tendering due payment, or open without lawful authority any parking meter installed pursuant to this Ordinance. It is a violation of this Ordinance for any person to insert any object into a parking meter or parking pay station that is not a lawful currency of the United States or a credit/debit card.

### **Section 3-7. Controlled-Access Zones**

The Chancellor, through their designee(s), must cause a gate to be erected at the entrance and exit of each controlled-access parking facility that can be opened and closed either by assigned methods of gate-control (e.g., gate card, access code, remote control, or license plate recognition) or by a gate attendant. It is unlawful to transfer or to use assigned access cards or devices for Vehicles not registered for that controlled-access zone and for that card or device. If any person uses or allows to be used their access card or device to knowingly enable another Vehicle to enter or exit a controlled-access zone without paying the applicable parking or permit fee, such person, in addition to being responsible for the applicable fine, may have their card-access rights to University controlled-access zones deactivated for a period of one calendar year from the date of occurrence.

It is unlawful for Vehicles to enter or park in an hourly/daily pay parking facility or other controlled access area during the posted operation hours without paying the appropriate fee or displaying a valid permit for that controlled-access area. Whether or not a gate is open during



the hours of pay parking operation is not an indication that an unauthorized Vehicle may legally drive through and park in the gated zone.

It is unlawful for any person to deface, damage, tamper with, willfully break, destroy, impair the usefulness of, evade without tendering due payment, or open without lawful authority an entry or exit gate or equipment. A fee equal to the amount of the cost of the repair or replacement of the damaged equipment will be assessed to the individual or entity responsible for such damage, in addition to the applicable parking fine.

It is unlawful for a Vehicle to enter or exit a controlled-access zone by trailing immediately behind another Vehicle before the gate has an opportunity to drop (a.k.a. "tailgating") for the purpose of evading payment of the applicable parking or permit fee. It is unlawful to allow a Vehicle to enter or exit a controlled-access zone by tailgating behind one's own Vehicle for the purpose of knowingly enabling the second Vehicle to evade payment of the applicable parking or permit fee. A tailgating violation, in addition to the applicable parking fine, may result in the deactivation of a violator's parking permit for a period of one calendar year from the date of occurrence.

The applicable parking fees for the University's various hourly/daily pay parking facilities are listed in Section 3-4. The hours of operation for each hourly/daily pay parking facility must be posted at the entrance of that parking facility. During holidays when the parking regulations are not in effect, the parking gates will be open and there will be no charge for parking in the University's hourly/daily pay parking facilities.

Vehicles are prohibited from parking in any hourly/daily pay parking facility, without prior authorization from the Department, for more than fifteen (15) consecutive calendar days without moving from the space. If any Vehicle continues to remain parked without moving from such parking space five calendar days after having been ticketed for this parking violation, the Department will consider the Vehicle abandoned and subject to impoundment procedures in accordance with Section 7.3. If the Vehicle is impounded, the Vehicle's owner is responsible for both the towing fees and the parking fees for such hourly/day pay parking facility for the applicable number of days.

1. **Dogwood Parking Deck.** The Dogwood Parking Deck is primarily reserved for UNC Health patient services. In order for a University-affiliated employee or student to legally park in this deck, such individual:

- a. must be a bona-fide patient or visitor of UNC Health and possess a permit for affiliated parking Monday through Friday, 9:30 a.m. – 5:00 p.m.; or
- b. may be authorized and permitted to park on the 4<sup>th</sup> and 5<sup>th</sup> levels outside of normal patient and visitor hours (or Monday through Friday 5:00 p.m. to 9:30 a.m. and 24-hours a day on weekends), unless otherwise posted.

2. **Ambulatory Care Lot.** The Ambulatory Care Lot is primarily reserved for UNC Health patient services. In order for a University-affiliated employee or student to legally park in this parking facility, such individual:

- a. must be a bona-fide patient or visitor of UNC Health and display an approved permit for affiliated parking 9:30 a.m. – 5:00 p.m.
- b. may be authorized and permitted to park outside of normal patient and visitor hours unless otherwise posted.

3. **Morehead Lot.** Visitors must park in designated visitor spaces. Employees and students are not eligible to park in visitor parking spaces Monday through Friday from 7:30 a.m. until 5:00 p.m., unless otherwise posted. No Vehicle may remain parked for more than a 24-hour period in the visitor spaces without exiting and paying the required fee.

4. **Raleigh Road Visitor Lot.** Employees and students may park and pay the applicable fee described in Section 3-4. No Vehicle may remain parked for more than a 24-hour period in a visitor space without exiting and paying the required parking fee.

5. **Rams Head Deck.** Student commuter permits are valid unless otherwise posted. Students without a commuter permit, as well as any employee or visitor, may park and pay the applicable fee described in Section 3-4. No Vehicle may remain parked for more than a 24-hour period in the deck without exiting and paying the required fee.

6. **Parking Validation Coupons and Validation Stamps.** A unit wishing to pay parking fees for visitors or patients may purchase validation coupons from the Department. Such coupons are valid in designated pay and hourly visitor parking facilities on Campus. The one-day validation coupon is valid for eight hours of parking. Fees not covered by the validation coupons are the responsibility of the visitor or patient. Units may obtain parking validation coupons by submitting an application (as detailed on the [Department's website](#)) and payment to the Department. The fees for the types of parking validation coupons are described in Section 3-4. A unit that is unable to use coupons for parking in the visitor pay areas may apply for a validation stamp (as detailed on the [Department's website](#)). This stamp is designated for use by the unit or department to authorize parking for visitors and patients. The Department will bill the hosting unit monthly for all parking charges. There will be a monthly processing fee of \$10.00 for all validation stamp accounts. Validation stamps and coupons are not to be used by employees or students, and any misuse by employees or students will result in the revocation of stamp and coupon privileges for one calendar year with no refund to the unit.

7. **Reserving Spaces in Controlled-Access Lots.** A unit that wishes to pay for reserved spaces in the Morehead Lot, Raleigh Road Visitor Lot, or Rams Head Deck must purchase reservation coupons from the Department (as detailed on the [Department's website](#)). The fees for reservation coupons are listed in Section 3-4. A half-day coupon is to be used when a visitor is arriving and leaving before 12:00 p.m. (noon). A full-day coupon is used when a visitor arrives before noon and leaves after noon or when a visitor arrives any time after noon.

**Section 3-8. Parking at Leased Spaces in Lots Under Control of Non-University Lessor**

The University leases property at locations away from Main Campus for the benefit of its units. Under the terms of such leases, the University may obtain the right to use individual parking spaces in a parking facility that remains under the control of the third-party lessor. University units at such locations may choose (collectively, if more than one unit is located at the leased premises) either to provide such parking at no cost to their employees or to require employees to pay for the leased parking to recover the costs for obtaining and maintaining such parking. If the unit chooses to require employees to pay for parking, such unit must determine rates annually on a location-by-location basis. The total fee charged to employees for parking at these off-Main Campus locations must not exceed the costs to the University of obtaining, maintaining, and providing these spaces. The Department will have no role in issuing permits, setting or collecting fees, or maintaining or policing any off-Main Campus spaces. The administrative office of such unit is responsible for all administrative tasks associated with the management and administration of parking at these locations consistent with the lessor’s policies and regulations.

**Section 3-9. [Reserved. Intentionally left blank.]**

**Section 3-10. [Reserved. Intentionally left blank.]**

**Section 3-11. [Reserved. Intentionally left blank.]**

**Section 3-12. [Reserved. Intentionally left blank.]**

**Section 3-13. [Reserved. Intentionally left blank.]**

**Section 3-14. Reserved Parking**

A sufficient number of parking spaces must be reserved to accommodate Service Vehicles, State-owned Vehicles, Motorcycles, Electric Vehicles, visitors, disability parking, and to meet other needs as they arise. The Chancellor, through their designee(s), determines the location and status of reserved parking spaces. Reserved spaces for individuals or units/departments must receive approval from the Chancellor, through their designee(s). The annual fee for reserved spaces is defined in Section 3-4 (Permit Fees, RS spaces).

Parking at the Carolina Inn, School of Government, Friday Center, Kenan Center, and certain other designated University parking facilities, as posted, is reserved parking. Spaces are charged at the reserved rate unless otherwise provided within this Ordinance

It is unlawful for any unauthorized person to park a Vehicle in a reserved space. Notice of the reserved status of a parking space must be prominently posted at the space. Once posted, such spaces are always reserved unless otherwise indicated.

1. **Visitor Disability Parking.** The Department reserves a sufficient number of public disability parking spaces to meet the needs of mobility impaired visitors. Visitors with a valid state disability credential may park in designated public disability parking spaces. It is unlawful for non-mobility impaired individuals to display a State disability plate, State disability permit, or disabled veteran license plate. Misuse of such plates or permits will result in the issuance of a parking citation, tow, impound, or boot. It is unlawful to park an unauthorized Vehicle in a space posted for disability parking or in a manner denying access to a disability parking space or disability access to a building or sidewalk. Public disability spaces are always reserved unless otherwise indicated.

2. **UNC Employees, Students, and Affiliates Disability Parking.** The Department reserves a sufficient number of employee/student/affiliate disability parking spaces to meet the needs of University and UNC Health affiliated mobility impaired individuals. It is unlawful for any unauthorized person to cause a Vehicle to occupy these designated spaces or park in a manner denying access to a disability parking space or disability access to a building or sidewalk. Employees (including contract employees), students, and affiliates of employees or students who are working or living on campus are required to apply for and purchase the appropriate UNC permit to park in the spaces reserved for mobility impaired employees, students, and affiliates.

3. **Service Parking.** The Chancellor, through their designee(s), decides the quantity and location of service spaces. It is unlawful for any person to cause a Vehicle to occupy a service space for any purpose other than that for which the area is designated or without the appropriate permit. Service spaces will be signed to indicate time restrictions.

4. **Electric Vehicle Parking.** Electric Vehicle charging stations have been installed in a limited number of parking facilities on Campus. Adjacent to each Electric Vehicle charging station, one or more parking spaces must be reserved for Electric Vehicle parking. It is unlawful to park a non-Electric Vehicle in a space reserved for Electric Vehicles. Personal vehicles must utilize designated electric vehicle charging stations to charge electric vehicles.

### **Section 3-15. Visitor and Conference Parking**

Units and departments may request parking spaces in one of the short-term visitor pay parking facilities (as described in Section 3-7). Applicable fees for such spaces are listed in Section 3-4. Parking may be available in parking facilities or visitor parking during the summer and academic breaks.

### **Section 3-16. Bus Stops**

Sufficient areas must be set aside for bus stops for the use of municipal and regional public transportation systems serving the University community or any bus/shuttle system operated by the University. The Chancellor, through their designee(s), determines the location

of each bus stop. It is unlawful for any person to cause a Vehicle to occupy a bus stop for any purpose other than for which the areas are designated.

### **Section 3-17. State-owned Vehicle Parking**

State-owned Vehicles may park on Campus as follows:

1. State-owned Vehicles may park in any spaces specifically reserved for State-owned Vehicles for the amount of time indicated on the sign designating the space as a State-owned Vehicle space.

2. State-owned Vehicles may park in any regular parking space for no more than 48 hours. All State-owned Vehicles owned or assigned to the University are required to display parking permits.

3. Units with State-owned Vehicles, including utility or golf carts, are required to complete a parking permit application indicating each Vehicle owned or leased. Units and departments will be issued a permit and charged an annual fee for all Vehicles utilizing parking spaces.

4. State-owned Service Vehicles are subject to parking actions as follows:

a. State-owned Service Vehicles are prohibited from parking in a regular parking space for more than 48 hours and are subject to the issuance of a civil penalty and Vehicle immobilization, booting, and/or towing fees.

b. Certain parking spaces on Campus may be restricted from use by State-owned Vehicles from time to time, in accordance with Section 3-20.

### **Section 3-18. Motorized Two-Wheeled Vehicle Parking**

Owners of Motorized Two-Wheeled Vehicles are required to purchase and display a permit (as detailed on the [Department's website](#)) and must park in designated parking facilities for Motorized Two-Wheeled Vehicles. No person shall park a Motorized Two-Wheeled Vehicle in any area of Campus not designated as Motorized Two-Wheeled Vehicle parking. Motorized Two-Wheeled Vehicles may park at metered spaces upon activation of the meter. In parking facilities, Motorized Two-Wheeled Vehicles are required to park in designated Motorized Two-Wheeled Vehicle parking facilities with the appropriate permit.

In the case of a person wishing to register a combination of an automobile and a Motorized Two-Wheeled Vehicle, full payment will be required for the automobile permit, but there will be a reduced charge for the additional Motorized Two-Wheeled Vehicle permit. Full payment will be required for a Motorized Two-Wheeled Vehicle permit when purchased in conjunction with a PR permit or a permit for other park and ride areas. The Department will

issue no more than one Vehicle permit and one Motorized Two-Wheeled Vehicle permit to any registrant.

### **Section 3-19. Bicycle Parking**

1. **Bicycle Registration.** Employees and students are required to display a Bicycle permit when bringing Bicycles to Campus. The Department issues the permit free of charge upon the completion of a Bicycle registration form by the employee or student (as detailed on the [Department's website](#)). Bicycle parking is available throughout Campus and is designated by the presence of Bicycle racks.

At the beginning of each semester, a four-week warning period will be in place to allow applicants time to complete their registration form, acquire a permit from the Department, and display the permit on their Bicycle. Warning tags issued by the Department may be attached to a Bicycle in violation of this Ordinance. Bicycle owners finding such warning tags attached must remove the Bicycle within eight hours or the Department will impound the Bicycle. However, the Department may impound Bicycles for violation of this Ordinance with or without such tags attached.

2. **Improper Bicycle Parking.** Any Bicycle parked in violation of this Ordinance is subject to impoundment without warning. Bicycles shall be parked or stored in areas designated for Bicycle parking. Bicycles shall not be parked or stored in undesignated areas, including, but not limited to:

- a. inside any University facility;
- b. against or attached to any tree, bush, plant, or foliage;
- c. against or attached to any electrical fixture, signpost, lamp post, railing, public seating fixture, or emergency safety device; or
- d. in any other area where parking is prohibited specifically by this Ordinance.

### **Section 3-20. Temporary Parking Restrictions**

The Chancellor, through their designee(s), is authorized to temporarily prohibit parking, stopping, or standing on driveways, streets, alleys, and parking facilities on Campus, and to reserve parking spaces for special use when such action is necessary due to events, emergencies, or construction. The Department posts temporary signs or barriers and provides notice of regulations issued under this section. It is unlawful for any person to violate such regulations.

1. **Overnight Parking Restrictions.** As specifically designated by the Department, parking facilities or parking spaces may be restricted from overnight parking to ensure availability of facilities during alternate hours. The Department posts signs and/or barriers at these locations. It is unlawful for any person to violate such regulations.

2. **Athletic and Event Parking Restrictions.** Certain parking facilities may be restricted from overnight parking to ensure availability of the facilities during athletic events and other events. The Department posts signs and/or barriers at these locations. It is unlawful for any person to violate such regulations.

### **Section 3-21. Weeknight Parking**

The Chancellor, through their designee(s), may cause certain parking facilities to be reserved on weekdays after 5:00 p.m. to accommodate Weeknight parking. It is a violation of this Ordinance to park in areas that have been marked for reserved Weeknight parking without a valid weeknight permit.

### **Section 3-22. Acquisition of Non-University Parking Support**

The Chancellor or their designee(s) is authorized to acquire by contract parking, parking management, and other services from representatives owning or controlling non-University facilities.

### **Section 3-23. Idling at Air Intake Vents**

It is a violation of this Ordinance for any person to cause an internal combustion Vehicle to be parked on Campus with the engine running near a building's air intake louver. Signs indicating the locations of these air intake louvers must be posted prominently. Vehicles in violation of this section are subject to the issuance of a citation.

### **Section 3-24. Signs**

The Chancellor, through their designee(s), decides on the size and appearance of regulatory parking signage located on Campus. It is a violation of this Ordinance for any person to deface, damage, tamper with, break, destroy, impair the usefulness of, remove, relocate, steal, or possess any traffic or parking sign erected by the Department. Possession of any such sign shall be prima facie evidence of the violation of this section. Conviction for violation of this section may result in criminal prosecution, a fine, suspension, or expulsion from the University.

### **Section 3-25. Leaking Vehicles**

It is a violation of this Ordinance for any person to park on Campus a Vehicle that leaks, spills, discharges, or emanates any fluid, solid, or other substance, including, but not limited to gasoline, diesel fuel, transmissions oils, or motor oils (collectively, "leaks"). The Department issues a citation to a Vehicle in violation of this Section and the Vehicle's owner is responsible for all associated costs and expenses of such leaks, including environmental cleanup costs.

## ARTICLE 4. PARKING PERMITS

### Section 4-1. Parking Permits

The Chancellor, through their designee(s), may issue permits to Park in parking facilities described in Section 3-3 to employees, students, and affiliated organizations operating on Campus upon payment of the appropriate fee listed in Section 3-4. Parking permits issued to employees may have a duration of one calendar year or more.

As part of the parking permit application process, applicants are required to provide the license plate number(s) of the Vehicle(s) they plan to park on Campus. Failure to register the license plate(s) with the Vehicle(s) to which the permit is assigned is a violation of this Ordinance and will result in a citation.

A student shall not have more than two (2) Vehicles/two (2) license plate numbers registered to a single parking permit. Each Vehicle registered to a student parking permit must meet the Student Parking Permit Eligibility requirements set forth in Section 4-1-3. A student may add one Vehicle/license plate number manually. Upon request to the Department with presentation of required documentation, Department staff may enter a second Vehicle/license plate number to a student parking permit. A student may request that the Department add/remove additional Vehicles/license plate numbers up to the limit of two (2) Vehicles/two (2) license plate numbers.

An employee shall not have more than four (4) Vehicles/four (4) license plate numbers registered to a single parking permit. Upon request to the Department with presentation of required documentation, Department staff may enter Vehicles/license plate numbers to an employee parking permit.

If a parking permit is registered to more than one Vehicle, only one Vehicle may be parked on Campus at a time. Failure to abide by this restriction is a violation of this Ordinance and will result in a citation.

All permits issued under this section are subject to limitations that may be imposed by the Chancellor, through their designee(s), under Section 3-20 (Temporary Parking Restrictions). Permits are allocated among the students and employees in a manner that will best serve the needs of the University community as a whole. The University Departmental Parking Permit Allocation Policy is available on the [Department's website](https://move.unc.edu/parking/department-coordinators/coordinator-resources/#tabs-0-1) at <https://move.unc.edu/parking/department-coordinators/coordinator-resources/#tabs-0-1>.

1. **Transferring Employee Permits.** If an employee transfers from one unit to another unit, the permit stays with the allocating unit. If the employee's new unit does not have a parking permit allocation, then the individual may contact the Department for resolution.



2. **Student Parking Permit Allocations.** Student parking permits are distributed primarily through a lottery system in accordance with procedures posted on the [Department's website](#). Parking permits are made available for hardship cases. University student government representatives are responsible for assigning the available set of student hardship permits to students [in accordance with the procedures](#) of the student government hardship parking committee.

3. **Student Parking Permit Eligibility.** The following student parking permit eligibility restrictions apply:

- a. no first-year undergraduate student is eligible for a permit during the academic year unless authorized through the student hardship process; and
- b. The Department will not issue a student parking permit to any student for any Vehicle that is required to be registered pursuant to Chapter 20 of the General Statutes, or the corresponding statute of another state or nation, until the student requesting the permit provides the name of the insurer, the policy number under which the student has financial responsibility, and the student certifies that the Vehicle is at least insured at the levels set forth in G.S. § 20-279.1(11).

4. **Retired Employee Permits.** An allocation of a maximum of 350 permits designated as retired employee permits will be available to retired employees applying for parking on Campus. The RFS/ALG permits are valid in permit zoned lots (excluding the Cardinal Deck) after 12:00 p.m. (noon). Retired employees interested in applying for a retired employee permit must submit their request through their unit. The Department will distribute retired employee permits to units requesting them based on the same formula that is utilized to distribute the primary parking allocations. The RFS/ALG permit fee is listed in the fee chart in Section 3-4.

5. **Postdoctoral Fellows' Permits.** The Department must allocate an appropriate number of parking permits to Postdoctoral Fellows. A Postdoctoral Fellow's department coordinator may submit a request to the Department (as detailed on the [Department's website](#)) to issue a permit from the Postdoctoral Fellows' allocation. If there are more requests for permits than there are permits, the Department will give priority based on years of service with the University. Any Postdoctoral Fellow not receiving a permit will be placed on a waiting list. The unit in which the Postdoctoral Fellow works may assign a permit from its allocation.

6. **Temporary Permits.** The Department issues temporary permits in areas where space is available. A fee will be charged for such temporary permits.

7. **Other Agencies.** The Department may assign parking permit allocations to agencies closely related but not affiliated with the University as appropriate based on

determination by the Department. The agency must pay for the parking permit allocation before the Department will issue the permit(s) to the agency.

#### **Section 4-2. Specific-Use Parking Permits**

The Chancellor, through their designee(s), may issue specific use permits under the conditions and at the fees indicated in Section 3-4 to be effective for a duration of one or more years. All permits issued under this section are subject to limitations that may be imposed by the Chancellor, through their designee(s), under Section 3-20 (Temporary Parking Restrictions). Misuse of said permits results in confiscation of the permit and no further permits shall be issued for the remainder of the academic year. The Department will not issue Refunds on those permits requiring a paid fee. Persons found to be displaying said permits in violation of this section may be subject to a citation, tow, impoundment, or boot of their Vehicle.

##### **1. Service Permits.**

- a. Two-hour service permits are designed for use by employees who perform maintenance on equipment, deliver or install equipment, load or unload at primary work location, attend meetings away from primary work location, or have duties that cannot be met by transit or State-owned Vehicles. Use of the two-hour service permit is limited to a two-hour time limit in any one location, unless otherwise specified. Units may apply for two-hour service permits through the Department using an application form which must be signed by the unit Director or Chair. Requests for additional permits must include justification of the need and address the reasons for the inability of transit to meet such needs. Vehicles displaying a two-hour service permit may park in any unreserved parking space or any designated service permit space.
- b. Fifteen-minute service permits are designed for use by representatives of non-University affiliated service companies using unmarked Vehicles that have a need to make deliveries taking fifteen minutes or less. Companies may apply for the permit through the Department (as detailed on the [Department's website](#)). Use of the permit is restricted to fifteen minutes in any one location. Employees or students may not use the fifteen-minute service permit. Vehicles displaying a fifteen-minute service permit may park in any unreserved space or any designated service permit space.

**2. Vendor Service Permits.** Representatives of non-University affiliated service companies that have a contractual relationship with the University to deliver goods or services may apply for a vendor service permit through the Department (as detailed on the [Department's website](#)). An application must be completed by the vendor and approved by the Department Director. Vendors with Vehicles prominently displaying the vendor's name or logo, performing routine deliveries and pick-ups from University buildings, and requiring less than

fifteen minutes are exempt from any permit requirement. Employees and students are not eligible to display or purchase Vendor Service Permits.

Vendors may purchase temporary (i.e., one-day) permits from the Department (as detailed on the [Department's website](#)). Vehicles displaying a Vendor Permit may park in areas designated by the Department.

Government Vehicles displaying federal license plates are exempt from the permitting requirements. However, construction Vehicles are not exempt from permitting requirements; construction contractors must contact the UNC Facilities Services Project Manager to arrange for appropriate parking through the Department. Construction contractors are not eligible for Vendor Permits.

3. **“ALG” Permits.** Said permits are issued to employees having broad, significant, Campus-wide responsibilities. ALG permits may be used in all gated and non-gated parking spaces, which are not otherwise reserved, except for the Dogwood, Cardinal, and Rams Head Decks and all surface visitor parking facilities. "ALG" permits are allocated from the zone adjacent to the primary work location. “ALG” permits are approved by the Chancellor or their designee(s).

4. **Disability Permits.** Mobility impaired students and employees desiring parking on Campus must obtain a UNC Disability permit through the Department by the established application process described on the [Department's website](#). The Department will make reasonable accommodations for mobility impaired students and employees and will allocate parking permits to mobility impaired users based upon a health care professional's certification of need. The Department will determine the zone based on access needs and availability, and the cost will be based on the fee structure in Section 3-4. By displaying the UNC Disability permit, an individual may park in the assigned space or any unreserved space within the designated zone, Monday – Friday, 7:30 a.m. – 5:00 p.m. UNC Disability permit holders may park in UNC-D designated spaces or any unreserved space throughout Campus during weeknights.

5. **Vanpool Permits.** The Chancellor, through their designee(s), determines vanpool allocations by the predominant driver based on space availability. Vanpool users must submit a list of participants to the Department with name, unit name, and work telephone number for each participating individual. The Department will waive the parking permit fee for vanpools.

6. **Carpool Permits.** Those persons wishing to carpool may apply through their unit jointly for a single transferable permit at no additional charge. Once issued, this permit will be transferable only among the Vehicles in the carpool, as registered with the Department. This permit must be displayed as provided in Section 4-3. Only one of the registered Vehicles may be parked in the zone designated during parking control hours.

The Chancellor or their designee(s) determines carpool allocations based on space availability. The Commuter Alternative Program (“CAP”) outlines available carpool options. If a carpool is disbanded during the permit year, the carpool permit must be cancelled and returned to the Department.

7. **Emergency Staff Permits.** Emergency staff permits are issued by UNC Health for those persons responding to emergency medical calls. The permits are only valid in the spaces designated for emergency staff parking.

8. **Official Visitor Permits.** A unit may apply for annual official visitor permits through the Department (as detailed on the [Department’s website](#)). Justification of need must accompany each request. The permit is not authorized for use by employees or students. If there is a visitor lot within two blocks of the requesting unit’s destination, that visitor lot must be used in lieu of obtaining official visitor permits. Official visitor permits are not valid in any pay operations lot. Vehicles displaying this permit may park in spaces that are not metered, gate controlled for zone permits, pay visitor parking, or other areas specifically reserved.

9. **Board Members Permits.** Specific-use permits are issued to serving members of the:

- a. Board;
- b. Board of Governors of The University of North Carolina;
- c. Board of Directors of UNC Health; and
- d. other University-affiliated boards, as specified by the Chancellor, through their designee(s).

Vehicles displaying these permits may park in any unreserved zoned space and in any service space. These permits are not typically valid for controlled-access zones.

10. **Construction Trailer Permits.** Contractors who need parking for storage of materials or supplies may purchase a permit for \$70.00 per month. The construction trailers will be stored at a location on Campus designated by the Department.

11. **Reserved Space Permits (RS).** The Chancellor, through their designee(s), may issue a reserved space permit to a person or unit. Job duties and other functions associated with employment must be considered in determining whether a reserved space permit is appropriate (e.g., area directors required to live in residence halls). The cost of the permit and space is defined in Section 3-4. Reserved spaces assigned to units are for use by visitors/patients to the unit only. Use of these permits by employees is prohibited. The Department reserves the right to revoke a reserved space permit if said permit is misused.

12. **Bicycle Permits.** Students and employees are required to display a Bicycle parking permit as described in Section 3-19. A Bicycle registrant will be issued a free, five-year Bicycle permit to be affixed as a sticker to the Bicycle frame as described in Section 4-3. Bicycle

permits are not transferable.

13. **Park and Ride Permits.** Park and Ride lots are designated for employees and students commuting to Main Campus by parking their Vehicles away from Main Campus and using transit services to reach Main Campus. Persons parking in Park and Ride lots must register in the Park and Ride program (as detailed on the Department's website) and display a Park and Ride (PR) permit in their Vehicle. The pricing for Park and Ride (PR) permits is set forth in Section 3-4.

Employees with a primary worksite located adjacent to a Park and Ride lot will not be eligible to utilize a Park and Ride lot as proximate worksite parking. Park and Ride lots are reserved for those using transit for their daily commute to Main Campus and not meant as primary parking for those working adjacent to the lot.

14. **Weeknight Parking (WN) Permits.** The Chancellor, through their designee(s), may issue weeknight parking permits. The "WN" permit will entitle the holder to park in designated WN parking zones from 5:00 p.m. to 7:30 a.m., Monday through Thursday. Daytime and park-and-ride parking permits are valid after 5:00 p.m., subject to Section 3-5; an additional WN permit is not required. The Weeknight Parking (CAP) permit is available for any registered Commuter Alternative Program (CAP) member whose work hours are between the hours of 7:30 a.m. and 5:00 p.m. and who does not have a daytime parking permit.

### **Section 4-3. Display of Permits**

A physical parking permit must always be properly displayed. Parking permits must be clearly visible and cannot be obscured in any manner. A violation of this section will result in the appropriate fine.

Physical permit display options include:

1. Hanging the permit from the Vehicle's rearview mirror facing the front of the Vehicle, clearly visible through the front windshield. When using a special permit assigned to a department (such as two-hour service, etc.), the parking zone permit must be displayed in front of the special permit, so that both permits are clearly visible through the front windshield.

2. If the tint, slant, or other design factors of the Vehicle obscures in any way the permit's visibility, the permit should be displayed on the passenger side of the windshield in the lower corner.

3. A Bicycle permit must be affixed to the rear upright frame bar supporting the seat of the Bicycle.

4. A Motorcycle permit must be displayed on either: the rear fender so it can be seen when viewing the license plate from behind the Motorcycle; on the front fork; or on the

State inspection plate. Permits for Motorcycle covers must be permanently affixed on the top rear area of the Motorcycle cover. The Department must record the license plate number of the authorized Motorcycle on the Motorcycle cover permit.

5. Permits for Vehicles using car covers must be affixed permanently on the top center windshield portion of the cover. The license plate number of the authorized Vehicle must be recorded on the permit by the Department. An additional permit must be displayed from the rearview mirror of the authorized Vehicle. The Department will record the license plate number of the Vehicle on the car cover.

6. Adhesive windshield permits should be displayed in the lower right-hand corner of the front windshield.

7. Virtual permit holders must register their Vehicle and license plate with the Department and obey all license plate visibility requirements described in Section 3-1.4.

#### **Section 4-4. Counterfeiting/Altering Parking Permits**

It is unlawful for any person or entity not affiliated with the Department to produce (or cause to be produced), alter, or display, without authority of the Chancellor, through their designee(s), any parking permit, sticker, decal, gate card, or other device indicating eligibility to park on Campus. Each violator will be issued a citation, and the Vehicle(s) will be towed or booted. The Department will confiscate any such permit and will issue no refund, and the violator(s) will be ineligible for any parking permit for one calendar year. A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s) (i.e., the Student Attorney General for students, the Office of Human Resources and the unit chair for SHRA employees, the unit chair for University faculty and EHRA non-faculty employees, and UNC Health Personnel Department for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department.

#### **Section 4-5. Obtaining Parking Permits Through Unlawful Means**

It is unlawful for any person or entity to obtain a parking permit by any means other than those procedures established by the Chancellor pursuant to this Ordinance, including but not limited to, obtaining such permits by theft, fraud, trickery, willful misrepresentation of fact, purchase from another, or gift from another. Each violator will be issued a citation, and the Vehicle(s) will be towed or booted. The Department will confiscate any such permit and will issue no refund, and the violator(s) will be ineligible for any parking permit for one calendar year. A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources and the unit chair for SHRA employees, the unit chair for University faculty and EHRA non-faculty employees, and

UNC Health Personnel Department for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department.

#### **Section 4-6. Unauthorized Display of Parking Permits**

The Chancellor, through their designee(s), may issue regulations for the transfer of permits from one Vehicle to another owned or used by the holder of the permit, and it is unlawful for a person in possession of such a permit to use it in any manner inconsistent with such regulations.

It is unlawful for any person in possession of a parking permit, whether that possession is lawful or unlawful, to give, sell, or otherwise transfer or to attempt to transfer it to another. It is unlawful for any person to display on a Vehicle a parking permit not issued to that person for use with that specific Vehicle or to display a lost, stolen, counterfeit, or an altered permit. Each violator will be issued a citation, and the Vehicle(s) will be towed or booted. The Department will confiscate any such permit and will issue no refund, and the violator(s) will be ineligible for any parking permit for one calendar year.. A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources and the unit chair for SHRA employees, the unit chair for University faculty and EHRA non-faculty employees, and UNC Health for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department.

#### **Section 4-7. Reinstatement of Eligibility**

Any person who is permitted to retain their eligibility for a parking permit after being charged with a violation of Sections 4-4, 4-5, or 4-6 will not be issued a refund for previously purchased permits (payroll deduction will continue). The person will be required to purchase a permit at the current prorated issuance rate for the zone being purchased.

### **ARTICLE 5. TRAFFIC**

#### **Section 5-1. Interference with Traffic; Temporary Traffic Restrictions**

It is unlawful for any person to park or bring to a halt on the Campus any Vehicle in such manner as to interfere with normal vehicular or pedestrian traffic.

The Chancellor, through their designee(s), may cause traffic on Campus to be restricted or rerouted as necessary by construction, emergency situations, special events, and other circumstances. Notice of such restrictions will be given by a representative of the Department or other University official by placing temporary signs or barriers. It shall be unlawful to violate such restriction(s).

## **Section 5-2. Fire Lanes/Fire Hydrants**

No person (even if mobility impaired) may park a Vehicle, allow it to idle in, or block access to any area designated as a fire lane or any area within fifteen (15) feet in either direction of a fire hydrant. Any emergency authorization for use of fire lanes must be obtained through the Department. Pavement markings and/or signs will prominently indicate fire lanes on Campus.

## **Section 5-3. Sidewalks and Landscape**

No person may operate or park a Vehicle on grass or shrubbery unless such areas are signed and marked for such activity.

Except for approved University Electric Vehicles or as authorized by the Chancellor or their designee(s), no person may operate or park a Vehicle on a Campus sidewalk. Further, no person, other than on-duty law enforcement officers, may operate or park a Motorized Two-Wheeled Vehicle on a Campus sidewalk. Bicycles may be operated on Campus sidewalks provided that no person operates a Bicycle in a manner that jeopardizes pedestrian safety or State-owned or private property.

No person may use in-line skates or skateboards on Campus in a manner that jeopardizes the safety of other pedestrians; on any walls, monuments, gutters, ditches, railings, Bicycle racks, benches, other structures, fixtures, or property on the Campus; or on any ramps or steps on Campus except for the purpose of entering or leaving a building or making normal pedestrian progress along a Campus sidewalk.

## **Section 5-4. Speed Limits**

1. It is unlawful to operate a Vehicle on Campus in excess of a speed of ten miles per hour, except as otherwise posted.
2. It is unlawful to operate a Vehicle on Cameron Avenue, Raleigh Street, or Bowles Drive in excess of a speed of twenty-five miles per hour.
3. It is unlawful to operate a Bicycle on a sidewalk on Campus at a speed or in a manner that would prove to be hazardous to pedestrians.

## **Section 5-5. [Reserved. Intentionally left blank.]**

## **Section 5-6. [Reserved. Intentionally left blank.]**

## **Section 5-7. Vehicular Traffic at Marked Crosswalks**



The Chancellor, through their designee(s), may establish pedestrian crosswalks across streets, alleys, and driveways on Campus and on the public streets listed in Section 1-10 where the location of University buildings and sidewalks requires large numbers of persons to cross a street or driveway at a point other than street intersections as governed by G.S. § 20-155(c). A crosswalk must be indicated by traffic signals, signs, or white stripes (hatched or unhatched) and will be a minimum of six feet in width. When a crosswalk has been marked off, it is unlawful for the driver of any Vehicle traveling on the street or driveway to fail to stop and to yield the right-of-way when there is a pedestrian in that portion of the crosswalk. The pedestrian must be on that side of the street or driveway in which the Vehicle is traveling.

**Section 5-8. Pedestrian Obstructing Traffic**

It is unlawful for a pedestrian to stand on the traveled portion of any street, alley, or driveway on Campus in such a manner to obstruct or prevent the free flow of traffic thereon, and in crossing streets, alleys, or driveways pedestrians must keep in motion when in the traveled portion thereof.

**Section 5-9. Passenger Pick-Up and Discharge**

It is unlawful for any person to stop a Vehicle on any street, alley, or driveway on Campus to pick up a pedestrian or discharge a passenger without first drawing up to the right-hand curb.

**ARTICLE 6. PARKING CONTROL**

**Section 6-1. Penalties**

Any person violating any provision of this Ordinance or a regulation issued hereunder is subject to a civil penalty as indicated in the following schedule:

<b>Violation Code</b>	<b>Title of Ordinance Section Violated</b>	<b>Amount of Civil Penalty</b>
Sec. 3-1	Method of Parking	\$30
Sec. 3-1	Backend/Pull-through Parking	\$30
Sec. 3-3	Parking Zones	\$30
Sec. 3-6.1	Expired Meter	\$15 for meter expiration of 1 hour or less
Sec. 3-6.2	Cumulative Violations of Expired Meter	\$5 for each additional hour of meter expiration
Sec. 3-6.3	Extended Parking at Meters	\$25
Sec. 3-6.4	Abuse of Meters	\$50
Sec. 3-7	Controlled Access Zones	\$50

Sec. 3-14	Reserved Parking	\$50
Sec. 3-14.1	Visitor Disability Parking	\$250
Sec. 3-14.2	Disability Parking for UNC Employees, Students and Affiliates	\$50
Sec. 3-14.3	Service Zone Parking	\$50
Sec. 3-14.4	Electric Vehicle Parking	\$50
Sec. 3-16	Bus Stops	\$20
Sec. 3-17	State-owned Vehicle Parking	\$30
Sec. 3-18	Motorized Two-Wheeled Vehicle Parking	\$30
Sec. 3-19.1	Improper Bicycle Parking	\$10
Sec. 3-19.2	Bicycle Registration	\$5 for second violation; \$10 for third and subsequent violations
Sec. 3-20	Temporary Parking Restrictions	\$50
Sec. 3-20.1	Overnight Parking Restrictions	\$50
Sec. 3-20.2	Athletic and Other Special Event Parking Restrictions	\$20
Sec. 3-21	Weeknight Parking	\$30
Sec. 3-23	Idling at Air Intake Vents	\$50
Sec. 3-24	Signs	\$50
Sec. 4-1	No Registered Plate	\$30
Sec. 4-1	Shared Permit/Plate	\$30
Sec. 4-1.3	First Year Parking	\$25
Sec. 4-3	Display of Permits	\$5
Sec. 4-4	Counterfeiting/Altering Parking Permits	\$200
Sec. 4-5	Obtaining Parking Permits Through Unlawful Means	\$200
Sec. 4-6	Unauthorized Display of Parking Permits	\$50
Sec. 5-1	Interference with Traffic	\$50
Sec. 5-2	Fire Lanes/Fire Hydrants	\$250
Sec. 5-3	Sidewalks and Landscape	\$30, plus cost of repair
Sec. 5-4	Speed Limits	\$20
Sec. 5-7	Vehicular Traffic at Marked Crosswalks	\$200
Sec. 5-8	Pedestrian Obstructing Traffic	\$50

Sec. 5-9	Passenger Pick-Up and Discharge	\$20
Sec. 6-2	Emergencies; Law Enforcement Operational Necessities	\$50

**Section 6-2. Emergencies; Law Enforcement Operational Necessities**

Vehicle operation and parking may be prohibited under emergency and/or other law enforcement operational necessities. It is unlawful for any person to violate police instructions related to this section.

**Section 6-3. Repeated Offenses**

If any person is cited for violation of this Ordinance with respect to parking more than five times in a period of 12 months or more than twice in a period of 30 days, or is determined to owe more than \$250.00 in unpaid fines, the Chancellor, through their designee(s), may cancel any parking permit issued to such person without refund of any portion of the fee paid and will cause the violator's license plate numbers to be entered on a list of repeat offenders. Once a person's license plate numbers are placed on a repeat offender list, the Vehicle is subject to impoundment or immobilization upon being parked in violation of this Ordinance. A citation found to be invalid will not be counted for purposes of this section. Any repeat offenses may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources, and the unit chair for SHRA employees, the unit chair for University faculty and EHRA non-faculty employees, and UNC Health Personnel Department for health system employees).

**ARTICLE 7. FEES**

**Section 7-1. Vehicle Impoundment Fee**

In addition to the assessment of the applicable civil penalty pursuant to Article 6, any Vehicle parked in violation of this Ordinance may be removed to a storage area. The Chancellor or their designee(s) may refuse to authorize release of a Vehicle to the owner or custodian until the towing fee, storage fees, and all other outstanding balances owed to the Department are paid in full or a payment plan is established during normal business hours.

The owner or custodian of a Vehicle impounded under any regulation of this Ordinance may appeal the impoundment to the Department in person or in writing within ten calendar days to the Chancellor's designated Hearing Officer pursuant to Section 8-1. Submitting an appeal to the Chancellor's designated Hearing Officer does not substitute for payment of the towing or storage fees for removal of the impounded Vehicle.

The Chancellor, through their designee(s), is authorized to have towed from Campus any Vehicle violating the provisions of this Ordinance. The Department will charge a towing fee,

in addition to any applicable penalty for violation of the Ordinance, to reimburse the University for its costs in removing the Vehicle.

Towing fees are as follows:

<i>Standard Tow</i>	<i>Dolly Wheels Used</i>
\$90.00	\$100.00

If the operator of the Vehicle to be towed arrives at the Vehicle prior to the tow truck moving the Vehicle from where it was parked, such operator is still responsible for the cost of the tow fee, which is charged to the University upon the dispatch of the tow truck. If the tow truck has initiated towing actions and the Vehicle's owner has arrived, the Vehicle will not be released until the appropriate fees have been paid to the Department.

A storage fee of \$10.00 per day may be charged to the owner or custodian of a Vehicle left at the University compound for more than 24 hours after towing. A storage fee of \$2.00 per day may be charged for Bicycles, skateboards, or in-line skates, as well as a \$10.00 impoundment fee.

The owner/operator of the Vehicle must provide a valid driver's license and payment to the Department prior to its release from impoundment.

**Section 7-2. Vehicle Immobilization Fee**

Any Vehicle parked in violation of this Ordinance or any parking regulation issued under the terms of the Ordinance may be immobilized by use of a wheel boot. The Department will prominently post notice of the application of a wheel boot in one of three locations: (1) on the driver's side of the front window of the Vehicle, (2) on the rear windshield, or (3) on the driver's side window. Placement of the notice will depend on the type of Vehicle. The Department will charge a Vehicle immobilization fee, in addition to any applicable penalty for violation of the Ordinance, to reimburse the University for its costs in immobilizing the Vehicle. The Vehicle immobilization fee is \$55.00.

The Chancellor or their designee(s) may refuse to authorize release of a Vehicle to the owner or custodian until the immobilization fee, storage fees, and all outstanding balances owed to the Department are paid in full or a payment plan established during normal business hours. The Department staff or UNC Police staff may only remove wheel boots, upon payment of the \$55.00 Vehicle immobilization fee. If the operator of the booted Vehicle arrives at the Vehicle prior to the parking control officer leaving the scene, such operator is still responsible for the cost of the Vehicle immobilization fee. The owner or custodian of the Vehicle impounded under any provision of this Ordinance may appeal the immobilization to the Department in person or in writing within ten calendar days to the Chancellor's designated Hearing Officer, pursuant to Section 8-1. Submitting an appeal to the Hearing Officer is not a substitute for payment of the immobilization fee.

The Department will remove Vehicles immobilized for longer than 24 hours. The owner/custodian of the Vehicle is responsible for both the immobilization and tow fees and applicable storage fees.

### **Section 7-3. Impoundment of Abandoned and Derelict Vehicles**

Any Vehicle that is partially dismantled, wrecked, deemed abandoned under Section 3-7, and/or does not display a current license plate and is left in such condition for more than ten calendar days must have a warning tag placed on it by a parking control officer. Such tag will provide notice that if the Vehicle is not removed within five days from the date reflected on the tag, it will be considered abandoned and derelict. Such Vehicles must be removed at the end of the five-day period to the University storage area at the owner's expense and will be disposed of in accordance with Section 7-4 of this Ordinance.

### **Section 7-4. Disposal of Abandoned and Derelict Vehicles**

1. When any Derelict or Abandoned Vehicle is in the University's possession, the University must dispose of it in accordance with State law.

2. Any proceeds from the sale of a derelict or abandoned Vehicle, after costs have been deducted for removal, storage, investigation, sale, and satisfying any liens of record on the Vehicle, must be held by the University for thirty (30) calendar days and paid to the registered owner upon demand. If the owner does not appear to claim the proceeds within thirty (30) calendar days after disposal of the Vehicle, the funds must be deposited in the Department's Trust Fund, and the owner's rights therein are forfeited forever.

3. No person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of any abandoned, lost, or stolen Vehicle for disposing of the Vehicles as provided in this section.

### **Section 7-5. Bicycle and Skateboard Impoundment Fee**

1. **Bicycles.** It is lawful for the Chancellor, through their designee(s), to impound at the owner/rider's expense, any Bicycle that is considered abandoned, junked, lost/stolen, parked/stored, or operated in violation of this Ordinance, or state or local fire safety regulations. It is lawful for the Chancellor, through their designee(s), to remove security devices attached to Bicycles for impoundment purposes. The Bicycle impoundment fee is \$10.00. The University is not liable for damages made to a Bicycle or lock while impounding or during storage of the Bicycle. UNC Police or the Department staff, upon payment of the \$10.00 Bicycle impoundment fee, may release an impounded Bicycle. Bicycles that remain stored on racks for more than 30 days at the end of any academic term, including summer sessions, will be deemed University property.

2. **Skateboards and In-line Skates.** It is lawful for the Chancellor, through their designee(s), to impound at the owner's/rider's expense any skateboard or in-line skates that are considered abandoned, junked, lost/stolen, or operated in violation of this Ordinance. The skateboard or in-line skates impoundment fee is \$10.00. The University is not liable for damages done to skateboards or in-line skates while impounded. Owners/riders of impounded skateboards or in-line skates may claim them in person at the Department in the Public Safety building, subject to the payment of the penalty fee, if applicable, under Article 6 for violation of Section 5-3. Owners/riders who are under age 18 must bring a parent or guardian with them to claim impounded skateboards or in-line skates. UNC Police or the Department staff, upon payment of the \$10.00 Bicycle/skateboard impoundment fee, may release an impounded skateboard or in-line skates.

### **Section 7-6. Disposal of Junked Bicycles and Impounded Skateboards**

The Department will send an email notifying the Bicycle owner with a registered permit when a Bicycle has been impounded; when an owner is unknown, notice must be posted in the Public Safety building. Any Bicycle unclaimed thirty (30) calendar days after the original date of impoundment will be deemed University property.

When the owner/rider of a skateboard or in-line skates is known, a letter must be sent by the Department notifying the owner/rider that the skateboard or in-line skates have been impounded and informing the owner/rider how to claim the impounded skateboard or in-line skates. Where the owner/rider of an impounded skateboard or in-line skates is under age 18, a copy of the letter must be sent to owner/rider's parent or guardian, if known. When the owner/rider is unknown, the Department will/shall post notice in the Public Safety building. Skateboards or in-line skates unclaimed within 30 days after the original date of impoundment will be deemed University property.

## **ARTICLE 8. APPEALS**

### **Section 8-1. Appeals**

Any person cited for violation of any portion of this Ordinance for which a civil penalty is imposed or a Vehicle is impounded or immobilized for violations may appeal in person, or in writing, or by email within ten calendar days of issuance to the Chancellor's designated Hearing Officer through the process described on the [Department's website](#).

Failure to meet the ten-day appeal period requirement results in a forfeiture of all appeal privileges. The Hearing Officer must review all written appeals and establish limited hours to review those in-person appeals that meet the ten-day requirement.

Written appeals submitted in person must be submitted on a standard appeal form, available at the Department.

If the Hearing Officer decides the appeal against the appellant, the appellant may appeal to the Chancellor, in writing, within ten calendar days of the date of the Hearing Officer's decision through the process described on the [Department's website](#).

The Chancellor may delegate to a committee or other body as they may establish authority to hear appeals on their behalf. Disposition of an appeal by a vote of the full committee to affirm without a panel hearing or by a vote of the majority of a panel in the case of an appeal having been referred to a panel for hearing will be deemed to exhaust the available appellate procedures. Final disposition by the committee must be understood to mean a ruling in which the committee or its panel affirms, modifies, or reverses a decision of the Hearing Officer. Any person cited to the District Court Division of the General Court of Justice for violation of this Ordinance constituting a misdemeanor must pursue their plea and appeal, if any, as provided by State law.

Submitting an appeal to the Chancellor's designated Hearing Officer does not substitute for payment of the towing, immobilization, impoundment, and/or storage fees for removal of the impounded Vehicle. Such fees must be paid in accordance with Section 7-1. If the Hearing Officer decides the appeal in favor of the appellant, the Department will refund the costs of towing and storage.

In the event that the owner or operator elects to leave the Vehicle impounded during the University's appeal process, the storage fees will be waived from the day the appeal is submitted to the Hearing Officer until the day the decision is rendered.

# Budget, Finance and Infrastructure Committee

UNC-Chapel Hill Board of Trustees

Nathan Knuffman, Vice Chancellor for Finance and Operations

May 15, 2024

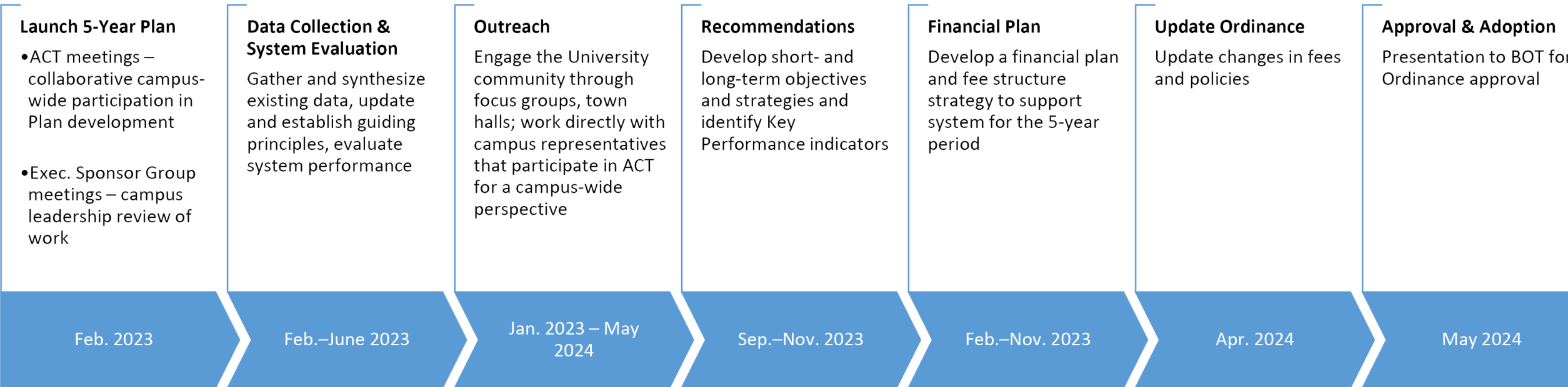




# Transportation and Parking Board of Trustees, May 2024

- Transportation and Parking Five-Year Plan, FY24 to FY29

# Collaborative & Comprehensive Process



# Collaborative & Comprehensive Process



## Approval Process

- ✓ **Advisory Committee for Transportation**
  - Representatives work together to develop recommendations
- ✓ **Executive Sponsor Group**
  - Campus leadership provides feedback and approval on ACT Recommendations
- ✓ **Board of Trustees**
  - Final approval for any recommendation changes to the Ordinance

# Key Initiatives



- **Fiscal & System Accountability**

- Staffing Plan – Reorg. and technology enhancements reduce annual payroll demand by ~ \$1M/yr by FY29
- Parking Capital Asset Master Plan – Budgeting and workflow for capital repairs of ~ \$500M in capital assets

- **Pricing Simplification**

- Permit Pricing Structure – Increase number of employee salary bands for similar % impact to salary
- Minimize complexity in pricing by reducing permit pricing points

- **Safety**

- Upgrade existing parking camera system and expand coverage
- License plate recognition for parking lots reduces need for mobile enforcement

- **Electric Vehicles**

- Electric Vehicle Working Group to develop recommendations for approach to electric vehicles and campus infrastructure

- **Customer Service Enhancements**

- P2P Vehicle Tracking (reservation option for ADA transport needs)
- Bike & Mobility Device Infrastructure
- Regional Transit fare-free at boarding for UNC resident students (currently commuter-only)
- Dogwood Parking Guidance System – patient/visitor deck space locator and capacity management



# Financials FY25-29

- 5-Year Plan revenue demand incorporates:
  - Inflationary adjustments on FY23 actuals
  - Staffing Plan to reduce personnel cost through restructure and technology improvements
  - Utilization of transit reserve to offset transportation cost increases
  - System enhancements per Plan recommendations
  - \$2M reduction in annual debt payment
  - \$2M additional maintenance commitment per Campus Parking Maintenance Master Plan
- Rate Structures
  - Parking rate structure addresses simplification and equity while maintaining a revenue-neutral approach
  - Permit/Event rate restructuring increases maximum rate for events and contract rates
  - Department and Student Transit Fee increases are reduced by transportation reserve
  - Visitor rate on south campus increases

# Parking Rate Strategies



Parking

	Existing (FY24)	Proposed Strategy	Revenue Impact
Employee Parking	Permit rates range from \$234 to \$2,355 18 Permit Types, 4 Salary Bands = 72 pricing points Annual Permit Revenue: ~9.2M Annual	Remove "Gated" and "Flex" Permits Permit rates range from \$200 to \$4,780 4 Permit Types, 10 Salary Bands = 13 pricing points Annual Permit Revenue: ~9.3M Annual	+\$100K
Student Parking	Permit rates range from \$176 to \$454 10 Permit Types = 10 Pricing Points \$10 Weeknight Parking Fee Revenue: ~2.1M Annual	Permit rates range from \$158 to \$405 3 Permit Types = 3 Pricing Points \$10 Weeknight Parking Fee Anticipated Revenue: ~1.9M Annual	-\$200K
Event Parking	9% of total parking revenue Men's Basketball/Football: \$10 Maximum Public Parking: \$20 Maximum (Cars) Revenue: ~2.1M Annual	10 to 11% of total parking revenue Men's Basketball/Football: \$20 Increase rate flexibility \$10 - \$100 Anticipated Revenue: ~2.4M Annual	+\$300K
Visitor Parking	South Campus parking = \$1.50/hr \$50 <b>citation</b> for parking in patient parking spaces Revenue: ~4.5M Annual	Increase South Campus to \$1.75/hr \$50 <b>fee</b> for parking in patient parking Anticipated Revenue: ~5.4M Annual	+\$900K
Service Parking	6 Permit Types, 5 pricing points Rates range from \$82 to \$739 Revenue: ~1.7M Annual	6 Permit Types, 2 pricing point Rates are either \$100 or \$675 Anticipated Revenue: ~1.6M Annual	-\$100K



# Proposed Employee Permit Rates

- Reduces pricing points from 72 to 13
- Flat rate of \$200 for park and ride, weeknight, motorcycle, and retire parking
- Eliminates gated vs non-gated pricing premium
- Expands employee salary scales for percentage-based cost
- Rates equate to an average 1% of range midpoint
- Employees under \$70K see reductions
- Revenue neutral

Permit Type	New Scale	Range	Permit Cost
Reserved + All Access	Flat	>\$200,000	\$4,780
All Access   Reserved	Flat	>\$200,000	\$3,000
Zoned Permits	1	<\$40,000	\$315
	2	\$40,000 - <\$50,000	\$405
	3	\$50,000 - <\$60,000	\$495
	4	\$60,000 - <\$70,000	\$585
	5	\$70,000 - <\$80,000	\$675
	6	\$80,000 - <\$90,000	\$765
	7	\$90,000 - <\$100,000	\$855
	8	\$100,000 - <\$150,000	\$1,125
	9	\$150,000 - <\$200,000	\$1,575
	10	>\$200,000	\$2,250
Park and Ride	Flat	-----	\$200
Employee Weeknight			
RFS-ALG			
Motorcycle Employee			
Two-Wheeled Vehicles			



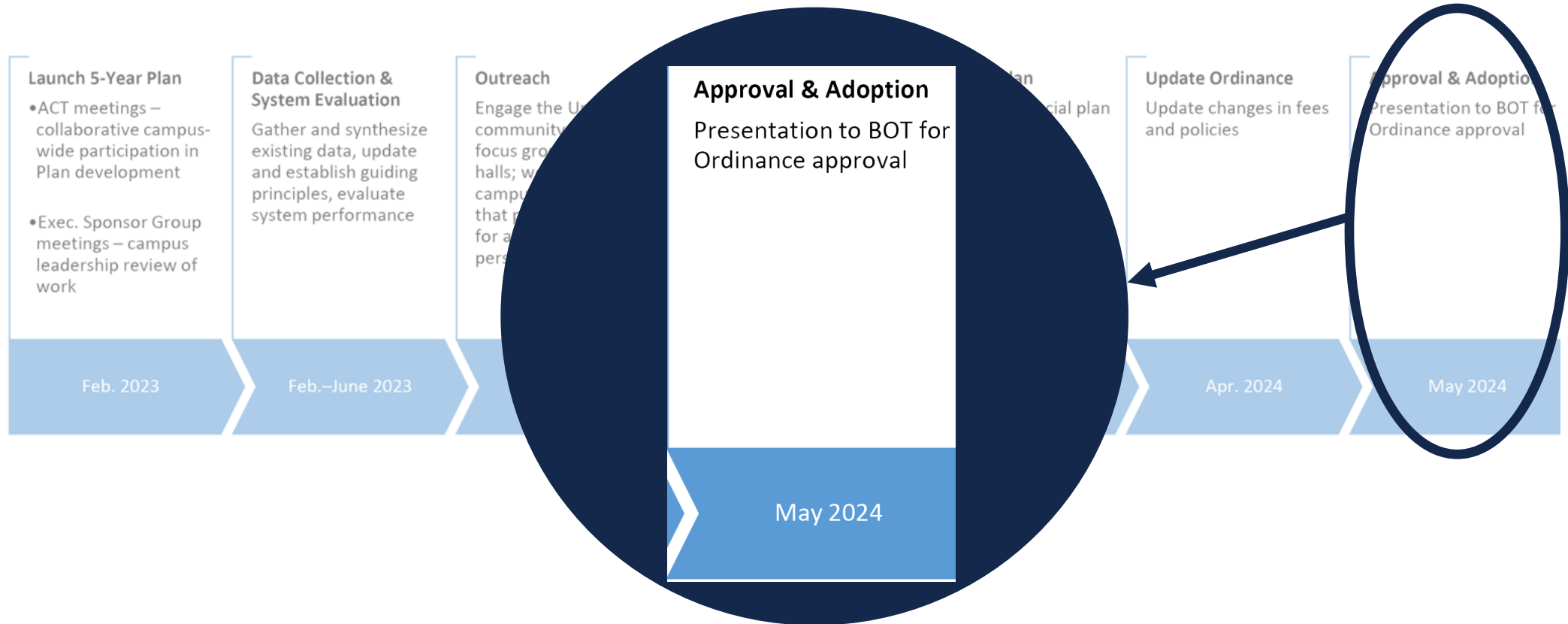
# Proposed Student Permit Rates

- Reduces pricing points from 10 to 4
- Flat rate of \$200 for park and ride, weeknight, motorcycle
- Eliminates gated vs non-gated pricing premium
- Revenue Neutral

Permit Type	Full Year	Academic Year	Summer Sessions
Zoned Student Permits	\$512	\$405	\$107
RR (Estes Drive)	\$ ---	\$260	\$---
Park and Ride Motorcycle Motorized Two-Wheel Vehicles Electric Vehicle Charging Permit	\$200	\$158	\$42



# Ordinance Approval



# *Questions?*



**FOR MORE INFORMATION:  
GO.UNC.EDU/FIVEYEARPLAN**



**FINANCE AND  
OPERATIONS**

**AGENDA ITEM*****Action Item 3a      Advance Planning Spending Authority – Gene Therapy Center Renovation***

**Situation:** The Committee has for its consideration ADVANCE PLANNING PROJECT SPENDING AUTHORITY for the GENE THERAPY CENTER RENOVATION capital project.

**Background:** Located in Thurston-Bowles, the UNC School of Medicine Gene Therapy Center occupies approximately 18,000 sf of space on the fifth and seventh floors. This project will renovate approximately 4,000 sf of laboratory and supporting spaces to facilitate the Center’s primary mission of developing novel gene delivery systems and executing translational research for a patient population affected by genetic disorders. The project will update a portion of the seventh-floor research spaces completed in the early 1990s to support electrophysiological experiments and BSL-2 production of recombinant AD and lentiviral vectors. Other interventions include modernizing fume hoods, behavioral/procedural rooms, collaboration spaces and planning for a future sound booth to support auditory experiments.

The project budget for advance planning is \$250,000 and will be funded by unrestricted University trust funds.

**Assessment:** It is recommended that the Committee approve spending authority for this project in the amount indicated.

**Action:** This item requires a vote by the Committee and a vote by the full Board of Trustees to approve \$250,000 of spending authority for this project.

**AGENDA ITEM*****Action Item 3b      Advance Planning Spending Authority – Steam Tunnel Replacement –  
Columbia Street***

**Situation:** The Committee has for its consideration ADVANCE PLANNING PROJECT SPENDING AUTHORITY for the STEAM TUNNEL REPLACEMENT – COLUMBIA ST capital project.

**Background:** The University of North Carolina at Chapel Hill faces an urgent need to repair approximately 1,700 feet of steam tunnel. This tunnel, originally constructed in the 1930s and 1940s, utilized materials and quality control measures that do not meet today’s design and construction standards. Certain areas have significantly degraded which prompts the need to take swift action. The project site starts on the east side of South Columbia Street, from vault 071 connection to the main campus steam artery, just northwest of the Naval Armory, to points south at vault 059 east of MacNider Hall. The tunnel section between vaults 067 and 061 that has already been replaced as an earlier emergency project following its collapse.

The project budget for advance planning is \$750,000 and will be funded by the Energy Services Trust fund.

**Assessment:** It is recommended that the Committee approve spending authority for this project in the amount indicated.

**Action:** This item requires a vote by the Committee and a vote by the full Board of Trustees to approve \$750,000 of spending authority for this project.

**AGENDA ITEM****Action Item 4a**      ***Designer Selection – Frank Porter Graham Student Union North Roof Replacement***

**Situation:**            The Committee has for its consideration DESIGNER SELECTION for FRANK PORTER GRAHAM STUDENT UNION NORTH ROOF PEPLACEMENT capital project.

**Background:**        The project will replace the roofing of the Student Union’s north building, approximately 51,000 square feet. The roof is past its expected life span and has been patched in recent years to contain leaks.

The project budget for advance planning is \$200,000 and will be funded by student fees.

The project was advertised on March 29, 2024. Six (6) proposals were received. Three (3) firms were interviewed on April 22, 2024. No members of the Board of Trustees participated in the interviews.

**Assessment:**        It is recommended that the Committee approve selection of the three firms in the following priority order:

1.    XXX of XXX, NC
2.    XXX of XXX, NC
3.    XXX of XXX, NC

The firms were selected for their past performance on similar projects, and experience with campus projects and the State Construction Office.

**Action:**              This item requires a vote by the Committee and a vote by the full Board of Trustees to approve the firms in the above priority order.

**AGENDA ITEM****Action Item 4b**      ***Designer Selection – Phillips Hall 1960 Building Window Replacement***

**Situation:** The Committee has for its consideration DESIGNER SELECTION for the PHILLIPS HALL 1960 BUILDING WINDOW REPLACEMENT capital project.

**Background:** Phillips Hall - South Addition, is located at 120 E. Cameron Avenue and was constructed and completed in 1960. The existing wood windows at the South Addition have exceeded their normal service life and are in poor condition. This project will be a comprehensive window replacement of all wood windows located at the 1960 building addition. This project will also include the repair and/or replacement of all damaged concrete window heads and rebar exposure.

The project budget is \$950,000 and will be funded through R&R state budget allocations.

The project was advertised on April 2, 2024. Five (5) proposals were received. Three (3) firms were interviewed on April 23, 2024. No members of the Board of Trustees participated in the interviews.

**Assessment:** It is recommended that the Committee approve selection of the three firms in the following priority order:

1. XXX of XXX, NC
2. XXX of XXX, NC
3. XXX of XXX, NC

The firms were selected for their past performance on similar projects, and experience with campus projects and the State Construction Office.

**Action:** This item requires a vote by the Committee and a vote by the full Board of Trustees to approve the firms in the above priority order.

**AGENDA ITEM***Action Item 4c*      ***Designer Selection – Brauer Hall Fire Alarm System Replacement***

**Situation:** The Committee has for its consideration DESIGNER SELECTION for the BRAUER HALL FIRE ALARM SYSTEM REPLACEMENT capital project.

**Background:** The current fire alarm system located in Brauer Hall is beyond its service life. The system is no longer supported by the manufacturer which means new components are no longer available for purchase. This project will replace the fire alarm control panel and initiating devices in Brauer Hall.

The project budget is \$565,868 and will be funded through R&R state budget allocations.

The project was advertised on April 2, 2024. Six (6) proposals were received. Three (3) firms were interviewed on April 24, 2024. No members of the Board of Trustees participated in the interviews.

**Assessment:** It is recommended that the Committee approve selection of the three firms in the following priority order:

1. XXX of XXX, NC
2. XXX of XXX, NC
3. XXX of XXX, NC

The firms were selected for their past performance on similar projects, and experience with campus projects and the State Construction Office.

**Action:** This item requires a vote by the Committee and a vote by the full Board of Trustees to approve the firms in the above priority order.



# Facilities Services

UNC-Chapel Hill Board of Trustees Budget, Finance and Infrastructure

Wendy Halsey, Associate Vice Chancellor for Facilities Services

May 2024

# Capital Project BOT Approval

NON-GENERAL FUND SOURCES		----- ALL PROJECTS -----			
CAPITAL PROJECT AUTHORITY	ADVANCE PLANNING	DESIGNER SELECTION	SITE APPROVAL	DESIGN APPROVAL	ACTIVITY
BOG approves	BOT approves	BOT approves	BOT approves	BOT approves	\$750,000+
BOT approves	BOT approves	BOT approves	BOT approves	BOT approves	\$500,000-\$750,000
CFO/Chancellor	BOT approves	CFO/Chancellor	N/A	N/A	\$0 - \$499,000
			*Includes demolition	*new exterior improvements only, not renovation or minor modifications)	[NOTES]

# FY24 Repair and Renovation

## ADVANCE PLANNING

- **School of Medicine Gene Therapy Center**  
– Project Budget \$250,000
- **Steam Tunnel Replacement (Columbia St.)**  
– Project Budget \$750,000

## DESIGNER SELECTION

- **Frank Porter Graham Student Union Roof Replacement**  
– Planning Budget \$200,000
- **Phillips Hall Window Replacement**  
– Project Budget \$950,000
- **Brauer Hall Fire Alarm**  
– Project Budget \$565,868



**FINANCE AND  
OPERATIONS**

**AGENDA ITEM****Action Item 6      *Gimghoul Castle Easement Amendment***

**Situation:** This request seeks Board approval to modify an existing utility easement located on State-owned property allocated to the University. The property in question is managed by the UNC Botanical Garden and surrounds the Gimghoul Castle.

**Background:** In 1975, the Trustees of The Junior Order of the Gimghoul granted to the State of North Carolina, for use by the University of North Carolina at Chapel Hill, a 27-acre parcel and reserved for its ownership 2.15 acres on which the Gimghoul Castle currently sits. It also reserved an easement in favor of The Junior Order of the Gimghoul for egress, ingress and regress connecting the Castle to the public right-of-way.

Gimghoul Corporation, successor in interest to the Junior Order of the Gimghoul, is currently making improvements to the Castle and will be upgrading and adding new utility lines. During investigation, it was determined that utility lines run throughout the State-owned parcel and connect to the Gimghoul Castle that do not have dedicated easements. To correct this situation, electric, water and teledata lines running onto the property without an easement will be abandoned and the original easement needs to be amended to include water lines; sewer lines; power lines; telephone lines; fiber optic cable; storm drainage conveyance; stormwater management control treatment and containment structures along with all appurtenances.

**Assessment:** This existing easement provides “ingress, egress and regress” to Gimghoul Castle and does not refer to utilities. Existing utilities run across State-controlled property with no easement. To correct this, it is recommended that the electric, water and teledata utility lines be abandoned, the easement be modified to allow for the inclusion of utilities, and new utilities lines be placed in the easement.

**Action:** This item requires a vote by the Committee and a vote by the full Board of Trustees to approve a motion to amend the easement, subject to final agreement on the easement documents.

# Real Estate Operations Board of Trustees, May 2024

- Gimghoul Castle Easement Amendment

# Background

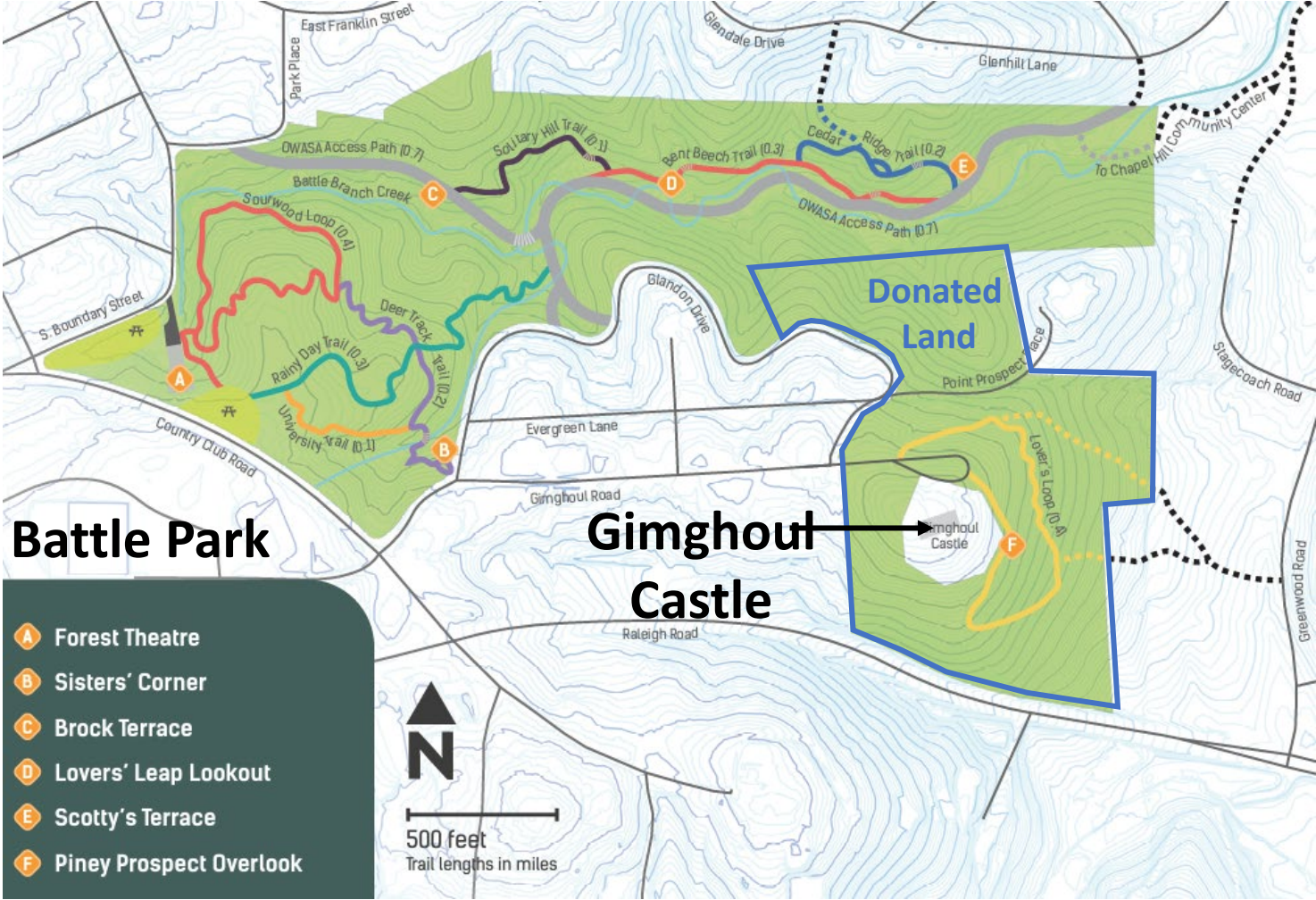
In 1975, The Junior Order of the Gimghoul donated to UNC the 27-acre parcel on which the Gimghoul Castle is located and reserved for its control:

- 2.15-acre parcel on which the Castle sits
- An easement for egress, ingress and regress

The donated property is now part of Battle Park, which is managed by the UNC Botanical Garden.

Incorporated as a non-profit in 1986 and operated as a social club, the Junior Order of the Gimghoul deeded the property to the Gimghoul Corporation in 1990.

Current officers are:  
President – John C. Glover  
Vice-President – David K. Liggett  
Treasurer – Alex Bean  
Secretary – Samuel G. Thompson, Jr.



# Castle Renovations

Gimghoul Castle is building an addition on the southeast corner of the existing terrace, including a circular ramp and stone loggia that access new ADA compliant bathrooms. The construction includes updated LED lighting, construction of ADA ramps, sidewalks and expansion of terrace to improve circulation around the castle.

## Existing Easement:

Granted in 1975 at the time of the donation, allows for ingress and egress only.

## Request Modification to Existing Easement to add:

- Water and sewer lines, power lines, fiber optic cable, storm drainage conveyance, storm-water management control treatment and containment structures including all appurtenances.

