
OPEN SESSION

1. Convene Meeting
Richard Stevens, Chair, Board of Trustees
2. Roll Call
Teresa Artis Neal, Secretary
3. Statement of Ethics
Richard Stevens, Chair
4. Board of Governors Chair's Remarks
Randy Ramsey, Chair, UNC Board of Governors
5. Board Trustees Chair's Remarks
Richard Stevens, Chair
6. Student Body President's Remarks
Reeves Moseley, Student Body President
7. Chancellor's Remarks and Fall Scenario Planning Update
Dr. Kevin Guskiewicz, Chancellor
8. UNC-Chapel Hill's World Class Infectious Disease & Pandemic Research Team
Dr. Myron Cohen, Director, UNC Institute for Global Health & Infectious Diseases
Dr. William Fischer, Associate Professor of Medicine, Division of Pulmonary Diseases and Critical Care Medicine
Dr. Audrey Pettifor, Professor, Department of Epidemiology
9. Consent Agenda
 - I. Approval of March 26, 2020 Minutes (Regular Meeting) Attachment A
 - II. Approval of April 14, 2020 Minutes (Special Meeting) Attachment B
 - III. Ratification of Written Ballot dated April 29, 2020 Attachment C
 - IV. Ratification of Written Ballot dated May 12, 2020 Attachment D
10. Finance, Infrastructure & Audit Items – *Haywood Cochrane, Committee Chair*
 - I. Ordinance Regulating Traffic and Parking Attachment E
Cheryl Stout, Director of Transportation and Parking
 - II. Audit Certification Letter Attachment F
Dean Weber, Chief Audit Officer
 - III. Audit FY20-21 Work Plan Attachment G
Dean Weber, Chief Audit Officer
 - IV. Development Update Attachment H
David Routh, Vice Chancellor for University Development

*Some of the business to be conducted is authorized by the N.C. Open Meetings Law to be conducted in closed session.

May 21, 2020, 9:00AM

Zoom teleconference hosted in 105 South Building

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- V. Finance Update
Jonathan Pruitt, Vice Chancellor for Finance and Operations

11. University Affairs Items – *Chuck Duckett, Committee Chair*

- I. Temporary Amendment to Trustee Policies Regarding Tenure Extensions Attachment I
Anne Fox, Associate University Counsel
Dr. Ron Strauss, Executive Vice Provost
- II. Graduate and Professional Student Federation Transition
Chastan Swain, Past President
- III. Employee Forum Transition
Shayna Hill, Chair, Employee Forum
- IV. Faculty Transition
Dr. Lloyd Kramer, Interim Chair of the Faculty
- V. COVID-19 Student Care Hub
Dr. Abigail Panter, Senior Associate Dean for Undergraduate Education
Desirée Rieckenberg, Dean of Students
Rachelle Feldman, Associate Provost for Scholarships and Student Aid

12. External Relations Items – *Gene Davis, Committee Chair*

- I. Public Affairs Update
Clayton Somers, Vice Chancellor for Public Affairs and
Secretary of the University
- II. Communications Update Attachment J
Joel Curran, Vice Chancellor for Communications

CLOSED SESSION

13. *University Affairs Items

14. *External Relations Items

15. *Legal Update

OPEN SESSION

16. Report of University Affairs Items
Chuck Duckett, Committee Chair

17. Report of External Relations Items
Gene Davis, Committee Chair

18. Adjournment
Richard Stevens, Chair

*Some of the business to be conducted is authorized by the N.C. Open Meetings Law to be conducted in closed session.

BOARD OF TRUSTEES MEETING
The University of North Carolina at Chapel Hill
March 26, 2020

The Board of Trustees met in regular session on Thursday, March 26, 2020 via zoom teleconference hosted in 105 South Building. Chair Stevens convened the meeting at 9:00 a.m.

ROLL CALL

Trustee Artis Neal called the roll and the following members were present:

Teresa Artis Neal, Secretary	Kelly Matthews Hopkins
David L. Boliek, Jr.	Ashton B. Martin
Jefferson W. Brown	Allie Ray McCullen
G. Munroe Cobey	Ralph W. Meekins, Sr.
Haywood D. Cochrane, Jr.	John P. Preyer
R. Gene Davis, Jr., Vice Chair	Richard Y. Stevens, Chair
Charles G. Duckett	

Trustee Artis Neal indicated that there was a quorum.

STATE GOVERNMENT ETHICS ACT

Chair Stevens read the following statement:

As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

Chairman Stevens identified a potential conflict of interest with the designer selection for parking deck and lot camera upgrades. Trustee Brown identified a potential conflict of interest with the lease by acquisition amendment for Carolina Square.

CONSENT AGENDA

Approval of Minutes

On motion of Chair Stevens and a second by Vice Chair Davis, the minutes of the following meetings were approved as distributed, as well as the other following actions:

- January 29-30, 2020 regular meeting

Ratification of the written ballot dated:

- February 26 – Appointment of Terry Rhodes as Dean of the College of Arts and Sciences

(ATTACHMENTS A-B)

CHAIR'S REMARKS

- Chair Stevens thanked everyone for attending the first regularly scheduled BOT meeting, meeting remotely for the first time
- The Chair thanked everyone for their continued work during this time
- Chair Stevens shared recent graduate school rankings and congratulated those programs on their recognition
- The Chair thanked the History, Race, and a Way Forward Commission co-chairs for their work and shared the Board's full support of their efforts

- Chairman Stevens recognized Student Body President Ashton Martin and asked Secretary Artis Neal to read a resolution of appreciation

**RESOLUTION OF APPRECIATION
ASHTON MARTIN
THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
BOARD OF TRUSTEES
March 26, 2020**

WHEREAS, Ashton Martin served as President of the University's student body during the 2019-2020 academic year, and spoke ardently and frankly on behalf of all her fellow students as a valued member of the University's Board of Trustees; and

WHEREAS, Ms. Martin devotedly focused on representing students across our University by identifying, uplifting, and supporting the voices of all Carolina students; and

WHEREAS, Ms. Martin's personal commitment to increase diversity and advocacy for smaller communities and organizations helped advance a Carolina Culture where everyone believes this can be their home; and

WHEREAS, Ms. Martin will be remembered as a student leader who listened to others sympathetically and made changes in a positive way, ensuring Student Government under her leadership was a platform that students could trust to empower and uplift their voice; and

WHEREAS, aside from her dedication as Student Body President, Ms. Martin has demonstrated an amazing record of selfless service and made significant contributions during her time at Carolina, serving as the Co-Chair of the Academic Affairs Committee in Undergraduate Student Government; serving on the Thrive@Carolina Advisory Board; and working as an Executive Assistant to the Vice President of the Student Body; and

WHEREAS, Ms. Martin helped make us the Carolina we are today through her contributions as a member of the Chancellor's Search Committee and the Vice Chancellor for Student Affairs Search Committee and dedication as Co-Chair of the Tuition and Fee Advisory Task Force; and

WHEREAS, Ms. Martin rose to the greatest leadership challenge faced by any recent President of the University's student body by assisting University leadership as it worked tirelessly to continue Carolina's mission of teaching, research and service in new ways as the community faced a new world brought about by the novel coronavirus; and

WHEREAS, Ms. Martin, during her service as a trustee, provided valuable counsel and input to the Board and always did so while displaying grace, compassion and wit, and from her first meeting made it readily apparent why her fellow students elected her as President of the student body;

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees of the University of North Carolina at Chapel Hill thanks and congratulates Ashton Martin for her outstanding service as student body president and as a trustee and wishes her all the best as a soon-to-be Tar Heel alumna.

Secretary Artis Neal made a motion to adopt the resolution. Vice Chair Davis seconded, and it passed.

- The Chair concluded his remarks by calling upon Trustee Martin.

[A copy of these remarks is in the Office of the Assistant Secretary and at bot.unc.edu.]

STUDENT BODY PRESIDENT'S REMARKS

- Trustee Martin shared remarks on her administration and thanked everyone for support over the last year.

[A copy of these remarks is in the Office of the Assistant Secretary and at bot.unc.edu.]

CHANCELLOR'S REMARKS

- Chancellor Guskiewicz began his remarks by thanking everyone for their work to make this meeting possible
- Chancellor Guskiewicz shared an update on campus operations and teaching as it relates to COVID-19
- The Chancellor shared stories of innovative teaching and research and the work of ongoing searches and committees
- Chancellor Guskiewicz concluded by sharing an overview of the agenda

[A copy of these remarks is in the Office of the Assistant Secretary and at bot.unc.edu.]

FINANCE, INFRASTRUCTURE & AUDIT ITEMS

Jonathan Pruitt, Vice Chancellor for Finance and Operations presented the following items to the committee for action:

Designer Selection

1. House Undergraduate Library Renovations

The project will renovate approximately a third of the total floor area of the House Undergraduate Library in order to relocate the Center for Student Success and Academic Counseling (CSSAC) and realign space use throughout the building to provide improved support of student research and group study needs.

The project budget is \$600,000 for the design phase only and will be funded from Library reserves. The project was advertised on January 8, 2020. Fifteen (15) proposals were received. Four (4) firms were interviewed on February 20, 2020. Members of the Board of Trustees did not participate in the interviews. The committee recommended the selection of three (3) firms in the following priority order:

- | | | |
|----|--------------------|-----------------|
| 1. | Vines Architecture | Durham, NC |
| 2. | Lord, Aek, Sargent | Chapel Hill, NC |
| 3. | Perkins + Will | Durham, NC |

The firms were selected for their past performance on similar projects, the strength of their consultant team, and experience with campus projects.

(ATTACHMENT C)

Trustee Cochrane made a motion to approve the designers in priority order. Vice Chair Davis seconded, and it passed.

Chair Stevens turned the meeting over to Vice Chair Davis to preside over the next item.

2. Parking Deck & Lot Camera Upgrades

This project will establish standards and implement a new License Plate Recognition system for Parking Access Revenue Control System (PARCS) Infrastructure at decks and lots throughout campus.

The project budget is \$300,000 for the design phase only and will be funded from the Transportation and Parking Trust Fund. The project was advertised on February 20, 2020. Three (3) proposals were received. Three (3) firms were interviewed on March 19, 2020. Members of the Board of Trustees did not participate in the interviews. The committee recommended the selection of three (3) firms in the following priority order:

- | | | |
|----|--------------------|---------------|
| 1. | Kimley Horn | Raleigh, NC |
| 2. | Walker Consultants | Charlotte, NC |
| 3. | Dewberry | Raleigh, NC |

The firms were selected for their past performance on similar projects, the strength of their consultant team, and experience with campus projects.

(ATTACHMENT D)

Trustee Cochrane made a motion to approve the designers in priority order. Trustee Hopkins seconded, and it passed. Chair Stevens recused himself from the vote due to a potential conflict of interest.

Vice Chair Davis turned the meeting back over to Chair Stevens.

Lease by Acquisition Amendment – Carolina Square

This request is to amend the lease by acquisition approved by the Board of Trustees on May 30, 2019 for leased space on the sixth floor of Carolina Square located at 123 West Franklin Street in Chapel Hill. The board approved a lease for 22,000 square feet of rental space from Cousins Properties/Northwood Ravin, Inc. Based on additional programmatic need for the office of the Vice Chancellor for Research, this amended request is to add an addition 2,000 square feet to the existing lease, for a total not to exceed 24,000 square feet. The lease term remains 10 years at a full-service rental rate of \$33.75 per square foot escalating 2.5 percent annually. Total first year rent will increase from \$742,500 to \$810,000 based on the additional square footage. Lease commencement begins May 2020.

Trustee Cochrane made a motion to recommend approval of additional space by lease as described. Vice Chair Davis seconded, and it passed. Trustee Brown recused himself from the vote due to a potential conflict of interest.

(ATTACHMENT E)

DATA SCIENCE INITIATIVE UPDATE

Chancellor Guskiewicz introduced Bob Blouin, Executive Vice Chancellor and Provost to share an update on the feasibility plan for the implementation of a school of data information and society. Provost Blouin also introduced Gary Marchionini, Dean of the School of Information and Library Science. Together, they shared the feasibility plan and answered questions of the board. Next steps will include convening an implementation and planning committee to propose a plan by October 2020.

(ATTACHMENT F)

HISTORY, RACE, AND A WAY FORWARD COMMISSION

Chancellor Guskiewicz introduced Jim Leloudis and Patricia Parker, Co-chairs of the commission. Dr. Leloudis and Dr. Parker shared an update on the commission including the charge and its subcommittees. Their first meeting was held in February 2020. Concluding their presentation, they answered questions from the board.

(ATTACHMENT G)

MOTION TO CONVENE IN CLOSED SESSION

On motion of Secretary Artis Neal, and seconded by Vice Chair Davis, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11 (a) (1) (to prevent the disclosure of privileged information under Section 126-22 and the following); and also pursuant to Section 143-318.11 (a) (2), (3), (5), (6), (7), and (9).

RECONVENE MEETING IN OPEN SESSION

Secretary Artis Neal made a motion to return to open session. Vice Chair Davis seconded, and it passed.

OPEN SESSION

REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE

Chair Stevens referred the members to the personnel matters submitted for review. Trustee Duckett made a motion to approve the actions. Trustee Cochrane seconded, and it passed.

Chair Stevens stated that the personnel and salary actions voted on in open session had been distributed.

(ATTACHMENT H)

ADJOURNMENT

There being no further business to come before the Board, Chair Stevens called for a motion to adjourn. Vice Chair Davis made the motion; Trustee Cochrane seconded, and it passed. Chair Stevens adjourned the meeting at 11:34 am.

Clayton Somers, Assistant Secretary

BOARD OF TRUSTEES MEETING
The University of North Carolina at Chapel Hill
April 14, 2020

The Board of Trustees met in special session on Tuesday, April 14, 2020 via zoom teleconference hosted in 105 South Building. Chair Stevens convened the meeting at 10:02 a.m.

ROLL CALL

Trustee Artis Neal called the roll and the following members were present:

Teresa Artis Neal, Secretary	Kelly Matthews Hopkins
David L. Boliek, Jr.	Ashton B. Martin
Jefferson W. Brown	Allie Ray McCullen
G. Munroe Cobey	Ralph W. Meekins, Sr.
Haywood D. Cochrane, Jr.	John P. Preyer
R. Gene Davis, Jr., Vice Chair	Richard Y. Stevens, Chair
Charles G. Duckett	

Trustee Artis Neal indicated that there was a quorum.

STATE GOVERNMENT ETHICS ACT

Chair Stevens read the following statement:

As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

CHAIR'S REMARKS

- Chair Stevens thanked everyone for attending the meeting and outlined the agenda for the meeting
- The Chair concluded his remarks by calling upon Chancellor Guskiewicz

[A copy of these remarks is in the Office of the Assistant Secretary and at bot.unc.edu.]

CHANCELLOR'S REMARKS

- Chancellor Guskiewicz thanked everyone for their efforts over the last few weeks
- The Chancellor presented a few campus highlights

[A copy of these remarks is in the Office of the Assistant Secretary and at bot.unc.edu.]

MOTION TO CONVENE IN CLOSED SESSION

On motion of Secretary Artis Neal, and seconded by Vice Chair Davis, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11 (a) (1) (to prevent the disclosure of privileged information under Section 126-22 and the following); and also pursuant to Section 143-318.11 (a) (2), (3), (5), (6), (7), and (9).

RECONVENE MEETING IN OPEN SESSION

Vice Chair Davis made a motion to return to open session. Trustee Cochrane seconded, and it passed.

OPEN SESSION

REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE

Chair Stevens referred the members to the personnel matters submitted for review. Trustee Boliek made a motion to approve the actions. Trustee Cochrane seconded, and it passed. Trustees Duckett and McCullen abstained.

Chair Stevens stated that the personnel and salary actions voted on in open session had been distributed.

(ATTACHMENTS A-B)


ADJOURNMENT

There being no further business to come before the Board, Chair Stevens called for a motion to adjourn. Vice Chair Davis made the motion; Trustee Hopkins seconded, and it passed. Chair Stevens adjourned the meeting at 11:54 am.

Clayton Somers, Assistant Secretary

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Kevin M. Guskiewicz 

RE: Written Ballot

DATE: April 29, 2020

Pursuant to the charter of the Chancellor's Advisory Committee on Naming University Facilities and Units, the committee recommended to me, and I approved, the following naming request. This request is now submitted to the Board for final review and approval.

NOTE: This ballot relates to a confidential naming rights matter that falls under N.C. Gen. Stat. § 143-318.11(a)(2) "to prevent the premature disclosure of an honorary degree, scholarship, prize or similar award."

This ballot was approved by majority vote on April 29, 2020 by the following: David Boliek, Kelly Hopkins, Gene Davis, Richard Stevens, Chuck Duckett, Munroe Cobey, Jeff Brown, Ralph Meekins, John Preyer, Allie Ray McCullen, Haywood Cochrane, and Teresa Artis Neal.

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Kevin M. Guskiewicz 

RE: Written Ballot

DATE: May 12, 2020

You have authorized my office to poll you by written ballot concerning personnel matters that require attention by the Board. Accordingly, we are transmitting to you herewith personnel actions as follows:

Please mark and return the enclosed written ballot indicating whether you approve or disapprove with the action proposed. Thank you.

[The following information was redacted as this ballot relates to a confidential personnel matter that falls under N.C. Gen. Stat. § 143-318.11(a)(6) "To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee."]

This ballot was approved by majority vote on May 15, 2020 by the following: Richard Stevens, Chuck Duckett, Munroe Cobey, Allie Ray McCullen, Haywood Cochrane, Jeff Brown, Gene Davis, and Teresa Artis Neal.
Trustees John Preyer and David Boliek voted against the action.

SUMMARY CHANGES OF THE ORDINANCE REGULATING TRAFFIC AND PARKING

1. Housekeeping item(s):
 - date changes
 - strike 2019-20 prices
 - updated UNC Hospital to UNC Health
 - updated Department of Public Safety to UNC Police
 - removed inactive parking zones
2. Article II. Payments and Collections
Section 2-1. Payment Methods
 - clarified UNC payroll deduction
 - added Discover card
 - added mobile device payment
3. Article III. Parking
Section 3-14. Reserved Parking: Clarified language requiring University and UNC Hospital employees and students to apply and purchase appropriate permits for disability parking.
4. Article IV. Parking Permits
Section 4-1. Parking Permits: Policy requires license plate registration associated with a permit as the parking utilizes virtual permitting.
5. Article VI. Parking Control
Section 6-1. Penalties: Policy updates reflect virtual permitting.
 - Backend/Pull-through Parking
 - No Registered Plate
 - Shared Permit/Place

RECOMMENDED ACTION

A motion to adopt the Ordinance Regulating Traffic and Parking effective August 15, 2020.

The Ordinance Regulating Traffic and Parking on the Campus of The University of North Carolina at Chapel Hill

INTRODUCTION

This Ordinance defines the general operations and policies for traffic and parking on the campus of The University of North Carolina at Chapel Hill. The provisions set forth in this Ordinance are designed to ensure the safety and protection of all users of the traffic and parking system.

Effective Date - August 15, 2020

Be it ordained by the Board of Trustees of The University of North Carolina at Chapel Hill, pursuant to Chapter 116, Article 1, Part 6 of the General Statutes of the State of North Carolina:

ARTICLE I. GENERAL PROVISIONS

Sec. 1-1. Definitions

The words and phrases defined in this section have the meaning indicated when used in this Ordinance, unless the context clearly requires another meaning:

1. *"Bicycle"* means every device propelled, at least in part by human power, upon which any person may ride, and supported by either two tandem or three wheels, one of which is sixteen inches or more in diameter. "Abandoned bicycles" are those which have not been moved from the same location for a period of two weeks or longer.
2. *"Booting"* means to immobilize a Vehicle through the use of a device designed to be attached to the rear tire or wheel to render the Vehicle inoperable.
3. *"Campus"* means all property that (i) is owned or leased in whole or in part by The State of North Carolina and (ii) is subject to the general oversight of the Board of Trustees of the University excepting and excluding:
 - (a) property leased to another not located within one of the areas set out in Sec. 3-3;
 - (b) the University Lake watershed; and
 - (c) property held for use as an official residence for administrative officers of the University.
4. *"Chancellor"* means the Chancellor of the University.
5. *"Electric Two-Wheeled Vehicle"* means any Motorized Two-Wheeled Vehicle that is propelled by means of a battery powered motor, including, without limitation, Segways, electric standup scooters, and electric assisted Bicycles.
6. *"Electric Vehicle"* means any Vehicle that is propelled, partially or exclusively, by means of a battery powered motor.
7. *"General Statutes"* or *"G.S."* means the General Statutes of the State of North Carolina.
8. *"Internal Combustion Two-Wheeled Vehicle"* means any Motorized Two-Wheeled Vehicle that is propelled by means of an internal combustion motor, including, without limitation, motorcycles, mopeds, motorbikes, and scooters.

9. *"Main Campus"* means the portion of the Campus where the Old Well is located and all other portions of Campus contiguous thereto by University ownership or lease that are north of Fordham Boulevard. For purposes of illustration, this definition is intended to include the portions of Campus commonly referred to as "North Campus" and "South Campus," and exclude (without limitation) the portions of Campus commonly referred to as "Carolina North," the "Mason Farm Property," and "University Lake."

10. *"Motorcycle"* means any Motorized Two-Wheeled Vehicle that has an engine size exceeding 150 cubic centimeters.

11. *"Motorized Two-Wheeled Vehicle"* means any two-wheeled (or three-wheeled) Vehicle that is self-propelled by means of an internal combustion motor or a battery powered motor, and is capable of carrying passenger(s), including, without limitation, Internal Combustion Two-Wheeled Vehicles and Electric Two-Wheeled Vehicles.

12. *"Park"* means to leave a Vehicle unattended by any person authorized to, or capable of, moving it immediately upon the direction of a law enforcement or parking control officer. Notes in Vehicles, activated hazard lights, or a running engine do not render a Vehicle "attended."

13. *"Parking Coordinator"* means a department-assigned staff member who acts as a liaison with the University Department of Transportation and Parking.

14. *"Parking Permit"* means any identification assigned by the Department of Transportation and Parking to be displayed on a Vehicle for parking legally on the Campus.

15. *"State-owned Vehicles"* are all Vehicles, including service Vehicles, owned by the State of North Carolina or any political subdivision thereof.

16. *"T&P"* means the University's Department of Transportation and Parking.

17. *"University"* means The University of North Carolina at Chapel Hill.

18. *"Vehicle"* means any device by which a person may be transported upon a roadway, except (a) Bicycles and other devices moved by human power, and (b) devices used as a means of transportation by a person with a mobility impairment and limited by design to travelling no more than 15 miles per hour.

19. *"Visitor"* means any individual other than a student or employee of either the University or UNC Health and any of their contract or temporary employees.

20. *"Weeknight"* means 5:00 p.m. to 7:30 a.m., Monday through Thursday.

Sec. 1-2. North Carolina Motor Vehicle Laws; Regulating; Delegating of Authority

1. The laws of Chapter 20 of the General Statutes and associated regulations relating to the use of highways of the State and the operation of motor vehicles thereon apply to all streets, alleys, driveways, parking lots, and parking structures on University property.

2. The Chancellor is authorized to adopt and promulgate such rules and regulations and to establish such administrative procedures as he/she may deem necessary or advisable for the administration, interpretation, and enforcement of this Ordinance.

3. The Chancellor may delegate administrative responsibilities imposed on him/her by this Ordinance to the Director of Public Safety, the Director of Transportation and Parking, and others as designated by the Chancellor.

4. The Department of Transportation and Parking operates twenty-four hours a day, seven days a week. In-office customer service is available from 7:30 a.m. until 5:00 p.m., Monday through Friday, except on University-recognized holidays and as otherwise posted. Regulations may be enforced at any time deemed necessary by special event activities or other circumstances.

Sec. 1-3. Posting Notice of Ordinance and Regulations

The Chancellor, through his/her designee(s), shall cause to be posted a public notice of traffic and parking restrictions imposed by or pursuant to the authority of this Ordinance and by Chapter 116, Article 1, Part 6 of the General Statutes. Once posted, these restrictions are in effect at all times unless otherwise stated.

Sec. 1-4. Publications of Ordinance and Regulations

The Chancellor, through his/her designee(s), shall cause copies of this Ordinance and regulations issued pursuant hereto to be printed and made available to students, faculty, and employees of the University in the lobby of the Department of Public Safety building. In addition, this Ordinance shall be posted on the website of the Department of Transportation and Parking.

Sec. 1-5. Filing of Ordinance and Regulations

A copy of this Ordinance and all regulations issued hereunder, except temporary police regulations, shall be filed in and with:

1. the Office of the President of The University of North Carolina;
2. the Office of the Chancellor of The University of North Carolina at Chapel Hill;
3. the Office of the Secretary of the State of North Carolina;
4. the Office of the University Director of Transportation and Parking; and
5. the Office of Student Affairs.

Sec. 1-6. Liability

The University assumes no liability or responsibility for damage or theft to any Vehicle, Bicycle, other device moved by human power, or device used as a means of transportation by a person with a mobility impairment parked in or on University properties subject to the jurisdiction or control of the Board of Trustees of the University. The provisions of this Ordinance shall apply to all operators of all Vehicles, public and private, and they shall be enforced twenty-four hours a day except as otherwise specified by this Ordinance. It shall be unlawful for any operator to violate any of the provisions of this Ordinance except as otherwise permitted by The Ordinance or General Statutes.

The operator of any Vehicle, Bicycle, or other device moved by human power shall obey the lawful instruction of any law enforcement officer, parking control officer, official traffic signs or control devices appropriately placed and in accordance with provisions of these regulations.

Sec. 1-7. Cooperation with Civil Authorities

The Chancellor and his/her designees(s) shall cooperate with all law enforcement authorities of the State of North Carolina and its political subdivisions in enforcing this Ordinance and issuing regulations hereunder. When the Town of Chapel Hill enacts an ordinance that, pursuant to G.S. § 116.44.5, supersedes any portion of this Ordinance or any regulation issued hereunder, the Chancellor's designees shall, upon receiving a copy of such ordinance from the Town Clerk, immediately cause to be removed all parking meters, signs, and other devices or markings erected or placed on a public street by authority of the superseded ordinance or regulations.

Sec. 1-8. Rules of Evidence

When a Vehicle is found to be in violation of this Ordinance it shall be considered prima facie evidence that the Vehicle was parked by:

1. the person to whom University parking permit for the Vehicle is registered;
2. if no parking permit has been issued for the Vehicle, the person, company, corporation or firm in whose name the Vehicle is registered with the North Carolina Division of Motor Vehicles or the corresponding agency of another state or nation; or
3. the son, daughter, spouse, or ward of the registered owner enrolled in or employed with the University or UNC Health.

The prima facie rule of evidence established by this Section 1-8 shall not apply to the registered owner of a leased or rented Vehicle when said owner can furnish evidence that the Vehicle was, at the time of the parking violation, leased or rented to another person. In such instance, the owner of the Vehicle shall, within reasonable time after notification of the parking violation, furnish the Department of Transportation and Parking with the name and address of the person or company who leased or rented the Vehicle.

Sec. 1-9. Trust Accounts

All monies received pursuant to this Ordinance, except for the clear proceeds of civil penalties that are required to be remitted to the Civil Penalty and Forfeiture Fund in accordance with G.S. § 115C-457.2, shall be placed in trust accounts and may be used for the following purposes:

1. to defray the cost of administering and enforcing this Ordinance and Chapter 116, Article 1, Part 6 of the General Statutes;
2. to develop, maintain, and supervise parking lots, areas and facilities;
3. to provide bus service or other transportation systems and facilities, including payments to any public or private transportation system serving University students, faculty, or employees;
4. as a pledge to secure revenue bonds for parking facilities issued under Chapter 116, Article 21, of the General Statutes; and/or
5. for any other purpose related to parking, traffic, and transportation on the Campus as authorized by the Chancellor or his/her designee(s).

Sec. 1-10. Parking on Streets or Roads of the Town of Chapel Hill

Except as expressly permitted by this Ordinance, it is unlawful for any person to park a Vehicle:

1. on the Campus; or
2. on those portions of the following streets in the Town of Chapel Hill where parking is not prohibited by the ordinance(s) of the Town of Chapel Hill:
 - a. both sides of Battle Lane for its entire length;
 - b. both sides of South Road from Country Club Road to South Columbia Street;
 - c. both sides of Country Club Road from Raleigh Street to South Road;
 - d. both sides of Raleigh Street for its entire length;
 - e. both sides of Pittsboro Street for its entire length;
 - f. both sides of Boundary Street from East Franklin Street to Country Club Road;
 - g. both sides of Park Place for its entire length;
 - h. both sides of South Columbia Street from East Franklin Street to Manning Drive;
 - i. both sides of Cameron Avenue from Raleigh Street to South Columbia Street;
 - j. both sides of McCauley Street from South Columbia Street to Pittsboro Street;
 - k. both sides of Ridge Road between Country Club Road and Manning Drive; and
 - l. all sidewalks.

Nothing in this Ordinance shall be construed as recognition by the Board of Trustees of the University as a prescriptive easement in any street specifically named herein.

ARTICLE II. PAYMENTS AND COLLECTIONS

Sec. 2-1. Payment Methods

Payments owed to the Department of Transportation and Parking may be made in the following ways (the Department of Transportation and Parking reserves the right to change payment methods for operational efficiency):

1. cash (not recommended to be sent through the mail) except unrolled coins (receipts will not be given until coins are properly rolled);
2. checks or money orders (payable to the Department of Transportation and Parking);
3. automatic payroll deduction for University and UNC Health employees unless the employee provides payment to the Department of Transportation and Parking at the time the permit is issued
4. University Journal Entry (to be used by University departments for transferring funds);
5. University Departmental Direct Fund Transfers (following T&P Accounting Services guidelines);
6. Department Validation Coupons;
7. credit card (MasterCard, VISA, and Discover only);
8. UNC One Card;
9. online and pay-by-phone payments;
10. automated pay stations; and
11. mobile device payment.

Sec. 2-2. Pay Lots After-Hours

1. Vehicles Exiting Unattended Pay Lots After-Hours. Vehicles exiting pay parking lots after pay attendant operations have closed and when the gates are lowered must pay for all parking fees incurred by utilizing the automated pay stations to process the payment for parking fees.

2. Failure to Pay Upon Exiting a Pay Lot. The owner of any Vehicle exiting a visitor or patient parking facility without paying or otherwise having parking validated will be sent a billing notice for a full day's parking.

Sec. 2-3. Replacement Fee

A lost or stolen parking permit must be reported immediately to the Department of Transportation and Parking and an affidavit must be filed. A lost permit will be replaced at a charge of \$25.00 or the face value of the permit, whichever is less. The replacement fee shall be

refunded if the missing permit is found and returned to the Department of Transportation and Parking.

A permit reported stolen will be replaced free of charge on a one-time only basis. In order for a stolen permit to be replaced free of charge, a police report must be filed for such permit. Permits reported lost or stolen may not be replaced without the approval of the Director of the Department of Transportation and Parking or his/her designee.

Sec. 2-4 Returned Checks

Any payment made by a check that is returned by the bank and not cleared upon notification shall necessitate that a hold be placed with the University Registrar or that the amount be deducted from a University or UNC Health employee's paycheck. Returned checks of non-affiliated individuals or companies will be forwarded to a collection agency if not cleared upon notification. A \$25.00 service charge shall be imposed for all returned checks.

Sec. 2-5 Collection Methods

No parking permit may be issued to any individual who has outstanding debts to the Department of Transportation and Parking. The Department of Transportation and Parking may reduce or retain any refund from the cancellation of a permit to clear all outstanding balances associated with the account. Failure to pay debts within the required time frame may result in the University arranging for the collection of fees assessed against faculty, staff, students, and visitors in the following manner:

1. A debt owed by employees of the University and UNC Health may be deducted from the employee's payroll checks.
2. A debt owed by a University student necessitates that a "hold" status be placed with the University Registrar.
3. The Attorney General for the State of North Carolina may recommend the use of a collection agency to collect debts from individuals whose debts may not be collected by payroll deduction or by other means.
4. Failure to pay civil penalties or other just debts owed to the Department of Transportation and Parking within ten calendar days of the date of the citation(s) or incurrence of the debt will result in a \$10.00 late payment fee being assessed on each unpaid citation or other transaction.
5. A debt owed by any individual who is not eligible for payroll deduction may be subject to the garnishment of any North Carolina State income tax refund due and owing to that individual.

Sec. 2-6 Civil Suits for Recovery of Penalties

When the Chancellor in his/her sole judgment determines that civil penalties validly imposed for violation of this Ordinance cannot or will not be collected through normal administrative procedures, he/she may request the Attorney General of North Carolina to bring

a civil action against the offender in the name of the State of North Carolina for the recovery of the penalty.

ARTICLE III. PARKING

Sec. 3-1. Method of Parking

The Chancellor, or his/her designee(s), shall cause each area in which parking is permitted by this Ordinance to be surveyed and developed for parking. Each parking space shall be defined by appropriate signs and painted lines (when the parking area is paved). Parking spaces in unpaved lots will be marked by wheelstops. When parking spaces have been marked in the area in which parking is lawful, Vehicles shall be parked within the spaces so designated at all times.

1. Some spaces shall be marked for compact Vehicles. These spaces shall be fifteen feet in length and five feet in width, with two and one-half feet of hatching between spaces. It is unlawful for any Vehicle to occupy more than the five-foot portion of the compact space. Signs shall be posted or on-ground markings shall designate compact spaces.
2. It is a violation of this Ordinance to occupy portions of more than one space when such spaces are defined by painted lines. It is also a violation of this Ordinance to park in any portion of the area not clearly designated for parking.
3. When spaces are painted at an angle (diagonally) to a street curb or dividing median, Vehicles must park with the front of the Vehicle next to the curb or median. When parking spaces are parallel to a curb or dividing median, Vehicles must park with the front of the Vehicle facing the direction of travel authorized for that side of the street or driveway.
4. It is a violation of this Ordinance to backend park a Vehicle in any parking space on campus if said Vehicle does not also display a current front license plate.

Sec. 3-2. Disabled Vehicles

It is unlawful to leave a disabled Vehicle parked in violation of this Ordinance without immediately notifying the Department of Transportation and Parking. If the Vehicle is obstructing traffic, in a reserved space, or creating a hazard, it must be moved immediately.

No Vehicle will be placed on the disabled Vehicle list more than one time per month unless the operator will accept assistance from the Department of Transportation and Parking or a tow firm. Persons who exceed the limitation for placing their Vehicle on the disabled Vehicle list and do not accept assistance shall be subject to the appropriate penalty if the Vehicle remains parked in violation of this Ordinance. If the Department of Transportation and Parking has permits available for the lot in which the Vehicle is parked, the operator may be required to purchase a permit rather than be placed on the disabled Vehicle list.

Sec. 3-3. Parking Zones

Any person parking a Vehicle in the parking lots and areas described in this Section 3-3 must possess the appropriate permit for that lot or parking area during those days and hours specified at the entrance to such lots or areas. Any Vehicle parked without possessing a valid permit is subject to the issuance of a civil penalty, Vehicle immobilization/booting, and/or towing.

If the assigned zone is full, a temporary permit for an alternate zone may be obtained from the Department of Transportation and Parking in the Public Safety building located off Manning Drive (285 Manning Drive, Chapel Hill, NC 27599). UNC Health employees may obtain temporary permits from the UNC Hospital Parking Office.

It is unlawful for any person to park a Vehicle within any zone other than the one authorized by the appropriate permit. Any person possessing a valid special permit obtained through the Department of Transportation and Parking may park as indicated by use of those permits and their related restrictions. All Main Campus permits shall also be valid in any R Zone lots, excluding R2 lots.

A guide that summarizes the regulations and a map depicting the University's parking zones is available on the Department of Transportation and Parking website (move.unc.edu). The University's parking zones are as follows:

Zone A	Aycock Circle	Zone NG3	Caldwell
Zone A	Battle Lane	Zone NG3	Steele
Zone A	Spencer	Zone N1	440 North
Zone BD	Business School Deck	Zone N1	440 South
Zone BTD	Bell Tower	Zone N2	Morehead Planetarium
Zone Bicycle	Areas designated by bicycle racks or specifically designated bicycle	Zone N2	Porthole
Zone PR	Chatham County Park and Ride	Zone N3	Alumni Place
Zone PR	Friday Center Park and Ride	Zone N3	Bynum
Zone PR	Friday Center South Park and Ride	Zone N3	Emerson Drive
Zone PR	Franklin Street Park and Ride	Zone N3	Hickerson House
Zone PR	Hedrick Park and Ride	Zone N3	Lenoir Drive
Zone PR	725 Martin Luther King Blvd.	Zone N3	Love House
Zone CD	Craige Deck	Zone N3	Peabody
		Zone N5	Boundary Street
Zone FC	Fraternity Court	Zone N5	Forest Theater
Zone FG	EPA Gated	Zone N5	Park Place
Zone JD	Jackson Deck	Zone N7	University Relations
Zone K	Ehringhaus	Zone N7	Nash
Zone KSD	Knapp-Sanders Deck	Zone N8	Undergraduate Library
Zone L	Craige	Zone N9	International Studies
Zone L	Morrison Circle	Zone N10	University Development
Zone M	Hinton James	Zone N11	New Venable
Zone MC	Areas designated for Motorized Two-Wheeled Vehicles	Zone PD	Cardinal Deck
Zone MD	McCauley Deck	Zone RD	Rams Head Deck
Zone ND	Cobb Deck	Zone RR	Estes Resident
Zone NG1	Swain	Zone R1	Electrical Distribution
		Zone R1	Energy Services
		Zone R1	Physical Plant

Zone R2	Art Building
Zone R2	Administrative Office Building
Zone R3	Cameron-Graham
Zone R3	Cogeneration Facility
Zone R4	Frank Porter Graham
Zone R5	200 Finley Golf Course Road
Zone R5	212 Finley Golf Course Road
Zone R5	220 Finley Golf Course Road
Zone R6	Continuing Education
Zone R6	Day Care Center
Zone R6	School Leadership Program
Zone R6	WUNC
Zone R7	Bolin Creek
Zone R7	725 Airport Rd.
Zone R8	Hedrick Building
Zone R9	Cone Tennis Facility
Zone R10	Chapel Hill North
Zone R12	Carolina North
Zone SFH	Baity Hill
Zone SFH	Mason Farm Residence
Zone S3	Knapp
Zone S3	Law School
Zone S3	Navy Field
Zone S3	Ridge Road
Zone S3	Law Programs
Zone S4	Stadium Drive
Zone S4	Avery

Zone S5	Carmichael Drive
Zone S6	Bioinformatics
Zone S6	EPA
Zone S6	EPA Loading
Zone S6	Glaxo
Zone S6	Isaac Taylor
Zone S6	Mason Farm Road
Zone S6	South Chiller
Zone S8	Kenan Field House
Zone S9	Dean E. Smith
Zone S10	Boshamer
Zone S11	Bowles
Zone S11	Manning
Zone S11	Smith
Zone S11	Williamson
Zone S12	Bernard Street
Zone S12	Branson Street
Zone S12	Community Building
Zone S12	Hibbard Drive
Zone S12	Jackson Circle
Zone S12	Mason Farm Road
Zone S12	Branson Overflow
Zone S12	Community Building
Zone S12	Mason Farm Overflow
Zone WN	Weeknight Parking
Zone T	Outdoor Recreation
Zone W	Beard

Pursuant to Section 1-2, the Chancellor, through his/her designee(s), may modify parking zones by adding or deleting University parking areas from such zones, and may change traffic flow patterns and hours of operation as deemed necessary or advisable for the administration or enforcement of this Ordinance.

Sec. 3-4. Parking Fees

1. Parking Permit Fees. Parking permit fees for University and UNC Health employees are established based on an employee's base salary as of April 1st prior to the beginning of the permit year. The salary scale determined on April 1st will be used for the entire permit year and will not change if salary changes occur during the permit year. If an employee's employment begins after April 1st, the employee's starting day base salary will be used to determine the parking permit fee.

The student parking permit fees shall be charged as follows:

Permit Type	2020-2021	2021-2022
Reserved	\$749	\$749
Gated	\$605	\$605
Non Gated	\$461	\$461
RR (Estes Drive)	\$347	\$347

Permit Type	2020-2021	2021-2022
PR	\$234	\$234
WN (Weeknight Parking)*	\$0	\$0
Motorcycle Permit (no on-campus permit)	\$192	\$192
Motorcycle (with on-campus permit)	\$48	\$48
Motorized Two-Wheeled Vehicle (non-Motorcycle)	\$26	\$26
Electric Vehicle Charging Station Decal**	\$268	\$268

* This student permit fee for weeknight parking is waived with the across-the-board student weeknight parking fee adopted as a component of student fees at the level of \$4/semester in 2020-2021, and \$5/semester in 2021-2022.

** The Electric Vehicle charging station decal fee is supplemental to the base parking permit fee. Electric Vehicle users who have purchased this decal are entitled to use the charging station equipment/space and receive electricity to recharge their Vehicle's battery. After the battery has been fully charged, Electric Vehicle users are encouraged to relocate their Vehicle to a different location in the parking facility to allow other Electric Vehicle users access to the charging station.

The employee parking permit fees shall be charged as follows:

Permit Type	Salary Scale (in thousands)	2020-2021	2021-2022
ALG/RS	<\$32	\$1,097	\$1,097
	\$32-<\$50	\$1,208	\$1,208
	\$50-<\$100	\$1,524	\$1,524
	≥\$100	\$2,355	\$2,355
ALG	<\$32	\$823	\$823
	\$32-<\$50	\$907	\$907
	\$50-<\$100	\$1,143	\$1,143
	≥\$100	\$1,766	\$1,766
Reserved	<\$32	\$739	\$739
	\$32-<\$50	\$816	\$816
	\$50-<\$100	\$1,029	\$1,029
	≥\$100	\$1,590	\$1,590
Gated	<\$32	\$597	\$597
	\$32-<\$50	\$658	\$658
	\$50-<\$100	\$831	\$831
	≥\$100	\$1,284	\$1,284
Non Gated	<\$32	\$453	\$453
	\$32-<\$50	\$500	\$500
	\$50-<\$100	\$628	\$628
	≥\$100	\$972	\$972

Permit Type	Salary Scale (in thousands)	2020-2021	2021-2022
RFS/ALG	N/A	\$341	\$341
PR	<\$32	\$234	\$234
	\$32-<\$50	\$258	\$258
	\$50-<\$100	\$309	\$309
	≥\$100	\$402	\$402
Weeknight Parking	<\$32	\$234	\$234
	\$32-<\$50	\$258	\$258
	\$50-<\$100	\$309	\$309
	≥\$100	\$402	\$402
Weeknight Parking (CAP)	N/A	\$25	\$25
Motorcycle Permit (no on-campus permit)	<\$32	\$191	\$191
	\$32-<\$50	\$208	\$208
	\$50-<\$100	\$263	\$263
	≥\$100	\$406	\$406
Motorcycle Permit (with on-campus permit)	<\$32	\$43	\$43
	\$32-<\$50	\$48	\$48
	\$50-<\$100	\$59	\$59
	≥\$100	\$91	\$91
Motorized Two-Wheeled Vehicle (non-Motorcycle) Permit	<\$32	\$26	\$26
	\$32-<\$50	\$26	\$26
	\$50-<\$100	\$26	\$26
	≥\$100	\$26	\$26
Electric Vehicle Charging Station Decal*	N/A	\$268	\$268

* The Electric Vehicle charging station decal fee is supplemental to the base parking permit fee. Electric Vehicle users who have purchased this decal are entitled to use the charging station equipment/space and receive electricity to recharge their Vehicle's battery. After the battery has been fully charged, Electric Vehicle users are encouraged to relocate their Vehicle to a different location in the parking facility to allow other Electric Vehicle users access to the charging station.

	2020-2021	2021-2022
15 Minute Service Permit	\$82	\$82
2-Hour Service Permit	\$658	\$658
Official Visitor Permit	\$658	\$658
Vendor Service Permit	\$816	\$816

The Chancellor, through his/her designee(s), is authorized to change permit prices (higher or lower) once per permit year prior to the beginning of the permit year. Notice of such change shall be given at least 60 days prior to the beginning of the permit year. Any such change shall be reported to the Board of Trustees for information and shall be recorded in the minutes of the Board of Trustees as an amendment to this Ordinance.

2. Short Term Parking and Special Event Parking Fees. Fees for short term parking and special event parking shall be charged as follows:

Short Term and Special Event Parking Fees	
Service	Fee
Metered Space Parking	<ul style="list-style-type: none"> • \$1.75 activation fee per hour (maximum of eight hours). • All short-term meters across campus shall be \$1.00 per half-hour, and the maximum time for meter parking at these meters will be thirty minutes.
Electric Vehicle Charging Station Usage by Visitors on Nights and Weekends	<ul style="list-style-type: none"> • \$0.75 per hour of battery charging (This fee does not apply to those who have purchased an Electric Vehicle charging station decal)
Hourly/Daily Pay Parking	
Dogwood Deck, Ambulatory Care Center Lot	<ul style="list-style-type: none"> • \$1.50 per hour with a daily maximum (or lost ticket) of \$10.00 • No charge for visits of less than 15 minutes
Morehead Lot, Raleigh Road Visitor Lot, Rams Head Deck	<ul style="list-style-type: none"> • \$1.75 per hour • No charge for visits of less than 5 minutes
Parking Validation Coupons	
Visitor Campus Parking Areas (valid at Morehead Lot, Raleigh Road Visitor Lot, and Rams Head Deck)	<ul style="list-style-type: none"> • \$1.75 for one hour coupon • \$14.00 for one-day (8 hour) coupon
Patient Care Parking Areas (valid at Dogwood Deck and ACC Lot)	<ul style="list-style-type: none"> • \$1.50 for one hour coupon • \$10.00 for one-day (8 hour) coupon
Space Reservations made by University Units in Pay Lots and Pay Decks	
Morehead Lot, Raleigh Road Visitor Lot, Rams Head Deck	<ul style="list-style-type: none"> • \$8.00 per half day (4 hours) • \$16.00 per day (8 hours)
Special Event Parking	
Car	<ul style="list-style-type: none"> • \$20 (maximum fee)
Limousine	<ul style="list-style-type: none"> • \$30 (maximum fee)
RV	<ul style="list-style-type: none"> • \$40 (maximum fee)
T&P assistance with chartering bus service with local companies	<ul style="list-style-type: none"> • \$25 (plus actual cost of charter services provided)
T&P Monitoring Service	<ul style="list-style-type: none"> • \$27 per hour, with a 3-hour minimum, for each monitor assigned
Reserving Meters – T&P may reserve meter spaces for an event	<ul style="list-style-type: none"> • \$8.00 per meter for half a day • \$16.00 per meter for full day
Small Event Permit Fees	<ul style="list-style-type: none"> • \$6 per permit for on-campus non-visitor parking lots will be charged to the sponsoring department.
Equipment Set-up	<ul style="list-style-type: none"> • \$17 per hour per staff person. • \$40 fee per sign, which includes set-up, will be charged to the sponsoring department.

Sec. 3-5. Event Parking

The Chancellor, through his/her designee(s), may cause any lot to be reserved to accommodate event parking (e.g., for concerts, plays, athletics, and other similar events). The

applicable fee(s) are set forth in Section 3-4. Excluded from this fee are lots approved for use under Section 3-5.2 (i.e., football and basketball parking).

Parking in certain lots or areas will be reserved by Campus units for events held in Campus venues and facilities for specifically authorized persons. Management of the lots or areas is the responsibility of the Department of Transportation and Parking. Event permits may be required and shall be issued and controlled by the Department of Transportation and Parking, as applicable.

The Director of Transportation and Parking is authorized to remove and/or cite Vehicles parked in reserved spaces prior to football and basketball games pursuant to Section 3-20. On the day that the relocation occurs, a list of all relocated Vehicles will be available at the Department of Transportation and Parking in the Department of Public Safety building.

1. Notification to Permit Holders. The Chancellor, through his/her designee(s), will take one or more of the following steps to inform permit holders of event parking policies:

- a. information electronically mailed to all permit holders affected by event parking;
- b. informational signs posted at the entrances to lots reserved for events;
- c. press releases;
- d. information posted on the website of the Department of Transportation and Parking; and
- e. other methods as appropriate.

2. Football and Basketball Game-Day Parking

- a. The Chancellor, through his/her designee(s), may reserve in advance parking lots for use by authorized persons during times designated for football home game day operations. Game-day permits are issued and controlled by the Athletic Department, Educational Foundation, the Chancellor's Office and the Department of Transportation and Parking. Vehicles without the appropriate authorization or credentials are not permitted in the affected lots during game days.
- b. Certain parking lots will be designated and reserved in advance for use by working employees who have permits for lots that have been reserved for events and others as defined by the Chancellor, through his/her designee(s). Vehicles already parked in lots designated and reserved for working employees will not be required to move.
- c. Parking is prohibited at metered and permitted spaces on Main Campus roadways between the hours of 8:00 a.m. and 12:00 midnight on home football game days to accommodate routing of incoming and outgoing traffic.

3. Concerts. The Chancellor, through his/her designee(s), may reserve in advance parking lots for pay parking for the public during times designated for concerts and other non-

athletic events. Vehicles already parked in these lots are not required to move unless otherwise posted.

4. Miscellaneous Services.

- a. Charter Bus Services -- the Department of Transportation and Parking will assist with chartering service for buses with local companies, subject to the payment of applicable fee(s) described in Section 3-4.
- b. Monitor Services -- the Department of Transportation and Parking will arrange for monitor services for small events upon request of the sponsoring department, subject to the payment of applicable fee(s) described in Section 3-4.
- c. Reserving Meters -- the Department of Transportation and Parking may reserve meter spaces for an event, subject to the payment of applicable fee(s) described in Section 3-4.
- d. Permit Fees -- the Department of Transportation and Parking will schedule small events during normal regulation hours upon the request of the sponsoring department, subject to the payment of applicable fee(s) described in Section 3-4.
- e. Equipment Set-up -- the Department of Transportation and Parking will provide the necessary equipment and signs for a special event, including equipment set-up and removal services, subject to the payment of applicable fee(s) described in Section 3-4.

Sec. 3-6. Metered Spaces

The Chancellor, through his/her designee(s), may designate metered parking spaces within any parking lot or area on the Campus for general use, or on those portions of public streets as indicated in Section 1-10 and may specify the length of time for parking in each space. Meter activation is required Monday through Friday during the hours posted. On-street parking meters, off-street parking meters, and meter pay stations may be activated by lawful currency of the United States, credit cards, or debit cards. The applicable fees are set forth in Section 3-4.

1. Expired Meter. It is a violation of this Ordinance for any Vehicle to occupy a metered space without the meter being activated by appropriate payment.

2. Cumulative Violations of Expired Meter. Any Vehicle in violation of Section 3-6.1 will be subject to the issuance of an additional citation for each additional period of one hour that the Vehicle occupies the space with the meter expired.

3. Extended parking at meters. It is a violation of this Ordinance for any Vehicle to occupy any portion of a metered space for more than twenty-four consecutive hours, regardless of whether or not the meter is activated.

4. Abuse of meters. It is a violation of this Ordinance for any person to damage, tamper with, willfully break, destroy or impair the usefulness of, or open without lawful authority any parking meter installed pursuant to this Ordinance. It is a violation of this Ordinance for any

person to insert any object into a parking meter that is not a lawful currency of the United States or a credit/debit card.

Sec. 3-7. Controlled-Access Zones

The Chancellor, through his/her designee(s), shall cause a gate to be erected at the entrance and exit of each controlled access lot and each controlled access deck that can be opened and closed either by assigned methods of gate-control (e.g., gate card, access code, remote control) or by a gate attendant. It shall be unlawful to transfer or to use assigned access cards or devices for Vehicles not registered for that controlled-access zone and for that card or device. If any person uses or allows to be used his or her access card or device to knowingly enable another Vehicle to enter or exit a controlled-access zone without paying the applicable parking fee or permit fee, such person, in addition to being responsible for the applicable parking fine, may have their card-access rights to University controlled-access zones deactivated for a period of one calendar year from the date of occurrence.

It is unlawful for Vehicles to enter or park in an hourly/daily pay parking area or other controlled access area during the posted operation hours without paying the appropriate fee or displaying a valid permit for that controlled-access area. Whether or not a gate is open during the hours of pay parking operation is not an indication that an unauthorized Vehicle may legally drive through and park in the gated zone.

It is unlawful for any person to deface, damage, tamper with, willfully break, destroy, impair the usefulness of, evade without tendering due payment, or open without lawful authority an entry or exit gate or equipment. A \$10.00 fee will be charged for replacing damaged access mechanisms, in addition to the applicable parking fine.

It shall be unlawful for a Vehicle to enter or exit a controlled-access zone by trailing immediately behind another Vehicle before the gate has an opportunity to drop (a.k.a. “tailgating”) for the purpose of evading payment of the applicable parking fee or permit fee. It shall be unlawful to allow a Vehicle to enter or exit a controlled-access zone by tailgating behind one’s own Vehicle for the purpose of knowingly enabling the second Vehicle to evade payment of the applicable parking fee or permit fee. Violators of either of the two preceding sentences, in addition to being responsible for the applicable parking fine, may have their card-access rights to University controlled-access zones deactivated for a period of one calendar year from the date of occurrence.

The applicable parking fees for the University’s various hourly/daily pay parking lots and decks are listed in Section 3-4. The hours of operation for each hourly/daily pay parking lot or deck shall be posted at the entrance to such lot or deck. During holidays when the parking attendants are not on duty, the parking gates will be open, and there will be no charge for parking in the University’s hourly/daily pay parking areas.

Vehicles are prohibited from parking in any hourly/daily pay parking lot or deck, without prior authorization from the Department of Transportation and Parking, for more than 15 concurrent days without moving from the space. If any Vehicle continues to remain parked

without moving from such parking space 5 days after having been ticketed for this parking violation, such Vehicle shall be deemed abandoned and subject to impoundment procedures in accordance with Section 7.3. If the Vehicle is impounded, the owner shall be responsible for both the towing fees and the parking fee for such hourly/day pay parking lot or deck for the applicable number of days.

1. Dogwood Parking Deck. The Dogwood Parking Deck is primarily reserved for UNC Health patient services. In order to legally park in this deck, University-affiliated faculty, staff, and students must be a bona-fide patient or visitor of UNC Health and display an approved permit. Permits are valid on the 4th and 5th levels and between the hours of 5:00 p.m. and 9:30 a.m., Monday through Friday and on weekends, unless otherwise posted. The maximum daily parking fee for the Dogwood Parking Deck listed in Section 3-4 may be changed from time to time by mutual agreement of the Department of Transportation and Parking and UNC Health.

2. Ambulatory Care Lot. Parking is available in the Ambulatory Care Lot solely for patients and visitors. Employees and students are not eligible to park in this lot during operational hours unless attending a medical appointment.

3. Morehead Lot. Visitors must park in the designated visitor spaces. Faculty, students, and staff are not eligible to park in visitor parking spaces Monday through Friday from 7:30 a.m. until 5:00 p.m., unless otherwise posted. No Vehicle shall remain parked for more than a 24-hour period in the visitor spaces without exiting and paying the required fees.

4. Raleigh Road Visitor Lot. Faculty, staff, and students are not eligible to park in visitor parking spaces at any time when a permit is required unless otherwise posted. No Vehicle shall remain parked for more than a 24-hour period in a visitor space without exiting and paying the required parking fees.

5. Rams Head Deck. Student commuter permits for the deck are valid in the deck, unless otherwise posted. Students without a commuter permit, as well as any employee or visitor, may park in the Rams Head Deck and pay the applicable fee described in Section 3-4. No Vehicle shall remain parked for more than a 24-hour period in the deck without exiting and paying the required fees.

6. Parking Validation Coupons and Validation Stamps. Departments wishing to pay parking fees for visitors or patients may purchase validation coupons from the Department of Transportation and Parking, which are valid in all pay and hourly visitor parking areas on Campus. The one-day validation coupon is valid for 8 hours of parking. Fees not covered by the validation coupons are the responsibility of the visitor or patient. Parking validation coupons can be obtained by submitting an approved application and payment (i.e., Account Number for Direct Transfer (DT), a check, VISA, MasterCard, Discover, or cash) to the Department of Transportation and Parking. The fees for the various types of parking validation coupons are described in Section 3-4. Departments unable to use the coupons for parking in the visitor pay areas may apply for a validation stamp. This stamp is designated for use by the departments to authorize parking for visitors and patients. The parking charges will be billed to the hosting department on a monthly basis. There will be a monthly processing fee of \$10.00 for all validation stamp accounts. Validation stamps and coupons are not to be used by employees or

students of the University or UNC Health, and any misuse by the aforementioned persons will result in revocation of stamp and coupon privileges for one calendar year with no refund.

7. Reserving Spaces in Controlled-Access Lots. Departments wishing to pay for reserved spaces in the Morehead Lot, Raleigh Road Visitor Lot, or Rams Head Deck must purchase reservation coupons. The fees for reservation coupons are listed in Section 3-4. A half-day coupon is to be used when a visitor is arriving and leaving before 12:00 p.m. (noon). A full-day coupon is used when a visitor arrives before noon and leaves after noon or when they arrive any time after noon.

Sec. 3-8. Parking at Leased Spaces in Lots Under Control of Lessor

The University leases property at locations away from Main Campus for the benefit of its departments. Under the terms of such leases, the University may obtain the right to use individual parking spaces in a parking lot that remains under the control of the third party lessor. University departments at such locations may choose (collectively, if more than one department is located at the leased premises) either to provide such parking at no cost to their employees or to require employees to pay for the leased parking in order to recover the costs for obtaining and maintaining such parking. If the department chooses to require employees to pay for parking, the department shall determine rates annually on a location by location basis. At no time shall the total fee charged to University employees for parking at these locations exceed the costs to the University of obtaining, maintaining, and providing these spaces. The Department of Transportation and Parking shall have no role in issuing permits, setting or collecting fees, or maintaining or policing these spaces. The leasing department's administrative office will be responsible for all administrative tasks associated with the management and administration of the parking at these locations consistent with the lessor's policies and regulations.

Sec. 3-9. [Reserved. Intentionally left blank.]

Sec. 3-10. [Reserved. Intentionally left blank.]

Sec. 3-11. [Reserved. Intentionally left blank.]

Sec. 3-12. [Reserved. Intentionally left blank.]

Sec. 3-13. [Reserved. Intentionally left blank.]

Sec. 3-14. Reserved Parking

A sufficient number of parking spaces shall be reserved to accommodate Service Vehicles, State-owned Vehicles, Motorcycles, Electric Vehicles, visitors, and to meet special needs as they arise. The Chancellor, through his/her designee(s), shall determine the precise location and status of reserved spaces. Reserved spaces for individuals or departments must receive approval from the Chancellor, through his/her designee(s). The annual fee for reserved spaces shall be defined in Section 3-4 (Permit Fees, RS spaces).

Parking at the Carolina Inn, Horace Williams Airport, School of Government, Friday Center, Kenan Center, and certain other designated University lots, as posted, is reserved parking. Spaces are charged at the reserved rate unless otherwise provided herein.

It is unlawful for any unauthorized person to park a Vehicle in a reserved space. Notice of the reserved status of a parking space shall be prominently posted at the space. Once posted, such spaces are reserved at all times unless otherwise indicated.

1. Visitor Disability Parking. It is unlawful for non-mobility impaired affiliated individuals to display a State disability plate, State disability permit, or disabled veteran license plate. Misuse of such plates or permits shall result in the issuance of a parking citation, tow, impound, or boot. A sufficient number of parking spaces shall be reserved to meet the needs of the mobility impaired. It is unlawful to park a Vehicle in a space posted for disability parking or in a manner denying access to a disability parking space or disability access to a building or sidewalk. Public disability spaces are reserved at all times unless otherwise indicated.

2. Disability Parking for UNC Employees, Students, and Affiliates. A sufficient number of parking spaces shall be reserved to meet the needs of University and UNC Health affiliated mobility impaired persons. It is unlawful for any unauthorized person to cause a Vehicle to occupy these designated spaces.

3. Disability Parking. Employees of the University or UNC Health (including contract employees) and students are required to apply for and purchase the appropriate permit to park in the spaces reserved for mobility impaired employees and students.

4. Service Zone Parking. Sufficient areas shall be set aside for two-hour service zones for the use of persons making deliveries to and pick-ups from University buildings. The Chancellor, through his/her designee(s), shall decide the size and location of each two-hour service zone. It is unlawful for any person to cause a Vehicle to occupy a two-hour service zone for any purpose other than that for which the area is designated or without the appropriate permit.

5. Electric Vehicle Parking. Electric Vehicle charging stations have been installed in a limited number of parking facilities on Campus. Adjacent to each Electric Vehicle charging station, one or more parking spaces shall be reserved for Electric Vehicle parking. It is unlawful to park a non-Electric Vehicle in a space reserved for Electric Vehicles.

Sec. 3-15. Visitor and Conference Parking

Departments may request parking spaces in one of the short term visitor pay parking lots (as described in Section 3-7). Applicable fees are set forth in Section 3-4. Parking may be available in fringe lots or visitor parking during the summer and academic breaks.

Sec. 3-16. Bus Stops

Sufficient areas shall be set aside for bus stops for the use of municipal and regional public transportation systems serving the University community or any bus / shuttle system operated by the University. The Chancellor, through his/her designee(s), shall decide the location of each bus stop. It is unlawful for any person to cause a Vehicle to occupy a bus stop for any purpose other than for which the areas are designated.

Sec. 3-17. State-owned Vehicle Parking

State-owned Vehicles may park on Campus as follows:

1. State-owned Vehicles may park in any spaces specifically reserved for State-owned Vehicles for the amount of time indicated on the sign designating the space as a State-owned Vehicle space.
2. State-owned Vehicles may park in any regular parking space for no more than forty-eight hours. All State-owned Vehicles owned or assigned to the University are required to display parking permits.
3. Departments with State-owned Vehicles including utility or golf carts are required to complete a parking permit application indicating each Vehicle that it owns or leases. Departments will be issued a permit and charged an annual fee for all Vehicles utilizing parking spaces.
4. State-owned Service Vehicles are subject to parking actions as follows:
 - (a) State-owned Service Vehicles are prohibited from parking in a regular parking space for more than forty-eight hours and are subject to the issuance of a civil penalty, and Vehicle immobilization / booting and/or towing fees.
 - (b) Certain parking spaces on Campus may be restricted from use by State-owned Vehicles from time to time, in accordance with Section 3-20.

Sec. 3-18. Motorized Two-Wheeled Vehicle Parking

Owners of Motorized Two-Wheeled Vehicles are required to purchase and display a Permit and must park in designated parking areas for Motorized Two-Wheeled Vehicles. No person shall park a Motorized Two-Wheeled Vehicle in any area of Campus not designated as Motorized Two-Wheeled Vehicle parking. Motorized Two-Wheeled Vehicles may park at metered spaces upon activation of the meter. In parking lots, Motorized Two-Wheeled Vehicles are required to park in designated Motorized Two-Wheeled Vehicle parking areas with the appropriate permit.

In the case of a person wishing to register a combination of an automobile and a Motorized Two-Wheeled Vehicle, full payment will be required for the automobile permit, but there will be a reduced charge for the additional Motorized Two-Wheeled Vehicle permit. Full payment will be required for a Motorized Two-Wheeled Vehicle permit when purchased in

conjunction with a PR permit or a permit for other park and ride areas. No more than one Vehicle permit and one Motorized Two-Wheeled Vehicle permit shall be issued to any registrant.

Sec. 3-19. Bicycle Parking

1. Bicycle Registration. Employees and students of the University and UNC Health are required to display a Bicycle permit when bringing Bicycles to Campus. This permit is issued free of charge upon the completion of a Bicycle registration form. Bicycle parking is available throughout the Campus and is designated by the presence of Bicycle racks or specifically designated areas.

At the beginning of each semester, a four week warning period will be in place to allow for the registration and display of the Bicycle permits to occur. Warning tags issued by the Department of Transportation and Parking may be attached to a Bicycle in violation of this Ordinance. Bicycle owners finding such warning tags attached must remove the Bicycle within eight hours or it will be impounded. However, impoundment for violation of this Ordinance may be executed with or without such tags attached.

2. Improper Bicycle Parking. Any Bicycle parked in violation of this Ordinance is subject to impoundment without prior warning. Bicycles shall not be parked or stored in any location other than areas designated for Bicycle parking, including:

- a. inside any University building or facility, where an unsafe or hazardous condition is created for building occupants;
- b. against or attached to any tree, bush, plant, or foliage;
- c. against or attached to any electrical fixture, sign post, lamp post, railing, public seating fixture, or emergency safety device; or
- e. in any other area where parking is prohibited specifically by this Ordinance.

Sec. 3-20. Temporary Parking Restrictions

The Chancellor, through his/her designee(s), is authorized to temporarily prohibit parking, stopping, or standing on driveways, streets, alleys, and parking lots on Campus, and to reserve parking spaces for special use when such action is necessary due to special events, emergencies, or construction. Temporary signs or barriers shall be posted, and a representative of the Department of Public Safety and/or the Department of Transportation and Parking, or other University official shall give notice of regulations issued under this section. It is unlawful for any person to violate such regulations.

1. Overnight Parking Restrictions. As specifically designated by the Department of Transportation and Parking, parking lots, parking areas, or parking spaces may be restricted from overnight parking to ensure availability of the facilities during alternate hours. Signs and/or barriers shall be posted at these locations. It shall be unlawful for any person to violate such regulations.

2. Athletic and Special Event Parking Restrictions. Certain parking lots, parking areas, or parking spaces shall be restricted from overnight parking to ensure availability of the facilities during athletic events and other special events. Signs and/or barriers shall be posted at these locations. It shall be unlawful for any person to violate such regulations.

Sec. 3-21. Weeknight Parking

The Chancellor, through his/her designee(s), may cause certain lots to be reserved on weekdays after 5:00 p.m. and on weekends to accommodate weeknight parking. It is a violation of this Ordinance to park in lots that have been marked for reserved weeknight parking without a valid permit.

Sec. 3-22. Acquisition of Non-University Parking Support

The Chancellor or his/her designee(s) is authorized to acquire by contract parking, parking management, and other related services from representatives owning or controlling non-University facilities.

Sec. 3-23. Idling at Air Intake Vents

It is a violation of this Ordinance for any person to cause a Vehicle to be parked on Campus with the engine running near a building's air intake louver. Signs indicating the locations of these air intake louvers shall be posted prominently. Vehicles in violation of this section are subject to the issuance of a citation.

Sec. 3-24. Signs

The Chancellor, through his/her designee(s), shall decide on the size and appearance of parking signage located on Campus. It is a violation of this Ordinance for any person to deface, damage, tamper with, break, destroy, impair the usefulness of, remove, relocate, steal, or possess any traffic or parking sign erected by the Department of Transportation and Parking. Possession of any such sign shall be prima facie evidence of the violation of this section. Conviction for violation of this section may result in criminal prosecution, a fine, suspension, or expulsion from the University.

Section 3-25. Leaking Vehicles

It is a violation of this Ordinance for any person to park on Campus a Vehicle that leaks, spills, discharges, or emanates any fluid, solid, or other substance, including, but not limited to gasoline, diesel fuels, transmissions oils, or motor oils (collectively, "leaks"). Vehicles in violation of this section are subject to the issuance of a citation and shall be responsible for any and all associated costs and expenses, including environmental cleanup costs.

ARTICLE IV. PARKING PERMITS

Sec. 4-1. Parking Permits

The Chancellor, through his/her designee(s), may issue permits to park in lots and areas described in Section 3-3 to employees or students of the University and to employees of the UNC Health and affiliated organizations operating on Campus upon payment of the appropriate fee listed in Section 3-4. Parking permits issued to employees may have a duration of one year or more. As part of the parking permit application process, applicants are required to provide the license plate number(s) of the Vehicle(s) they plan to park on Campus. Failure to register the license plate with the Vehicle to which the permit is assigned is a violation of this Ordinance and will result in a citation. If a parking permit is registered to more than one Vehicle, only one Vehicle may be parked on Campus at a time. Failure to abide by this restriction is a violation of this Ordinance and will result in a citation.

All permits issued under this section are subject to limitations that may be imposed by the Chancellor, through his/her designee(s), under Section 3-20 (Temporary Parking Restrictions). Permits shall be allocated among the faculty, students, and staff of the University, and UNC Health in a manner that will best serve the needs of the University community as a whole. The University Departmental Parking Permit Allocation Policy is available online at <http://move.unc.edu/parking/parking-allocation-formula/>.

1. Transferring Employee Permits. If an employee transfers from one department to another department, the permit stays with the allocating department. If the employee's new department does not have a parking permit allocation, then the individual will be referred to the Department of Transportation and Parking's Registration Division for resolution.

2. Student Parking Permit Allocations. Student parking permits are distributed primarily through a lottery system in accordance with procedures posted on the T&P website. A supplemental set of student parking permits are made available for hardship cases. University student government representatives are responsible for assigning the available set of student hardship permits to students in accordance with the procedures of the student government hardship parking committee.

3. Student Parking Permit Eligibility. The following student parking permit eligibility restrictions apply:

- a. No first-year undergraduate student is eligible for a permit during the academic year unless authorized by the Office of the Dean of Students.
- b. No parking permit shall be issued to any student for any Vehicle that is required to be registered pursuant to Chapter 20 of the General Statutes, or the corresponding statute of a state other than North Carolina, until the student requesting the permit provides the name of the insurer, the policy number under which the student has financial responsibility, and the student certifies that the Vehicle is at least insured at the levels set forth in G.S. § 20-279.1(11).

4. Retired Faculty/Staff Permits. An allocation of a maximum of 350 permits designated as RFS/ALG will be available to retired faculty and staff applying for parking on Campus. The RFS/ALG permits are valid in permit zoned lots excluding the Cardinal Deck after 12:00 p.m. Retired faculty and staff interested in applying for a RFS/ALG permit must submit their request through their department coordinator. RFS/ALG permits will be distributed to departments requesting them based on the same formula that is utilized to distribute the primary parking allocations. The RFS/ALG permit fee will be as listed in the fee chart in Section 3-4.

5. Postdoctoral Fellows' Permits. Postdoctoral Fellows shall be allocated an appropriate number of permits by the Department of Transportation and Parking. A Postdoctoral Fellow may submit a request to be issued a permit from the Postdoctoral Fellows' allocation. If there are more requests for permits than there are permits, priority will be given based on years of service with the University. Any Postdoctoral Fellow not receiving a permit will be placed on a waiting list. The department in which the Postdoctoral Fellow works may assign a permit from its departmental allocation.

6. Temporary Permits. Temporary permits may be issued in areas where space is determined to be available. A fee will be charged for such temporary permits.

7. Other Agencies. Parking permit allocations may be assigned to agencies closely related but not affiliated with the University as appropriate based on determination by the Department of Transportation and Parking. Full payment of the value of the allocation will be required prior to receipt of the permits for distribution.

Sec. 4-2. Special Parking Permits

The Chancellor, through his/her designee(s), may issue special permits under the conditions and at the fees indicated in Section 3-4 to be effective for a duration of one or more years. All permits issued under this section are subject to limitations that may be imposed by the Chancellor, through his/her designee(s), under Section 3-20 (Temporary Parking Restrictions). Misuse of said permits shall result in confiscation of the permit and no further permits shall be issued for the remainder of the academic year. No refunds shall be issued on those permits requiring a paid fee. Persons found to be displaying said permits in violation of this section may be subject to a citation, tow, impoundment, or boot of their Vehicle.

1. Service Permits.

- a. Two-hour service permits are designed for use by employees who perform maintenance on equipment, deliver or install equipment, or have duties that cannot be met by transit or State-owned Vehicles. Use of the two-hour service permit is limited to a two-hour time limit in any one location, unless otherwise specified. Departments may apply for two-hour service permits through the Department of Transportation and Parking using an application form which must be signed by the Department Director / Department Chair. Requests for additional permits must include justification of the need and address the reasons for inability of transit to

meet the departmental needs. Vehicles displaying a two-hour service permit may park in any unreserved parking space or any designated service permit space.

- b. Fifteen-minute service permits are designed for use by representatives of non-University affiliated service companies using unmarked Vehicles that have a need to make deliveries taking fifteen minutes or less. Companies may apply for the permit through the Department of Transportation and Parking. Use of the permit is restricted to fifteen minutes in any one location. The fifteen-minute service permit may not be used by University or UNC Health employees or students. Vehicles displaying a fifteen-minute service permit may park in any unreserved space or any designated service permit space.

2. Vendor Service Permits. Representatives of non-University affiliated service companies that have a contractual relationship with the University to deliver goods or services may apply for a vendor service permit through the Department of Transportation and Parking. An application must be completed by the vendor and approved by the Director of Transportation and Parking. Vendors with Vehicles prominently displaying the vendor's name or logo, performing routine deliveries and pick-ups from University buildings, and requiring less than fifteen minutes are exempt from any permit requirement. University and UNC Health faculty, staff, and students are not eligible to display or purchase Vendor Service Permits.

Vendors may purchase temporary (i.e., one-day) permits from the Department of Transportation and Parking. Vehicles displaying a Vendor Permit may park in areas designated by the Department of Transportation and Parking.

Government Vehicles displaying federal license plates are exempt from the permit requirement. However, construction Vehicles are not exempt from permitting requirements; construction contractors must contact the Department of Transportation and Parking to arrange for appropriate parking. Construction contractors are not eligible for Vendor Permits.

3. "ALG" Permits. These permits are issued to employees having broad, significant, Campus-wide responsibilities. ALG permits may be used in all gated and non-gated parking spaces, which are not otherwise reserved, with the exception of the Dogwood, Cardinal, and Rams Head Decks and all surface visitor parking lots. "ALG" permits shall be allocated from the zone adjacent to the primary work location. "ALG" permits are approved by the Chancellor or his/her designee(s).

4. Disability Permits. Mobility impaired students, employees of the University, and employees of UNC Health desiring parking on Campus must obtain a UNC Disability permit by the established application process, through the Department of Transportation and Parking. An allocation of spaces will be made available to mobility impaired users, based upon a physician's certification of need. UNC Disability permits will be assigned from zones throughout Campus, and their cost will be based on the sliding scale fee structure. The Department of Transportation and Parking will determine the zone based on access needs and availability. By displaying the

UNC Disability permit, an individual may park in his assigned space or any unreserved space within his designated zone. Reasonable accommodations for mobility impaired students and employees will be made.

5. Vanpool Permits. The Chancellor, through his/her designee(s), shall determine vanpool allocations by the predominant driver based on space availability. Vanpool users must submit a list of participants to the Department of Transportation and Parking with name, department name, and work telephone number for each participating individual. The parking permit fee will be waived for vanpools.

6. Carpool Permits. Those persons wishing to carpool may apply through their department jointly for a single transferable permit at no additional charge. Once issued, this permit will be transferable only among the Vehicles in the carpool, as registered with the Department of Transportation and Parking. This permit shall be displayed as provided in Section 4-3. Only one of the registered Vehicles may be parked in the zone designated during parking control hours.

The Chancellor or his/her designee(s) shall determine carpool allocations based on space availability. The Commuter Alternatives Program (CAP) outlines available carpool options. If a carpool is disbanded during the permit year, the carpool permit must be cancelled and returned to the Department of Transportation and Parking.

7. Emergency Staff Permits. Emergency staff permits are issued by UNC Health for those persons responding to emergency medical calls. The permits are only valid in the spaces designated for emergency staff parking.

8. Official Visitor Permits. Departments may apply for annual official visitor permits through the Department of Transportation and Parking. Justification of need must accompany each request. The permit is not authorized for use by employees or students of the University or UNC Health. If there is a visitor lot within two blocks of the requesting department destination, that visitor lot must be used in lieu of obtaining official visitor permits. Official visitor permits are not valid in any pay operations lot. Vehicles displaying this permit may park in spaces that are not metered, gates controlled for zone permits, pay visitor parking, or other areas specifically reserved.

9. Board Members Permits. Special permits are issued to serving members of the:

- a. Board of Trustees of the University;
- b. Board of Governors of The University of North Carolina;
- c. Board of Directors of UNC Health; and
- d. Other University-affiliated boards, as specified by the Chancellor, through his/her designee(s).

Vehicles displaying these permits may park in any unreserved zoned space and in any service space. These permits are not typically valid for controlled-access zones.

10. Construction Trailer Permits. Contractors who need parking for storage of materials or supplies may purchase a permit for \$70.00 per month. The construction trailers will be stored at a designated location on Campus.

11. Reserved Space Permits (RS). The Chancellor, through his/her designee(s), may issue a reserved space permit to a person, department, or school. Job duties and other functions associated with employment shall be considered in determining whether a reserved space permit is appropriate (e.g., area directors required to live in residence halls). The cost of the permit and space shall be as defined in Section 3-4. Reserved spaces assigned to departments are for use by visitors / patients to the department only. Use of these permits by departmental employees is prohibited. The Department of Transportation and Parking reserves the right to revoke a reserved space permit if said permit is misused.

12. Bicycle Permits. Students and employees of the University and UNC Health are required to display a bicycle parking permit. A Bicycle registrant will be issued a free, five-year bicycle permit to be affixed as a sticker to the bicycle frame as described in Section 4-3. Bicycle permits are not transferable.

13. Park and Ride Permits. Park and Ride lots are designated for University employees and students commuting to Main Campus by parking their Vehicles away from the Main Campus and using transit services to reach Main Campus. Persons parking in Park and Ride lots shall register in the Park and Ride program and display a Park and Ride (PR) permit in their Vehicle. The pricing for Park and Ride (PR) permits is set forth in Section 3-4.

Employees with a primary worksite located adjacent to a Park and Ride lot will not be eligible to utilize a Park and Ride lot as proximate worksite parking. Park and Ride lots are reserved for those using transit for their daily commute to Main Campus and not meant as primary parking for those working adjacent to the lot.

14. Weeknight Parking (WN) Permits. The Chancellor, through his/her designee(s), may issue weeknight parking permits. The "WN" permit will entitle the holder to park in designated WN parking zones from 5:00 p.m. to 7:30 a.m., Monday through Thursday. Daytime and park-and-ride parking permits are valid after 5:00 p.m., subject to Section 3-5; an additional WN permit is not required. The Weeknight Parking (CAP) permit is available for any registered CAP member whose work hours are between the hours of 7:30 a.m. and 5:00 p.m. and who does not have a daytime parking permit.

Sec. 4-3. Display of Permits

The parking permit must be properly displayed at all times. Parking permits must be clearly visible and cannot be obscured in any manner. A violation of this section will result in the appropriate fine.

Permit display options include:

1. Hanging the permit from the Vehicle's rearview mirror facing the front of the Vehicle, clearly visible through the front windshield. When using a special permit assigned to a

department (such as two-hour service, etc.), the parking zone permit must be displayed in front of the special permit, so that both permits are clearly visible through the front windshield.

2. If the tint, slant, or other design factors of the Vehicle obscures in any way the permit's visibility, the permit should be displayed on the passenger side of the windshield in the lower corner.

3. A Bicycle permit must be affixed to the rear upright frame bar supporting the seat of the Bicycle.

4. A motorcycle permit must be displayed on either: the rear fender so it can be seen when viewing the license plate from behind the motorcycle; on the front fork; or on the State inspection plate. Permits for motorcycle covers must be permanently affixed on the top rear area of the motorcycle cover. The Department of Transportation and Parking must record the license plate number of the authorized motorcycle on the motorcycle cover permit.

5. Permits for Vehicles using car covers must be affixed permanently on the top center windshield portion of the cover. The license plate number of the authorized Vehicle must be recorded on the permit by the Department of Transportation and Parking. An additional permit must be displayed from the rearview mirror of the authorized Vehicle. The Department of Transportation and Parking will record the license plate number of the Vehicle on the car cover.

6. Adhesive windshield permits should be displayed in the lower right-hand corner of the front windshield.

Sec. 4-4. Counterfeiting/Altering Parking Permits

It is unlawful for any person or entity not affiliated with the Department of Transportation and Parking to produce (or cause to be produced), alter, or display, without authority of the Chancellor, through his/her designee(s), any parking permit, sticker, decal, gate card, or other device indicating eligibility to park on Campus. Any such permit shall be confiscated, no refund shall be issued, each violator will be issued a citation, the Vehicle(s) shall be towed or booted, and the violator(s) shall be ineligible for any parking permit for one calendar year. A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s) (i.e., the Student Attorney General for students, the Office of Human Resources and the department chair for SHRA employees, the department chair for University faculty and EHRA non-faculty employees, and UNC Health Personnel Department for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department of Transportation and Parking.

Sec. 4-5. Obtaining Parking Permits Through Unlawful Means

It is unlawful for any person or entity to obtain a parking permit by any means other than those procedures established by the Chancellor pursuant to this Ordinance, including but not

limited to, obtaining such permits by theft, fraud, trickery, willful misrepresentation of fact, purchase from another, or gift from another. Any such permit shall be confiscated, no refund shall be issued, each violator will be issued a citation, the Vehicle(s) shall be towed or booted, and the violator(s) shall be ineligible for any parking permit for one calendar year. A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources and the department chair for SHRA employees, the department chair for University faculty and EHRA non-faculty employees, and UNC Health Personnel Department for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department of Transportation and Parking.

Sec. 4-6. Unauthorized Display of Parking Permits

The Chancellor, through his/her designee(s), may issue regulations for the transfer of permits from one Vehicle to another owned or used by the holder of the permit, and it is unlawful for a person in possession of such a permit to use it in any manner inconsistent with such regulations.

It is unlawful for any person in possession of a parking permit, whether that possession is lawful or unlawful, to give, sell, or otherwise transfer or to attempt to transfer it to another. It is unlawful for any person to display on a Vehicle a parking permit not issued to that person for use with that specific Vehicle or to display a lost, stolen, counterfeit, or an altered permit. Any such permit shall be confiscated, no refund shall be issued, each violator will be issued a citation, the Vehicle(s) shall be towed, impounded, or booted, and the violator(s) shall be ineligible for any parking permit for one calendar year. A violator will first meet with the Chancellor's designated Hearing Officer, and thereafter, the violation(s) may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources and the department chair for SHRA employees, the department chair for University faculty and EHRA non-faculty employees, and UNC Health for health system employees). Prior to the release of the Vehicle(s), the improper permit(s) must be surrendered to the Department of Transportation and Parking.

Sec. 4-7. Reinstatement of Eligibility

Any person who is permitted to retain their eligibility for a parking permit after being charged with a violation of Sections 4-4, 4-5, or 4-6 will not be issued a refund for previously purchased permits (payroll deduction will continue). The person will be required to purchase a permit at the current prorated issuance rate for the zone being purchased.

ARTICLE V. TRAFFIC

Sec. 5-1. Interference with Traffic; Temporary Traffic Restrictions

It is unlawful for any person to park or bring to a halt on the Campus any Vehicle in such manner as to interfere with normal vehicular or pedestrian traffic.

The Chancellor, through his/her designee(s), may cause traffic on Campus to be restricted or rerouted as necessary by construction, emergency situations, special events, and other circumstances. Notice of such restrictions shall be given by placing temporary signs or barriers by a representative of the Department of Public Safety, a representative of the Department of Transportation and Parking, or other University official. It shall be unlawful to violate such restriction(s).

Sec. 5-2. Fire Lanes/Fire Hydrants

No person (even if mobility impaired) shall park a Vehicle, allow it to idle in, or block access to any area designated as a fire lane or any area within fifteen feet in either direction of a fire hydrant. Any emergency authorization for use of fire lanes must be obtained through the Department of Public Safety or the Department of Transportation and Parking. Pavement markings and/or signs will prominently indicate fire lanes on Campus.

Sec. 5-3. Sidewalks and Landscape

No person shall operate or park a Vehicle on grass or shrubbery unless such areas are signed and marked for such activity.

Except for approved University Electric Vehicles or as authorized by the Chancellor or his/her designee(s), no person shall operate or park a Vehicle on a Campus sidewalk. Further, no person, other than on-duty law enforcement officers, shall operate or park a Motorized Two-Wheeled Vehicle on a Campus sidewalk. Bicycles may be operated on Campus sidewalks provided that no person shall operate a Bicycle in a manner that jeopardizes pedestrian safety or State-owned or private property.

No person shall use in-line skates or skateboards on Campus in a manner that jeopardizes the safety of other pedestrians; on any walls, monuments, gutters, ditches, railings, Bicycle racks, benches, other structures, fixtures, or property on the Campus; or on any ramps or steps on Campus except for the purpose of entering or leaving a building or making normal pedestrian progress along a Campus sidewalk.

Sec. 5-4. Speed Limits

1. It is unlawful to operate a Vehicle on Campus in excess of a speed of ten miles per hour, except as otherwise posted.
2. It is unlawful to operate a Vehicle on Cameron Avenue, Raleigh Street, or Bowles Drive in excess of a speed of twenty-five miles per hour.
3. It is unlawful to operate a Bicycle on a sidewalk on Campus at a speed or in a manner that would prove to be hazardous to pedestrians.

Sec. 5-5. [Reserved. Intentionally left blank.]

Sec. 5-6. [Reserved. Intentionally left blank.]

Sec. 5-7. Vehicular Traffic at Marked Crosswalks

The Chancellor, through his/her designee(s), may establish pedestrian crosswalks across streets, alleys, and driveways on Campus and on the public streets listed in Section 1-10 where the location of University buildings and sidewalks requires large numbers of persons to cross a street or driveway at a point other than street intersections as governed by G.S. § 20-155(c). A crosswalk shall be indicated by traffic signals, signs, or white stripes (hatched or unhatched) and will be a minimum of six feet in width. When a crosswalk has been marked off, it is unlawful for the driver of any Vehicle traveling on the street or driveway to fail to stop and to yield the right-of-way when there is a pedestrian in that portion of the crosswalk. The pedestrian must be on that side of the street or driveway in which the Vehicle is traveling.

Sec. 5-8. Pedestrian Obstructing Traffic

It is unlawful for a pedestrian to stand on the traveled portion of any street, alley, or driveway on Campus in such a manner to obstruct or prevent the free flow of traffic thereon, and in crossing streets, alleys, or driveways pedestrians shall keep in motion when in the traveled portion thereof.

Sec. 5-9. Passenger Pick Up and Discharge

It is unlawful for any person to stop a Vehicle on any street, alley, or driveway on Campus to pick up a pedestrian or discharge a passenger without first drawing up to the right hand curb.

ARTICLE VI. PARKING CONTROL

Sec. 6-1. Penalties

Any person violating any provision of this Ordinance or a regulation issued hereunder is subject to a civil penalty as indicated in the following schedule:

Violation Code	Title of Ordinance Section Violated	Amount of Civil Penalty
Sec. 3-1	Method of Parking	\$30
Sec. 3-1	Backend/Pull-through Parking	\$30
Sec. 3-3	Parking Zones	\$30
Sec. 3-6.1	Expired Meter	\$15 for meter expiration of 1 hour or less
Sec. 3-6.2	Cumulative Violations of Expired Meter	\$5 for each additional hour of meter expiration

Sec. 3-6.3	Extended Parking at Meters	\$25
Sec. 3-6.4	Abuse of Meters	\$50
Sec. 3-7	Controlled Access Zones	\$50
Sec. 3-14	Reserved Parking	\$50
Sec. 3-14.1	Visitor Disability Parking	\$250
Sec. 3-14.2	Service Zone Parking	\$50
Sec. 3-14.3	Disability Parking for UNC Employees, Students and Affiliates	\$50
Sec. 3-14.4	Electric Vehicle Parking	\$50
Sec. 3-16	Bus Stops	\$20
Sec. 3-17	State-owned Vehicle Parking	\$30
Sec. 3-18	Motorized Two-Wheeled Vehicle Parking	\$30
Sec. 3-19.1	Improper Bicycle Parking	\$10
Sec. 3-19.2	Bicycle Registration	\$5 for second violation; \$10 for third and subsequent violations
Sec. 3-20	Temporary Parking Restrictions	\$50
Sec. 3-20.1	Overnight Parking Restrictions	\$50
Sec. 3-20.2	Athletic and Other Special Event Parking Restrictions	\$20
Sec. 3-21	Weeknight Parking	\$30
Sec. 3-23	Idling at Air Intake Vents	\$50
Sec. 3-24	Signs	\$50
Sec. 4-1	No Registered Plate	\$30
Sec. 4-1	Shared Permit/Plate	\$30
Sec. 4-1.3	Freshman Parking	\$25
Sec. 4-3	Display of Permits	\$5
Sec. 4-4	Counterfeiting/Altering Parking Permits	\$200
Sec. 4-5	Obtaining Parking Permits Through Unlawful Means	\$200
Sec. 4-6	Unauthorized Display Of Parking Permits	\$50
Sec. 5-1	Interference with Traffic	\$50
Sec. 5-2	Fire Lanes/Fire Hydrants	\$250
Sec. 5-3	Sidewalks and Landscape	\$30, plus cost of repair
Sec. 5-4	Speed Limits	\$20
Sec. 5-7	Vehicular Traffic at Marked Crosswalks	\$200

Sec. 5-8	Pedestrian Obstructing Traffic	\$50
Sec. 5-9	Passenger Pick Up and Discharge	\$20
Sec. 6-2	Emergencies; Law Enforcement Operational Necessities	\$50

Sec. 6-2. Emergencies; Law Enforcement Operational Necessities

Vehicle operation and parking may be prohibited under emergency and/or other law enforcement operational necessities. It shall be unlawful for any person to violate police instructions related to this section.

Sec. 6-3. Repeated Offenses

If any person is cited for violation of this Ordinance with respect to parking more than five times in a period of twelve months or more than twice in a period of thirty days, or is determined to owe more than \$250.00 in unpaid fines, the Chancellor, through his/her designee(s), may cancel any parking permit issued to such person without refund of any portion of the fee paid thereof and shall cause the violator's license plate numbers to be entered on a list of repeat offenders. Once a person's license plate numbers are placed on a repeat offender list, the Vehicle is subject to impoundment or immobilization upon being parked in violation of this Ordinance. A citation found to be invalid will not be counted for purpose of this section. Any repeat offenses may be forwarded to the appropriate agency for disciplinary action(s), (i.e., the Student Attorney General for students, the Office of Human Resources and the department chair for SHRA employees, the department chair for University faculty and EHRA non-faculty employees, and UNC Health Personnel Department for health system employees).

ARTICLE VII. FEES

Sec. 7-1. Vehicle Impoundment Fee

In addition to the assessment of the applicable civil penalty pursuant to Article VI, any Vehicle parked in violation of this Ordinance may be removed to a storage area. The Chancellor or his/her designee(s) may refuse to authorize release of a Vehicle to the owner or custodian until the towing fee, storage fees, and all other outstanding balances owed to the Department of Transportation and Parking are paid in full or a payment plan established during normal business hours.

The owner or custodian of a Vehicle impounded under any regulation of this Ordinance may appeal the impoundment in person or in writing within ten calendar days to the Chancellor's designated Hearing Officer pursuant to Section 8-1. Submitting an appeal to the Chancellor's designated Hearing Officer does not substitute for payment of the towing or storage fees for removal of the impounded Vehicle.

The Chancellor, through his/her designee(s), is authorized to have towed from Campus any Vehicle violating the provisions of this Ordinance. A towing fee shall be charged, in addition to any applicable penalty for violation of the Ordinance, to reimburse the University for its costs in removing the Vehicle.

Towing fees are as follows:

<i>Standard Tow</i>	<i>Dolly Wheels Used</i>
\$90.00	\$100.00

If the operator of the Vehicle to be towed arrives at the Vehicle prior to the tow truck moving the Vehicle from where it was parked, such operator shall still be responsible for the cost of the tow fee, which is charged to the University upon the dispatch of the tow truck. If the tow truck has initiated towing actions and the Vehicle's owner has arrived, the Vehicle will not be released until the appropriate fees have been paid to the Department of Transportation and Parking.

A storage fee of \$10.00 per day may be charged to the owner or custodian of a Vehicle left at the University compound for more than twenty-four hours after towing. A storage fee of \$2.00 per day may be charged for Bicycles, skateboards, or in-line skates, as well as a \$10.00 impoundment fee.

A valid driver's license must be provided by the owner/operator of the Vehicle prior to its release.

Sec. 7-2. Vehicle Immobilization Fee

Any Vehicle parked in violation of this Ordinance or any parking regulation issued hereunder may be immobilized by use of a wheel boot. Notice of the application of a wheel boot shall be posted prominently in one of three locations: (1) on the driver's side of the front window of the Vehicle, (2) on the rear windshield, or (3) on the driver's side window. Placement of the notice will depend on the type of Vehicle. A Vehicle immobilization fee shall be charged, in addition to any applicable penalty for violation of the Ordinance, to reimburse the University for its costs in immobilizing the Vehicle.

The Chancellor or his/her designee(s) may refuse to authorize release of a Vehicle to the owner or custodian until the immobilization fee, storage fees, and all outstanding balances owed to the Department of Transportation and Parking are paid in full or a payment plan established during normal business hours. Wheel boots may only be removed by the Department of Transportation and Parking staff or the Department of Public Safety staff, upon payment of the \$55.00 Vehicle immobilization fee. If the operator of the booted Vehicle arrives at the Vehicle prior to the parking control officer leaving the scene, such operator shall still be responsible for the cost of the Vehicle immobilization fee. The owner or custodian of the Vehicle impounded under any regulation of this Ordinance may appeal the immobilization in person or in writing within ten calendar days to the Chancellor's designated Hearing Officer, pursuant to Section 8-

1. Submitting an appeal to the Hearing Officer is not a substitute for payment of the immobilization fee.

Vehicles immobilized for longer than twenty-four hours shall be removed to a storage area. The owner/custodian of the Vehicle shall be responsible for both the immobilization and tow fees and applicable storage fees.

Sec. 7-3. Impoundment of Abandoned and Derelict Vehicles

Any Vehicle that is partially dismantled, wrecked, deemed abandoned under Section 3-7, and/or does not display a current license plate and is left in such condition for more than 10 days shall have a warning tag placed on it by a parking control officer. Such tag shall provide notice that if the Vehicle is not removed within 5 days from the date reflected on the tag, it will be considered abandoned and derelict. Such Vehicles shall be removed at the end of the 5-day period to the University storage area at owner's expense and will be disposed of in accordance with Section 7-4 of this Ordinance.

Sec. 7-4. Disposal of Abandoned and Derelict Vehicles

1. An "abandoned Vehicle" is one that has been removed to the University's storage area pursuant to authority granted in this Ordinance and has remained in said storage for longer than five days.

2. A "derelict Vehicle" is a Vehicle:

- a. that has an expired registration and the registered and legal owner no longer resides at the address listed on the last certificate of registration on record with the North Carolina Department of Transportation;
- b. that has major parts removed so as to render the Vehicle inoperable and incapable of passing inspections as required under existing standards;
- c. that has the manufacturer's serial plates, Vehicle identification numbers, license plate numbers, and any other means of identification removed so as to nullify efforts to locate or identify the registered and legal owner;
- d. for which the registered and legal owner of record disclaims ownership or releases his/her rights thereto; or
- e. for which the Vehicle is more than twelve years old and does not bear a current license as required by the Department of Motor Vehicles.

3. When any derelict or abandoned Vehicle is in the University's possession, the University shall dispose of it in accordance with the General Statutes.

4. Any proceeds from the sale of a derelict or abandoned Vehicle, after costs have been deducted for removal, storage, investigation, sale, and satisfying any liens of record on the Vehicle, shall be held by the University for thirty days and paid to the registered owner upon demand. If the owner does not appear to claim the proceeds within thirty days after disposal of the Vehicle, the funds shall be deposited in the University Department of Public Safety Trust Fund, and the owner's rights therein shall be forfeited forever.

5. No person shall be held to answer in any civil or criminal action to any owner or other person legally entitled to the possession of any abandoned, lost, or stolen Vehicle for disposing of the Vehicles as provided in this section.

Sec. 7-5. Bicycle and Skateboard Impoundment Fee

1. Bicycles. It shall be lawful for the Chancellor, through his/her designee(s), to impound at the owner/rider's expense, any Bicycle that is considered abandoned, junked, lost/stolen, parked/stored or operated in violation of this Ordinance, or state or local fire safety regulations. It shall be lawful for the Chancellor, through his/her designee(s), to remove security devices attached to Bicycles for impoundment purposes. The University shall not be held liable for damages made to a Bicycle or lock while impounding or during storage of the Bicycle. UNC Police or the Department of Transportation and Parking staff, upon payment of the \$10.00 Bicycle impoundment fee, may release an impounded Bicycle. Bicycles that remain stored on racks for more than thirty days at the end of any academic term, including summer sessions, will be deemed University property.

2. Skateboards and In-line Skates. It shall be lawful for the Chancellor, through his/her designee(s), to impound at the owner's/rider's expense any skateboard or in-line skates that are considered abandoned, junked, lost/stolen, or operated in violation of this Ordinance. The University shall not be held liable for damages done to skateboards or in-line skates while impounded. Owners/riders of impounded skateboards or in-line skates may claim them in person at the Department of Transportation and Parking in the Public Safety building, subject to the payment of the penalty fee, if applicable, under Article VI for violation of Section 5-3. Owners/riders who are under age 18 must bring a parent or guardian with them to claim impounded skateboards or in-line skates. UNC Police or the Department of Transportation and Parking staff, upon payment of the \$10.00 Bicycle/skateboard impoundment fee, may release an impounded skateboard or in-line skates.

Sec. 7-6. Disposal of Junked Bicycles and Impounded Skateboards

A letter shall be sent notifying the Bicycle owner with a registered permit when a Bicycle has been impounded; when an owner is unknown, notice shall be posted at the Department of Transportation and Parking in the Public Safety building. Any Bicycle unclaimed thirty calendar days after the original date of impoundment shall be deemed University property.

When the owner/rider of a skateboard or in-line skates is known, a letter shall be sent notifying the owner/rider that the skateboard or in-line skates have been impounded and informing the owner/rider how to claim the impounded skateboard or in-line skates. Where the

owner/rider of an impounded skateboard or in-line skates is under age 18, a copy of the letter shall be sent to his or her parent or guardian, if known. When the owner/rider is unknown, notice shall be posted at the Department of Transportation and Parking in Public Safety building. Skateboards or in-line skates unclaimed within sixty days after the original date of impoundment shall be deemed University property.

ARTICLE VIII. APPEALS

Sec. 8-1. Appeals

Any person cited for violation of any portion of this Ordinance for which a civil penalty is imposed or a Vehicle is impounded or immobilized for violations may appeal in person, or in writing, or by email within ten calendar days of issuance to the Chancellor's designated Hearing Officer.

Failure to meet the ten day appeal period requirement shall result in a forfeiture of all appeal privileges. The Hearing Officer shall review all written appeals and establish limited hours to review those in-person appeals that meet the ten-day requirement.

Written appeals must be submitted on a standard appeal form, available from the Department of Transportation and Parking.

If the Hearing Officer decides the appeal against the appellant, he or she may appeal to the Chancellor, in writing, within ten calendar days of the date of the Hearing Officer's decision.

The Chancellor may delegate to a committee or other body as he/she may establish authority to hear appeals on his/her behalf. Disposition of an appeal by a vote of the full committee to affirm without a panel hearing or by a vote of the majority of a panel in the case of an appeal having been referred to a panel for hearing shall be deemed to exhaust the available appellate procedures. Final disposition by the committee shall be understood to mean a ruling in which the committee or its panel affirms, modifies, or reverses a decision of the Hearing Officer. Any person cited to the District Court Division of the General Court of Justice for violation of this Ordinance constituting a misdemeanor must pursue his/her plea and appeal, if any, as provided by North Carolina law.

Submitting an appeal to the Chancellor's designated Hearing Officer does not substitute for payment of the towing, immobilization, impoundment, and/or storage fees for removal of the impounded Vehicle. Such fees must be paid in accordance with Section 7-1. If the Hearing Officer decides the appeal in favor of the appellant, the Department of Transportation and Parking will refund the costs of towing and storage.

In the event that the owner or operator elects to leave the Vehicle impounded during the University's appeal process, the storage fees will be waived from the day the appeal is submitted to the Hearing Officer until the day the decision is rendered.

ARTICLE IX. REPEALS

Sec. 9-1. Former Regulations Repealed

All resolutions heretofore adopted regulating traffic and parking on the Campus are repealed. The repeal herein of these regulations shall not abate or otherwise affect any civil, criminal, or administrative action or proceeding concluded or pending on the effective date of this Ordinance. Except as otherwise provided, this Ordinance may be amended in whole or in part by action of the Board of Trustees. The effective date of this Ordinance shall be August 15, 2020.

**FINANCE, INFRASTRUCTURE AND AUDIT COMMITTEE ANNUAL
CERTIFICATION LETTER OF COMPLIANCE FOR THE UNIVERSITY OF NORTH
CAROLINA AT CHAPEL HILL'S INTERNAL AUDIT FUNCTION**

The University of North Carolina System *Task Force on Best Financial Practices* prescribed a recommendation that the UNC System Board of Governors require each campus Board of Trustees have an active Audit Committee, or alternatively a committee with the word “audit” in its title, that reports to the Board of Trustees and the Board of Governors annually on its activities. The audit committee functionally oversees the University’s internal audit operation providing for independence in internal audit activities of the institution.

The UNC-Chapel Hill Board of Trustees Finance, Infrastructure and Audit Committee is responsible for ensuring specific meetings occur and processes are followed with regard to internal audit matters. Attestation of the Committee’s compliance is requested to be submitted annually to the UNC System Vice President for Compliance and Audit Services.

RECOMMENDED ACTION

A motion authorizing the Finance, Infrastructure and Audit Committee Chairman to execute the proposed certification letter to the University of North Carolina System Vice President for Compliance and Audit Services, attesting to compliance with specific terms as outlined within the communication. (Exhibit 1)



THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
BOARD OF TRUSTEES

☎ 919-962-6961

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200 East Cameron Avenue | Chapel Hill, NC 27599-9150
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May 21, 2020

Ms. S. Lynne Sanders, CPA
Vice President for Compliance and Audit Services
The University of North Carolina System

RE: Board of Trustees Finance, Infrastructure and Audit Committee
Certification Letter

Dear Ms. Sanders:

I confirm that the Board of Trustees (BOT) Finance, Infrastructure and Audit Committee for the University of North Carolina at Chapel Hill's internal audit function is in compliance with the following for the 2019/2020 fiscal year. The Board of Trustees Finance, Infrastructure and Audit Committee:

1. Met at least four times this past fiscal year.
2. Reviewed the results of the annual financial audit with representatives of the North Carolina Office of the State Auditor (OSA), the Chief Audit Officer and/or appropriate campus official, and discussed corrective actions, if needed.
3. If applicable, reviewed the results of any other audit performed and report/management letter (i.e. investigations, Statewide Federal Compliance Audit Reports, etc.) issued by the OSA with representatives of the State Auditor's Office, the Chief Audit Officer and/or appropriate campus official.
4. If applicable, for any audit finding contained within a report or management letter issued by the OSA, reviewed the institution's corrective action plan and the report of the internal auditor on whether or not the institution has made satisfactory progress in resolving the deficiencies noted, in accordance with North Carolina General Statute 116-30.1 as amended.
5. Reviewed all audits and management letters of University Associated Entities as outlined in Section 600.2.5.2[R] of the UNC Policy Manual.
6. Received and reviewed quarterly status updates from the institution's Chief Audit Officer and internal audit reports that, at a minimum, reported material (significant) reportable conditions, management's corrective action plan for these conditions, and any follow-up reports regarding whether these conditions have been corrected.

7. Received, reviewed, and approved, at the beginning of the audit cycle, the annual audit plan for the institution's internal audit function.
8. Received and reviewed, at the end of the audit cycle, a comparison of the annual audit plan with internal audits performed by the internal audit department.

I further attest the following:

- The institution's Chief Audit Officer reports administratively to the Chancellor with a clear and recognized functional reporting relationship to the chair of the BOT Finance, Infrastructure and Audit Committee.
- The Audit Committee charter defines appropriate roles and responsibilities, including the committee's oversight of the institution's information security program. These responsibilities also include the assurance that the institution is performing self-assessments of operating risks and evaluations of internal controls on a regular basis.
- To my knowledge, the internal audit function is carried out in a way that meets professional standards. The auditor's risk assessment process and annual audit plan consider significant institutional risks, including information security.
- To my knowledge, the institution's Chief Audit Officer forwarded copies of both the approved audit plan and the summary of internal audit results, including any material reportable conditions and how they were addressed, to the University of North Carolina System Office in the prescribed format.

Haywood D. Cochrane, Jr.
Board of Trustee, Finance, Infrastructure and Audit Committee Chairman

Note: A summary of these certifications from each institution will be provided annually to the Board of Governors Committee on Audit, Risk Management, and Compliance.

**UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL, OFFICE OF INTERNAL
FISCAL YEAR 2020/2021 WORK PLAN**

The *Finance, Infrastructure and Audit Committee – Audit-Related Charter* requires the Committee to review and approve the Office of Internal Audit's (OIA) annual internal audit work plan for the University. Additionally, the Committee, in consultation with the Chancellor, shall approve the budget and staffing level necessary to execute the plan.

The proposed work plan is designed to reduce the University's exposure to adverse risk, ensure the adequacy of internal controls, assess compliance, and evaluate economies and efficiencies of operations. The work plan was developed through risk assessment processes completed by the OIA.

The intent of the work plan is to complete audit engagements addressing a cross-section of significant risks as identified through the OIA risk assessment of University operations. The risk assessment encompassed evaluation of University operations, the *Top Five ERM Institutional Risks*, potential risks impeding strategic objectives of *CAROLINA NEXT*, an external assessment of industry risks, and a financial magnitude assessment in determining the 21 audit engagements populating Carolina's *Fiscal Year 2020/2021 Internal Audit Work Plan*.

The Vice-Chancellor for Finance and Operations has designated appropriate budgeted funds necessary to support the work plan providing for OIA staffing of 7.75 full-time-equivalent employees.

RECOMMENDED ACTION

A motion authorizing the Finance Infrastructure and Audit Committee to approve the *Office of Internal Audit's Fiscal Year 2020/2021 Work Plan* for Carolina and the budget and staffing level necessary to execute the plan. Signatory approval will be documented by the Committee Chairman and the Chancellor.

The background of the slide is a faded image of the University of North Carolina at Chapel Hill. It features a large, leafy tree in the foreground, with its branches spreading across the top and sides. In the center, there is a classical building with a red brick facade, white columns, and a pediment. In front of the building is a circular stone structure with several columns, possibly a fountain or a monument. The overall scene is bright and sunny, with green foliage and a clear sky.

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

**OFFICE OF INTERNAL AUDIT
FISCAL YEAR 2020/2021
WORK PLAN**

Preface

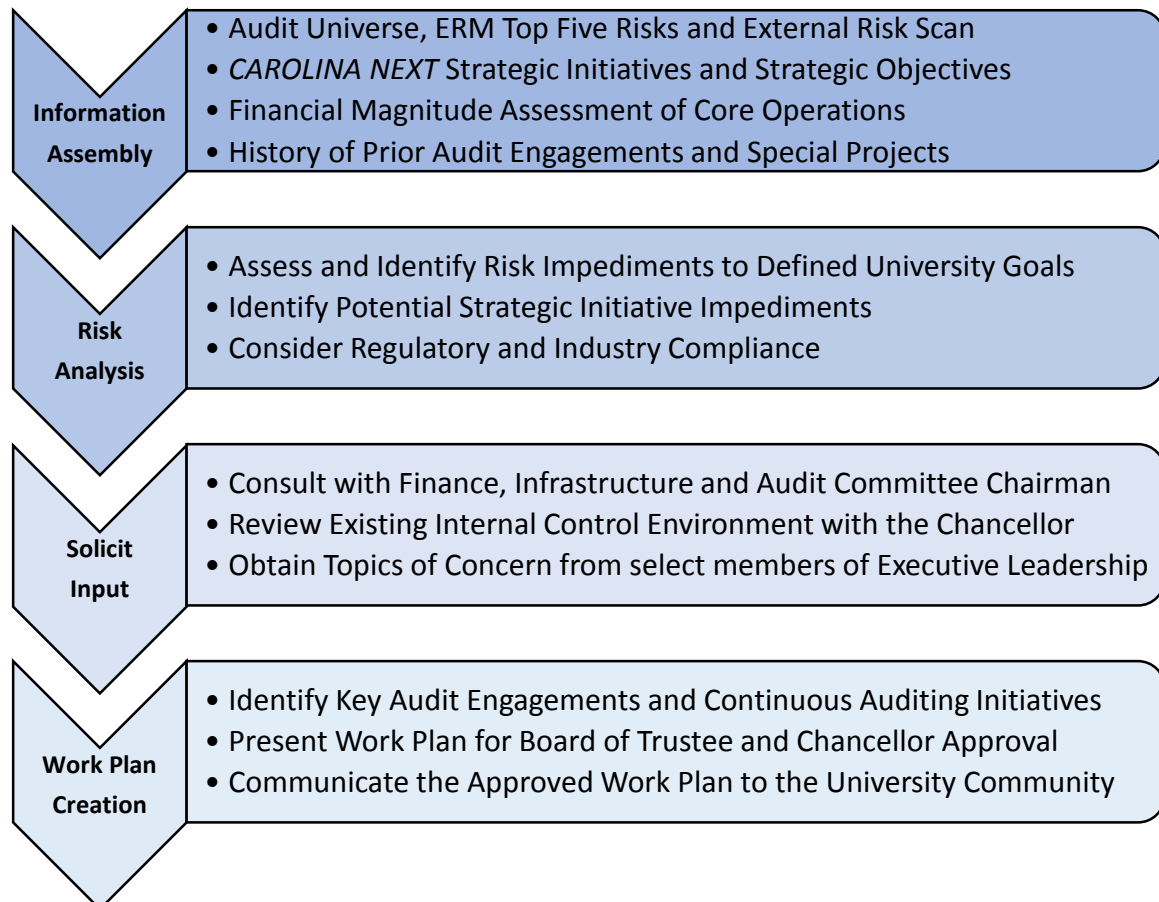
The Office of Internal Audit (OIA) developed the University of North Carolina-Chapel Hill's *Fiscal Year 2020/2021 Internal Audit Work Plan* (Work Plan). Risk Assessment processes employed as part of the Work Plan development phase were adapted due to campus-wide management of COVID-19 response, beginning early March 2020 and continuing. Disruptors of social distancing and business continuity management adversely impacted the OIA's ability to meet to discuss business process changes and perspectives on divisional risk drivers with all members of executive leadership.

Purpose of the Work Plan

The document defines key areas of University operations where institutional risk mitigation is being focused through the completion of internal audit activities. In addition to defined engagements, OIA hours are provided within the Work Plan year to perform advisory services and for the completion of special projects and investigations.

Work Plan Development Process

The Work Plan was established based on OIA information gathered through analysis of existing and emerging risks. This included an assessment within higher education of regulatory emphasis from external sources, a financial magnitude assessment, consideration of the University's ERM Register of Top Five Institutional Risks, and potential risk impediments of the eight strategic initiatives framed within *CAROLINA NEXT – INNOVATIONS FOR PUBLIC GOOD*. Institutional risks discussions were held with the Chancellor, Executive Vice Chancellor and Provost, Vice Chancellor for Finance and Operations, and the Board of Trustees Finance, Infrastructure and Audit Committee Chairman.



System Policy on University Enterprise Risk Management and Compliance

Creation of the University's *Fiscal Year 2020/2021 Internal Audit Work Plan* considered UNC System Board of Governors' Policy on *University Enterprise Risk Management and Compliance*, providing for the establishment of UNC System-wide and institution-based enterprise risk management and compliance processes. System universities are required to submit to the UNC System Office, in December of each year, the University's *Top Five ERM Institutional Risks*. The December 2019 submission for Carolina is detailed below.

Risk Topic	Description	Risk Category
Civic Engagement	UNC-CH continues to be a focus of historical, political, and emotional civic engagement that demands ongoing crisis management strategic discipline and campus safety investment.	Operational
Fiduciary Responsibility	UNC-CH's rapid growth, and the legitimate needs of students, faculty and staff continue to pose financial challenges.	Financial
Physical Infrastructure	UNC-CH currently operates more than \$850 million in deferred maintenance on its campus. In addition, most campus buildings are not covered by all risk insurance coverage, increasing the likelihood of catastrophic, long-term consequences from a natural disaster.	Financial
Student Affairs and Student Health	The physical and mental health of students continues to present institutional risk. Prevention, early identification and response to mental health concerns, alcohol and other controlled substances issues, and disturbing/ disruptive behavior are essential to address student retention, persistence, and even campus violence.	Operational
Regulatory	UNC-CH is a dynamic institution with decentralized governance that operates in a highly regulated environment. It continues to insist upon a culture of compliance, and to deploy sustainable policies, procedures and other tools that integrate regulatory compliance into its ongoing operations.	Operational

For each of the *Top Five ERM Institutional Risks* identified by the University, the Office of Internal Audit defined areas/departments of campus operations linked to each of the five ERM risk topics. Potential key risk events were identified for each area/department. The potential risks were scored by internal audit staff based on their existing knowledge of the internal control environment, with outcomes shared with appropriate senior leadership for consideration and feedback.

Outcomes highlight the following operating areas/departments underpinning the *Top Five ERM Institutional Risks* deemed important by internal audit for consideration in audit engagement planning.

ERM Risk Category	Area/Department	Ranking
Regulatory	Grants & Sponsored Projects	High Risks
Civic Engagement	Environmental Health & Safety	
Regulatory	Academic Research	
Regulatory	Accounts Payable	
Regulatory	Purchasing	
Fiduciary Responsibility	Purchasing Card	
Fiduciary Responsibility	Budget Office	
Fiduciary Responsibility	Development	
Physical Infrastructure	Construction	
Regulatory	Information Technology	
Regulatory	Public Safety	
Fiduciary Responsibility	Travel Management	
Fiduciary Responsibility	General Accounting	

CAROLINA NEXT – INNOVATIONS FOR PUBLIC GOOD

Built upon aspirations of *The BLUEPRINT for NEXT*, the strategic plan *CAROLINA NEXT* aims to turn the University's vision and aspirational goals into readily understood, significant, implementable, measurable, strategic initiatives and opportunities. *CAROLINA NEXT* is framed around eight strategic initiatives, each detailing three strategic objectives representing the practical means of steering the University towards a shared vision opening the door to strategic opportunities. The OIA identified and considered risks that could potentially impede realization of strategic objectives in development of the Work Plan with outcomes shared with appropriate leadership for consideration and feedback.

Assessing the strategic plan, *CAROLINA NEXT*, the Office of Internal Audit identified and considered risks that could potentially impede realization of desired strategic objectives.

The process evaluated the 24 strategic objectives underpinning the eight strategic initiatives. For each of the 24 strategic objectives, three potential risks were identified and scored by the Office of Internal Audit.

Outcomes highlight the following strategic objectives deemed important by internal audit for consideration in audit engagement planning.

Strategic Objectives	Ranking
4.1 Pursue creative collaborations in research and scholarship.	High Risk
6.3 Grow partnerships with businesses, nonprofits and government to translate and implement discoveries into practical applications and public use.	
8.1 Transform the administrative operations that support the University's mission of teaching, research and public service.	
1.2 Enhance the educational benefits of diversity and inclusion through effective retention, recruitment and enrollment.	
8.2 Implement a robust data governance structure and process to inform decision-making and drive change.	
2.3 Expand digital technologies to increase access and opportunities for all North Carolinians and beyond.	

External Risk Evaluation – Industry wide Higher Education Environment

The National Institute of Health and the National Science Foundation assessed efforts on sub-recipient monitoring related to due diligence performed on international sub-recipients. Award close-outs and end-of-award spending have also been reviewed. Other areas comprise calculation of indirect cost rates, allocation of procurement rebates, and concerns regarding undue foreign influence on universities. Specifically related to research universities, additional risk areas comprise offshore research, cybersecurity and disruptive technologies. Resulting from the COVID-19 pandemic, the potential exists for the Department of Education audits and evaluative processes surrounding the CARES Act and other financial programs supporting operational compliance. Lastly, national media coverage publicized significant admission scandals at top-ranked institutions alleging fraudulent admission decisions based on improper monetary exchanges.

Financial Magnitude of Core University Areas

The OIA collected and assessed financial data for 14 core components of University operations (revenues/expenses) for the fiscal year ended June 30, 2019. These include significant funding sources and/or consumption of institutional resources.

Category Area	Financial Impact FY2018/2019	Operational Considerations
Grants & Contracts (Operating) Revenue	\$866,141,478	Award Compliance and Monitoring
State Appropriations Revenue	\$543,274,441	Public Dollar Stewardship Institutional Reputation/Compliance
Patient Services Net Revenue	\$506,765,871	Operational – Accounting for billing/receipts/bad debt
Student Tuition & Fee Revenue	\$424,391,280	Core Business Function Recruitment/Diversity/Retention
Net Investment Income Revenue	\$206,535,596	Financial Stewardship
Professional Services Revenue	\$115,542,523	Partnering with the Public - Blueprint for Next
Athletics Revenue	\$72,854,505	NCAA Division I Compliance Regulations – Institutional Reputation
Residential Life Net Revenue	\$60,603,484	Campus Safety and Security
Dining Net Revenue	\$37,895,453	Operational and Financial Controls
Parking Net Revenue	\$35,451,717	Operational and Financial Controls
Salaries and Benefits Expense	\$1,716,743,513	Largest Resource Expenditure
Procurement Expense (Services/Supplies/Materials)	\$1,013,233,108	State and University Regulatory Compliance
Scholarship/Fellowship (Financial Aid) Expense	\$88,820,896	Federal and State Compliance
Operation & Maintenance Expense	\$101,148,258	Operational - Campus Safety, Health and Security, Facilities Maintenance

Source: June 30, 2019 UNC Chapel Hill Annual Financial Report

Summary

Collectively, the OIA's risk assessment encompassed evaluation of University operations, the *Top Five ERM Institutional Risks*, potential risks impeding strategic objectives of *CAROLINA NEXT*, an external assessment of industry risks, and a financial magnitude assessment in determining the 21 audit engagements populating Carolina's *Fiscal Year 2020/2021 Internal Audit Work Plan*.

University of North Carolina at Chapel Hill

Fiscal Year 2020/2021 Internal Audit Work Plan Engagements

Audit Engagement	Risk Category	Functional Area	Supportive Rational
Construction Contracting	Financial	Finance and Operations	Top Five ERM System Reported Risk – Physical Infrastructure
Accounts Payable	Financial	Campus-wide University Divisions	Top Five ERM System Reported Risk – Regulatory and Fiduciary Responsibility
Imprest Accounts and Cash Advances	Financial	Campus-wide University Divisions	Top Five ERM System Reported – Fiduciary Responsibility General Accounting
Budgeting and Revenue Recognition	Financial	School of Dentistry	<i>CAROLINA NEXT</i> Strategic Objective 8.1 and Top Five ERM System Reported Risk – Fiduciary Responsibility
Office of Sponsored Research Uniform Guidance - Procurement	Compliance	Office of Sponsored Research	<i>CAROLINA NEXT</i> Strategic Objective 4.1, Top Five ERM System Reported Risk – Regulatory, and Financial Magnitude Assessment
COVID-19 CARES Package	Compliance	Finance and Operations	Higher Education Industry – Department of Education Compliance
Jeanne Clery Act	Compliance	Institutional Compliance	Top Five ERM System Reported Risk – Regulatory (public safety and external reporting)

Audit Engagement	Risk Category	Functional Area	Supportive Rational
Chemical Storage and Disposal	Operational	Academic Labs and Campus Operations	Top Five ERM System Reported Risk – Civic Engagement (campus safety and compliance)
Foreign Influence	Operational	Office of Sponsored Research	<i>CAROLINA NEXT</i> Strategic Objective 4.1
Dean of Students	Operational	Student Support Services	<i>CAROLINA NEXT</i> Strategic Objective 1.2
IT 3 rd Party Software Inventory	Technology	Information Technology	Top Five ERM System Reported – Subset Information/Security
Institutional Data Governance Management	Strategic	Institutional Research and Assessment	<i>CAROLINA NEXT</i> Strategic Objective 8.2
Continuous Auditing Processes: ¹ -System Administration Initiative -Technology Access Controls -University Travel -Grant Closeout Reconciliations	Technology Technology Compliance Compliance	System-wide Operations and Office of Sponsored Research	Top Five ERM System Reported – Subset Information/Security, Financial Magnitude and <i>CAROLINA NEXT</i> Strategic Objective 6.3
NCAA Compliance ² -Athlete Recruiting On/Off Campus -Extra Benefits Representatives & Tickets -Rules Education -Camps & Clinics -Investigations & Self Reporting Violations	Compliance	Athletics	Financial Magnitude and Accountability with External Compliance – Division I National Collegiate Athletic Association Regulations
Special Project Engagements ³	Various	Various	Engagements designed to meet the immediate needs of BOT and University leadership.

¹ Audit assessments will be completed on a fixed interval basis covering activities spanning differing operating units of the University with individual reporting provided to local management as reviews are completed accompanied by overall results summarized in fiscal year-end reports to the Chancellor for each of the four engagement areas.

² National Collegiate Athletic Association (NCAA) compliance Review for Division I Institutions based on the Association of College and University Auditors' *National Collegiate Athletic Association Division One Audit Guide*.

³ The Fiscal Year 2020/2021 Internal Audit Work Plan maintains budgeted hours available to complete six Special Project Engagements as the need may arise, and engagements are approved, during the course of the fiscal year.

Approval providing for completion of engagements populating the *Office of Internal Audit Fiscal Year 2020/2021 Internal Work Plan* for Carolina.

Haywood D. Cochrane, Jr.
Finance, Infrastructure and Audit Committee Chairman

Date

Kevin M. Guskiewicz
Chancellor

Date

University of North Carolina at Chapel Hill
Office of Internal Audit
NCAA Compliance Review - Four Year Plan
Department of Intercollegiate Athletics

Internal Audit Four-Year Athletic Review Plan

Below is the four-year cyclical internal audit engagement plan (introduced beginning FY2019/20) based on the Association of College and University Auditors' *National Collegiate Athletic Association Division One Audit Guide*.

Year 1 (Fiscal Year 2019/2020)

Financial Aid Administration
 Student Athletic Employment
 Extra Benefits – Team Travel
 Extra Benefits – Student Athletic Vehicles
 Eligibility (comprises initial-eligibility, continuing eligibility, and transfer eligibility certifications)

Year 2 (Fiscal Year 2020/2021)

Recruiting – Off Campus
 Recruiting – On Campus
 Extra Benefits – Representatives of the University's Athletic Interests
 Extra Benefits – Complimentary Admissions
 Rules Education
 Camps and Clinics
 Investigations and Self-Reporting of Rules Violations

Year 3 (Fiscal Year 2021/2022)

Governance and Organization
 Extra Benefits – Athletic Apparel and Equipment
 Commitment to Personnel to Rules Compliance Activities – Certification of Compliance
 Commitment to Personnel to Rules Compliance Activities – Coaching Staff Limits and Contracts
 Playing and Practice Seasons
 Amateurism
 Academic Performance Program

Year 4 (Fiscal Year 2022/2023)

Athletic Director's Project Discretion

Office of Internal Audit Fiscal Year 2020/2021 Work Plan

*UNIVERSITY of NORTH CAROLINA
at CHAPEL HILL*

Dean Weber, CIA, CRMA
Chief Audit Officer
May 21, 2020

Fiscal Year 2020/2021 Internal Audit Work Plan

Progressive Planning Approach

- Evaluating risks in a fluid and engaging process through assessment of data and conversations with leadership.

A Focus on Higher Level Priorities

- Assessing University priorities and understanding potential risks and obstacles.

Linking Audits to Key University Areas

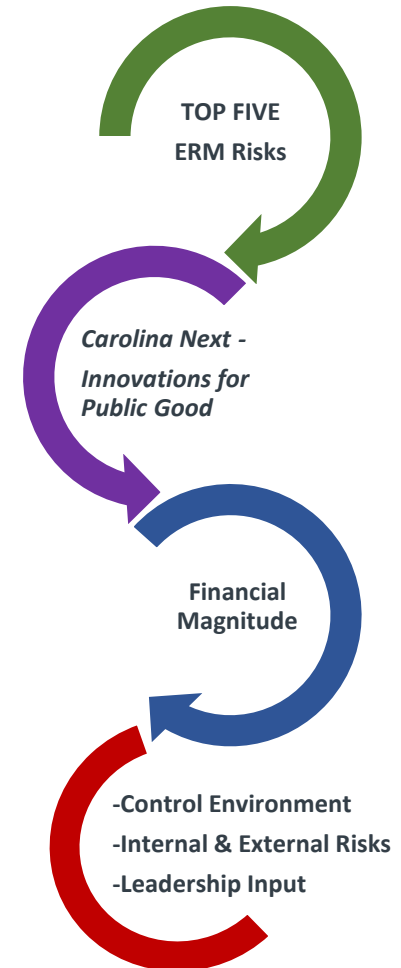
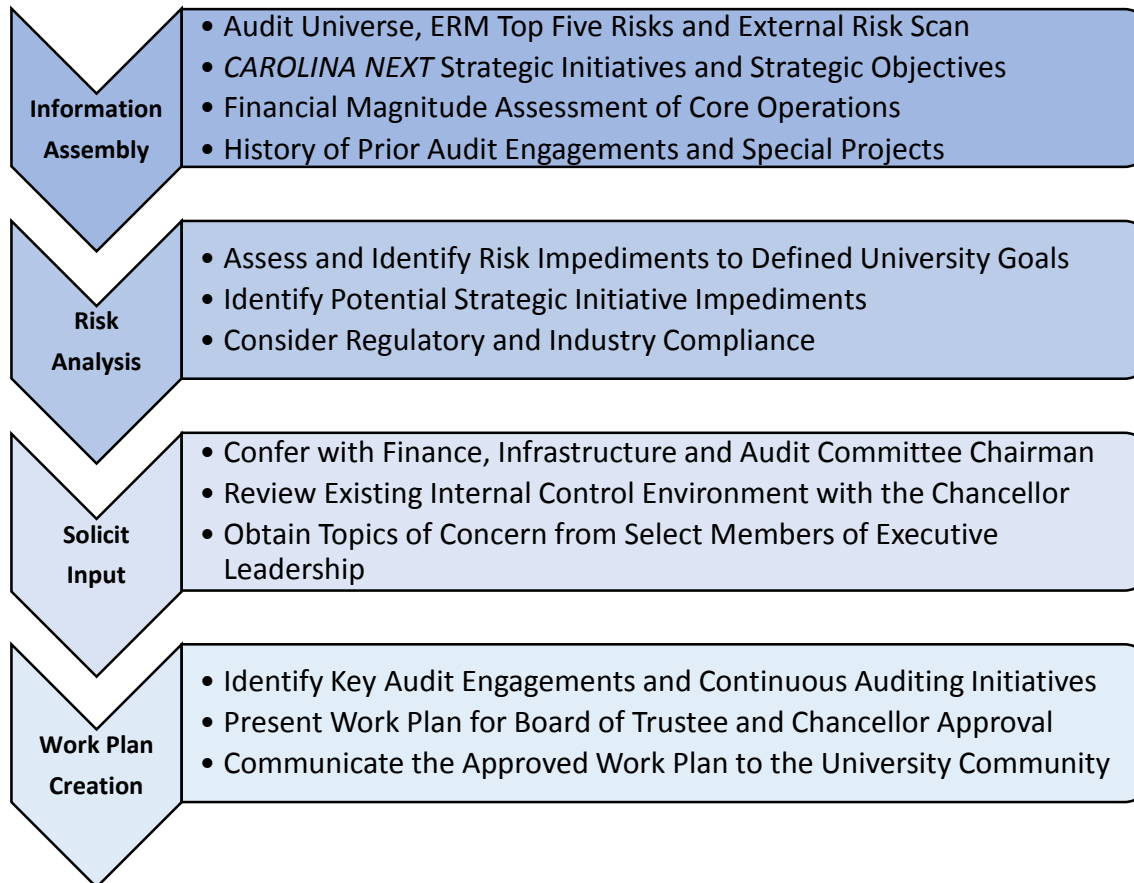
- Planning audit engagements supporting important financial areas of university activity.

Connecting System and University Initiatives

- Audit engagements supporting defined strategic initiatives at the university and System level.

Fiscal Year 2020/2021 Internal Audit Work Plan

A Multi-step Development Process



Fiscal Year 2020/2021 Internal Audit Work Plan

System Policy on University Enterprise Risk Management and Compliance Risk Assessment of Carolina's Reported *Top Five ERM Institutional Risks*

Risk Topic	Description	Risk Category
Civic Engagement	UNC-CH continues to be a focus of historical, political, and emotional civic engagement that demands ongoing crisis management strategic discipline and campus safety investment.	Operational
Fiduciary Responsibility	UNC-CH's rapid growth and the legitimate needs of students, faculty, and staff continue to pose financial challenges.	Financial
Physical Infrastructure	UNC-CH currently operates more than \$850 million in deferred maintenance on its campus. In addition, most campus buildings are not covered by all risk insurance coverage, increasing the likelihood of catastrophic, long-term consequences from a natural disaster.	Financial
Student Affairs and Student Health	The physical and mental health of students continues to present institutional risk. Prevention, early identification and response to mental health concerns, alcohol, and other controlled substances issues, and disturbing/ disruptive behavior are essential to address student retention, persistence, and even campus violence.	Operational
Regulatory	UNC-CH is a dynamic institution with decentralized governance that operates in a highly regulated environment. It continues to insist upon a culture of compliance and to deploy sustainable policies, procedures, and other tools that integrate regulatory compliance into its ongoing operations.	Operational

Fiscal Year 2020/2021 Internal Audit Work Plan

System Policy on University Enterprise Risk Management and Compliance Risk Assessment of Carolina's Reported *Top Five ERM Institutional Risks*

For each of the *Top Five ERM Institutional Risks* identified by the University, the Office of Internal Audit defined areas/departments of campus operations linked to each of the five ERM risk topics.

Potential key risk events were identified for each area/department. Outcomes highlight the following operating areas/departments underpinning the *Top Five ERM Institutional Risks* deemed important by internal audit for consideration in audit engagement planning.

Nine work plan engagements support rational linked to mitigating *Top Five ERM Institutional Risks*.

ERM Risk Category	Area/Department	Ranking
Regulatory	Grants & Sponsored Projects	High Risks
Civic Engagement	Environmental Health & Safety	
Regulatory	Academic Research	
Regulatory	Accounts Payable	
Regulatory	Purchasing	
Fiduciary Responsibility	Purchasing Card	
Fiduciary Responsibility	Budget Office	
Fiduciary Responsibility	Development	
Physical Infrastructure	Construction	
Regulatory	Information Technology	
Regulatory	Public Safety	
Fiduciary Responsibility	Travel Management	
Fiduciary Responsibility	General Accounting	

Fiscal Year 2020/2021 Internal Audit Work Plan

CAROLINA NEXT – INNOVATIONS FOR PUBLIC GOOD

Risk Assessment of Strategic Objectives

Assessing the strategic plan, *CAROLINA NEXT*, the Office of Internal Audit identified and considered risks that could potentially impede realization of desired strategic objectives.

The process evaluated the 24 strategic objectives underpinning the eight strategic initiatives. For each of the 24 strategic objectives, three potential risks were identified and scored by the Office of Internal Audit.

Outcomes highlight the following strategic objectives deemed important by internal audit for consideration in audit engagement planning.

Five work plan engagements support rational linked to mitigating potential strategic objective risks.

Strategic Objectives	Ranking
4.1 Pursue creative collaborations in research and scholarship.	High Risk
6.3 Grow partnerships with businesses, nonprofits and government to translate and implement discoveries into practical applications and public use.	
8.1 Transform the administrative operations that support the University's mission of teaching, research and public service.	
1.2 Enhance the educational benefits of diversity and inclusion through effective retention, recruitment and enrollment.	
8.2 Implement a robust data governance structure and process to inform decision-making and drive change.	
2.3 Expand digital technologies to increase access and opportunities for all North Carolinians and beyond.	

Fiscal Year 2020/2021 Internal Audit Work Plan

Defined Engagements by Audit Category (27 projects)

Operational Audit (3 audits)

- Chemical Storage and Disposal
- Foreign Influence
- Dean of Students Student Support

Compliance Audits (10 audits)

- OSR Uniform Guidance – Procurement
- COVID-19 CARES Package
- Jeanne Clery Act
- University Travel (Continuous)
- Grant Closeouts (Continuous)
- Athletic Recruiting On/Off Campus
- Athletics Extra Benefits
- Athletics Rules Education
- Athletics Camps and Clinics
- Athletics Investigations/Self Reporting

Financial Audits (4 audits)

- Construction Contracting
- Accounts Payable
- Imprest Account/Cash
- Budgeting and Revenue Recognition

Information Technology (3 audits)

- 3rd Party Software Inventory
- System Administration Initiative (Continuous)
- Technology Access Controls (Continuous)

Strategic (1 audit)

- Institutional Data Governance Management

Special Projects/Investigations (6)

- Identified as Need Determines

THE COMPLETION GOAL:

100% - would be ideal...

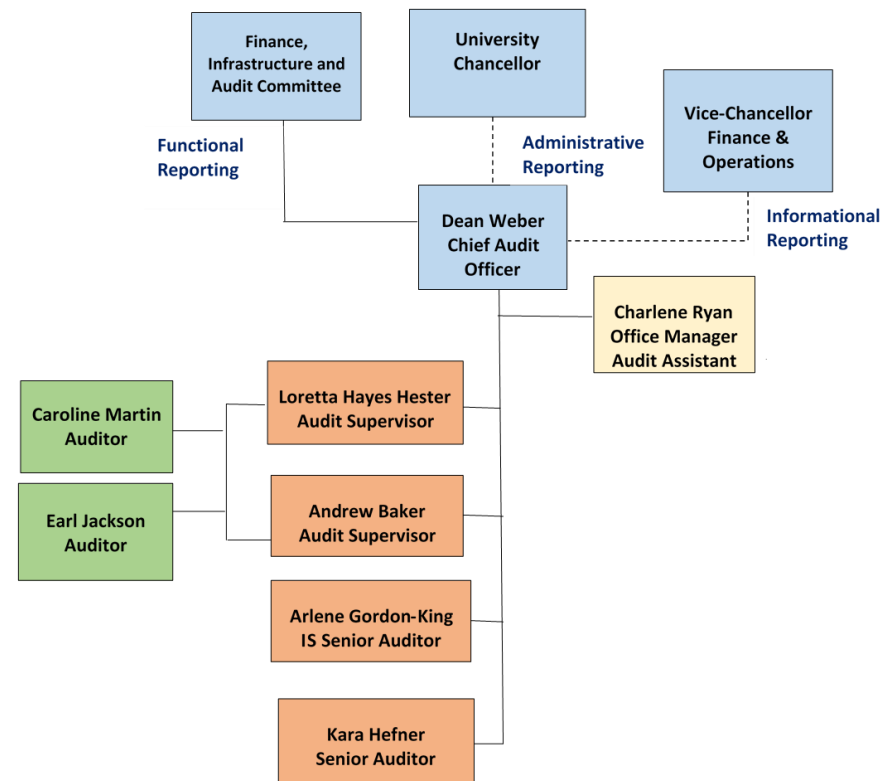
75% to 80% would be successful.

The Office of Internal Audit anticipates approximately 3 carry-over engagements ongoing at June 30, 2019, but not yet completed. These engagements will be completed in the first quarter of FY21.

Fiscal Year 2020/2021 Internal Audit Work Plan

Departmental Staffing and Organization

- The *Board of Trustee, Finance, Infrastructure and Audit Committee Charter* requires approval, in consultation with the Chancellor, of the budget and resources necessary to execute the University's internal audit plan.
- Department is currently fully staffed.
- Budgeted complement supports 7 full-time equivalent professional staff and one $\frac{3}{4}$ time equivalent administrative support professional.
- The Vice Chancellor for Finance and Operations has designated sufficient funding necessary to support the Office of Internal Audit's operations for FY2021.



Fiscal Year 2020/2021 Internal Audit Work Plan

Questions...

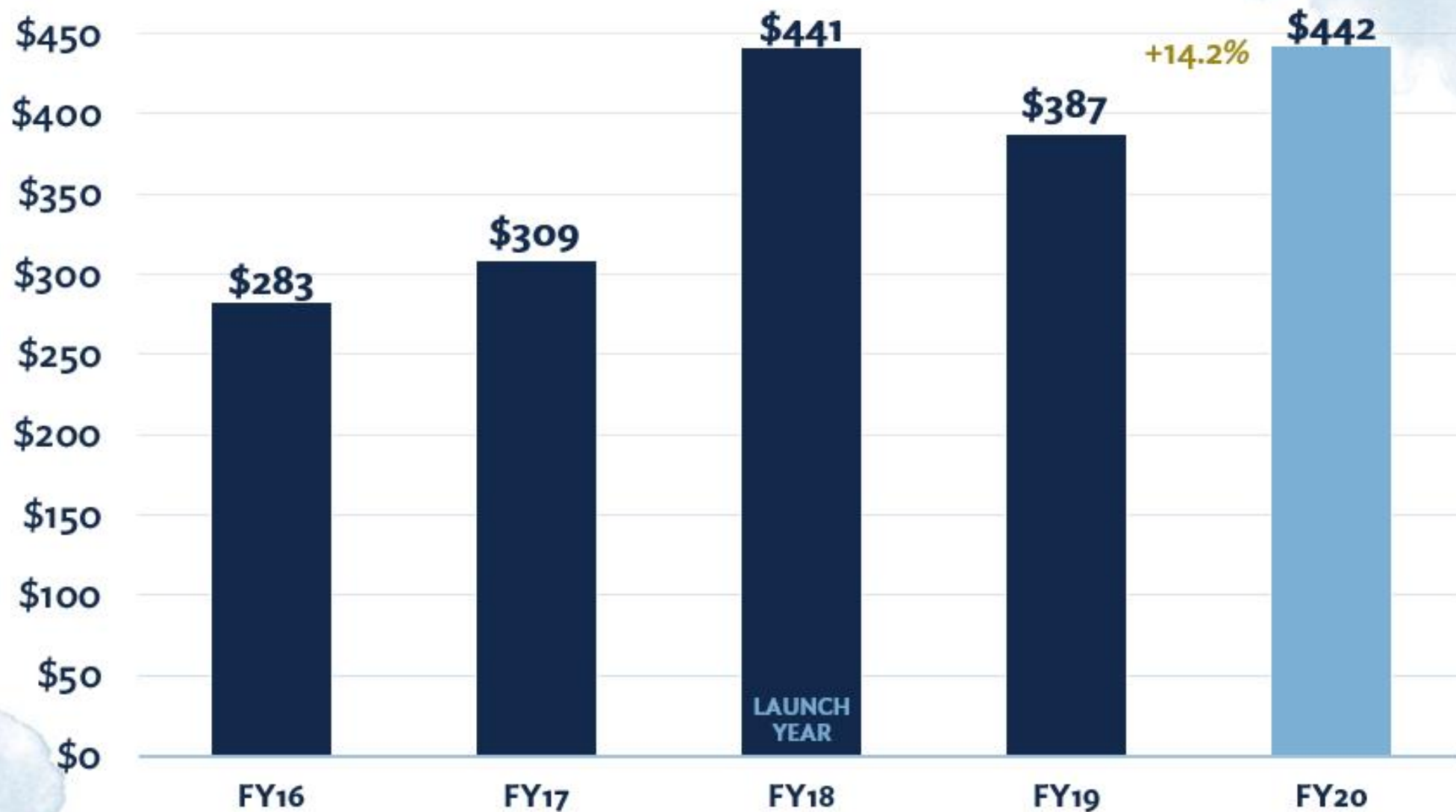


• *the* CAMPAIGN *for* CAROLINA •

David S. Routh

Vice Chancellor for Development

New Cash & Commitments Totals Through 5/3/2020



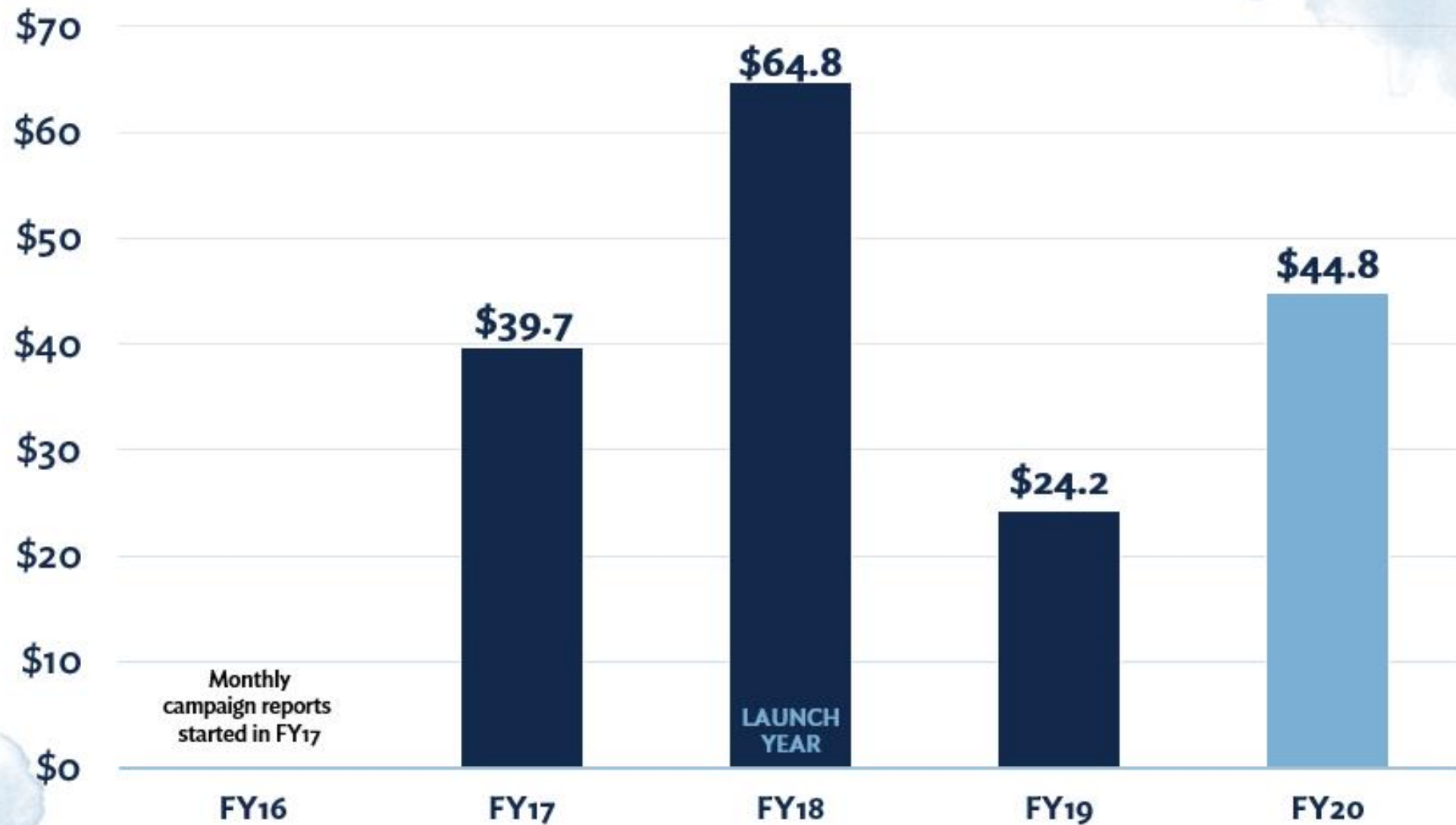
Amounts in millions

New Cash & Commitments Totals March Comparisons



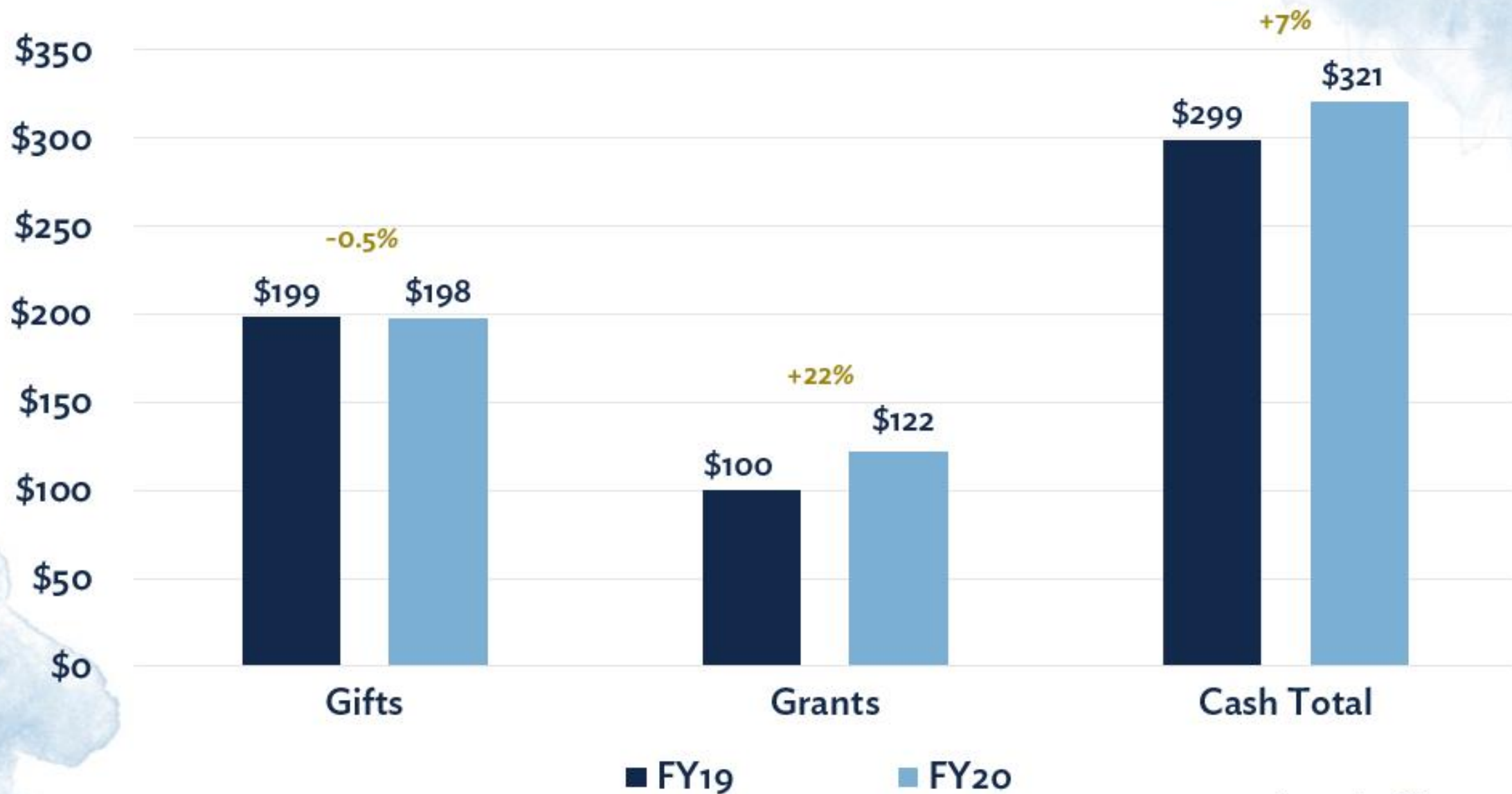
Amounts in millions

New Cash & Commitments Totals April Comparisons



Amounts in millions

Cash Totals Through 5/3/2020



Amounts in millions

the CAMPAIGN for CAROLINA

Campaign Dashboard

DATA AS OF May 1, 2020.

\$3,241,191,396

TOTAL CAMPAIGN ACTIVITY

PERCENT TO
GOAL

76%

TIME
ELAPSED

67%

MONTHS
AHEAD

9.2

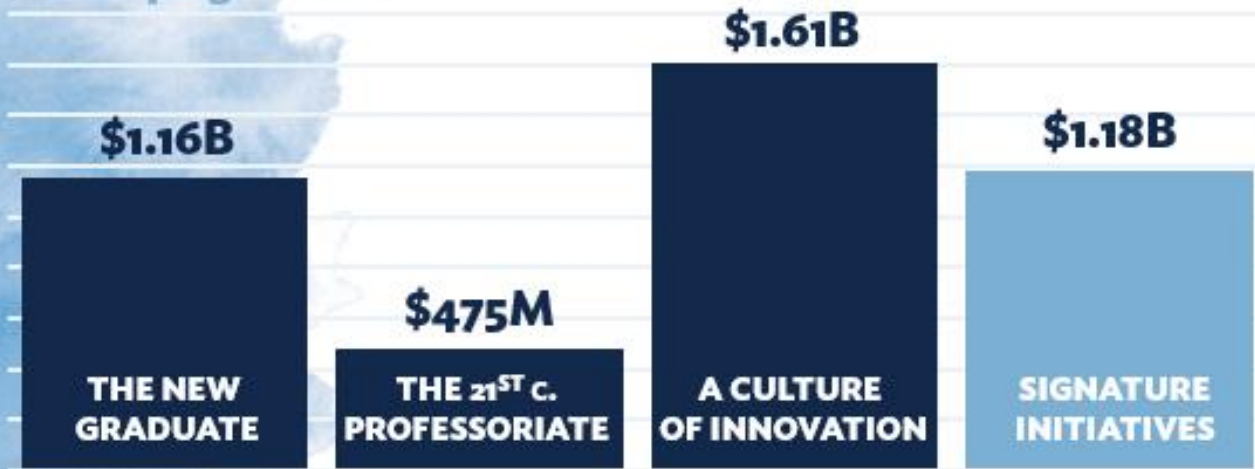
TOTAL
DONORS

179,785

ALUMNI
PARTICIPATION

24%

Campaign Pillars



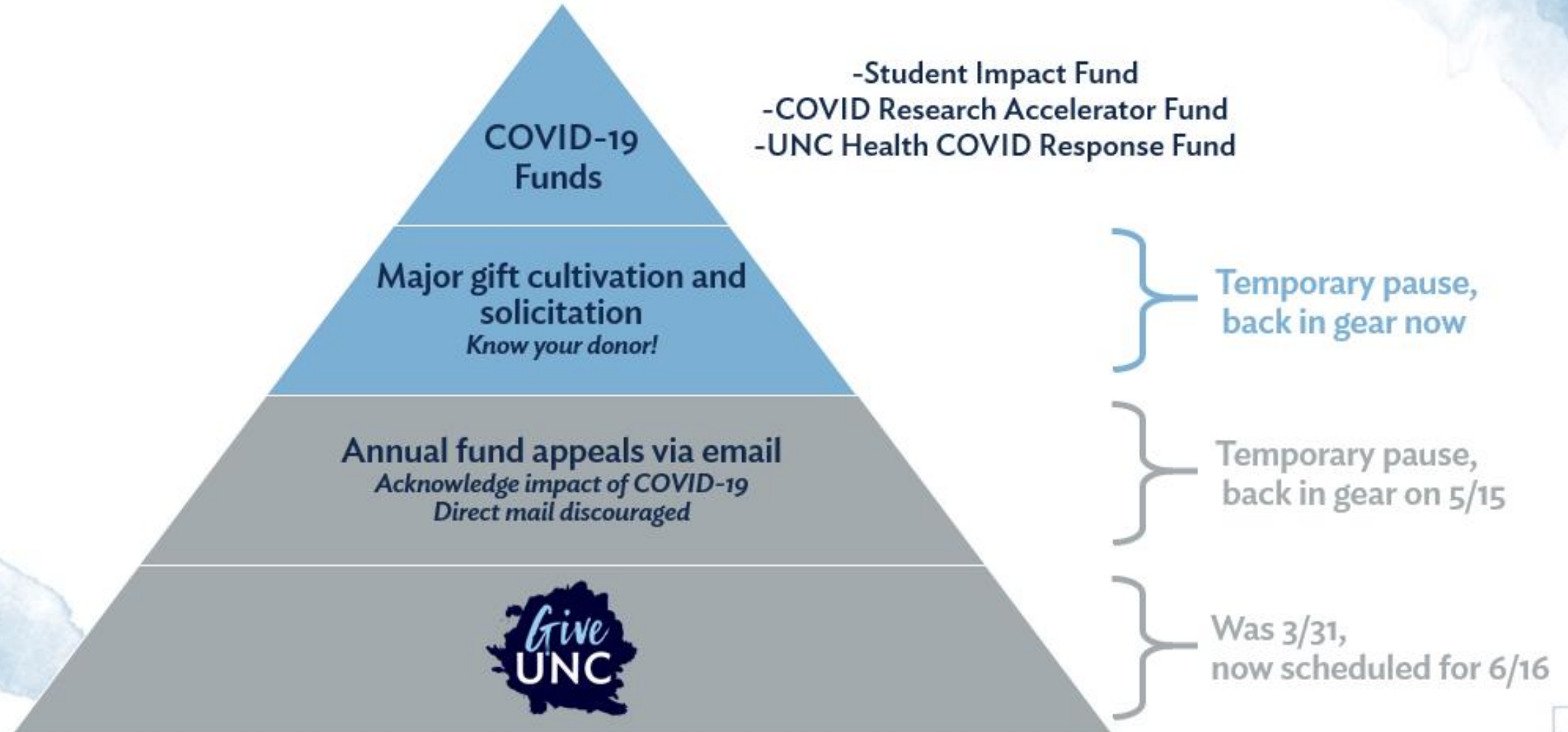
Unit Progress

		Goal
ACK	38%	\$250M
ASD	97%	\$70M
ATHL	71%	\$500M
CAS	73%	\$750M
CCPS	112%	\$6M
CPA	86%	\$25M
EDU	49%	\$35M
ESOP	92%	\$175M
GOV	61%	\$50M
GRAD	76%	\$10M
GSGPH	86%	\$200M
HEALTH	80%	\$1B
HSJM	93%	\$75M
IE	62%	\$12M
KFBS	64%	\$400M
LAW	69%	\$75M
LIB	85%	\$50M
MCF	84%	\$75M
MPSC	86%	\$20M
NCBG	72%	\$30M
NRI	111%	\$3M
NURS	101%	\$22M
OSSA	44%	\$400M
SAFF	55%	\$15M
SILS	122%	\$20M
SSW	46%	\$23M

Has met goal.

Acronyms key available online at:
<https://unc.live/acronyms>

Solicitations Strategy as of now



Tar Heels TOGETHER

HOME

TAR HEEL TALKS

RAH RAH CAROLINA!

USEFUL FOR YOU



TAR HEEL TALKS

Where did all the PPE go? Exploring the COVID-19 healthcare supply chain



UNC Coaches' Corner



Where did all the PPE go?
Exploring the COVID-19
healthcare supply chain



MAY 6 | LIVE: Chancellor
Kevin Guskiewicz and
Jim Lampley talk
"Miracle on Ice"

EXPLORE CAROLINA

Providing you connection to the Carolina community through Tar Heel expertise, virtual events, inspiration and some much-needed fun. Carolina will always be here for you – we are #TarHeelsTogether!

RECENT · POPULAR



TAR HEEL TALKS

How does art inform your understanding of an African-American past?



TAR HEEL TALKS

UNC Coaches' Corner



TAR HEEL TALKS

RE:Rosas takeover Carolina's libraries



TAR HEEL TALKS

Ethics Around the Table:
Ethical pandemic control



Jim Lampley



Kevin Guskiewicz, Chancellor

CHANCELLOR KEVIN M. GUSKIEWICZ & JIM LAMPLEY

Tar Heels [TOGETHER]

Tar Heels Together

Live Virtual Engagement Events

Supporting Individuals with Autism During COVID-19

Laura Klinger, Ph.D.,
Associate Professor, Psychiatry
Executive Director, UNC TEACCH Autism Program

Kara Hume, Ph.D.,
Associate Professor, School of Education
Faculty Fellow, Frank Porter Graham Child Development Institute

JDH

JWB

Meagan Miller | UNC-CH

Kara Hume, Ph.D. | UNC-CH

Laura Klinger, Ph.D. | UNC-CH

Therelle Harris

THE UNIVERSITY OF NORTH CAROLINA at CHAPEL HILL

Participants: 5/17

Tools: Chat, More

Leave Meeting

Panelists

- **RALPH BARIC, PhD**

*William R. Kenan, Jr. Distinguished Professor
Dept. of Epidemiology, UNC Gillings School of Global Public Health
Dept. of Microbiology & Immunology, UNC School of Medicine*

- **RICHARD “RIC” BOUCHER, MD**

*James C. Moeser Eminent Distinguished Professor of Medicine
Director, Marsico Lung Institute/CF Research Center
Co-Director, UNC Gene Therapy Center
UNC School of Medicine*

- **WILLIAM “BILLY” FISCHER II, MD**

*Associate Professor of Medicine
Division of Pulmonary and Critical Care Medicine
Institute for Global Health and Infectious Diseases
UNC School of Medicine*

Kevin Guskiewicz, C...	Technical Support	Ralph Baric	David Routh, Vice C...
Ric Boucher	Billy Fischer	Terry Magnuson,...	John Townsend
Joseph DeSimone	Tom Marsico	Louise brady	Rusty Cumpston
Harris Barton	Carolina Develo...	Debbie Dibbert	Mark Meares
Carolina Developm...	Kavita Hall	Lucy Cate	




• the CAMPAIGN for CAROLINA •

David S. Routh

Vice Chancellor for Development



TO: University of North Carolina Board of Trustees

FROM: Robert A. Blouin, PharmD  4-21-2020
Provost, University of North Carolina at Chapel Hill

RE: Request for exception to the 24-month tenure clock extension limit

Due to the COVID-19 pandemic, there have been disruptions to normal University operations, including limitations on faculty members' ability to carry out research and scholarship activities. In response, the Office of the Executive Vice Chancellor and Provost has encouraged tenure-track faculty members experiencing delays in scholarship, research or creative activities which affect their promotion and tenure to utilize the existing tenure clock extension request process. The Trustee Policies and Regulations Governing Academic Tenure in The University of North Carolina at Chapel Hill currently limit tenure track faculty members to 24 months' total extension of the tenure clock. Some tenure track faculty members may have or soon will reach this limit but still need additional time on the tenure clock as a result of the unexpected and unprecedented changes to their work due to the pandemic.

We request that you approve a temporary amendment to the Trustee Policies and Regulations Governing Academic Tenure in The University of North Carolina at Chapel Hill to suspend the 24-month limit on total extensions for cases where the faculty member requests an extension for reasons related to the COVID-19 pandemic. The Office of the Executive Vice Chancellor and Provost would review these requests under the existing university process for tenure clock extensions.

Attached is a suggested policy amendment memorandum for your consideration.

MEMORANDUM

RE: Temporary Policy Amendment

Date: May 21, 2020

This memorandum sets forth a temporary amendment to the Trustee Policies and Regulations Governing Academic Tenure in the University of North Carolina at Chapel Hill. The temporary policy amendment described below is effective for a period of one (1) year beginning May 21, 2020 and ending May 20, 2021 unless further extended by the Board.

Section 2.c.6.ii. of the Trustee Policies and Regulations Governing Academic Tenure in the University of North Carolina at Chapel Hill is hereby temporarily amended as follows:

(iii) Special provisions for extending the maximum probationary period

For reasons of health, requirements of childbirth or child care, or similar compelling circumstances, a faculty member holding a probationary term of appointment at the rank of assistant professor or associate professor may request a written memorandum of amendment extending the term of the current appointment and thereby the maximum probationary period with no resulting change in normal employment obligations, in order to provide the faculty member additional time to demonstrate fully his or her professional qualifications for reappointment or permanent tenure. Extensions under this subsection (iii) may be granted in increments not to exceed 12 months, up to a maximum of 24 months (including any extensions that may have been granted under subsection (ii), above), **except that extensions beyond a maximum of 24 months may be approved by the Office of the Executive Vice Chancellor and Provost for reasons related to the COVID-19 pandemic.**



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

Board of Trustees

Communications Update

Joel Curran, Vice Chancellor for Communications

May 20, 2020

Two Concurrent Major Hot Topics to Manage



Objectives

- Reinforce reputation for serving students', public's best interests
- Maintain trust in Carolina to model behaviors of a leading, global public institution.
- Showcase commitment to world-class education and scholarship.

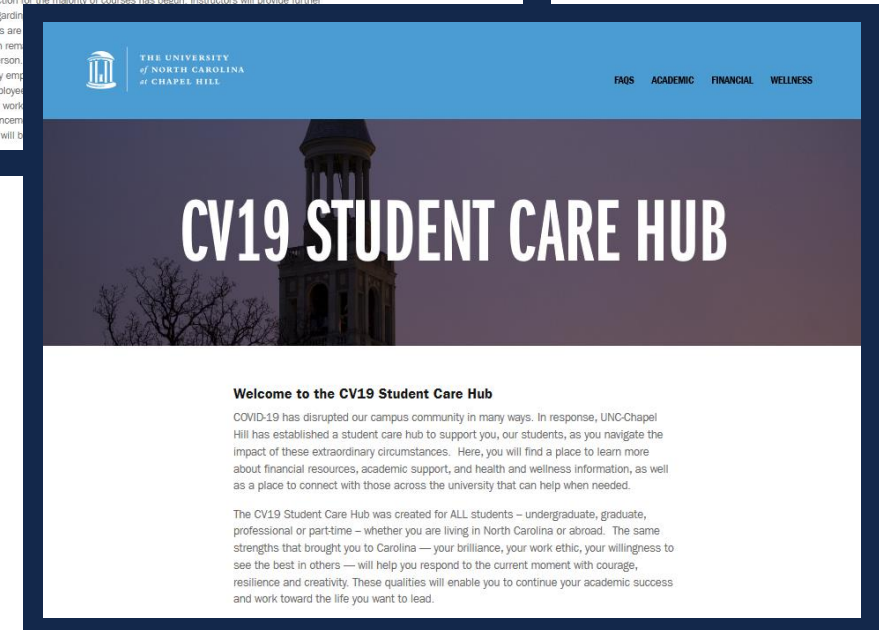
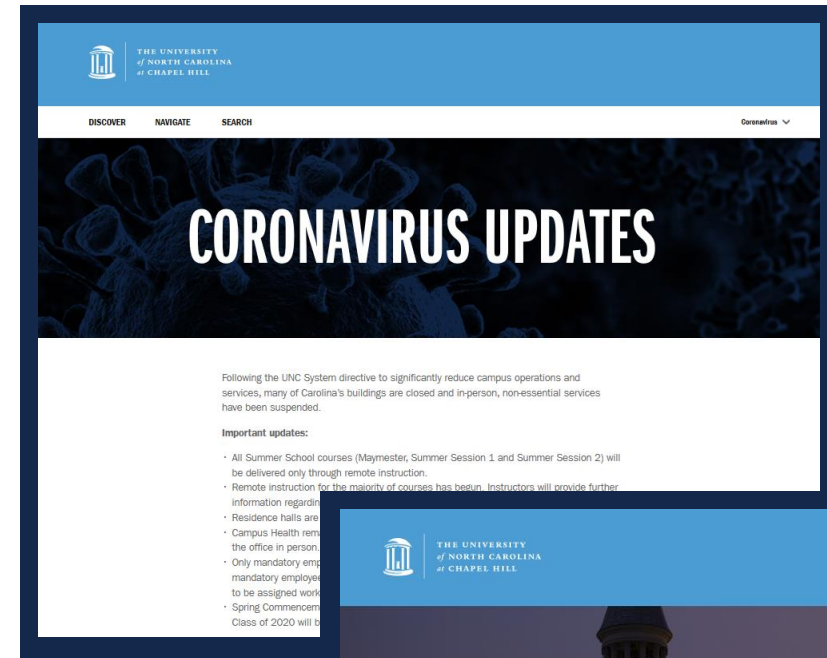


Strategies

- Phase I: Utilize the voices of the campus community to tell their stories in a different way
- Phase II: Communicate how the University is making the transition back to “normal” operations and supporting the state and nation as they do the same.
- Phase III: Prepare for ‘return to campus’ by sharing messages about changes to campus life as well as the stories of the students, faculty and staff.

Pivot for COVID-19

- Launched two microsites.
 - Coronavirus (early March)
 - Student Care Hub (April)
- Staffed EOC since February.
- Drafted and sent 25 campus emails from leadership in March.
- Reviewed and processed specific guidance from campus units on teaching & learning remotely, HR, housing, etc.



INTERNAL COMMUNICATIONS

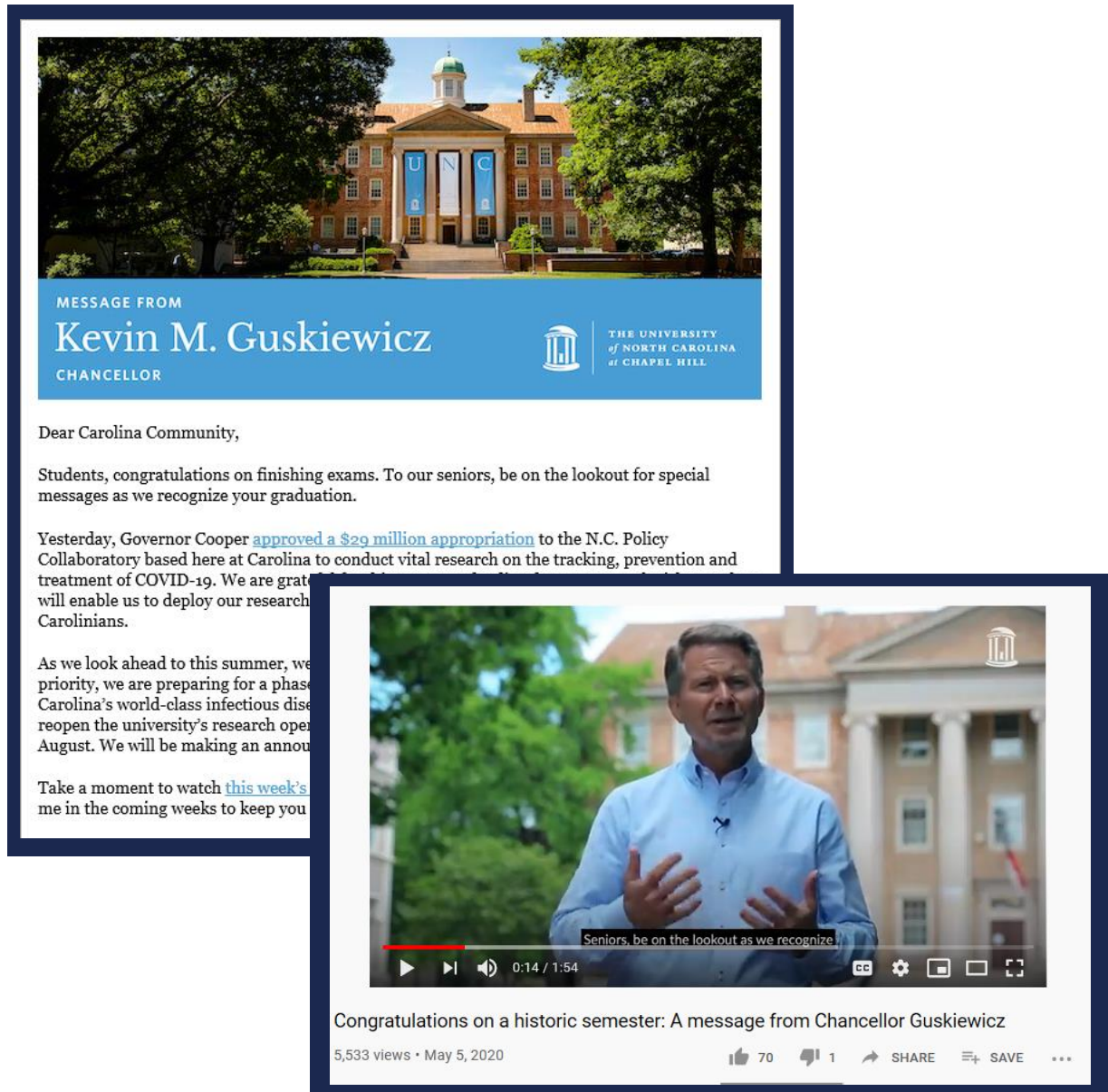
Keeping Faculty and Staff Informed

- Traffic to The Well +33% last month.
- Writers average nearly +40% stories per month.
- Campus emails sent 5X normal rates.



Chancellor Videos

- Executive Communications produced a weekly video from the Chancellor for a total of 16 videos from March 23 to May 19.
- Chancellor Guskiewicz's video messages have over thirty thousand views on YouTube.



MESSAGE FROM
Kevin M. Guskiewicz
CHANCELLOR

THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

Dear Carolina Community,

Students, congratulations on finishing exams. To our seniors, be on the lookout for special messages as we recognize your graduation.

Yesterday, Governor Cooper [approved a \\$29 million appropriation](#) to the N.C. Policy Collaboratory based here at Carolina to conduct vital research on the tracking, prevention and treatment of COVID-19. We are grateful for this funding, which will enable us to deploy our research to benefit all Carolinians.

As we look ahead to this summer, we know that our top priority, we are preparing for a phase 2 reopening of Carolina's world-class infectious disease research. We will reopen the university's research operations in August. We will be making an announcement soon.

Take a moment to watch [this week's message](#) from me in the coming weeks to keep you up to date.

Seniors, be on the lookout as we recognize

Congratulations on a historic semester: A message from Chancellor Guskiewicz

5,533 views • May 5, 2020

70 1 SHARE SAVE

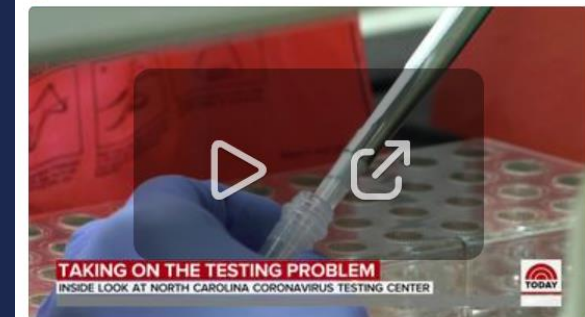
Media Relations

- Hot topics: COVID-19 testing and Remdesivir; student impact and campus recovery.
- National media inquiries +50% in last two months.
- Pitches that highlight and support the work of researchers and University experts, have doubled in the last two months.



TODAY @TODAYshow
For weeks, Americans have clamored for coronavirus testing, and despite assurances more tests are on the way, getting one still isn't easy. But in North Carolina, a new test that takes only 4 hours to get results was introduced, @CynthiaMcFadden reports.

Twitter | Mar 19th



VIRTUAL COMMENCEMENT HIGHLIGHTS



Carolina's **#UNCgrad** Watch Party to celebrate the Class of 2020

Sunday, May 10

4

METRICS

Virtual Commencement Connections

Platform	Overall Views	Live Views	Impressions/ Reach	Engagements	Reactions, comments, shares
YouTube	5,800	1,464	11,800	92 likes/0 dislikes	215
Facebook	23,000	798	71,900	15,600	3,900
Overall	28,800 total watch party viewers	2,263 viewers tuned in Sunday morning when we launched			



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