

**THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL  
NOVEMBER 2013  
BOARD OF TRUSTEES MEETING AGENDA  
THE CAROLINA INN**

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**Thursday, November 21- 8:00 A.M.**  
**Chancellor's Ballroom**

**OPEN SESSION**

1. Convene Meeting
2. Roll Call
3. Consent Agenda
  - a. Approval of September 26 Minutes (Regular Meeting)
  - b. Ratification of Mail Ballot dated October 17, 2013
  - c. Ratification of Mail Ballot dated November 4, 2013
4. Chair's Remarks
5. Student Body President's Remarks
6. Chancellor's Remarks
7. Tuition and Fee Proposals – Jim Dean, Executive Vice Chancellor and Provost
8. Carolina Beats – Mark Katz, Professor and Chair, Department of Music
9. Cheryl Giscombe, Robert Wood Johnson Foundation Nurse Faculty Scholar and Assistant Professor, School of Nursing
10. Student Presentations – Campus Y Update and TedXUNC "Taking Flight"
11. Report of the External Relations Committee
12. Report of the Finance & Infrastructure Committee
13. Report of the University Affairs Committee

**CLOSED SESSION**

14. \*Report of the Finance & Infrastructure Committee
15. \*Report of the University Affairs Committee
16. \*Legal Advice

**OPEN SESSION**

17. Report of the University Affairs Committee
18. Adjournment

\*Some of the business to be conducted is authorized by the N.C. Open Meetings Law to be conducted in closed session.

**BOARD OF TRUSTEES MEETING**  
**The University of North Carolina at Chapel Hill**

The Board of Trustees met in regular session on Thursday, September 26, 2013, at The Carolina Inn, Chancellor Ballroom, at 8:00 a.m. Chair Caudill presided.

**ROLL CALL**

Assistant Secretary, Erin Schuettepelz, called the roll and the following members were present:

|                                   |                        |
|-----------------------------------|------------------------|
| W. Lowry Caudill, Chair           | Charles G. Duckett     |
| J. Alston Gardner, Vice Chair     | Peter T. Grauer        |
| Sallie Shuping-Russell, Secretary | Kelly Matthews Hopkins |
| Jefferson W. Brown                | Steven J. Lerner       |
| Phillip L. Clay                   | Dwight D. Stone        |
| Haywood D. Cochrane, Jr           | Christy Lambden        |
| Donald Williams Curtis            |                        |

Chair Caudill opened the meeting by reading the following statement regarding the State Government Ethics Act:

"As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time."

**CONSENT AGENDA**

**Approval of Minutes**

On motion of Mr. Lambden, and duly seconded, the minutes of the regular meeting of July 25, 2013, were approved as distributed.

**Ratification of Mail Ballots**

On motion of Mr. Lambden, and duly seconded the following mail ballots dated August 8, August 21 and August 31, were approved as distributed:

- Personnel actions and actions conferring tenure, compensation actions, and items for information.
- Election of Members to the Board of Trustees of the Endowment Fund and the Board of Directors of the University of North Carolina at Chapel Hill Foundation, Inc.

(ATTACHMENT A)

**CHAIR'S REMARKS**

Chair Caudill began his remarks by discussing the Board's four goals for the year; 1. Ensuring a smooth and effective transition for Chancellor Folt; 2. Building stronger relationships with key external constituencies; 3. Creating a sustainable approach to Enterprise Risk Management; 4. Mature and consolidate the university's work on innovation and entrepreneurship.

Dr. Caudill noted that both of the Board of Trustees task forces have held preliminary organizational meetings. Vice Chair Gardner leads the External Relations Task Force and Board Secretary Shuping-Russell chairs the Enterprise Risk Management Task Force.

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He expressed gratitude for Trustee Garner and the administration's work on the comprehensive orientation program for new trustees. The new Trustees have gotten off to a great start as new board members.

Chair Caudill made note of the recent national recognition of Carolina as the 5<sup>th</sup> best public universities in the US for the 13<sup>th</sup> consecutive year. Other highlights from the rankings: Carolina was 1<sup>st</sup> among national public universities for the 9<sup>th</sup> consecutive year and 17<sup>th</sup> overall in "Great Schools, Great Prices," based on academic quality and net cost of attendance. He noted that the criteria for these kinds of rankings are often debated, but prospective students, parents and our own alumni do pay attention to these rankings. Congratulations to all at Carolina. This is clearly a team effort.

He announced the upcoming installation events on University Day, October 12. He encouraged all the trustees to join in the festivities and to appeal to the entire Carolina family to show strong support for Chancellor Folt. The installation is just one part of four days of compelling events including faculty led panels on innovation, the future of the public research university and the campus theme of "Water in our World;" a free concert on Friday evening at Memorial Hall and the ceremony on Polk Place on Saturday. Events will end on Sunday with "Folt Fest" a student's-only celebration.

Chair Caudill concluded his remarks by mentioning that he and Chancellor Folt will be available after the break at 10 am to take questions from the media.

[Copies of Chair Caudill's remarks are located in the Office of the Assistant Secretary.]

**STUDENT BODY PRESIDENT'S REMARKS**

Mr. Lambden commented that the last two months has seen the return of the student population and the start of the class of 2017. Much of the focus from Student Government has been engaging students and trying to promote involvement in student issues. There are over 400 students involved in Student government.

He noted again the three priority areas for the year: Affordability, Academics and Safety. There is great concern amongst students about legislatively mandated 12.3% out-of-state tuition increases for next academic year and its effect on financial aid. He encouraged the Board and the administration to find a way to match the gap created in financial aid from this tuition increase so that we can maintain our existing policy of meeting full financial need and being need-blind in the admissions process.

Student government has continued to evaluate the effects of General Administration's policy to standardize the Drop/Add period for all system campuses effective in the fall of 2014. Initial research indicates that the new Drop/Add period will be shorter than many of our peers. Student government is working with the Provost's office on what the effects of a W on a transcript may be for graduate school admissions.

Finally, since returning to campus Mr. Lambden has focus on trying to engage students around the issue of sexual assault. He hosted a forum earlier in the week and sent a campus-wide email to students relaying the changes that the University has implemented over the last eight months.

[Copies of Mr. Lambden's remarks are located in the Office of the Assistant Secretary.]

### **CHANCELLOR'S REMARKS**

Chancellor Folt began her remarks by thanking the Board for their support. She noted that she is in her 88<sup>th</sup> day. She also noted Leroy Lail in the audience who will be serving as the official liaison from the Board of Governors. She stated that innovation and creativity are alive at Carolina. The culture that makes this place open to change is thriving as well. She discussed her pride and belief in the origins of purpose of our first state university. What she has focused on in her first few months here is on gaining awareness, building connections and relationships.

The leadership team recently wrapped up a retreat and there were five imperatives to come out of that work: 1) One UNC – cross entity collaboration on campus and across the system; 2) Strategy process development; 3) Commitment to Public Service; 4) Sustainability – keeping the institution strong despite budget cuts; 5) Communication strategies and spreading our knowledge.

She listed the numerous outreach visits she has taken to areas like Charlotte, Asheville, Atlanta, Washington DC with trips planned to Wilmington and Greensboro. She has hosted GAA events, lead a discussion of incoming freshman for the reading program, visited 10 schools along with Provost Dean and various other activities. She has focused on important issues like campus safety and working on getting leadership positions named like the Vice Chancellor for Development later today, moving forward the Vice Chancellor for Communications search and beginning the search for the Vice Chancellor for Finance & Administration.

She is looking forward to an engaging and energizing installation weekend to celebrate the 220<sup>th</sup> birthday of The University of North Carolina at Chapel Hill.

### **GILLINGS SCHOOL OF PUBLIC HEALTH**

Dean Barbara Rimer presented to the Board about the scholarship and services being performed at the Gillings School of Public Health. The school is 2<sup>nd</sup> ranked only to Johns Hopkins and the second largest school on campus. It has dual degree programs, 425 graduates per year and an 85% success rate in the job market. She outlined the 2020 strategic plan initiative and the impact of the Gillings gift. The board asked about her biggest concern as Dean and she discussed competition from other prominent universities, retention challenges and resources.

### **LINEBERGER COMPREHENSIVE CANCER CENTER**

Shelley Earp, Director of the Lineberger Comprehensive Cancer Center spoke about impact that the Cancer center has provided to the University and the state of North Carolina. The research being performed at the Center is transforming the way we think and learn about cancer as well as positively affecting the treatment of patients with the disease. One of the benefits of having such a center at a research university is that not only medical and graduates student but undergraduate students can work and learn in the labs. There are 335 faculty and \$224 million in research being performed at Lineberger. The imaging Research Building, University Cancer Research Fund and the NC Cancer Hospital have combined to double the number of cancer patients served. The multidisciplinary approach is unique. The three primary goals are to impact NC cancer outcomes, research cancer genetic genomes and develop new drugs and treatments. He noted the recent cut in appropriation of the UCRF is concerning. The state gets a 4:1 dollar realization from that investment, creating over 5,000 jobs.

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Dr. Earp will be retiring as Center director but will remain here at Carolina doing his research. Ned Sharpless and Lisa Carey will be taking the helm at LCCC soon. The Board thanked Dr. Earp for his service and commitment to Carolina.

**SCIENTISTS WITH STORIES**

Dr. Steve Matson, Dean of the Graduate School introduced Clare Fiesler, PhD student who presented her research "Scientists with Stories." Dr. Matson noted that she is getting national attention for enhancing how science students work and get their message out. Ms. Fiesler recently met with Chancellor Folt who was so impressed with her research that she wanted the Board to be informed. Ms. Fiesler described difficulties that some scientists have in communicating their research. Her program seeks to remove that gap by training graduate students how to share their work through storytelling. She is currently working with the National Science Foundation to scale up her project to other prominent institutions. She talked about the level of support she receives from the Carolina community – the "Carolina Embrace."

A copy of the PowerPoint presentations for the three speakers are located at: <http://www.unc.edu/depts/trustees/>  
A copy of the presentations are also filed in the Office of the Assistant Secretary.

**2012-2013 ACC GOVERNING BOARD CERTIFICATION FORM**

The 2012-2013 Atlantic Coast Conference Governing Board Certification Form, which is required to be completed annually by the Chair of the Governing Board in order for a member institution to enter a team or individual competitors in an ACC Championship as indicated in Article XIII-2 of the ACC Bylaws.

Ms. Shuping-Russell moved approval of the ACC Form. The motion was duly seconded and it carried. In signing the form, Chair Caudill attested the following:

- 1) Responsibility for the administration of the athletics program has been delegated to the Chief Executive Officer of the Institution.
- 2) The Chief Executive Officer has the mandate and support of the Board to operate a program of integrity in full compliance with NCAA, ACC and all other relevant rules and regulations.
- 3) The Chief Executive Officer, in consultation with the Faculty Representative and the Director of Athletics, determines how the institutional vote shall be cast on issues of athletic policy presented to the NCAA and the ACC.

(ATTACHMENT B)

**REPORT OF THE FINANCE & INFRASTRUCTURE COMMITTEE**

Dr. Lerner, committee chair, presented the report. He first thanked Vice Chancellor for Finance and Administration Karol Gray for her service to the University and called on Secretary Shuping-Russell to read the following resolution:

**RESOLUTION OF APPRECIATION FOR  
VICE CHANCELLOR FOR FINANCE AND ADMINISTRATION  
KAROL KAIN GRAY**

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WHEREAS, Karol Kain Gray has served as vice chancellor for finance and administration, the University's principal finance and business officer, since December 2011;

WHEREAS, Vice Chancellor Gray led the division of Finance and Administration through a reorganization that significantly improved collaboration and operational efficiency; delineated new financial resources; and strengthened the campus information technology area by integrating systems across campus, all during a period of reduced staff and capacity;

WHEREAS, Vice Chancellor Gray, through her service on the UNC Health Care Board, helped link the Health Care System's financial issues to the wider context of the University, bringing an understanding of the financial structure and the research and education needs of the Health Care System into her role at the University;

WHEREAS, Vice Chancellor Gray engaged everyone in her division, from the groundskeepers to the associate vice chancellors, to be part of her team and was a consummate collaborator, ready to tackle difficult issues honestly and openly, always looking for solutions that reflect the best about Carolina;

WHEREAS, Vice Chancellor Gray was a talented and consummate professional, bringing vision, financial acumen, and shrewd strategic management skills to her assistance to the Board of Trustees through a time of new leadership and transition;

NOW THEREFORE BE IT RESOLVED that members of the Board of Trustees of the University of North Carolina at Chapel Hill express their appreciation for Vice Chancellor Gray's outstanding service and wish her the very best in her future endeavors.

Upon motion from Dr. Lerner and a second from Mr. Grauer, the Board unanimously approved the resolution.

Lerner thanked the Sierra Student Coalition for their presentation to the committee. He commended UNC's audit work and said that UNC for the 18<sup>th</sup> consecutive year has received the highest recognition for excellence in financial reporting. Lerner talked about cuts in the 2013-14 budget and said total cuts are 32.7% of where the University was seven years ago. The University faces \$717 million in deferred maintenance.

Dr. Lerner moved ratification by the Board of the following seven items, which were brought forth as a motion formerly approved by the committee. The motion was seconded and each item carried.

- Self-Liquidation Debt Discussion and Resolution (ATTACHMENT C)
- 2013-2014 Risk Assessment & Audit Plan for Approval (ATTACHMENT D)
- Quasi-Endowment Withdrawal (ATTACHMENT E)

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- Designer Selection, 208 West Franklin Street Renovation (ATTACHMENT F)
- Site Selections, UNC Hospitals Perioperative Tower (ATTACHMENT G)
- Power Generation and Chiller Plan Additions (ATTACHMENT H)
- Property Dispositions, Easement to the Town of Chapel Hill (ATTACHMENT I)

**UNIVERSITY AFFAIRS COMMITTEE**

Mr. Gardner, committee chair, provided the following summary of the committee meeting that were shared for information only.

- Vice Chancellor Winston Crisp talked about the sexual assault task force.
- Faculty Chair Jan Boxill talked about Honor System reforms, efforts to retain top faculty and effects on the proposed changes to the drop/add policy. Gardner encourages trustees to raise the issue with General Administration.
- Employee Forum Chair Charles Streeter brought several employees to the committee to be recognized for their efforts in clean-up work after the July floods.
- Karen Gil, dean of the College of Arts and Sciences, and Lynn Williford, assistant provost for Institutional Research and Assessment, gave results of a survey to graduates.
- Members of student congress talked about how they allocate funds to student organizations.

**EXTERNAL RELATIONS COMMITTEE**

Mr. Curtis, committee chair, provided the following summary of the committee meeting that were shared for information only.

- John Montgomery, Executive Director of Education Foundation and Senior Associate Athletic Director, gave an overview of the Educational Foundation, which raises money for all athletic scholarships. 329 of 850 student-athletes qualified for All-ACC honors.
- Linda Douglas, Director of Community Relations, presented on the Board of Visitors and explained how they would like to be involved at the University.
- Linda Convisser, Director of Local Relations, talked about town/gown relations and our continued efforts to strengthen local relationships.

A copy of the PowerPoint presentations are located at: <http://www.unc.edu/depts/trustees/> and is also filed in the Office of the Assistant Secretary.

**INNOVATION & IMPACT COMMITTEE**

Dr. Clay, committee chair, presented the following items that were shared for the committee as information only.

Clay shared a few highlights from Joe DeSimone's presentation, including the following:

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- UNC ranks both at the top and bottom of research rankings depending on the indicators
- Growing concentration of research dollars
- Need to find additional sources of revenue
- Research converges on the life sciences, engineering and physical sciences
- UNC and UC-San Francisco are the only two schools in the top 20 research schools without engineering schools
- Urgent need to enhance collaboration among schools with engineering programs
- Need to find a better way to support faculty
- UNC generates fewer patents than our peers
- UNC is developing a concierge service to increase the number of patents
- Need to infuse processes—strategic planning – and understand bottlenecks to our shortcomings.
- There's a survey about research underway with faculty
- Upcoming meetings will look deeper at our research peers
- The committee will present their findings of how UNC is doing relative to others in the spring.

**MOTION TO CONVENE IN CLOSED SESSION**

On motion of Secretary Shuping-Russell, and duly seconded, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11 (a) (1) (to prevent the disclosure of privileged information under Section 126-22 and the following); and also pursuant to Section 143-318.11 (a) (2), (3), (5), and (6).

**CLOSED SESSION**

**REPORT OF THE FINANCE & INFRASTRUCTURE COMMITTEE**

**Report of the Naming Committee**

Dr. Lerner, Committee Chair, presented naming recommendations which were previously presented to the Finance & Infrastructure Committee and approved by the committee. [A copy of the Report of the Naming Committee is filed in the Office of the Assistant Secretary.]

Dr. Lerner moved ratification by the Board of the naming recommendations. The motion carried.

**REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE**

Mr. Gardner, Committee Chair, presented the personnel and salary approvals dated July 15, 2013, for the Board's consideration. The actions will be voted on in open session.  
(ATTACHMENTS J-K-S)

**LEGAL ADVICE**

General Counsel Leslie Strohm advised the Board on several legal matters.

**DEEP CLOSED SESSION**

Chair Caudill convened the Board in Executive Closed Session to discuss personnel and legal matters.

**RECONVENE MEETING IN OPEN SESSION**

Chair Caudill reconvened the meeting in open session.



**OPEN SESSION**

**REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE**

Mr. Gardner, Committee Chair, moved approval by the Board of the following personnel actions dated July 15, 2013, which were discussed earlier in closed session. The motion was duly seconded and it carried.

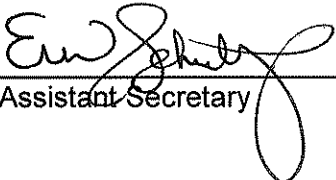
- Personnel Actions and Actions Conferring Tenure.  
(ATTACHMENT J)
- Compensation Actions.  
(ATTACHMENT K)
- For Information.  
(ATTACHMENT S)

Chair Caudill stated that the personnel and salary actions voted on in open session had been distributed to the press.

Chancellor Folt announced the appointment of Mr. David Routh as Vice Chancellor for Development.

**ADJOURNMENT**

There being no further business to come before the Board, Chair Caudill adjourned the meeting at 1:06 p.m.

  
\_\_\_\_\_  
Assistant Secretary



THE UNIVERSITY  
of NORTH CAROLINA  
at CHAPEL HILL

CAROL L. FOLT  
Chancellor

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**MEMORANDUM**

**TO:** Members of the Board of Trustees  
**FROM:** Carol Folt *CLF*  
**RE:** Mail Ballot  
**DATE:** August 6, 2013

I write to request your approval by mail ballot of the following matters:

Endowment Fund: In 2010, the Lineberger Cancer Center received a gift in the amount of \$328,606.46 from the Samuel Page and Katherine B. Graham Charitable Remainder Unitrust. Since the donor did not specify that the funds were to be treated as a permanent endowment, the fund has been held as a quasi-endowment and both principal and income may be used to support the Lineberger Cancer Center. The Lineberger Cancer Center has requested a withdrawal of \$300,000 for use in funding several cancer research projects. The current market value of the fund as of May 31, 2013 is \$507,463. Regulations adopted by the Board of Governors require that the Trustees approve any transfer of Endowment principal or income to the useful possession of the institution. I recommend approval of the withdrawal. The Board of Trustees of the Endowment Fund approved this withdrawal by mail ballot on August 1, 2013.

Lease Approval: During the May 2013 Board of Trustees' meeting, the Trustees approved a lease of space for the Carolina Population Center's Measure Evaluation Project for a 3-year term. The landlord with the most responsive proposal is unwilling to accept a three (3) year lease given the cost of providing the needed tenant upfit and has instead proposed a four (4) year term. All other terms remain as previously approved. I am recommending approval of the lease with a four (4) year term.

Please mark and return the enclosed ballot indicating whether or not you approve of the above actions. Thank you.

Enclosure

cc: Karol Kain Gray  
Julia Sprunt Grumbles

*These items were approved by majority vote on 8/13/2013 by Alston Gardner, Dwight Stone, Chuck Duckett, Jeff Brown, Kelly Hopkins, Phil Clay, Christy Lambden, Sallie Shuping Russell and Haywood Cochrane. Ballots were not received from Lowry Caudill or Peter Grauer.*

**Mail Ballot**  
**Board of Trustees**  
**August 6, 2013**

Attached for your review and approval is a memo detailing the issues associated with this mail ballot.

This mail ballot will be approved as part of the Consent Agenda at the Full Board meeting on Thursday, September 26, 2013.

The undersigned votes as follows with respect to the recommendation proposed in Chancellor Folt's memorandum dated August 6, 2013.

|  | <b>Approve</b>           | <b>Disapprove</b>        |
|--|--------------------------|--------------------------|
| Withdrawal from Quasi-Endowment for the benefit of the Lineberger Cancer                     | <input type="checkbox"/> | <input type="checkbox"/> |
| 4-year term lease for Carolina Population Center's Measure Evaluation Project building space | <input type="checkbox"/> | <input type="checkbox"/> |

Signed \_\_\_\_\_

Date \_\_\_\_\_

**Please fax to Patti Wilkinson at (919) 962-1647.**



THE UNIVERSITY  
of NORTH CAROLINA  
at CHAPEL HILL

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August 19, 2013

Members of the Board of Trustees  
The University of North Carolina at Chapel Hill

Dear Members of the Board:

I am transmitting to you herewith personnel matters in the following categories:

|  |            |
|--|------------|
| For Action – Personnel Actions         | Appendix A |
| For Action – Actions Conferring Tenure | Appendix A |
| For Action – Compensation Actions      | Appendix B |

Sincerely,

Carol L. Folt

Attachments

*These items were approved by majority vote on 8/26/2013 by Lowry Caudill, Alston Gardner, Dwight Stone, Chuck Duckett, Kelly Hopkins, Christy Lambden, Sallie Shuping Russell, Don Curtis, and Haywood Cochrane. Ballots have not been received from Jeff Brown or Peter Grauer.*

The University of North Carolina at Chapel Hill  
EXECUTIVE SUMMARY  
Board of Trustees  
August 12, 2013

Appendix A

| No.  | College/Division | Name               | Dept./School        | Current Rank   | New Rank   | Effective Date       | Salary    |
|--|------------------|--------------------|---------------------|--|--|----------------------|-----------|
| <b>Personnel Actions</b>   |                  |                    |                     |  |  |                      |           |
| <b>New Appointments without Tenure</b>                           |                  |                    |                     |  |  |                      |           |
| 1  | Academic Affairs | Boyce Griffith     | Mathematics         | N/A  | Assistant Professor                                  | 1/1/2014             | \$88,000  |
| 2  | Health Affairs   | Kathryn Muessig    | Health Behavior     | N/A  | Assistant Professor                                  | 6/15/2013            | \$91,553  |
| 3  | Health Affairs   | Jennifer Nelson    | Surgery             | N/A  | Assistant Professor                                  | 8/23/2013            | \$350,000 |
| 4  | Health Affairs   | Kimberly Powers    | Epidemiology        | N/A  | Assistant Professor                                  | 9/1/2013             | \$95,000  |
| <b>Addition of Joint Appointment Conferring Tenure Track</b>     |                  |                    |                     |  |  |                      |           |
| 0  | N/A              | N/A                | N/A                 | N/A  | N/A  | N/A                  | N/A       |
| <b>Promotion to Full Professor</b>                               |                  |                    |                     |  |  |                      |           |
| 0  | N/A              | N/A                | N/A                 | N/A  | N/A  | N/A                  | N/A       |
| <b>Reappointments to the same Rank</b>                           |                  |                    |                     |  |  |                      |           |
| 0  | N/A              | N/A                | N/A                 | N/A  | N/A  | N/A                  | N/A       |
| <b>Designation/Reappointments to Departmental Chair</b>          |                  |                    |                     |  |  |                      |           |
| 1  | Academic Affairs | Michael Emch       | Geography           | Professor, Chair                                     | Professor, Chair                                     | 7/1/2013             | \$121,440 |
| 2  | Academic Affairs | Daniel Gitterman   | Public Policy       | Distinguished Term Associate Professor               | Distinguished Term Associate Professor, Acting Chair | 7/1/2013             | \$108,700 |
| 3  | Academic Affairs | Richard McLaughlin | Mathematics         | Professor, Interim Chair                             | Professor, Chair                                     | 7/1/2013             | \$124,693 |
| <b>Designation/Reappointments to Distinguished Professorship</b> |                  |                    |                     |  |  |                      |           |
| 1  | Health Affairs   | John Mounsey       | Medicine            | Professor  | Sewell Family/ McAllister Distinguished Professor    | 9/1/2013             | \$340,000 |
| <b>Actions Conferring Tenure</b>                                 |                  |                    |                     |  |  |                      |           |
| <b>Promotion Conferring Tenure</b>                               |                  |                    |                     |  |  |                      |           |
| 0  | N/A              | N/A                | N/A                 | N/A  | N/A  | N/A                  | N/A       |
| <b>New Appointments Conferring Tenure</b>                        |                  |                    |                     |  |  |                      |           |
| 0  | N/A              | N/A                | N/A                 | N/A  | N/A  | N/A                  | N/A       |
| <b>Addition of Joint Appointment Conferring Tenure</b>           |                  |                    |                     |  |  |                      |           |
| 0  | N/A              | N/A                | N/A                 | N/A  | N/A  | N/A                  | N/A       |
| <b>8 Total</b>   |                  |                    |                     |  |  |                      |           |
| <b>Corrections</b>   |                  |                    |                     |  |  |                      |           |
| 1  | Academic Affairs | Lara Wagner        | Geological Sciences | Associate Professor (corrected, Assistant Professor) | Associate Professor                                  | 1/1/2014             | \$70,613  |
| 2  | Academic Affairs | Saule Omarova      | School of Law       | Associate Professor (7/1/2013)                       | George R. Ward Distinguished Term Professor of Law   | 7/1/2013 - 6/30/2018 | \$117,344 |

**The University of North Carolina at Chapel Hill**  
**EXECUTIVE SUMMARY**  
**Board of Trustees**  
**August 12, 2013**

**Appendix B**

| No.                         | College/Division | Name               | Department/School      | Rank                           | Reason                                   | Requested Increase Amount   | Percent of Increase | Current Salary | New Salary | Effective Date |
|-----------------------------|------------------|--------------------|------------------------|--------------------------------|--|---|---------------------|----------------|------------|----------------|
| <b>Compensation Actions</b> |                  |                    |                        |                                |  | <p><small>* Available funding for each action has been confirmed by the appropriate Department and School/Division management officials to support the proposed salary increase. Upon implementation, specific funding sources are reviewed and approved at the Department level, as well as by the applicable University Central financial offices, including the University Budget Office and the Office of Sponsored Research for grant-funded salaries.</small></p> |                     |                |            |                |
| 1                           | Health Affairs   | Delesha Carpenter* | Pharmacy               | Assistant Professor(7/1/2013)  | New appointment, competitive recruitment | \$45,610  | 67.68%              | \$67,390       | \$113,000  | 9/14/2013      |
| 2                           | Health Affairs   | Donna Culton*      | Dermatology            | Assistant Professor(10/1/2013) | New appointment                          | \$78,502  | 53.59%              | \$146,498      | \$225,000  | 10/1/2013      |
| 3                           | Health Affairs   | Julie Dumond*      | Pharmacy               | Assistant Professor(8/1/2013)  | New appointment, competitive recruitment | \$31,040  | 38.34%              | \$80,960       | \$112,000  | 9/14/2013      |
| 4                           | Health Affairs   | Kent Healey        | Dentistry              | Adjunct Professor              | Equity                                   | \$8,000   | 28.57%              | \$28,000       | \$36,000   | 9/14/2013      |
| 5                           | Health Affairs   | Prema Menezes      | Allied Health Sciences | Clinical Associate Professor   | New appointment, competitive recruitment | \$21,567  | 21.91%              | \$98,433       | \$120,000  | 9/14/2013      |
| 6                           | Health Affairs   | Steven Offenbacher | Dentistry              | Distinguished Professor        | Distinguished Professorship              | \$29,050  | 12.97%              | \$224,007      | \$253,057  | 9/14/2013      |
| 7                           | Health Affairs   | Stuart Rennie*     | Social Medicine        | Associate Professor(10/1/2013) | New appointment, competitive recruitment | \$12,000  | 12.90%              | \$93,000       | \$105,000  | 10/1/2013      |

\* Requested increase is dependent on approval of personnel action in next month's Appendix A.

| No.                                    | College/Division | Name | Department/School | Rank | Reason | Total Monetary Value of Non-Salary Compensation | Duration of Non-Salary Compensation | Effective Date | End Date |
|--|------------------|------|-------------------|------|--------|---|-------------------------------------|----------------|----------|
| <b>Non-Salary Compensation Actions</b> |                  |      |                   |      |        |   |                                     |                |          |
| 0                                      | N/A              | N/A  | N/A               | N/A  | N/A    | N/A   | N/A                                 | N/A            | NA       |



THE UNIVERSITY  
of NORTH CAROLINA  
at CHAPEL HILL

## BOARD OF TRUSTEES

|                              |   |
|------------------------------|---|
| <b>To:</b> Patti Wilkinson   | <b>From:</b> Members of the Board of Trustees |
| <b>Fax:</b> (919) 962-1647   | <b>Pages:</b> 1 (including cover sheet)       |
| <b>Date:</b> August 22, 2013 | <b>Re:</b> Mail Ballot, dated August 19, 2013 |

**Trustees:**

Attached for your review and approval is a regular personnel mail ballot. This mail ballot will be approved as part of the Consent Agenda at the Full Board meeting on Thursday, September 25, 2013

The undersigned votes as follows with respect to the recommendations proposed in Chancellor Folt's letter dated, August 19, 2013.

|                                       | <u>Approve</u> | <u>Disapprove</u> |
|---------------------------------------|----------------|-------------------|
| Appendix A, Personnel Actions         | _____          | _____             |
| Appendix A, Actions Conferring Tenure | _____          | _____             |
| Appendix B, Compensation Actions      | NO ITEMS       |                   |
| Appendix C, For Information           | NO ITEMS       |                   |

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

Please fax or email to Patti Wilkinson at (919) 962-1647 or [pattiw@unc.edu](mailto:pattiw@unc.edu)



THE UNIVERSITY  
of NORTH CAROLINA  
at CHAPEL HILL

CAROL L. FOLT  
Chancellor

103 SOUTH BUILDING  
CAMPUS BOX 9100  
CHAPEL HILL, NC 27599-9100

T 919.962.1365  
F 919.962.1647  
carol.folt@unc.edu

TO: Members of the Board of Trustees  
FROM: Carol L. Folt *CLF*  
RE: Mail Ballot  
DATE: August 31, 2013

I write to request your approval by mail ballot of the following matters:

Endowment Fund: North Carolina General Statute 116-36 and Board of Governors' regulations require that the Board of Trustees elect the membership of the Endowment Board of Trustees. There are two (2) vacancies. Attached is a chart showing the names and terms of the current Endowment Trustees. The nominees for each vacancy are shown in bold on the chart.

The University of North Carolina at Chapel Hill Foundation, Inc. (Foundation): The Bylaws of the Foundation provide that the Board of Trustees shall elect two directors from the membership of the Board of Trustees and three directors from the membership of the Endowment Trustees. There is one (1) vacancy in the Trustee category of directors and one (1) vacancy in the Endowment category of directors. A chart showing the current directors, all of the proposed directors (in bold), and the method of selection of each director is attached. The election of the directors in category II is not part of this mail ballot.

I recommend election of the proposed nominees.

cc: Karol Kain Gray  
Julia Sprunt Grumbles  
Jonathon King

*These items were approved by majority vote on 9/6/13 by Lowry Caudill, Chuck Duckett, Steve Lerner, Dwight Stone, Don Curtis, Phillip Clay, Sallie Shuping Russell, Jeff Brown, Haywood Cochrane, and Kelli Hopkins. Ballots were not received from Alston Gardner or Peter Grauer.*

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**THE BOARD OF TRUSTEES OF THE ENDOWMENT FUND OF  
THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL**

**MEMBERSHIP – MINIMUM 6; MAXIMUM 9  
(three year term)\***

**MEMBERS ELECTED BY BOARD OF TRUSTEES**

|   | <b><u>TERM</u></b> |
|---|--------------------|
| Chairman Board of Trustees                                  | (Ex-Officio)       |
| Chancellor  | (Ex-Officio)       |
| Sallie Shuping-Russell                                      | (Ex-Officio)       |
| Nelson Schwab   | 2014               |
| Max Chapman   | 2014               |
| John Townsend   | 2015               |
| Peter Grauer  | 2015               |
| <b><u>John Ellison</u></b>                                  | <b><u>2016</u></b> |
| (vacancy created by expiration of term<br>of John Ellison)  |                    |
| <b><u>Steve Lerner</u></b>                                  | <b><u>2016</u></b> |
| (vacancy created by expiration of term<br>of Bill Harrison) |                    |

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\* Effective with appointments after July 26, 1996, individuals are eligible for a maximum of two consecutive 3 year terms. Individuals are eligible for reappointment after one year has elapsed from conclusion of most recent term.

August 2013

**THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL FOUNDATION, INC.**  
**BOARD OF DIRECTORS**  
**17 MEMBERS; METHOD OF SELECTION**

**I. NINE EX-OFFICIO MEMBERS**

**A. 4 BY VIRTUE OF OFFICE (term concurrent with office tenure)**

Chairman of the Board of Trustees  
Chancellor  
Vice Chancellor for Finance and Administration  
Vice Chancellor for University Advancement

**B. 2 ELECTED BY BOARD OF TRUSTEES FROM BOARD OF TRUSTEES MEMBERSHIP (term concurrent with Board tenure)\***

|  |             |
|--|-------------|
| Sallie Shuping-Russell                                   | 2015        |
| <u>Steve Lerner</u>                                      | <u>2015</u> |
| (vacancy created by expiration of term of John Townsend) |             |

**C. 3 ELECTED BY BOARD OF TRUSTEES FROM MEMBERSHIP OF THE BOARD OF TRUSTEES OF THE ENDOWMENT FUND (term concurrent with Endowment tenure)\***

|  |             |
|--|-------------|
| Nelson Schwab  | 2014        |
| Peter Grauer   | 2015        |
| <u>John Townsend</u>                                     | <u>2015</u> |
| (vacancy created by expiration of term of Bill Harrison) |             |

**II. EIGHT DIRECTORS ELECTED BY THE NINE EX-OFFICIO DIRECTORS (four year term)**

|   |             |
|---|-------------|
| Max Chapman   | 2014        |
| Roger Perry   | 2014        |
| Ed Fritsch  | 2015        |
| <u>David Carroll</u>                                    | <u>2015</u> |
| (vacancy created by resignation of Paul Fulton, Jr.)    |             |
| Mercer Reynolds   | 2016        |
| Mike Overlock   | 2016        |
| <u>David Pardue</u>                                     | <u>2017</u> |
| (vacancy created by expiration of term of David Pardue) |             |
| <u>Kel Landis</u>                                       | <u>2017</u> |
| (vacancy created by expiration of term of Kel Landis)   |             |

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\* Chairman of the Board of Trustees may vote but is not eligible for election.

August 2013

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**Mail Ballot**  
**Board of Trustees**  
**August 31, 2013**

Attached for your review and approval is a memo detailing the issues associated with this mail ballot. This mail ballot will be approved as part of the Consent Agenda at the Full Board meeting on Thursday, September 26, 2013.

The undersigned votes as follows with respect to the recommendation proposed in Chancellor Folt's memorandum dated August 31, 2013.

|  | Approve                  | Disapprove               |
|--|--------------------------|--------------------------|
| Election of John Ellison and Steve Lerner to the Endowment Fund each for a three (3) year term ending in 2016.               | <input type="checkbox"/> | <input type="checkbox"/> |
| Election of Steve Lerner to the Foundation's Board of Directors for a term concurrent with his term as a Trustee.            | <input type="checkbox"/> | <input type="checkbox"/> |
| Election of John Townsend to the Foundation's Board of Directors for a term concurrent with his term as an Endowment Trustee | <input type="checkbox"/> | <input type="checkbox"/> |

Signed \_\_\_\_\_

Date \_\_\_\_\_

Please fax to Patti Wilkinson at (919) 962-1647 or email at [pattiw@unc.edu](mailto:pattiw@unc.edu)



**Governing Board Certification Form  
Academic Year 2013-14**

As Chairman of the Governing Board at University of North Carolina at Chapel Hill, I attest that:

- 1) Responsibility for the administration of the athletics program has been delegated to the Chief Executive Officer of the Institution.
- 2) The Chief Executive Officer has the mandate and support of the board to operate a program of integrity in full compliance with NCAA, ACC and all other relevant rules and regulations.
- 3) The Chief Executive Officer, in consultation with the Faculty Athletics Representative and the Athletics Director, determines how the institutional vote shall be cast on issues of athletics policy presented to the NCAA and the ACC.

Date Presented to the Governing Board: 9/23/2013

Signed:   
(Chairman of the Governing Board)

Signed:   
(CEO of Member Institution)

Please return completed form before **October 18, 2013** to:

Commissioner John D. Swofford  
Atlantic Coast Conference  
4512 Weybridge Lane  
Greensboro, NC 27407

**SPECIAL OBLIGATION BOND PROJECTS**

The General Statutes permit the Board of Governors to issue special obligation bonds payable from obligated resources to fund the costs of acquiring, constructing or providing a special obligation project at any of the constituent institutions of the University of North Carolina. The General Statutes require the Board of Trustees of The University of North Carolina at Chapel Hill to approve the issuance of the bonds for its special obligation bond projects.

Attached is a resolution authorizing the issuance of special obligation bonds for self-liquidating projects recently approved by the North Carolina General Assembly. Debt service will be funded consistent with each project's funding plan.

**RECOMMENDED ACTION**

A motion to approve the attached resolution.

**RESOLUTION OF THE BOARD OF TRUSTEES OF  
THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL  
APPROVING THE ISSUANCE OF SPECIAL OBLIGATION BONDS**

**WHEREAS**, under Article 3, Section 116D General Statutes of North Carolina (the “Act”) the Board of Governors (the “*Board of Governors*”) of the University of North Carolina (the “*University*”) may issue special obligation bonds, payable from obligated resources to pay the costs of acquiring, constructing or providing a special obligation project at one of the constituent institutions of the University or refunding any obligations previously issued by the Board of Governors;

**WHEREAS**, The University of North Carolina at Chapel Hill (“*UNC-CH*”) will request the Board of Governors to issue its special obligation bonds in one or more series to be known as “*The University of North Carolina at Chapel Hill General Revenue Bonds*” or “*The University of North Carolina System Commercial Paper Bonds (UNC at Chapel Hill/NC State)*”, with appropriate series designations for each series (collectively, the “*Bonds*”), the proceeds of which will be applied to:

(1) financing the costs of the projects set forth in Exhibit A (collectively, the “*Special Obligation Bond Projects*”), and

(2) paying the costs incurred in connection with the issuance of the Bonds; and:

**WHEREAS**, Section 116D-26(b) of the Act requires the Board of Trustees of The University of North Carolina at Chapel Hill to approve the issuance of the Bonds for the Special Obligation Bond Projects;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of The University of North Carolina at Chapel Hill as follows:

Section 1. ***Approval of Issuance of Bonds.*** The issuance of the Bonds for the Special Obligation Bond Projects is approved.

Section 2. ***Effective Date.*** This Resolution is effective immediately.

**ADOPTED AND APPROVED** this \_\_\_\_ day of September, 2013.

**THE BOARD OF TRUSTEES OF THE UNIVERSITY OF  
NORTH CAROLINA AT CHAPEL HILL**

By: \_\_\_\_\_  
Assistant Secretary

STATE OF NORTH CAROLINA        )  
  )        SS:  
COUNTY OF ORANGE                )

I, Erin Schuettpelz, the duly elected Assistant Secretary of the Board of Trustees of The University of North Carolina at Chapel Hill, ***DO HEREBY CERTIFY*** that (1) the foregoing is a full, true and correct copy of the Resolution adopted by the Board of Trustees of The University of North Carolina at Chapel Hill at its meeting of September \_\_\_, 2013 and appearing in the minutes of such meeting, (2) notice of the meeting of the Board of Trustees of The University of North Carolina at Chapel Hill held on September \_\_\_, 2013 was sent to each member of the Board, and (3) a quorum was present at the meeting on September \_\_\_, 2013 at which time the foregoing Resolution was adopted.

***WITNESS***, my hand and the seal of The University of North Carolina at Chapel Hill this \_\_\_ day of September, 2013.

[SEAL]

\_\_\_\_\_

Assistant Secretary

REPORT TO THE FINANCE  
AND INFRASTRUCTURE  
COMMITTEE  
OF THE  
BOARD OF TRUSTEES

Internal Audit Department

University of North Carolina  
at Chapel Hill

September 25, 2013



**UNC - CHAPEL HILL**  
**INTERNAL AUDIT DEPARTMENT**  
**SUMMARIES OF AUDIT PROJECTS COMPLETED AND IN PROCESS**  
**MAY 1, 2013 TO AUGUST 25, 2013**

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**Independent Contractor Function** – a financial, compliance, and operational review of processes used to retain and pay independent contractors and to determine whether individuals should be paid as contractors or employees for services performed. Changes connected with this audit include:

- A new policy that requires anyone who teaches for academic credit to have a faculty appointment and be paid through the payroll system and reiterates the need to verify credentials for anyone who teaches a course for academic credit;
- An enhanced independent contractor checklist that requests more of the information needed to determine someone's employee versus contractor status and requires certification of the accuracy of information provided; and
- Revised revenue and expenditure processes related to an executive development program.

This project is complete.

**University-wide Follow-up Review** – this review determines the status of previous audit findings – if findings have been corrected; if satisfactory progress is being made to resolve an issue; if corrective action is incomplete due to unforeseen circumstances; or if findings issues that should have been corrected have not been resolved.

This review is in process but we have found that, in general, prior findings have been corrected partially or in full.

**2013 Risk Assessment and Audit Plan** – this project forms the basis for selecting items scheduled for audit in fiscal year 2013/14. The risk assessment process defines auditable units – a combination of core business practices, information technology systems and activities, individual schools and departments, cross-department activities, and current issue in higher education – and evaluates the significance or risk associated with each auditable. Members of University management provide input in identifying risks and opportunities that the University has making the audit work plan a collaborative product.

**Quality Assurance Review Preparation** – a self-study of internal audit activities in preparation for a validating quality assurance review later this fiscal year. The Institute of Internal Auditors *International Standards for the Professional Practice of Internal Auditing (Standards)* require that internal audit functions have an external assessment every five years to determine the level of compliance with the Standards.

**General Administration Surveys** – General Administration recently requested information about Athletics camps held at UNC System schools and about internal audit resources and practices.

**UNC - CHAPEL HILL**  
**INTERNAL AUDIT DEPARTMENT**  
**SUMMARIES OF AUDIT PROJECTS COMPLETED AND IN PROCESS**  
**MAY 1, 2013 TO AUGUST 25, 2013 – PAGE 2**

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The camps survey came about after an audit of university-sponsored camps at another institution identified the need for improved policies and procedures related to camp operations. Athletics camps held at UNC-Chapel Hill are privately run and are, therefore, lower risk activities. However, this year's audit schedule includes an audit of camps that will evaluate governance of privately run camps held in UNC facilities as well as operation of University-run camps and programs that are not Athletics-related.

The survey of internal audit activities is an out-growth of recommendations for shared or centralized audit services that appeared in the January 2013 Strategic Directions report. A committee of audit directors is evaluating alternatives for sharing audit services and resources in a way that strengthens audit activities system-wide in an effective, beneficial manner. The focus of the survey was identifying existing audit resources, the types of projects performed, the size of the universe of auditable units at each institution, and to get input for campus auditors about possible shared services models.

**Follow-up Review: Office of Sponsored Research** – procedures to evaluate the status of issues reported in a 2011 audit of sponsored research billing and receivable activities. Because that review was relatively complex, we are conducting additional, separate follow-up work for findings in that review.

**Cell Biology and Physiology** - a financial, compliance, and operational review of fiscal processes in this department. We identified opportunities for process improvement but no significant control weaknesses. We are currently writing the draft report which will be sent to department management during the week of September 9, 2013.

**School of Dentistry** – a routine financial, compliance, and operational review of fiscal processes in the School. No significant issues noted to date. (in process)

**Women's Studies** – a financial, compliance, and operational review of the department; requested by management. We found that supporting documents for travel were sometimes missing or incomplete. We referred these items to management for resolution and will be working with individual in the department to try to obtain additional documentation. We also found that some unallowable travel expenses needed to be reimbursed; management is working to recover those funds. Financial support for the department has been transferred to a unified business center in the College of Arts and Sciences. (in process)

**School of Law** – a financial, compliance, and operational review of fiscal processes in the School. (in process)

**Neurology Department** – a limited review of processes the department uses to manage sponsored awards.

**UNC - CHAPEL HILL**  
**INTERNAL AUDIT DEPARTMENT**  
**SUMMARIES OF AUDIT PROJECTS COMPLETED AND IN PROCESS**  
**MAY 1, 2013 TO AUGUST 25, 2013 – PAGE 3**

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**Enterprise Resource Planning** – advisory assistance to teams implementing modules of the new enterprise information technology systems. (on-going)

**HIPPA Security Liaison, University-wide Committee on the Protection of Personal Data, Enterprise Risk Management Committee, Recharge Centers Task Force, CERTIF, IT Governance Committee, and other short-term advisory projects** – advisory work done to assist management with identifying and managing risks. (on-going)

Withdrawal from Quasi-Endowment

In 2005, the Department of Environmental Sciences and Engineering (ESE) created a quasi-endowment fund using expendable gifts and over time reinvested the distribution to build up the fund. ESE wishes to withdraw \$300,000 from principal for use in connection with support costs for the Department and its faculty. Examples of those costs are faculty, graduate student and staff support and equipment and supplies for laboratory or field research. The current market value of the fund as of July 31, 2013 is \$2,038,142.

The Board of Trustees of the Endowment Fund approved this withdrawal by mail ballot on September 17, 2013. Regulations adopted by the Board of Governors require that the Trustees approve any transfer of Endowment principal or income to the useful possession of the institution.

Recommended Action:

A motion to approve the withdrawal described above.

## **ATTACHMENT F**

### **DESIGNER SELECTION - 208 WEST FRANKLIN STREET RENOVATION**

This project will renovate the existing 21,800 SF building for the Development Office. The renovation will increase space utilization to accommodate staffing requirements to serve the upcoming campaign. The project will also make improvements to the existing HVAC system.

The project budget is \$2 million and will be funded by the UNC Development Office.

This project was advertised on July 19, 2013. Twenty five (25) proposals were received. Four (4) firms were interviewed on August 26, 2013. Members of the Board of Trustees did not participate in the interviews.

The committee recommended the selection of the three firms in the following priority order:

- |   |                 |
|---|-----------------|
| 1. Symmes Maini & McKee Associates      | Chapel Hill, NC |
| 2. HART Design Group, PLLC              | Durham, NC      |
| 3. Interior Architecture & Design, PLLC | Raleigh, NC     |

The firms were selected for their past performance on similar projects, strength of the proposed staff and understanding of the project.

### **RECOMMENDED ACTION:**

A motion to approve the three firms in the above priority order.

## **ATTACHMENT G**

### **SITE APPROVAL - UNC HOSPITALS PERIOPERATIVE TOWER ADDITION**

This project, developed by the UNC Health Care Systems, will provide an addition to house new operating rooms, central sterile processing, administrative support space and infrastructure.

The project budget is \$143 million and will be funded by the UNC Health Care System.

The Chancellor's Buildings and Grounds Committee approved the site at its September 5, 2013 meeting.

### **RECOMMENDED ACTION:**

A motion to approve the site.

.

## **ATTACHMENT H**

### **SITE APPROVAL - MANNING POWER GENERATION AND CHILLER PLANT ADDITIONS**

This project will add a new steam turbine driven chiller plant and a new electrical generation plant adjacent to the Manning Drive Steam Plant.

The project budget is \$67 million and will be funded by University receipts.

The Chancellor's Buildings and Grounds Committee approved the site at its September 5, 2013 meeting.

### **RECOMMENDATION ACTION:**

A motion to approve the site.

## **ATTACHMENT I**

### **PROPERTY DISPOSITION BY EASEMENT TO THE TOWN OF CHAPEL HILL**

This request is for approval to authorize permanent disposition by easement of approximately 503 SF of University property, and temporary disposition by easement of approximately 2,720 SF of University property, to the Town of Chapel Hill. This easement will facilitate construction and maintenance of a new sidewalk adjacent to Old Mason Farm Road near the NC Botanical Garden entrance. The project will be funded by NCDOT and administered by the Town of Chapel Hill.

### **RECOMMENDED ACTION:**

A motion to recommend approval of temporary and permanent easements to the Town of Chapel Hill for the purpose of sidewalk construction and maintenance as described above.