
OPEN SESSION

1. Convene Meeting
2. Roll Call
3. Ratification of July 8 Elections of Chair and Assistant Secretary
4. Election of Officers
5. Consent Agenda
 - a. Approval of May 29-30, 2019 Minutes (Regular Meeting)
 - b. Approval of June 27, 2019 Minutes (Special Meeting)
 - c. Approval of July 8, 2019 Minutes (Special Meeting)
 - d. Ratification of Mail Ballot dated July 11, 2019
 - e. Ratification of Mail Ballot dated July 19, 2019
 - f. Petition Regarding Political Activity
 - g. Adoption of Revisions to Board of Trustee Bylaws
 - h. 2020 BOT Meeting Dates
6. 2019-20 ACC Governing Board Certification Form
7. Chair's Remarks
8. Student Body President's Remarks
9. Chancellor's Remarks
10. Military & Veterans Law Clinic – John Brooker, Director, and Visiting Clinical Assistant Professor of Law
11. Report of the External Relations Committee
12. Report of the Finance, Infrastructure & Audit Committee
13. Report of the University Affairs Committee

CLOSED SESSION

14. *Report of the External Relations Committee
15. *Report of the University Affairs Committee
16. *Legal Update

OPEN SESSION

17. Report of the University Affairs Committee
18. Adjournment

***Some of the business to be conducted is authorized by the N.C. Open Meetings Law to be conducted in closed session.**

BOARD OF TRUSTEES MEETING
The University of North Carolina at Chapel Hill
May 30, 2019

The Board of Trustees met in regular session on Thursday, May 30, 2019 at The Carolina Inn, Chancellor's Ballroom. Chair Cochrane convened the meeting at 8:04 a.m.

OATH OF OFFICE

Mark Kleinschmidt, Orange County Clerk of Superior Court administered the oath of office for Student Body President Ashton Martin.

Trustee Martin then remarked on her excitement for the coming year and shared some goals for her administration.

ROLL CALL

Secretary Grumbles called the roll and the following members were present:

Haywood D. Cochrane, Chair	William A. Keyes IV
Charles G. Duckett, Vice Chair	Allie Ray McCullen
Julia Sprunt Grumbles, Secretary	W. Edwin McMahan
Jefferson W. Brown	Richard Y. Stevens
W. Lowry Caudill	Dwight D. Stone
Kelly Matthews Hopkins	Ashton B. Martin

Secretary Grumbles indicated that there was a quorum.

STATE GOVERNMENT ETHICS ACT

Chair Cochrane read the following statement:

As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

CONSENT AGENDA

Approval of Minutes

On motion of Chair Cochrane and a second by Trustee Keyes, the minutes of the following meetings were approved as distributed.

- April 3-4, 2019 regular meeting
- April 30, 2019 emergency meeting
- May 16, 2019 special meeting

Also included was the ratification of the mail ballot dated May 8th - personnel actions, actions conferring tenure, and compensation actions

(ATTACHMENTS A-D)

Trustee Hopkins made a motion to move the approval of the University Master Plan to discussion. Secretary Grumbles seconded, and it passed.

CHAIR'S REMARKS

- Prior to his remarks, Chair Cochrane welcomed Bubba Cunningham, Director of Athletics to introduce three new head coaches.

- Chair Cochrane thanked everyone for attending the meeting.
- The Chair commented on commencement and thanked everyone for their work to make it another successful event.
- Chair Cochrane then asked Secretary Grumbles to read a resolution of appreciation for Vice Chancellor for Workforce Strategy, Equity, and Engagement Felicia Washington.

RESOLUTION OF APPRECIATION FELICIA A. WASHINGTON

WHEREAS, Felicia Washington ably led the University as the first Vice Chancellor for Workforce Strategy, Equity and Engagement since 2014; and

WHEREAS, Ms. Washington served as a key leader through some of the University's most pressing challenges in its history and in the comprehensive redesign, development and implementation of a new Policy on Prohibited Discrimination, Harassment, and Related Misconduct; and

WHEREAS, Ms. Washington helped lead the restructuring of the Office for Diversity and Inclusion and brought the CEO Action Unconscious Bias Bus Tour to campus in 2019; and

WHEREAS, Ms. Washington was instrumental in efforts to grow the capacity of the Equal Opportunity and Compliance Office and Office of Human Resources teams, and was a key driver in bringing together central and campus human resources personnel to tackle the challenges of improving the search and hiring processes; and

WHEREAS, Ms. Washington worked tirelessly to make Carolina a place driven by a culture of respect, engagement and inclusion, all the while assuring the University's compliance with federal, state and UNC System policies; and

WHEREAS, Ms. Washington provided invaluable advice and counsel to the administration, the Board of Trustees, faculty, staff, students and local and national organizations.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the University of North Carolina at Chapel Hill deeply appreciates the contributions of Felicia Washington and extends its sincere thanks for her dedication and valued service to Carolina as our Vice Chancellor for Workforce Strategy, Equity and Engagement.

Trustee Caudill made a motion to adopt the resolution. Secretary Grumbles seconded, and it passed.

- The Chair continued and welcomed Ashton Martin to her first meeting.
- Chair Cochrane asked Secretary Grumbles to read resolutions of appreciation for the departing trustees.

RESOLUTION OF APPRECIATION W. LOWRY CAUDILL

WHEREAS, W. Lowry Caudill has served as a member of the University of North Carolina at Chapel Hill Board of Trustees for eight years; providing leadership as Chair of the Board of Trustees from July 1, 2013, through June 30, 2015; and

WHEREAS, Dr. Caudill advocated for and guided the creation of an overarching strategic framework, now called the Blueprint for Next, to help guide the University's decision-making and investments during the next decade; and

WHEREAS, Dr. Caudill provided vision and leadership to support the launch of the \$4.25 billion Campaign for Carolina to advance the University's vision of becoming the nation's leading public university; and

WHEREAS, Dr. Caudill, as chair of the search committees for the Director of Athletics and the Vice Chancellor for Development, contributed his time, valued insight and keen management, resulting in successful placements that have enriched the University in two vital areas; and

WHEREAS, Dr. Caudill led the University's transition from Chancellor Holden Thorp to Chancellor Carol Folt, and helped the University and Board navigate a period of complex institutional challenges; and

WHEREAS, Dr. Caudill is an active entrepreneur and supporter of entrepreneurial ventures as a co-teacher and leader in the Entrepreneurship Minor, creator of the Chancellor's Faculty Entrepreneurship Bootcamp, and member of the Carolina Research Ventures Fund; and

WHEREAS, Dr. Caudill, through his interest in innovation and research including the leadership gift to name Caudill Labs, helped lay the foundation for Carolina's reaching the highest echelons of research institutions nationwide as one of the top institutions for innovation and entrepreneurship; and

WHEREAS, Dr. Caudill determined that this Board of Trustees would take on the complex, controversial topic of race and place at Carolina, guiding the Board to seek a comprehensive approach; and

WHEREAS, Dr. Caudill has served providing strong leadership, focused management, and exceptional counsel to all facets of the University, and accomplished these efforts with uncommon humility, steadfastness, and dedication to teamwork.

NOW, THEREFORE, LET IT BE RESOLVED that members of the Board of Trustees of the University of North Carolina at Chapel Hill deeply thanks Lowry Caudill and expresses its great appreciation for his vision, leadership and devoted service to this Board, the University, and the State of North Carolina.

Trustee Keyes made a motion to adopt the resolution. Trustee Hopkins seconded, and it passed.

Chair Cochrane called on Vice Chair Duckett to read the resolution for Secretary Grumbles.

RESOLUTION OF APPRECIATION JULIA SPRUNT GRUMBLES

WHEREAS, Julia Sprunt Grumbles has served as a member of the University of North Carolina at Chapel Hill Board of Trustees for four years, serving as Secretary for the last year; and

WHEREAS, Ms. Grumbles served as Chair of the Commercialization and Economic Development committee, and as a member of the University Affairs and Finance, Infrastructure, and Audit committees, utilizing her experience and wealth of knowledge of the University to facilitate the public mission in support of the state of North Carolina; and

WHEREAS, Ms. Grumbles championed the implementation of the University's strategic framework, the Blueprint for Next, as the Chair of the Strategic Framework Committee to guide the decision making of the University for the next decade; and

WHEREAS, Ms. Grumbles has further provided guidance and leadership to the University by serving as Interim Vice Chancellor for Development during a time of great transition, chair of the Vice Chancellor for Communications search committee, as well as numerous other boards and committees including the UNC-Chapel Hill Foundation, WUNC Public Radio, The Institute of the Arts and Humanities, the Shuford Program in Entrepreneurship Advisory Board, Lineberger Comprehensive Cancer Center, and UNC Health Care System; and

WHEREAS, Ms. Grumbles provided vision, leadership and guidance as a member of the national steering committee to support the launch of the \$4.25 billion Campaign for Carolina to advance the University's vision of becoming the nation's leading public university; and

WHEREAS, Ms. Grumbles co-founded the Carolina Women's Leadership Council to create a network of women dedicated to supporting the University and the educational experiences of its students, drawing on her personal experience and long career in human resources, public relations, and corporate marketing.

NOW, THEREFORE, LET IT BE RESOLVED that members of the Board of Trustees of the University of North Carolina at Chapel Hill salutes Julia Sprunt Grumbles for her dedication to her alma mater and thanks her for her service.

Trustee Caudill made a motion to adopt the resolution. Trustee Brown seconded, and it passed.

Secretary Grumbles continued and read the remaining resolutions.

RESOLUTION OF APPRECIATION WILLIAM A. KEYES IV

WHEREAS, William "Bill" A. Keyes IV has served as a member of the University of North Carolina at Chapel Hill Board of Trustees for four years; providing leadership as secretary of the Board, chair of the External Relations Committee, vice chair of the University Affairs Committee, and member of the Personnel Committee; and

WHEREAS, Dr. Keyes created a working group focused on raising achievement levels for African American male students, engaging in important conversations, and facilitating an environment that helped lead to a creation of a road map for continued progress in this area; and

WHEREAS, Dr. Keyes was generous with his time, speaking to a wide range of organizations on campus, including Student Government officers, Start Strong students, Project Uplift participants, the Wilberforce Conference, athletic teams, and other students, parents, professors, and staff members; and

WHEREAS, Dr. Keyes provided additional guidance as a member of the boards of the School of Media and Journalism, the Institute of Politics, and the North Carolina Study Center as well as the UNC Tuition and Fees Advisory Task Force; and

WHEREAS, Dr. Keyes earned a doctoral degree in communications while serving as a Trustee, and as an outstanding graduate student was tapped for the Order of the Golden Fleece and inducted into the Frank Porter Graham Honor Society.

NOW, THEREFORE, LET IT BE RESOLVED that members of the Board of Trustees of the University of North Carolina at Chapel Hill salutes Bill Keyes for his dedication to his alma mater and thanks him for his service.

Trustee McCullen made a motion to adopt the resolution. Secretary Grumbles seconded, and it passed.

RESOLUTION OF APPRECIATION W. EDWIN MCMAHAN

WHEREAS, Ed McMahan has served a member of the University of North Carolina at Chapel Hill Board of Trustees for four years; and

WHEREAS, Mr. McMahan has provided leadership as Vice Chair of the External Relations and the Finance, Infrastructure and Audit committees; and

WHEREAS, Mr. McMahan served as a valuable member of the board, sharing his knowledge and expertise in architectural-engineering, design, development and construction; as well as providing insight and counsel drawing on his past experience as a six-term member of the NC House Representatives; and

WHEREAS, Mr. McMahan has provided support for the University as a member of the Board of Governors for the UNC System, the Board of Directors of the UNC-Chapel Hill General Alumni Association, and the UNC-Chapel Hill Board of Visitors.

NOW, THEREFORE, LET IT BE RESOLVED that members of the Board of Trustees of the University of North Carolina at Chapel Hill salutes Ed McMahan for his dedication to his alma mater and thanks him for his service.

Trustee Stevens made a motion to adopt the resolution. Trustee Brown seconded, and it passed.

RESOLUTION OF APPRECIATION HARI H. NATH

WHEREAS, Hari H. Nath has served as a member of the University of North Carolina at Chapel Hill Board of Trustees for four years; and

WHEREAS, Mr. Nath was a thoughtful and valued voice in Board discussions as a member of the Finance, Infrastructure, and Audit Committee, the Commercialization and Economic Development Committee, the University Affairs Committee, and the Strategic Framework Committee; and

WHEREAS, Mr. Nath provided additional guidance as a member of the Innovate Carolina Network, providing leadership and support to create new connections and strengthen the entrepreneurial community on campus; and

WHEREAS, Mr. Nath showed leadership and insight in working with students, faculty, staff and his fellow Trustees on a number of timely issues, including a focus on institutional policies and the implementation of the University's strategic framework, the Blueprint for Next; and

WHEREAS, Mr. Nath has provided support for the University as a member of the Board of Governors for the UNC System and a member of the Board of the Center for International Understanding, a UNC organization created to promote business, educational and cultural

collaboration with emerging market countries and North Carolina.

NOW, THEREFORE, LET IT BE RESOLVED that members of the Board of Trustees of the University of North Carolina at Chapel Hill salutes Hari Nath for his dedication to the University and thanks him for his service.

Trustee Keyes made a motion to adopt the resolution. Secretary Grumbles seconded, and it passed.

Vice Chair Duckett then read the honorary trustee resolution:

**RESOLUTION
BOARD OF TRUSTEES
THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL**

WHEREAS, Hari H. Nath, Ed McMahan, William A. Keyes IV, Julia Sprunt Grumbles, and W. Lowry Caudill have served the people of North Carolina and the University of North Carolina at Chapel Hill faithfully and wisely as Trustees of the University; and

WHEREAS, Mr. Nath, Mr. McMahan, Dr. Keyes, Ms. Grumbles, and Dr. Caudill have ended their service as Trustees;

NOW, THEREFORE, BE IT ENACTED BY THE BOARD OF TRUSTEES OF THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL THAT

1. Mr. Nath, Mr. McMahan, Dr. Keyes, Ms. Grumbles, and Dr. Caudill are elected Honorary Trustees of the University of North Carolina at Chapel Hill.
2. Those elected to the position of Honorary Trustee of the University of North Carolina at Chapel Hill shall be invited to attend all regular meetings of the Board.
3. Those elected to the position of Honorary Trustee of the University of North Carolina at Chapel Hill shall become members ex-officio of the Board of Visitors.
4. An Honorary Trustee shall cease to hold that position if he or she again becomes a Trustee.

Trustee Hopkins made a motion to adopt the resolution. Trustee Stevens seconded, and it passed.

- Chair Cochrane then welcomed incoming SBP Ashton Martin.
- Chair Cochrane welcomed three new, incoming trustees who were in the audience.
- The Chair concluded his remarks by calling upon Trustee Martin.

[A copy of these remarks is located in the Office of the Assistant Secretary and at bot.unc.edu.]

STUDENT BODY PRESIDENT'S REMARKS

- Trustee Martin shared further remarks on her goals for the coming year.

[A copy of these remarks is located in the Office of the Assistant Secretary and at bot.unc.edu.]

CHANCELLOR'S REMARKS

- Interim Chancellor Guskiewicz began his remarks by thanking Chair Cochrane, the

- board, and his administrative team for their support.
- Interim Chancellor Guskiewicz shared highlights and campus updates since the last meeting.
- Interim Chancellor Guskiewicz concluded by introducing the presentation.

[A copy of these remarks is located in the Office of the Assistant Secretary and at bot.unc.edu.]

SCHOOL OF NURSING

Interim Chancellor Guskiewicz introduced Dean Nena Peragallo Montano to share an update with the board on the efforts of the School of Nursing. Dean Montano was joined by two students, Becky Fitzula and Karen Sheffield.

To conclude their presentation, they entertained questions from the board. This presentation can be found on bot.unc.edu and on file in the Office of the Assistant Secretary.

UNIVERSITY MASTER PLAN

Following discussion, Trustee Hopkins made a motion approve the Campus Master Plan. Trustee Caudill second, and it passed.

(ATTACHMENT E)

REPORT OF THE EXTERNAL RELATIONS COMMITTEE

Trustee Stevens presented a review of the External Relations Committee meeting. There were no action items for this committee in open session. Trustee Stevens then shared the items presented for information:

- Communications update given by Joel Curran, Vice Chancellor for Communications
- Public Affairs update given by Clayton Somers, Vice Chancellor for Public Affairs and Secretary of the University and Amy Auth, Director of State Affairs

A full review of the committee meeting is in the committee minutes in the Office of the Assistant Secretary.

REPORT OF THE FINANCE, INFRASTRUCTURE & AUDIT COMMITTEE

Trustee Stone presented the report from the Finance, Infrastructure and Audit Committee. The following items were presented to the committee for action:

Designer Selection

1. National Pan-Hellenic Council Garden

The University of North Carolina at Chapel Hill advertised for Designers in on March 20, 2019. The project will develop a gathering place to recognize the National Pan-Hellenic Council (NPHC). The NPHC is a collaborative organization of nine historically African-American, International Greek lettered fraternities and sororities. Each chapter will be recognized individually. The garden will be programmed as a gathering space for its members as well as the entire campus community. The project site is in the Student and Academic Services Building courtyard. The scope will include demolition, grading, utility work, irrigation, pavement, steps, railing, lighting, plantings, signage, and recognition elements for the gathering area.

The project budget is \$750,000 and will be funded through gifts. The project was advertised on March 20, 2019. Six (6) proposals were received. Three (3) firms were interviewed on April 29, 2019. Members of the Board of Trustees did not participate in

the interviews. The committee recommended the selection of three (3) firms in the following priority order:

- | | | |
|----|---------------------------|-------------|
| 1. | Surface 678, P.A. | Durham, NC |
| 2. | Scott Hazard Studio, PLLC | Raleigh, NC |
| 3. | Timmons Group | Raleigh, NC |

The firms were selected for their past performance on similar projects, strength of their consultant team and experience with campus projects.

(ATTACHMENT F)

2. Marsico Biomedical Research Imaging Center & PET/CT Renovations

Located in Marsico Hall, the Biomedical Research Imaging Center (BRIC) 3T MRI has been utilized heavily and it is anticipated that the demand for this MRI will soon exceed its operating capacity. This project will relocate an existing PET/CT to add another 3T MRI to accommodate present and future research needs. The new MRI and PET/CT rooms will require specialized floor and wall shielding, respectively, as well as the construction of an isolated floor slab to limit building vibration.

The project budget is estimated at \$3,100,000 and will be funded through School of Medicine Trust. The project was advertised on April 5, 2019. Six (6) proposals were received. Three (3) firms were interviewed on May 16, 2019. Members of the Board of Trustees did not participate in the interviews. The committee recommended the selection of three firms in the following priority order:

- | | | |
|----|----------------|-------------|
| 1. | RND Architects | Durham, NC |
| 2. | EYP | Raleigh, NC |
| 3. | HOK | Raleigh, NC |

The firms were selected for their past performance on similar projects, strength of their consultant team and experience with campus projects.

(ATTACHMENT G)

A motion came from committee to approve the designers in priority order. Secretary Grumbles seconded and it passed.

Construction Manager at Risk Selection

1. S1 Parking Deck

This project is to construct a new 450 space parking deck at the site of the current S1 surface parking lot off Paul Hardin Drive. This project is being designed in parallel with an adjacent Central Generation Plant for UNCH as the two buildings will share a common wall. Extensive underground utility relocation and roadway improvements are part of this scope.

The project budget is \$14,443,516 and will be funded through the Transportation & Parking Trust Fund as well as self-liquidating debt. The project was advertised on April 5, 2019. Six (6) proposals were received. Four (4) firms were interviewed on May 10, 2019. A member of the Board of Trustees participated in the interviews. The committee recommended the selection of three (3) firms in the following priority order:

- | | | |
|----|----------------------------|-------------|
| 1. | Frank L Blum & T.A. Loving | Raleigh, NC |
| 2. | DPR Construction | Raleigh, NC |
| 3. | LeChase & Holt Brothers | Raleigh, NC |

The firms were selected for their past performance on similar projects, strength of their consultant team and experience with campus projects.

(ATTACHMENT H)

A motion came from committee to approve the construction manager at risk selection in priority order. Secretary Grumbles seconded and it passed.

Design-Builder Selection

1. Solar Array and Energy Storage at Horace Williams Airport

This is an engineering project for a renewable energy system consisting of a ground-mounted, moveable photovoltaic array coupled with a battery storage system. Project will be located on vacant land at Carolina North (former Horace William Airport). Design-Build team will be providing full design and construction services, including sizing recommendations for PV array and storage battery bank; design drawings and specifications; and complete construction of the renewable energy system.

The project budget is \$1,700,300 and will be funded by the Utility Infrastructure Fee Trust Fund. This project was previously designed under design-bid-build process and that design contract was terminated in January 2019. Energy Services decided to pursue project under design-build delivery. The basic scope and site of the project have not changed.

The design-build RFQ was first advertised on March 13, 2019. Seven (7) submittals were received but only two of the submittals were complete proposals so the project was re-advertised on April 18, 2019. Seven (7) proposals were received and four (4) teams were interviewed on May 8, 2019. Members of the Board of Trustees did not participate in the interviews. The committee recommended the selection of three firms in the following priority order:

- | | | |
|----|----------------------------------|-----------------|
| 1. | Strata Solar | Chapel Hill, NC |
| 2. | Crowder Construction Company | Apex, NC |
| 3. | Hannah Solar Government Services | Summerville, SC |

The firms were selected for their past performance on similar projects, strength of their team and their creative vision for the project.

(ATTACHMENT I)

A motion came from committee to approve the design builder selection. Secretary Grumbles seconded and it passed.

Design Approval

1. Carroll Hall Addition – Curtis Media Center

The School of Media and Journalism is seeking to build a roughly 13,000 gross square foot building adjacent to Carroll Hall to house flexible learning spaces, production studios, and technical support spaces. The project site, at the location of the current Phillips Annex, was approved at the November 2018 Board of Trustees meeting.

The anticipated project budget is \$7,200,000. The School of Media and Journalism has received gift commitments to fund this project.

A motion came from committee to approve the design. Secretary Grumbles seconded and it passed.

(ATTACHMENT J)

A copy of this presentation is located in the Office of the Assistant Secretary and at bot.unc.edu.

Property Acquisition by Lease

Gordon Merklein, Associate Vice Chancellor for Real Estate Operations presented a request to acquire approximately 22,000 square feet of rental space from Cousins Properties/Northwood Ravin, Inc. on the sixth floor of Carolina Square located at 123 West Franklin Street in Chapel Hill. This space will be built-out for the purpose of relocating selected administrative offices currently located on campus. This relocation of administrative office space will create needed on-campus space to be used by academic and/or other core functions. The lease term will be for 10 years at a full-service rental rate of \$33.75 per square foot (\$742,500 total first year) escalating 2.5 percent annually. Lease commencement is expected to begin October 1, 2019.

A motion came from committee to approve the acquisition. Secretary Grumbles seconded and it passed.

(ATTACHMENT K)

Trustee Stone continued and shared the items for information only:

- Development report given by David Routh, Vice Chancellor for University Development
- Financial update given by Jonathan Pruitt, Vice Chancellor for Finance and Operations

A full review of the committee meeting is in the committee minutes in the Office of the Assistant Secretary.

REPORT FROM THE STRATEGIC FRAMEWORK COMMITTEE

Secretary Grumbles presented a review of the Strategic Framework Committee meeting. There were no action items for this committee in open session. The following items were presented to the committee for information:

- From Blueprint to Working Blueprint presentation given by Bob Blouin, Executive Vice Chancellor and Provost

A full review of the committee meeting is in the committee minutes in the Office of the Assistant Secretary.

REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE

Vice Chair Duckett presented the report from the University Affairs Committee. There was one action item for this committee in open session.

Departmental Policies Update

Bob Blouin, Executive Vice Chancellor and Provost presented two personnel policies for approval for the departments of Biomedical Engineering and for Applied Physical Sciences.

(ATTACHMENT L)

A motion came from committee to approve the personnel policies. Trustee Keyes seconded and it passed.

The following items were presented to the committee for information:

The following items were presented to the committee for information:

- Faculty update given by Lloyd Kramer, Interim Chair of the Faculty
- Mental Health Task Force Report given by Christi Hurt, Interim Vice Chancellor for Student Affairs, and Dr. Erica Wise, Professor and Director of Psychological Services, and Chair of the Mental Health Task Force (ATTACHMENT M)

A full review of the committee meeting is in the committee minutes in the Office of the Assistant

Secretary.

MOTION TO CONVENE IN CLOSED SESSION

On motion of Secretary Grumbles, and seconded by Vice Chair Duckett, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11 (a) (1) (to prevent the disclosure of privileged information under Section 126-22 and the following); and also pursuant to Section 143-318.11 (a) (2), (3), (5), (6), (7), and (9).

RECONVENE MEETING IN OPEN SESSION

Trustee McCullen made a motion to return to open session. Trustee Martin seconded, and it passed.

OPEN SESSION

REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE

Chair Cochrane referred the members to the personnel matters submitted for review. Vice Chair Duckett made a motion from committee to approve; Secretary Grumbles seconded, and it passed.

Chair Cochrane stated that the personnel and salary actions voted on in open session had been distributed.

(ATTACHMENTS N-O)

REPORT OF THE EXTERNAL RELATIONS COMMITTEE

Trustee Stevens presented two items for open session approval:

The Board of Visitors Class of 2023 as well as the appointment of Brian Marley as Vice Chair was presented for action in open session. The motion came from committee to approve. Trustee Martin seconded, and it passed.

Trustee Stevens then shared that the Department of Athletics and the Division of Finance and Operations requested that the road between the Sonja Haynes Stone Center for Black Culture and History and the Kenan Football Center be named in honor of Sonja Haynes Stone, thus providing a road name and associated address for the Kenan Football Center. The proposed name is Stone Center Drive.

Trustee Stevens made the motion from committee to approve the name. Trustee Keyes seconded, and it passed.

(ATTACHMENTS P-Q)

ADJOURNMENT

There being no further business to come before the Board, Chair Cochrane called for a motion to adjourn. Trustee Keyes made the motion; Trustee Caudill seconded, and it passed. Chair Cochrane adjourned the meeting at 12:03 pm.

Clayton Somers, Assistant Secretary

BOARD OF TRUSTEES MEETING
The University of North Carolina at Chapel Hill
June 27, 2019

The Board of Trustees met for a special meeting on Thursday, June 27, 2019 in Chancellor's Ballroom, Carolina Inn. Chair Cochrane convened the meeting at 10:05 a.m.

ROLL CALL

Secretary Grumbles called the roll and the following members were present:

Haywood D. Cochrane, Chair	Allie Ray McCullen
Charles G. Duckett, Vice Chair	W. Edwin McMahan
Julia Sprunt Grumbles, Secretary	Hari H. Nath (telephone)
W. Lowry Caudill	Dwight D. Stone
Kelly Matthews Hopkins	Richard Y. Stevens
William A. Keyes IV (telephone)	Ashton B. Martin

Secretary Grumbles indicated that there was a quorum.

PRESENTATION OF AGENDA

Pursuant to UNC Board of Trustees Bylaw Section 203, as the first order of business Chair Cochrane asked that Assistant Secretary Clayton Somers present the agenda for the special meeting.

(ATTACHMENT A)

STATE GOVERNMENT ETHICS ACT

Chair Cochrane read the following statement:

As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

CHAIR'S REMARKS

- The Chair thanked everyone for their interest in the meeting and indicated that the board will immediately go into closed session.

MOTION TO CONVENE IN CLOSED SESSION

On motion of Secretary Grumbles, and seconded by Trustee McCullen, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11 (a) (1) (to prevent the disclosure of privileged information under Section 126-22 and the following); and also pursuant to Section 143-318.11 (a) (3), (5), (6), (7) and (9).

RECONVENE MEETING IN OPEN SESSION

Secretary Grumbles made a motion to return to open session. Trustee Hopkins seconded, and it passed.

OPEN SESSION

ADJOURNMENT

There being no further business to come before the Board, Chair Cochrane called for a motion to adjourn. Secretary Grumbles made the motion. Vice Chair Duckett seconded and it passed. Chair Cochrane adjourned the meeting at approximately 10:56 a.m.

Clayton Somers, Assistant Secretary

BOARD OF TRUSTEES MEETING
The University of North Carolina at Chapel Hill
July 8, 2019

The Board of Trustees met for a special meeting on Monday, July 8, 2019 in Chancellor's Ballroom, Carolina Inn. Chair Cochrane convened the meeting at 9:00 a.m.

OATH OF OFFICE

Assistant Secretary Clayton Somers introduced NC Court of Appeals Judge Chris Dillon to administer the oath of office to the following newly appointed and reappointed trustees:

Teresa Artis Neal
David L. Boliek Jr.
R. Gene Davis Jr.
Allie Ray McCullen (reappointed)
Ralph W. Meekins, Sr.
John P. Preyer

ROLL CALL

Vice Chair Duckett called the roll and the following members were present:

Haywood D. Cochrane Jr., Chair	Allie Ray McCullen
Charles G. Duckett, Vice Chair	Ralph W. Meekins Sr.
Teresa Artis Neal	John P. Preyer
David L. Boliek Jr.	Richard Y. Stevens
Jefferson W. Brown	Dwight D. Stone
R. Gene Davis Jr.	Ashton B. Martin
Kelly Matthews Hopkins	

Vice Chair Duckett indicated that there was a quorum.

PRESENTATION OF AGENDA

Pursuant to UNC Board of Trustees Bylaw Section 203, as the first order of business Chair Cochrane asked that Assistant Secretary Clayton Somers present the agenda for the special meeting.

(ATTACHMENT A)

STATE GOVERNMENT ETHICS ACT

Chair Cochrane read the following statement:

As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time.

ELECTION OF OFFICERS

Chair Cochrane began by calling on Vice Chair Duckett. Vice Chair Duckett shared remarks, and asked that his name be withdrawn from consideration as chair and for support to be given to Trustee Richard Stevens.

Trustee Boliek made a motion to nominate Trustee Stevens as chair. Trustee Stone seconded, and it passed.

Newly appointed Chairman Stevens asked that the nominations for vice chair and secretary be held until the August 1 meeting. Chair Stevens then asked for a nomination for Assistant Secretary.

Trustee Davis made a motion to nominate Clayton Somers as Assistant Secretary. Trustee Cochrane seconded, and it passed.

CHAIR'S REMARKS

- The Chair thanked everyone for their support and indicated that the board will now go into closed session.

MOTION TO CONVENE IN CLOSED SESSION

On motion of Vice Chair Duckett, and seconded by Trustee Davis, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11 (a) (1) (to prevent the disclosure of privileged information under Section 126-22 and the following); and also pursuant to Section 143-318.11 (a) (3), (5), (6), (7) and (9).

RECONVENE MEETING IN OPEN SESSION

Trustee Boliek made a motion to return to open session. Trustee Davis seconded, and it passed.

OPEN SESSION

UPDATE FROM UNC SYSTEM PRESIDENT BILL ROPER

President Bill Roper presented the trustees with the UNC System guide on chancellor searches. He indicated that this was the first step in the process to selecting a new chancellor. The next step in the process will be President Roper working with Chair Stevens to appoint a committee.

(ATTACHMENT B)

ADJOURNMENT

There being no further business to come before the Board, Chair Stevens called for a motion to adjourn. Trustee Cochrane made the motion. Trustee Davis seconded and it passed. Chair Stevens adjourned the meeting at approximately 10:35 a.m.

Clayton Somers, Assistant Secretary



MEMORANDUM

TO: Members of the Board of Trustees

FROM: Kevin M. Guskiewicz

RE: Mail Ballot

DATE: July 11, 2019

Pursuant to the charter of the Chancellor's Advisory Committee on Naming University Facilities and Units, the committee recommended to me, and I approved, the following naming request. This request is now submitted to the Board for final review and approval.

[The following information was redacted as this ballot relates to a confidential naming rights matter that falls under N.C. Gen. Stat. § 143-318.11(a)(2) "to prevent the premature disclosure of an honorary degree, scholarship, prize or similar award."]

This mail ballot was approved by majority vote on July 12, 2019 by the following: Teresa Artis Neal, David Boliek, Jeff Brown, Haywood Cochrane, Gene Davis, Chuck Duckett, Allie Ray McCullen, Ralph Meekins, John Preyer, Richard Stevens. Votes were not received from Kelly Hopkins, Dwight Stone, and Ashton Martin.



**OFFICE OF
THE CHANCELLOR**

KEVIN M. GUSKIEWICZ
INTERIM CHANCELLOR

chancellor@unc.edu
O 919-962-1365 | F 919-962-1647

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
OFFICE OF THE CHANCELLOR

South Building | Suite 103 | Campus Box 9100
200 East Cameron Avenue | Chapel Hill, NC 27599-9100
chancellor.unc.edu

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Kevin M. Guskiewicz 

RE: Mail Ballot

DATE: July 19, 2019

You have authorized me to poll you by mail ballot concerning personnel matters which require the immediate attention of the Board.

First, as part of the formal offer to Dr. Suzanne Barbour as Dean of the Graduate School we are asking for approval of her tenure in the Department of Biochemistry and Biophysics.

Following approval of her tenure, I am seeking approval to appoint Dr. Suzanne Barbour as Dean of the Graduate School. The appointment is effective September 3, 2019. Attached is the formal offer letter and a copy of Dr. Barbour's CV.

Please complete the attached mail ballot and return to TJ Scott at your earliest convenience.

EXECUTIVE SUMMARY

Board of Trustees

July 2019

No.	College/Division	Name	Dept./School	Current Rank	New Rank	Tenure Request Reason	Effective Date	Salary
Personnel Actions								
New Appointments without Tenure								
0								
Addition of Joint Appointment without Tenure								
0								
Promotion to Full Professor								
0								
Reappointments to the same Rank								
0								
Designation/Reappointments to Departmental Chair								
0								
Designation/Reappointments to Distinguished Professorship								
0								
Actions Conferring Tenure								
Promotion Conferring Tenure								
0								
New Appointments Conferring Tenure								
1	Health Affairs	Suzanne Barbour	Biochemistry & Biophysics	N/A	Professor	Appointment based on educational scholarship	9/3/2019	Tenure
Addition of Joint Appointment Conferring Tenure								
0								
Corrections								
0								



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

OFFICE OF THE EXECUTIVE VICE CHANCELLOR
AND PROVOST

104 SOUTH BUILDING
CAMPUS BOX 3000
CHAPEL HILL, NC 27599-3000

T 919.962.2198
F 919.962.1593

May 6, 2019

Suzanne E. Barbour
290 St. George Drive
Athens, GA 30606

Dear Dr. Barbour:

I am pleased to write this letter to offer you the position of Dean of the Graduate School at The University of North Carolina at Chapel Hill effective ~~August 1, 2019~~ on the terms and conditions outlined herein. This will be subject to approval by the University Board of Trustees.

Your initial twelve-month annual salary will be \$285,000. Your salary will be reviewed at least annually, subject to the compensation policies of the Board of Trustees and Board of Governors. Your appointed position will report to the Chancellor with administrative assignment to the Executive Vice Chancellor and Provost. This will be an "at will" appointment of indeterminate length with a review every five years and subject to continuation or discontinuation at the discretion of the Chancellor.

I am supportive of the hiring of an additional non-tenure track fixed-term faculty member to support emerging programs within your office, particularly in the area of interdisciplinary graduate education. We can discuss the best mechanism to accomplish this goal following your arrival.

This appointment is subject to the "Employment Policies for EHRA Non-Faculty Tier 1 Senior Academic and Administrative Officer Employees of The University of North Carolina at Chapel Hill" as originally adopted and as they may be periodically revised from time to time. According to the Policies, you will be entitled to 26 days of annual leave per year. Sick leave is earned at the rate of 1 day per month or 12 days per year. On December 31, of each year, any annual leave accrued in excess of 30 days will automatically be converted to sick leave. There is no limit to the amount of sick leave you may accrue.

At the end of appointment, EHRA employees are eligible for vacation and bonus leave payout or the transfer of leave, if appropriate. The full Policies are available for reference online at <https://hr.unc.edu/employees/policies/ehra-non-faculty-policies/>.

You will be required to attend a new employee orientation within 30 days of your hire. Alicia Rogers, Human Resources Manager for the Graduate School, will be able to assist you with the registration upon your arrival. Information regarding our Employee Benefits is available for reference online at <http://new.unc.edu/>.

You will be recommended for a tenured faculty appointment at the Professor rank within the School of Medicine Department of Biochemistry and Biophysics, pending approval by the UNC-Chapel Hill Board of Trustees. At the end of a deanship, tenured faculty are eligible to retreat to their faculty appointment in accordance with the provision of the "Separation and Retreat Policy

Not 3. 2019 SB

for Senior Academic and Administrative Officers (as Amended, 05/02/2010)" available for reference online at <http://hr.unc.edu/policies-procedures-systems/epa-non-faculty-employee-policies/appointment-and-end-of-appointment/separation-and-retreat-policy-for-senior-academic-and-administrative-officers/>.

You may be reimbursed for customary and reasonable expenses related to moving your household goods up to a maximum amount of \$20,000. Reimbursement must be requested no later than 180 days following the date of hire and is subject to University procurement rules which are summarized in the following document on the web at <http://finance.unc.edu/files/2012/11/moving.pdf>.

You will have a reserved parking space subject to the annual costs for parking on campus. You will receive two season tickets to the men's football and men's basketball games. The basketball tickets will be in the Ring Section where the other deans are positioned. Please note that the tickets are considered taxable income.

Suzanne, I would like to emphasize to you how excited I am that you may be joining us here at UNC-Chapel Hill. I believe that the Graduate School is well positioned to make the transformative changes you and I discussed during your last visit. I am anxious to work with you in exploring the development of new graduate programs as well as introducing new pedagogical approaches towards graduate education. I hope that you share our enthusiasm and recognize the potential that exists on this campus during this exciting period of change. If you have any questions, please don't hesitate to contact me at 919-218-5611.

If you agree to these terms, please sign and return this letter at your earliest convenience.

Sincerely,



Robert A. Blouin
Executive Vice Chancellor and Provost

Enclosures: Employment Policies for EHRA Non-Faculty Tier 1 SAAO Employees

Acknowledgement and Acceptance by Appointee: 


Name

05.15.19
Date

cc: Academic Personnel Office
EHRA Non-Faculty Personnel Office
Alicia Rogers, Human Resources Manager, Graduate School

(*) Contingent on approval of (1) position of Dean,
(2) position of professor; (3) term

Curriculum Vitae-Suzanne E. Barbour

1. Education:

Sept. 1983- Jan. 1990 The Johns Hopkins University, Baltimore, Maryland

Degree: Ph.D. in Molecular Biology and Genetics

Dissertation Title: Constraints to the Lateral Diffusion of Glycoproteins in the Plasma Membrane

Advisor: Dr. Michael Edidin

Awarded May 1990

Sept. 1980 - June 1983

Cook College, Rutgers University, New Brunswick, New Jersey

Degree: B. S. in Chemistry

Awarded June, 1983

2. Postdoctoral Training:

Feb. 1990-Oct. 1993

University of California, San Diego, La Jolla, California

Dept. of Chemistry, Laboratory of Edward A. Dennis

Research Project: The Role of Secretory Phospholipase A₂ in Prostaglandin Production by Activated Macrophages

3. Academic Appointments and Work Experience:

2015-present

Dean, University of Georgia Graduate School

2015-present

Professor, Dept. of Biochemistry & Molecular Biology

University of Georgia

2015-present

Affiliate Professor, Dept. of Biochemistry & Molecular Biology, Virginia Commonwealth University, School of Medicine

2013- 2015

Program Director (Cluster Leader 08.2014-7.2015)

Cellular Dynamics and Function Cluster, Division of Molecular and Cellular Biosciences

Directorate for Biological Sciences

National Science Foundation

2010-2013

Director of Research Training, VCU Center on Health Disparities

July 2007-2015 (primary appointment; on leave)

Professor, Dept. Biochemistry and Molecular Biology, Virginia Commonwealth University School of Medicine

2013-2015

Affiliate Research Faculty, Dept. African American Studies, Virginia Commonwealth University

July 2007-2015

Professor (affiliate appointment), Dept. Microbiology and Immunology, Virginia Commonwealth University, School of Medicine

July 2007-2015

Professor (affiliate appointment), Dept. Biology, Virginia Commonwealth University

December 2000-2007 (primary appointment, 7/2003-2007)

Associate Professor, Dept. of Biochemistry, Virginia Commonwealth University, School of Medicine

July 2000- present (affiliate appointment, starting 7/2003)

Associate Professor, Dept. of Microbiology and Immunology, Virginia Commonwealth University, School of Medicine

Nov.1993-June 2000

Assistant Professor, Dept. of Microbiology and Immunology, Virginia Commonwealth University, School of Medicine

Feb. 1990-Oct.1993

Postdoctoral Fellow, Dept. of Chemistry, University of California, San Diego

Sept. 1983-Jan. 1990

Graduate Student, Department of Molecular Biology and Genetics, The Johns Hopkins School of Medicine

May 1983-Aug. 1983

Research Technician, Exxon Research and Engineering Company

Sept. 1982- May 1983

Undergraduate Research Assistant, Department of Microbiology and Biochemistry, Cook College, Rutgers University

May 1982- Aug. 1982, Research Technician, Exxon Research and Engineering Company

Sept. 1982- May 1982, Undergraduate Research Assistant
Department of Microbiology and Biochemistry, Cook College, Rutgers University

4. Membership- Scientific, Honorary, and Professional Societies

The American Heart Association

The American Association for the Advancement of Science

The American Society for Microbiology

The American Association for Dental Research

The American Society for Biochemistry and Molecular Biology

5. Special Awards, Fellowships, and Other Honors:

5.1 **Awards**

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2014

WISDM Professional Achievement Award, Medical College of Virginia, March 2013

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2013

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2012

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2011

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2010

Presidential Awards for Community Multicultural Enrichment, April 2010

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2009

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2008

The Outstanding Teacher Award, Immunology Course, Medical College of Virginia, Oct. 2008

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2007

The Outstanding Teacher Award, Immunology Course, Medical College of Virginia, Oct. 2006

The Outstanding Teacher Award, Biochemistry Course, Medical College of Virginia, Oct. 2006

Fellow, Hediwg van Ameringen Executive Leadership in Academic Medicine (ELAM), Class of 2006-2007

VCU Nominee, Virginia Distinguished Faculty Award, 2005

Distinguished Teaching Award, Virginia Commonwealth University, Oct. 2005

Faculty Teaching Excellence Award, Virginia Commonwealth University School of Medicine, Oct. 2004

The Outstanding Teacher Award, Immunology Course, Medical College of Virginia, Oct. 2004 The Outstanding Teacher Award, Immunology Course, Medical College of Virginia, Oct. 2003 The Outstanding Teacher Award, Immunology Course, Medical College of Virginia, Oct. 2002 The Outstanding Teacher Award, Immunology Course, Medical College of Virginia, Oct. 2001 The Outstanding Teacher Award, Department of Microbiology & Immunology, VCU, Oct. 2000

The Outstanding Teacher Award, Immunology Course, Medical College of Virginia, VCU, Oct. 2000

The Outstanding Teacher Award, Immunology Course, Medical College of Virginia, VCU, Oct. 1999

Travel Award, FASEB Summer Research Conference (Phospholipases), July 1998

American Society for Cell Biology Graduate Student Travel Award, 1989 Honorable Mention, Ford Foundation Minority Doctoral Fellowship Program, 1986

5.2 Fellowships

Public Health Service Individual National Research Service Award, 1992-1993

The University of California President's Fellowship Award, 1990-1992 National Science Foundation Minority Graduate Fellowship, 1983-1986

5.3 Invited Lectures, Seminars, and Symposia

“Strategies to Diversify the STEM Pipeline”, Wake Forest University (Dept. Physics), Nov. 2018

“Individual Development Plan: Your Key to Success”, North Carolina A&T University, Sept. 2018.

Organizer, “Graduate Admissions: Emerging Approaches”, Council of Graduate Schools Summer Meeting, July 2018

Panelist: “Redirecting Students of Color Away from For Profit Institutions”, Graduate Deans Summit, June 2018

Panelist, NSF Inclusion across the Nation of Communities of Learners of Underrepresented Discoverers in Engineering and Science Awardees and Evaluators meeting, Alexandria, VA Jan. 2018

“Preparing the Promotion Portfolio”, ASCB MAC Junior Faculty and Postdoctoral Fellows Career Development Workshop and FRED Mentorship Workshop, Seattle, WA, July 2017

“Work-Life Integration”, ASCB MAC Junior Faculty and Postdoctoral Fellows Career Development Workshop and FRED Mentorship Workshop, Seattle, WA, July 2017

“Work-Life Integration”, ASCB MAC Junior Faculty and Postdoctoral Fellows Career Development

Workshop and FRED Mentorship Workshop, Durham, NC, July 2016

Michael Edidin Symposium, Baltimore, MD, June 2016

4th Annual MidAtlantic PREP/ IMSD Research Symposium, May 2016, Richmond, VA

2015 ASBMB Transforming Undergraduate Education Meeting, “NSF Education Grant Opportunities”, Western Missouri Univ. July 2015

2015 ASBMB Meeting, Careers, Mentoring, and Changes in Medical Education Theme, “Helping Postdoctoral Fellows and Graduate Students Develop Professionally” session, presentation title: “A Holistic Approach to Training the Next Generation of Diverse Biomedical Researchers”, Boston, MA 03/28-04/01/2014

2015 International Conference on Phospholipase A2-Mediated Signaling in Translational Medicine, 10-12 Feb 2015, Tokyo, Japan

Group VIA Phospholipase A2 in Hepatic Lipid Metabolism, Oct. 2014, University of Puerto Rico, Rio Piedras, 10.03.2014

Modulation of Hepatic Lipid Metabolism by iPLA₂®, June 2014 Phospholipid Metabolism: disease, signal transduction and membrane dynamics meeting, Niagara Falls, NY

Modulation of Hepatic Lipid Metabolism by iPLA₂®, 11th Annual Meeting of the Lipid MAPS Consortium, May 2014, San Diego, CA

13th International Conference on Bioactive Lipids in Cancer, Inflammation and Related Diseases, November 3 – 6, 2013, San Juan, Puerto Rico

2013 Emerging Roles for Group VIA Phospholipase A2 in Metabolism, Morehouse College, October 2013

2013 Emerging Roles for Group VIA Phospholipase A2 in Metabolism, University of Georgia, School of Pharmacy, Sept. 2013

5th International Conference on Phospholipase A2-Mediated Signaling in Translational Medicine, 20-21 May 2013, New Orleans, LA.

Judy Bond Symposium, Penn State Hershey Medical Center, “Training the Next Generation of Biomedical Researchers: the STEP-Up Symposium”, 12.2.2011.

2011 Emerging roles for iPLA₂ in lipid metabolism, St. Louis University, Dept. Biochemistry, 03.14.2011

2010 Calcium Independent Phospholipase A₂® in cell and systemic lipid metabolism, University of Pittsburgh, Dept. Pharmacology, 12.13.2010

2010 Phospholipid Metabolism: disease, signal transduction and membrane dynamics meeting, June 2010—session leader

2009 Keystone Symposium- Complex Lipids in Biology: Signaling, Compartmentalization, and Disease, 04/22/09-04/29/09: “Calcium independent phospholipases A2 in cardiovascular and liver diseases”.

National Science Foundation, Molecular and Cellular Biosciences Cluster, 02/26/2009, “Regulation of Cell

Phospholipid Metabolism by iPLA2”.

2008 Phospholipid Metabolism: disease, signal transduction and membrane dynamics meeting, 07/20/08-07/25/08, “Calcium independent phospholipases A2 in cardiovascular and liver diseases”

Morgan State University, Dept. Natural Sciences, 10/09/07, “Regulation of PAFAH Expression by Oxidized Phospholipids”

Hampton University Dept. of Biology, 11/16/07, “Regulation of Cell Phospholipid Metabolism by Phospholipase A2”.

2007 South Eastern Lipid Research Conference, 10/12/07, “LpPLA2/PAFAH Regulation”

2007 Keystone Symposium on Bioactive Lipids, 2/21/07, “Platelet-Activating Factor Acetylhydrolase (PAFAH) in Aggressive Periodontitis and Cardiovascular Disease”

Pharmacology Colloquium, University of Virginia, 9/21/06, “Regulation of Cell Phospholipid Metabolism by Phospholipase A2”

2006 Periodontal Diseases Gordon Research Conference (Il Ciocco, Italy), June 2006, “IgG2 in Periodontal Disease”

Julius L. Chambers Biomedical/ Biotechnology Research Institute, North Carolina Central University, 4/5/06, “Regulation of Cell Phospholipid Metabolism by Phospholipase A2.

Cardiovascular Research Center, University of Virginia, 11/16/05, Regulation of Lipid Metabolism by Group VIA Phospholipase A2

“Bioactive Lipids” Symposium, Southeast/Southwest Regional American Chemical Society Meeting, 11/1/05, “Regulation of Group VIA Phospholipase A2 Activity by Alternative Splicing and ATP”

83rd Meeting of IADR, 3/9/05, “Altered Platelet-activating Factor Synthesis in Ionophore- Activated LAgP Monocytes”

2nd International Conference on Phospholipase A2, 10/9/2004, “Regulation of the Expression and Catalytic Activity of Calcium Independent Phospholipase A2”

Virginia Union University, 4/14/04, “Phospholipid Metabolism and Phospholipase A2” University of Richmond, 4/8/04 “Phospholipid Metabolism and Phospholipase A2”

81st Meeting of IADR, 6/28/03, “Mechanism of PAF-induced IgG2 Production in LAgP”

Hampton University, 4/11/03, “Regulation of the Immune Response in Periodontal Disease

Grand Rounds, Dept. of Pathology, Medical College of Virginia, Virginia Commonwealth University, 10/11/02. “Role of Calcium Independent Phospholipase A₂ in Cell Physiology”

Meharry Medical College, 5/2/02, “Regulation of IgG2 Production in Localized Juvenile Periodontitis”

80th Annual Meeting of IADR/ CADR/ AADR, 3/9/02, Skewing of Monocyte Differentiation in LJP and its Effects on IgG2 Production.

University of Medicine and Dentistry of New Jersey, Dental Research Center, 6/21/01, Regulation of IgG2 Production in Localized Juvenile Periodontitis

University of Texas Houston, Medical Center, Dental Branch, Department of Basic Sciences, 4/9/01, ARegulation of IgG2 Production in Localized Juvenile Periodontitis@

30th Meeting of the American Association for Dental Research, 3/9/01, AEffect of Dendritic Cells (DC) on IgG2 Production in LJP@

78th Meeting of the International Association for Dental Research, 4/8/00, "Dendritic Cells in LJP Patients and IgG2"

Virginia State University, Department of Life Sciences, 4/26/99. "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂"

Hampton University, Department of Biology, 3/30/99, "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂"

Southeastern Regional Lipid Conference, 11/5/98, "Regulation of Phosphatidylcholine Homeostasis by Calcium-Independent Phospholipase A₂"

Virginia Commonwealth University, Department of Physiology, 9/24/98, "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂"

Rochester Institute of Technology, Department of Biological Sciences, 5/7/98, "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂"

Old Dominion University, Department of Chemistry, 9/22/95, "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂"

Virginia State University, Department of Life Sciences, 3/27/95, "Role of Secretory Phospholipase A₂ in Prostaglandin Production by Macrophages"

University of Virginia, Department of Pharmacology, 11/10/94, "Role of Secretory Phospholipase A₂ in Prostaglandin Production by Macrophages"

6. Service:

6.1 **International Service**

Grant Reviewer for Vienna Science and Technology Fund, 7/03

6.2 **National Service**

7.2A **Advisory Committees**

NSF EHR Advisory Committee, Subcommittee on Graduate Education (NSF response to NAS report on 21st Century Graduate Education, 2018

NSF Committee for Equal Opportunities in Science and Engineering (CEOSE), 2018-2021

Member, Council of Graduate Schools Diversity and Inclusion Advisory Committee, 2018-19

Member, Bridges to the Doctorate (NIH) Evaluation Panel (2018)

Member, Biological Sciences Directorate Advisory Committee, National Science Foundation, 2018-2020

Member, National Professional Science Masters Association PSM4RST8 Southern Region working group, 2018-

7.2B Research Grant Reviews

Panelist, NIH Building Infrastructure Leading to Diversity review panel, 12.2018

Panelist, NSF INCLUDES Pilot and Launch Projects, June 2017

Reviewer, American Heart Association Cell Trans BSc1 Committee, October 2014

Co-Chair, American Heart Association Cell Trans BSc1 Committee, April 2014 Reviewer, National Science Foundation Metabolism and Signaling Panel, May 2013 Reviewer American Heart

Association Cell Trans BSC1 Committee, April 2013 Reviewer, NIH K99 Phase II panel, April 2013

Reviewer, NIH K99 Phase II panel, December 2012

Reviewer, American Heart Association Cell Trans BSc1 Committee, September 2012 Reviewer, National Science Foundation Metabolism and Signaling Panel, September 2012 Reviewer, NHLBI Program Project grant, May 2012

Reviewer, NIH K99 Phase II panel, Fall 2011 (Chair) Reviewer, NIH

K99 Phase II panel, August 2011 Reviewer, NIH K99 Phase II panel,

April 2011 Reviewer, NIH K99 Phase II panel, December 2010

Reviewer, National Science Foundation Signal Transduction Advisory Panel, November 2010 Reviewer, NIH K99 Phase II panel, August 2010

Reviewer, National Science Foundation Signal Transduction Advisory Panel, April 2010 Review Panel, American Heart Association, Region II, Lipids Panel, April 2009

Ad Hoc reviewer, National Science Foundation, Metabolic Biochemistry, April 2009 Review Panel, American Heart Association, Region II, Lipids Panel, April 2008

Reviewer, R13 (meeting) proposal panel, Nov. 2007

Reviewer, National Science Foundation Metabolic Biochemistry Advisory Panel, October 2007

Ad Hoc Reviewer, National Science Foundation, Division of Molecular and Cellular Biosciences, spring 2007

Ad Hoc Reviewer, Hepatobiliary Pathophysiology Study Section, Feb. 2007

Reviewer, National Science Foundation Metabolic Biochemistry Advisory Panel, April 2006 Ad Hoc

Reviewer, Drug Discovery and Molecular Pharmacology Study Section, February 2006 Ad Hoc Reviewer,

NSF International Research Fellow Awards, Feb. 2006

Program Project Review, National Institute of Heart, Lung, and Blood, May 2005

Ad Hoc Reviewer, National Science Foundation, Division of Molecular and Cellular Biosciences, fall 2003

Ad Hoc Reviewer, National Science Foundation, Division of Molecular and Cellular Biosciences, October 2002

Ad Hoc Reviewer, National Science Foundation, Division of Molecular and Cellular Biosciences, October 2001

Ad Hoc Reviewer, National Institutes of Health, Cell Development and Function IRG, ZRG CDF-6 (20) Special Emphasis Panel, July 2001.

Ad Hoc Reviewer, National Science Foundation, Division of Molecular and Cellular Biosciences, April 2001

Ad Hoc Reviewer, Canadian Institutes of Health Research, November 2000

Ad Hoc Reviewer, National Institutes of Health, Chemistry and Related Sciences, Special Emphasis Panel ZRG3 SSS-2, October 2000

Ad Hoc Reviewer, National Institutes of Health, Chemistry and Related Sciences, Special Emphasis Panel ZRG3 SSS-2, July 2000

Ad Hoc Reviewer, NIGMS, Summer Research Experiences for Undergraduates, June 2000 Ad Hoc

Reviewer, Jewish Hospital Foundation Medical Research Grants, April 2000

Ad Hoc Reviewer, National Institutes of Health, Chemistry and Related Sciences, Special Emphasis Panel ZRG3 SSS-2, July 1999

Ad Hoc Reviewer, National Institutes of Health, Chemistry and Related Sciences, Special Emphasis Panel ZRG3 SSS-2, March 1999

Ad Hoc Reviewer, The National Science Foundation, Molecular and Cellular Biochemistry Division, October 1997

Ad Hoc Reviewer, National Institutes of Health, Chemistry and Related Sciences, Special Emphasis Panel ZRG3 SSS-2, July 1997

Ad hoc Reviewer, The National Science Foundation, Molecular and Cellular Biochemistry Division, April 1997

Ad hoc Reviewer, The Jeffress Memorial Trust, April 1997

Ad hoc Reviewer, National Institutes of Health, Chemistry and Related Sciences Special Emphasis Panel ZRG3 SSS-2, November 1996

Ad hoc Reviewer, National Institutes of Health, Chemistry and Related Sciences Special Emphasis Panel ZRG3 SSS-2, July 1996

Ad hoc Reviewer, National Institutes of Health Multidisciplinary Special Emphasis Panel ZRG3 SSS-2, April 1996

7.2C Training Grant Review

Committee Chair, Selection Committee for CGS/ ProQuest Distinguished Dissertation Award in Biological and Life Sciences, 2017

Reviewer, HHMI Gilliam Program, June 2016

Reviewer, NSF Louis Stokes Alliance for Minority Participation Bridges to the Doctorate Competition, Jan. 2016

Ad Hoc Reviewer, ZRG1 RPHB G 50, NIH Coordination and Evaluation Center for Enhancing the Diversity of NIH-Funded Workforce Program review panel, 7/15/2014

Ad Hoc Review Panel (panel Chair), NIGMS T32 training grants, July 2012 Ad Hoc

Reviewer, MPRC-A Review panel, March 2009

Ad Hoc Reviewer, NIGMS BTR-C Review panel, Nov. 2008 Ad Hoc

Reviewer, MPRC-B Review panel, July 2008

Member, Biomedical Research and Training Subcommittee B, National Institutes of Health, National Institute of General Medical Sciences, 2001-2005, Committee Chair 2005-2006

Site Visit Chair, Chemistry-Biology Interface Training Program, Georgia Institute of Technology, May 2006

Site Visit Chair, Cell and Molecular Biology Training Program, Harvard Medical School, October 2005

Site Visit Chair, Cell and Molecular Biology Training Program, Mount Sinai School of Medicine, January 2005

Site Visit Chair, Biotechnology Training Program, University of Florida, October 2004

Site Visit Chair, Institutional Research and Academic Career Development Program, University of North Carolina, June 2004

Site Visit Chair, Biotechnology Training Program, Rensselaer Polytechnic Institute, October 2003

7.2D Editorial Boards

The Journal of Lipid Research, 2007-present

7.2E Journal Reviewer for:

International Journal of Obesity
Molecular Pharmacology
FEBS
Life Sciences
The Journal of Biological Chemistry
The Journal of Lipid Research, 2002- present, nominated for service on editorial board, 2007 Biochemical Pharmacology
Lipids
Biochimica et Biophysica Acta
Journal of Immunology
Infection and Immunity
Molecular Cell Biology

7.2F Meetings Organized

Workshop Organizer, Council of Graduate Schools 58th Annual meeting, “Individual Development Plans: Roadmaps for Student Success”, Washington, DC, December 2018

Co-organizer, Finding Your Inner Modeler: A Workshop on how computational biology can advance your research----and how to get started, University of Illinois, Chicago, July 2018

Workshop Organizer, Council of Graduate Schools 57th Annual meeting, “Empowering First Generation and Underrepresented Students to Navigate Graduate School”, Scottsdale, AZ, December 2017

Co-organizer, Finding Your Inner Modeler: A Workshop on how computational biology can advance your research----and how to get started, University of Illinois, Chicago, July 2017

Session Chair, LIPID MAPS Annual Meeting, Lipidomics Impact on Metabolic, Cancer, Cardiovascular and Inflammatory Diseases, May 2016

Session Chair, 7th International Conference on Phospholipase A2 and Lipid Mediators, May 2016

Co-Organizer, FASEB Phospholipid Metabolism: Disease, Signal Transduction, and Membrane Dynamics, July 2012

Co-Organizer, ASBMB 2012 Meeting, Education and Professional Development sessions

Session Chair, FASEB Phospholipid Metabolism: Disease, Signal Transduction, and Membrane Dynamics, July 2010 Conference, 2010

Session Chair, 83rd Meeting of International Association for Dental Research, March 2005 36th Annual

Southeastern Regional Lipid Conference, November 2001, Cashiers, NC

7.2G Test Review Committees

Member, ETS GRE-Advanced Test Preparation Committee 7/2002- 6/2004

7.2H Graduate Education Service

Vice President/ President Elect, Georgia Council of Graduate Schools, 2018

7.2I National Science Education Activities

NSF Research Traineeship Organizing Committee, National Science Foundation, May 2014- July 2015

BIO/ EHR Liaison Group, National Science Foundation, May 2014-July 2015

Faculty Coach, Academy for Future Science Faculty, Group II, (NIH Pathfinder Award), 2012- 2013

Member, Minority Affairs Committee, American Society for Biochemistry and Molecular Biology, 2014-present

Member, Education and Professional Development Committee, American Society for Biochemistry and Molecular Biology, 2008-present

Member, ASBMB Biochemistry and Molecular Biology Accreditation Exam Writing Committee, 2011- (P. Kennelly, Chair)

7.2J Science Education Activities at Other Institutions

External Advisory Committee, Virginia Union University “Coaching for Academic and Professional Success in Science, Technology, Engineering, and Mathematics” (CAPS in STEM, NSF) 2012-2015

External Advisory Committee, Virginia Commonwealth University Research Training Programs, VCU Center on Health Disparities, 2017-

7.3 Regional Service

Georgia Clinical Translational Science Award (CTSA) Mentoring Committee, 2018-present

7.4 University Service

Member, Faculty Retirement Working Group (B. Ayers, Chair), 2018 (UGA)

Co-Chair, 2025 UGA Strategic Plan Subcommittee on Research, Innovation, & Entrepreneurship, 2018-2019 (UGA)

Presenter, UGA Senior Administrative Retreat, “Graduate Students: the Bedrock of our Research Mission”, Aug. 2017 (UGA)

Presenter, UGA Senior Administrative Retreat, “Enhancing Graduate Education”, Aug. 2016 (UGA)

NSF Proposal Panel, UGA Office of Sponsored Programs, 09.2018 (UGA)

Working Group on Faculty Retirement Resources and Planning (UGA), 2018

Deans Double Dawgs Task Force, 2017 (UGA)

Process Improvements Task Force, 2016 (UGA)

NSF-ADVANCE Advisory Team, 2016 (UGA)

Interprofessional Education Working Group, 2016 (UGA)

Process Improvements Task Force, 2016 (UGA)

Peach State Louis Stokes Alliance for Minority Participation Advisory Team, 2015- (UGA)

Academic Program Review Committee, 2015

Quality Enhancement Plan (QEP) Steering Committee, 2013-2014 Search Committee,

University Ombudsman, Feb. 2013-June 2013

Poster Judge, VCU Postdoctoral Association, National Postdoc Day Competition 2012 Panelist, Excellence and Success at VCU, VCU Spring Leadership Meeting, 2012

Steering Committee, Clinical Translational Research Center (CCTR) KL2 Scholars Training Program, 2012-present

Search Committee, Dean, School of Education, 2011-2012 Faculty Advisor,

Student Research Organization, 2011-2013

Research Week Planning Committee, 2011 (A. Nichols-Casebolt, chair)

Undergraduate Research Opportunities (UROP) Committee, 2011- 2014 (H. Hill chair)

VCU 2020 (Strategic Plan) Recalibration Work Group) Theme III: Collaboration in Health Care Research Across the Campuses (R. Jamison, L. Corey, chairs), 2010-2011

Search Committee, Dean, College of Humanities and Sciences, 2010-2011(T. Huff, chair) Search

Committee, Provost and VP for Academic Affairs, 2010-2011 (S. Retchin, chair) Promotion/ tenure

Committee, M. Sakagami (Pharmaceutics), 2010

Phillips Institute of Oral and Craniofacial Molecular Biology Director Search Committee, 2009- 2012

Secret Selection Committee, 2007-2011

ACGME Self Study Education Subcommittee, 2007

Search Committee, Dean of Faculty Affairs, 2006 (B. Sood, chairperson)

Chair, Research Submission and Review SubCommittee, VCU Center on Health Disparities, 2006-2007

Faculty Search Committee, Lipidomics 2006 (R. Diegelmann, chairperson)

Radiation Oncology Department Chair Search Committee 2005-2006 (J. Neifeld, chairperson)

Faculty Search Committee 2005 (Department of Microbiology and Immunology, D. Conrad, chairperson)

Faculty Search Committee 2005- (Mass Spectroscopy Facility, B. Martin, chairperson)

Tenure and Promotion Committee for Robert Tombes, Department of Biology, fall 2003 (M. Fine, chairman)

Faculty Search Committee 2002-2003 (Dept. of Internal Medicine, L. Schwartz, chairperson) Proposal Preparation, HHMI Undergraduate Scholars, 2001 (T. Huff, chairman)

Vice President for Research Search Committee, 1999-2000 (F. Macrina & R. McDavis, chairmen)

Faculty Senate (Alternate), 1999-2000

Admissions Committee, School of Dentistry, 1999-2000

Technology Transfer Search Committee, 1999 (R. Franson, Chairman)

Curriculum Committee, School of Dentistry, 1998-2003 (D. Sarrett, chairman) Massey Cancer Center Internal Grant Review Committee, Aug. 1998

Review Committee for Forbes Day Honors Graduate Research Symposium, 1996, 1997

ACGME Review Committee, Neurosurgery Residency Program, 1997 (Dr. John Wright, Dept. Of Ophthalmology, chairman)

Faculty Advisor, Society of Black Researchers, 1997-2000

Steering Committee, Virginia State University-Virginia Commonwealth University Masters to Ph.D. Transition Program, 1997-present

Organizer- Phospholipid Discussion group, 1997

Procurement Envisioning Team, 1996-1997 (R. Johns, chairman)

7.5 VCU School of Medicine Service

Promotion Committee for Tomasz Kordula (Biochemistry) 2012 (Chair) Cancer Needs Assessment Grant Review, Feb. 2012

Promotion Committee for Charles Chalfant (Biochemistry) 2011 (G. Gil, Chair) Tenure Committee for Leon Avery (Physiology) 2011 (A. Lerner, Chair)

Strategic Planning Committee, Research Group, 2011 (P. Coney, J. Chlebowsky, Chair) BSDP Doctoral Portal Steering Committee, 2011-present (L. DeFelice, Chair)

Search Committee, Asso. Dean for Professional Instruction and Development, 2010, (J. Bigbee, Chair)

Promotion/ tenure Committee, L. DeFelice (Physiology), 2010

Pharmacology and Toxicology Chair Search Committee, 2010 (J. Povlishock, Chair) Tenure Committee, A. Nicola (Micro/ Immuno) 2009

Promotion Committee, B. Fuss (Anatomy) 2009 Curriculum Council,

School of Medicine, 2009-2011

Molecular Immunology Search Committee, 2008 (A. Lerner, Chair)

Human Genetics Chair Search Committee, 2008 (G. Ginder, Chair) Neonatology Chair

Search, 2008 (Henry Rozycki, Chair)

Dean for Faculty Affairs Search Committee (2006-2007)

LCME Site Visit Preparation Committee (Medical Education subcommittee), 2006-present Steering

Committee, MD PhD Program, 2006-present

Coordinator, SB2006 Biophysics/ Structural Biology Club (joint activity with Dept. Chemistry, University of Richmond), 2006

Coordinator, Integrated Cellular and Molecular Signaling (ICAMS) Student Data Club, 2006- present

Steering Committee, Wound Healing Training Grant, 2005- present (R. Diegelmann, chair) Steering

Committee, MD PhD Program, 2006-present (G. Archer, chair)

Dean's Representative (Comprehensive Examination Committee) for: Cecile Skrzynia, Department of Human Genetics, 5/4/95, Staci Holles, Department of Physiology, 12/5/95, Deborah Debich, Dept. of Biomedical Engineering, 8/14/96, John E. Vaughn, Dept. of Physiology, 5/2/97, Beverly A. Smith, Dept. of Micro. and Immuno., 9/12/97, William Scott Conrad, Dept. of Anatomy, 7/3/98, Masahiro Sakagami, Dept. of Pharmaceutics, 8/17/99, Michael Johnson, Dept. of Anatomy, 8/21/01, Todd Telemenco, Dept. of Anatomy & Neurobiology, 6/3/02, Michael Singleton, Dept. of Anatomy & Neurobiology, 4/8/05

7.6 VCU Departmental Service

Promotion Committee for Tomasz Kordula, 2012 (chair)

Tenure Committee for Xianjun Fang, 2008 (Department of Biochemistry, P. Dent, chair) Search Committee

2007 (Department of Biochemistry, R. Diegelmann, chair)

Tenure Committee for Gregorio Gil, fall 2003 (P. Hylemon, chairman)

Curriculum Committee, Dept. Biochemistry, 2004-present (W.M. Grogan, chairperson) Graduate Program

Director, Jan 2004- 2010 (Biochemistry)

Faculty Search Committee, Jan. 2002-2004 (Biochemistry, R. Diegelmann, chairperson)

Faculty Retreat Organizing Committee (Micro/ Immunol) Aug. 2002-Oct. 2002 (P. Hylemon, chairperson)

Curriculum Committee, Dept. Micro/ Immunol Jan. 2002- 2003 (C. Cornelissen, chairperson) Faculty Search

Committee 2002 (Molecular Biology, G. Buck, Chairman)

Faculty Search Committee 2002 (Immunology, J. Tew, Chairman) Faculty Search
Committee 2002 (Microbiology, D. Ohman, Chairman) Faculty Search Committee 2000
(J. Tew, Chairman)
Faculty Search Committee 2000 (J. Tew, Chairman)
Graduate Program Committee, 1995-1999 (D. Conrad, Chairman) Comprehensive Exam
Committee, 1995 (T. Huff, Chairman)

7.7 VCU Community Service

Judge, Metro Richmond Science Fair, March 2014 Judge, Metro
Richmond Science Fair, March 2012 Judge, Metro Richmond
Science Fair, March 2011
Presenter, Jefferson High School Science Day, March 2011 Judge, Metro
Richmond Science Fair, March 2010
Judge, Metro Richmond Science Fair, March 2009
Paper reviewer, Metro Richmond Science Fair, Feb, 2009 Judge, Metro
Richmond Science Fair, March 2008
Paper reviewer, Metro Richmond Science Fair, Feb, 2008 Judge, Metro
Richmond Science Fair, March 2006 Judge, Metro Richmond Science Fair,
March 2005
Paper Reviewer, Metro Richmond Science Fair, Feb. 2005 Judge, Metro
Richmond Science Fair, March 2004
Paper Reviewer, Metro Richmond Science Fair, Feb. 2003
Steering Committee, Minority Access to Research Careers (MARC) program, Virginia Union University,
2001- present
Presenter, Project ACE, VCU School of Medicine, 4/13/01 Judge- 8th Annual
Metro Richmond Science Fair, March 2000.
Steering Committee, Virginia State University-Virginia Commonwealth University Masters to Ph.D. Transition
Program, 1997-present

Judge- 6th Annual Metro Richmond Science Fair, March 1998

Judge-Richmond Public Schools Science / Technology Extravaganza, May 1997 Judge, Science Fair,

Ephesus Academy, April 1997

Judge-5th Annual Metro Richmond Science Fair, March 1997 Presenter-

Kitchen Chemistry, Ephesus Academy, June 1996

Judge-Richmond Public Schools Science / Technology Extravaganza, May 1996 Judge- Science Fair,

Ephesus Academy, Richmond, VA, April 1996

Judge-4th Annual Metro Richmond Science Fair, March 1996

Laboratory Tour Guide-MCV-VCU/ Science Museum of Virginia Mini Medical School, November 1995

Presenter-Knowledge and Experience for Young Scientists (K.E.Y.S.) Science Education Outreach Program, November 1995

Panelist- Discovering Virginia Women, WHRO- Norfolk VA PBS Affiliate, April 1995

Presenter- Knowledge and Experience for Young Scientists (K.E.Y.S.) Science Education Outreach Program, November 1994

Panelist- 1994 Tech-High, Virginia Power Co., June 1994 Judge- NAACP Act-

So Science Fair, April 1993

Organizer and Presenter- Southern California Chapter NOBCChE, Science Bowl and Fair, February 1993

Presenter- National Chemistry Day, San Diego CA, November 1992

7. Teaching & Training:

7.1 **Formal Platform Teaching (Undergraduate)**

BIOL 291: Introduction to Research, 2011: Lecture course for undergraduate students, ~20 students. I present 2 hours of lecture, lead paper discussions, and lead one grant proposal discussion session.

BIOC 404: Advanced Biochemistry, 2004-2006. Lecture course for undergraduate students, 2 credit hours, ~10 students. I present 1.5 hours of lecture.

LFSC 101, Introduction to Life Sciences, 2001-2004. Lecture course for freshman undergraduate students, 3 credit hours, ~250 students. I present 2 hours of lecture.

BIOL 291, Topics in Biology, 1998-present. Lecture course for undergraduate students. I present 1 hour of lecture on my research interests.

BIOL 491, Biology of Cancer, 2000-present. Lecture course for undergraduate students, 2 credit hours. I present 1 hour of lecture.

The Research Process, 2008- present: Lecture/ small project course for summer undergraduate students. ~25 students. I present 3 hours of lecture on effective oral and poster presentations.

7.2 Formal Platform Teaching (Graduate)

GRSC 8550: Responsible Conduct of Research: Lecture/ discussion course on research ethics, for graduate students and postdoctoral trainees. 2016- (UGA, Instructor of Record)

BCMB 8150: Advanced Topics in Cellular Communication and Regulation: Lecture/ paper discussion course for graduate students. 2016- (UGA)

HGEN 691: PREP Journal Club, 2012-2014: journal club for postbaccalaureate students in the PREP program. ~6 students. I direct two hours of paper discussion.

HGEN 691: Introduction to Cell and Molecular Biology, 2011: lecture course for postbaccalaureate and graduate students. I present 1.5 hours of lecture and lead 1.5 hours of paper discussion.

ANAT 691, Science Writing, 2008-2014: Lecture/ small project course for graduate students. ~15 students, I present 1 hour of lecture on effective oral presentations

BIOL 675, Advanced Cell Biology, 2007: Lecture/ paper reading course for graduate students. ~15 students. I present 2 hours of lecture and 2 hours of paper review/ discussion.

BIOC 524, 2005-2009: Lecture course for first year pharmacy students, ~100 students. I present two hours of lecture.

BIOC 606: Biochemical Controls and Signal Transduction, 2004-2013. Lecture/ paper reading course for graduate students, 2 credit hours, ~10 students. I present 1.5 hours of lecture and 1.5 hours of paper discussion.

MICR 510, Scientific Integrity, 1996-2013. Lecture course for graduate students, 2 credit hours, 25-40 students. I participate in 1-2 hours of case discussion.

PMTX 625, Cancer Biology and Pharmacology, 2000. Lecture, paper discussion course for graduate students, 2 credit hours. I present 1.5 hours of lecture and lead 1.5 hours of case discussion.

BIOC 606, Biochemical Control Processes, 2000-2004. Lecture, paper discussion course for graduate students, 2 credit hours. I present 1.5 hours of lecture and lead 1.5 hours of paper discussion.

MIC 519, Molecular Mechanisms of Microbial Pathogenesis, 1997-2003. Lecture course for graduate students. 3 credit hours, ~10-15 students. I present 4.5 hours of lecture.

BIC 601, Membranes and Lipids, 1995-2013. Lecture course for graduate student students. 3 credit hours, ~5-10 students. I present 6 hours of lecture and 1.5 hours of paper discussion.

MIC 506, Immunobiology, 1995-2009. Lecture course for graduate students. 3 credit hours, ~25-35 students. 1995-2003: I presented 4 hours of lecture. 2004-present: I present 2 hours of lecture.

MIC/BIC 504 Biochemistry, Cell, and Molecular Biology, 1995-2013/ Lecture course for graduate students. 5 credit hours, ~100 students. I present 10 hours of lecture on signal transduction and protein trafficking.

MIC 685, Advanced Immunology, 1996-2003. Advanced, paper discussion course for graduate students. 2 credit hours, 10-15 students. I present 1-5 hours of lecture and lead 1-5 hours of paper discussion (varies each year).

7.3 Formal Platform Teaching (Professional—Medical, Dental, Pharmacy, Post- grad)

MI Biochemistry, 2004-2014. Lecture course for first year medical students, ~200 students. I present 6 hours of lecture.

OCMB700, Basic Sciences and Graduate Dentistry, 2001- 2013. Lecture course for graduate dental residents, 3 credit hours, ~10 students. I present 1.5 hour of lecture.

MICR513, Infection and Immunity for Dentistry, 1999-2004. Lecture and laboratory course for first year dental students. 5 credit hours, ~80 students. 1999-2003: I presented 7 hours of lecture and 4 hours of case discussion in the laboratory. 2004-present: I present 1 hour of lecture.

Medical Immunology for Freshman Medical Students, 1995-2005. Lecture course for first year medical students. 3 credit hours, ~175 students. 1995-2003: I presented 2-5 hours of lecture. 2004-present: I present 1 hour of lecture.

7.4 Course Directorships

GRSC8550, Responsible Conduct of Research, 2016- (UGA)

MIC 513, Infection and Immunity for Dentistry, 1999-2002 MIC 685,

Advanced Immunology, 1997, 1998

MIC 690, Research Seminar in Microbiology & Immunology, 1996-1998 Co-

Coordinator-MIC 685, Advanced Immunology, 1996

7.5 Laboratory Teaching

8.5A Graduate students Trainees (Major Advisor) San Jin Nam, MS candidate, 2013-2014
Derek Hambright, PhD candidate, 2010-2011 Vasudha Surampudhi, MS candidate, 2008-2010
Marianna Sukholutsky, MS candidate, 2008-2010, Degree date 12.2010 Bhargavi Emani, MS candidate, 2008-2010, Degree date 07.2010
Min Son, MS candidate, 2008-2009, Degree date: 12.2009 Julia Williams, MS candidate, 2007-2008
Murali Mukkamala, MS candidate, 2007-2008, Degree date: 5/2008 Andria Chambers, MS candidate, 2006-2009; Degree date: 5.2009 Eddie Choi, MS Candidate, 2006-2007, Degree date: 8/2007
Kwasi Kari Kari, MS Candidate, 2005-2006, Degree date: 8/2006 Chu Ri Shin, MS Candidate, 2004-2006, Degree date: 5/2006 Monika Anand, Doctoral Candidate, 2005- 2006
Rachael Griffiths, Doctoral Candidate, 2004- 2009, Degree date: 12.2009
W. Palmer Wilkins, Doctoral Candidate, 2003- 2008, Degree date: 5/2008 Tyriek Bailey, MS Candidate (VSU), 2002-2003
Kandi Knightshead, MS Candidate, 2001- 2002, Degree date: 7/ 2002 Alex Manguikian,

Doctoral Candidate, 2000-2004, Degree date: 12/2004 Salma Al-Darmaki, Doctoral Candidate, 1999-2003, Degree date: 5/2003 Anita Kapur, Doctoral Candidate, 1995-2000, Degree date: 5/2000.

8.5B Graduate Students Trainees (Rotation Advisor)

Vasduha Surampudhi, Brigitte Engelmann, Muna Suliman, Natalia Ginsberg, Tamer Hadl, JoAnn Cofie, Eric Fleming, Sandeep Singh, Monika Anand, Rachael Griffiths, Rebecca Mac Lean, Jason Knight, Selvakumar Sukumar, Timothy Caven, Sehmi-Paik, Salma Al-Darmaki, Dania Rabah, Dean Franklin, Crystal La Voie, Anita Kapur, John Olson

8.5C Postdoctoral Trainees Dr. Mamatha

Kambalapalli, 2012-2014

Dr. W. Palmer Wilkins, Aug. 2009-2011 Dr. Chu-Ri Shin, July 2004- 2006

Dr. Christopher Shelburne, Feb. 2001- Dec. 2001

Dr. Raquel Rodriguez Pato, School of Dentistry, Sept. 1994-May 1995

8.5D Undergraduate Trainees Briana

Lambert, spring 2011-summer 2011 Marie Belmonte, spring 2011-summer 2011 Iliana Ycute, summer 2010

Annique Pratt, summer 2010 LaTonya Marshall,

spring 2009 Kimberly Pham, summer 2008

Candace Osborne, summer 2008 Marianna

Sukholtusky, summer 2007

Jessi Warnke (Univ. of Richmond), summer 2006 Shanique O'Meally (Virginia Union Univ.), 2005-2007 Jeffrey Moores, University of West

England, 2003-2004 Jean Lin (VCU), 2003- 2005

Mobin Ahmed (VCU), Summer 2003 Vrinda Shah

(UVa), Summer 2003

Ro Shauna Rothwell, VUU (MARC Program), Senior Thesis Advisor, 2001-2002 school year Zimeka Thornton, VCU Department of Biology, 2001

Ro Shauna Rothwell, Virginia Union University (MARC Program), 2000 Roanna Trisdorfer, VCU Department of Biology, 1999-present

Anne Shelburne, Summer Student, 1998

Angela Cagni, VCU Department of Chemistry, 1997-1998 school year

Van Wagner Williams, VCU Department of Biology, 1997-1998 school year Calvin Wong, Summer Student, 1995-1997

Yolanda Jenkins, Minority Participation in Graduate Education Program, 1994 Richard Singleton, Summer Student, 1994

Kristin Frank, University of Richmond, Department of Biology, 1994-1995 school year 8.5E

Professional Student Trainees

Gavin Aaron, A.D. Williams Fellow, 1998 Kieu Le, A.D. Williams Fellow, 1996

8.5F High School Student Trainees DeVarion Carter,

MCV Governor's School, summer 2004

Christine Young, Virginia Junior Academy of Sciences, 1998-2000 Kelly Stover, Virginia Junior Academy of Sciences, 1998

Ian Simon, NSF Research Assistance for Minority High School Students, 1997-1998 school year
Ian Simon, Minority High School Mentorship Program, summer 1997
Fonjenik Hairston, MCV Governor's School, Summer 1994

8.5G Graduate Student Advisory Committees (present)

8.5H Graduate Student Advisory Committees (previous)

Nicole Willams, Infectious Diseases (UGA)
Wided Najahi-Missaoui, Pharmaceutical & Biomedical Sciences (UGA)
Seyedmehrad Tavallai, Biochemistry
Supriya Joshi, Human Genetics
Ruba Darweesh, Medicinal Chemistry
Robert Allen Owens, Pharmacology & Toxicology
Michelle Laws, Social and Behavioural Health
Kimberlyn Baig-Ward, Biochemistry
Sophonie Jean, Life Sciences
Chadia Robertson, Biochemistry
Aminat Oki, Dept. Microbiology & Immunology
Rick Uhl, Dept. Chemistry
Rebecca Martin, Microbiology & Immunology
Lauren Folgosa, Microbiology & Immunology
Sarah Seashols, Biochemistry
Jinhua Wu, Dept. Biochemistry
Shreni Mistry, Dept. Microbiology & Immunology
Tamer Hadi, Dept. Microbiology & Immunology (MD PhD)
Cheyanne Viskup, Dept. Microbiology & Immunology
Shweta Chakradeo, Pharmacology & Toxicology
Meredith Weck, Dept. Microbiology and Immunology
Christine Winschel, Dept. Chemistry
Drew Cobb, Dept. Microbiology & Immunology
Frances Saccoccio, Dept. Microbiology & Immunology (MD PhD)
Naty Ginsberg, Dept. Microbiology and Immunology (MD PhD)
Megan Price, Dept. Biochemistry
Joel Matthew, Dept. Microbiology & Immunology
Jamie Sturgill, Dept. Microbiology & Immunology
Quintesia Grant, Dept. of Microbiology and Immunology
Mark Delboy, Dept. Microbiology & Immunology
Joann Cofie, Dept. Biology
David Gibb, Dept. Microbiology & Immunology
Bhawana Saluja, Dept. Pharmaceutics, School of Pharmacy
Margaret McCoy, Dept. Microbiology & Immunology
Eric Fleming, Dept. Microbiology & Immunology
ShenShen Guan, Dept. Biochemistry
Jochen Granja, Dept. Biochemistry
Lynn Hull, Dept. Pharm/ Toxicology
Teneille Walker, Dept. of Pharm/ Toxicology
Seth Dever, Dept. Biochemistry
Deepika Arora, Dept. Pharmaceutics
Rochelle Coelho, Dept. Biochemistry
Lathika Mohanraj, Program in Molec. Biol. & Genetics
Megan Reeves, Department of Microbiology and Immunology
Elizabeth Rogers, Department of Microbiology and Immunology
Blaine Creasy,

Department of Microbiology and Immunology
 Poulami Mitra, Department of Biochemistry
 Amanda De Rocco, Department of Microbiology & Immunology Charles Easley,
 Dept. of Biology/ Biochemistry
 Nidhi Chandra, Dept. Pharmacology & Toxicology Preeti
 Subramanian, Department of Biochemistry Steve Paugh,
 Department of Biochemistry Christopher Wohl, Department of
 Chemistry Dwight Williams, Department of Chemistry Wraegan
 Mealy, Department of Chemistry
 Heidi Sankala, Department of Biochemistry
 Jill Ford, Department of Microbiology and Immunology Shirley Helm,
 Department of Microbiology and Immunology Tanvi Shah, Dept. Anatomy
 Ashraf Khalil, Department of Biochemistry
 Tiana Urgolites, Department of Microbiology and Immunology Gerald De Masters,
 Department of Pharmacology and Toxicology David Paik, Department of
 Microbiology and Immunology Autumn Massiello, Department of Biochemistry
 Nicole Brown, Department of Microbiology and Immunology Selvakumar Sukumar,
 Department of Microbiology and Immunology Ricky Saini, Department of
 Biochemistry
 Morgan Salmon, Department of Biochemistry
 Angela Fritzinger, Department of Microbiology and Immunology Kara Jones,
 Department of Pharmacology & Toxicology
 Iris Camacho, Department of Microbiology and Immunology Ahmed Ibrahim,
 Department of Microbiology and Immunology Deepak Hattigandi, Department of
 Pharmacology and Toxicology Bobby Correy, Department of Chemistry
 Andrea Gray, Department of Biochemistry and Molecular Biophysics Jinhui Bai,
 Department of Pharmacology and Toxicology
 Monica Little, Department of Chemistry
 Nicole Brown, Department of Life Sciences, Virginia State University Christopher
 Barnard, VCU Department of Biology
 Siriporn Chuchawankul, Department of Microbiology and Immunology Sittisak
 Honsawek, Department of Microbiology and Immunology Cornelius Bondzi, Department
 of Microbiology and Immunology
 Bing-Hung Chen, Department of Microbiology and Immunology Kim Ronald,
 Department of Pharmacology and Toxicology Stephen Becker, Department of
 Microbiology and Immunology Kara Jones, Department of Life Sciences, Virginia
 State University
 Marjorie Charles, Department of Life Sciences, Virginia State University
 M. Travis Harrison, Department of Microbiology and Immunology Neon Huynh,
 Department of Microbiology and Immunology
 Kim Stratton, Department of Microbiology and Immunology Dan-My Chu,
 Department of Microbiology and Immunology John Coyle, Department of
 Microbiology and Immunology Lin Tang, Department of Microbiology and
 Immunology Rebecca Caffrey, Department of Anatomy
 Sheri Tinnell, Department of Microbiology and Immunology Brian Merkel,
 Department of Microbiology and Immunology

8.6 Training Grants

PI, Peach State LSAMP Bridges to the Doctorate program, NSF 1702361, 2017-2019, Total Award:
 \$1,074,900

Peach State LSAMP - Extending the STEM Pipeline in the Peach State: Mentorship, Research and Graduate School, NSF-1619689, CoPI, 2016-2021, \$5,000,000 requested (total)

CoPI Strengthening the STEM Pipeline in the Peach State: Recruitment, Retention and Research, Louis Stokes Alliance for Minority Participation, NSF-1102506, 2011-2016, Total Award Amount: \$799,052

VCU-IMSD (Initiative for Maximizing Student Diversity, R24 GM090084), VCU Center on Health Disparities, 2014-2019, \$343,629. I was PI on the submission, but ceded award to Dr. De Felice when I moved to NSF.

Co-PI, NIH/ NIGMS (R25 GM092447), “VCU Minority Access to Research Careers (VCU- MARC)” (John Ryan, PI), 06/01/10-05/31/15, Annual costs: \$181,214

PI, VCU-IMSD (Initiative for Maximizing Student Diversity), VCU Center on Health Disparities, 3/15/2010-01/31/14, Direct costs: \$253,213/ year

Co-PI, NIH/ NIGMS (K12 GM093857), “Virginia Commonwealth University IRACDA” (co- investigator with Paul B. Fisher), 07/01/10-06/30/15, Direct costs: \$218,178/ year

PI, NIDDK Step-Up, “Exploring Biomedical Research Opportunities (EBRO) ARRA supplement, Department of Biochemistry/ VCU Center for Health Disparities, 08/01/09- 07/31/11, Direct costs: \$134,929/ year

PI, NIDDK Step-Up, “Exploring Biomedical Research Opportunities (EBRO)”, Department of Biochemistry/ VCU Center for Health Disparities, 4/1/2007 – 3/31/2013, Total costs: \$177,863/ year.

Member. CoPI, Steering Committee for "Bridges to the Future" M.S. to Ph.D. Transition Program, Department of Biochemistry, J. Chlebowski, P.I., 1997-2004. Total Costs: \$154,353/ year

Member, Immunology Training Grant (NIH-T 32 AI07047), Department of Microbiology and Immunology, D. Conrad, P.I., 1993-2007. Total costs: \$100,373/ year.

Member, Wound Healing and Signal Transduction Training Grant (NIH- T 32 GM 08695) Department of Biochemistry, R. Diegelmann, P.I., 1997-present. Total Costs: \$83,033. year.

8.7: Faculty & Professional Development Activities

ASCB MAC Junior Faculty and Postdoctoral Career Development Workshop, invited speaker, 2017

ASCB Faculty Research and Education Development Workshop, invited speaker, 2017

ASCB Faculty Research and Education Development Workshop, mentor, 2017

ASBMB IMAGE Faculty Development Workshop, mentor, 2017

ASBMB Exploring Careers Workshop (Career Speed Dating), ASBMB Annual Meeting, April 2017

ASBMB Junior Faculty/ Postdoc Development Workshop, 2017

ASBMB Grant Writing Workshop, 2017

Facilitator, ASBMB Broadening Experiences in Scientific Training, Individual Development Plan Webinar,

July 20, 2016

ASBMB Minority Affairs Committee Faculty Development Workshop, July 2016

Faculty Research and Education Development Workshop (ASCB), July 2016

ASBMB Broader Impacts Panelist, ASBMB Annual Meeting, April 2016

ASBMB Career Hour Presenter, ASBMB Annual Meeting, April 2016

ASBMB Exploring Careers Workshop (Career Speed Dating), ASBMB Annual Meeting, April 2016

Faculty Research and Education Development Workshop (ASCB), July 2014

ASCB Minority Affairs Committee Faculty Development Workshop, June 2014 ASBMB

Minority Affairs Committee Faculty Development Workshop, June 2014 NSF Research

Opportunities, presented at University of San Diego, 5/2014

Faculty Advisor, Hediwg van Ameringen Executive Leadership in Academic Medicine (ELAM), 2011-2012; 2012-2013; 2013-2014

NSF Research Opportunities, presented at Hampton University, 2/7/2014 NSF Research

Opportunities, presented at Howard University, 3/6/2014

NSF Research Opportunities, presented at the University of San Diego, 5/15/2014

NSF Division of Molecular and Cellular Biosciences/ The NSF Proposal Review Process, presented in 2014 American Society for Biochemistry & Molecular Biology Mentoring workshop, 6/13/2014, Washington, DC

NSF Education Grants, presented in American Society for Cell Biology, Minority Affairs Committee, 9th Annual Junior Faculty and Postdoctoral Fellows Career Development Workshop, 6/29/2014, San Juan PR

NSF Research Opportunities, presented at the University of Puerto Rico, Rio Piedras, 6/30/2014

NSF Education Grants, presented in American Society for Cell Biology, Minority Affairs Committee, FRED Workshop, 7/1/2014, San Juan Puerto Rico

Career-Life Balance, presented in American Society for Cell Biology, Minority Affairs Committee, FRED Workshop, 7/2/2014, San Juan Puerto Rico

8. Scholarship:

8.1 **Previous Research Grant Support**

VCU Presidential Research Incentive Program (PRIP) award, July 2012-June 2014, \$30,000

A.D. Williams Internal Research Grant “Regulation of SREBP1, Hepatic Lipogenesis, and Plasma Triglyceride by iPLA2”, 04/12/10-06/31/11, \$25,000

NIH/ NHLBI (R21 HL91388), “Regulation of PAF Acetylhydrolase Expression by Oxidized Phospholipids”,

08.01.08-07.31.11, Total costs: \$361,309

NIH/ NHLBI (R01 1R01HL061320) "Regulation of Vascular Smooth Muscle Calcium Sensitivity" (co-Investigator with Paul Ratz), 7/1/07-06/31/11, Annual Direct Costs: \$246,158

National Science Foundation, Division of Molecular and Cellular Bioscience, Metabolic Biochemistry Grant Award (MCB-0544068), "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂". Start date: 4/14/06-03/31/11 (no cost extension), Total Costs: \$579,995

PHS NIAMSD, R21 AR051711-01, 9/30/04-6/30/08, "Role of Vimentin, sPLA₂ and LysoPC in Autoimmune Disease". Total costs: \$150,000

PHS, NIDCR, R21 DE15980-01, 4/1/04- 3/31/08, "Monocyte Modulation in LAgP". Total costs: \$412,500

Massey Cancer Center Internal Grant Program, "iPLA₂ in Ovarian Cancer", 1/14/06-6/30/07, co- PI with Xianjun Fang, \$30,000

National Science Foundation, Division of Molecular and Cellular Bioscience, Metabolic Biochemistry Grant Award (MCB-0212213), 9/1/02 – 8/31/06, "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂". Total Costs: \$385,000, renewed 4/14/06.

Massey Cancer Center Pilot Project Grant, 1/16/02-1/15/03. "A Novel Hypothesis Regarding the Regulation of Cell Cycle Progression in Breast Cancer Cells", \$30,000

National Science Foundation, Division of Molecular and Cellular Bioscience, Metabolic Biochemistry Grant Award (MCB-9982663), 3/1/00-2/28/02, "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂". Total Costs: \$205,000, renewed 9/1/02.

PHS / National Institute of Dental and Craniofacial Research, P0-DE013102-01, AGenetic and Immunologic Aspects of Periodontal Disease@ (H. Schenkein, P.I.) APlatelet-Activating Factor Acetylhydrolase in Periodontal Disease@, S. Barbour, Project Director. 7/1/00-3/31/03.

Jeffress Memorial Trust Grant Award, 1998-2000, "Coordinate Regulation of Cytidylyltransferase and iPLA₂ in CHO Cells". Total Costs: \$20,000

National Science Foundation, Division of Molecular and Cellular Bioscience, Metabolic Biochemistry Grant Award (MCB-9507111), 1995-1999. "Regulation of Cell Phospholipid Metabolism by Phospholipase A₂". Total Costs: \$300,000, renewed 3/1/00.

American Cancer Society Institutional Research Grant, 1995-1996. "Characterization of Group II PLA₂ Binding to P388D₁ Cell Membranes".
Total Costs: \$15,000

Jeffress Memorial Trust Grant Award, 1994-1995. "Preparation and Characterization of Phospholipase A₂-Null Cells". Total Costs: \$26,500

A.D. Williams Faculty Research Grant, 1993-1994. "Characterization of the Interaction of Group II Phospholipase A₂ with Cell Membranes". Total Costs: \$10,000

8.2 Current Research Grant Support

Collaborative Research: NSF INCLUDES: An Integrated Approach to Retain Underrepresented Minority Students in STEM Disciplines, NSF-1649226, PI, 2016-18, \$117,349 (total)

8.3 Pending Grant Support

Collaborative Research: NSF INCLUDES Alliance: National Alliance for Inclusive and Diverse STEM Faculty (NAIDSF), NSF 1834510, PI, 2018-2023, \$673,609 (total); recommended for award

8.4 Manuscripts

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Nassar, G.M., Zhang, Y., Badr, K.F., Barbour, S.E., and Franson, R.C.: Glomerular Secretory Phospholipase A₂ (sPLA₂) and Cytoplasmic Phospholipase A₂ (cPLA₂) Increase in Rat Nephrotoxic Serum (NTS) Nephritis, ASN 29th Annual Meeting, 1996

Barbour, S.E., Gunsolley, J.C., Schenkein, H.A., and Tew, J.G.: Elevation of Serum Phospholipase A₂ in LJP. American Association for Dental Research, 24th Annual Meeting, 1995

Barbour, S.E. and E.A. Dennis: Inhibition of Group II Phospholipase A₂ Expression Blocks Prostaglandin E₂ Production by P388D₁ Cells. The FASEB Journal 7:A1265, abstract #1235, 1993

Mail Ballot
Board of Trustees
July 19, 2019

Interim Chancellor Kevin Guskiewicz submits for your review and approval the recommendation for tenure and the terms of appointment and compensation for Suzanne Barbour as Dean of the Graduate School. This mail ballot will be approved as part of the consent agenda at the Full Board meeting on Thursday, August 1, 2019.

The undersigned votes as follows with recommendation to these proposed actions as presented by the Chancellor.

	Approve	Disapprove
Approval of tenure for Dr. Suzanne Barbour in Dept. Biochemistry & Biophysics	<input type="checkbox"/>	<input type="checkbox"/>
Appointment and compensation for Suzanne Barbour as Dean of the Graduate School	<input type="checkbox"/>	<input type="checkbox"/>

Signature_____

Printed Name_____

Date_____

Please fax to TJ Scott at (919) 962-1647 or email at tj_scott@unc.edu

This ballot was approved by majority vote on July 22, 2019 by the following: Teresa Artis Neal, David Boliek, Jeff Brown, Haywood Cochrane, Gene Davis, Chuck Duckett, Kelly Hopkins, Allie Ray McCullen, Ralph Meekins, John Preyer, Richard Stevens, and Dwight Stone.



THE UNIVERSITY OF NORTH CAROLINA SYSTEM

UNC System Human Resources
Petition Regarding Political Activity

UNC System Policy & Procedure
Effective Date: 03-20-2018

SECTION A: INTRODUCTION, DEFINITIONS, AND INSTRUCTIONS

1. Introduction

Under Section 300.5.2 of the UNC Policy Manual, an employee who is exempt from the State Human Resources Act (an "EHRA employee") must submit this petition for review before becoming a candidate for or accepting an appointive or elective public office.

Pursuant to the North Carolina Human Resources Act and the North Carolina Public Records Act, this petition and associated approvals are public records and will be released upon request

2. Relevant Definitions¹

- a. "Appointive public office" means a public office that is filled or obtained by means other than an election.
- b. "Conflict of commitment" relates to an individual's distribution of time and effort between obligations to University employment and participation in other activities outside of University employment. A conflict of commitment occurs when the pursuit of such outside activities involves an inordinate investment of time or is conducted at a time that interferes with the employee's fulfillment of University employment responsibilities.
- c. "Conflict of interest" means situations in which financial or other personal considerations, circumstances, or relationships may compromise, may involve the potential for compromising, or may have the appearance of compromising, an employee's objectivity in fulfilling their University duties or responsibilities, including research, service, teaching activities, and administrative duties.
- d. "Elective public office" means a public office that is filled or obtained through the results of an election.
- e. "Full-time employee" means an individual who is employed by the University at least three-quarter (3/4) time, including faculty who are employed on a nine-month per calendar year basis.
- f. "Major public office" means (1) any public office requiring full-time service, regardless of the amount of compensation; (2) any public office requiring service on a part-time basis for which compensation is more than nominal²; or (3) membership in the North Carolina General Assembly.
- g. "Minor public office" means any public office that is not a major public office.
- h. "Part-time employee" means an individual who is employed but who is not a full-time employee.
- i. "Public office" means any national, state, or local governmental position of public trust and responsibility, whether elective or appointive, which is created, prescribed, or recognized by constitution, statute or ordinance (other than within the University of North Carolina).

3. Instructions for Completing Section B of the Petition

The table on the following page specifies which portions of Section B the petitioner must complete. Petitioners also should read Section 300.5.2 in its entirety to ensure they are aware of all applicable requirements and deadlines.

¹ The definitions in Sections 300.5.1 and 300.5.2 of the UNC Policy Manual are incorporated herein by reference.

² In this context, "compensation which is more than nominal" means actual annual compensation or expected annual compensation, whichever is greater, in excess of \$10,000, excluding direct reimbursements for expenses incurred by the officeholder incident to holding office, whether such expenses are calculated on a per diem basis or an actual expense basis.

University of North Carolina System
Petition Regarding Political Activity

TYPE OF EMPLOYEE AND PROPOSED ACTIVITY	IN SECTION B, COMPLETE:	POLICY NOTES
<p><u>Any</u> EHRA employee seeking authorization to:</p> <p><input type="checkbox"/> Become a candidate for any minor public office</p> <p><input type="checkbox"/> Occupy any minor public office</p>	<p><input type="checkbox"/> Parts 1 and 5</p> <p><input type="checkbox"/> Part 3 required only if requesting leave</p> <p><input type="checkbox"/> Part 4 required only if directed by president or chancellor</p>	<p><input type="checkbox"/> Promptly file with your supervisor a written statement of the amount of any payments to which you would be entitled as a candidate or officeholder <u>and</u></p> <p><input type="checkbox"/> If directed by the president or chancellor, submit a petition demonstrating that holding this public office will not create a conflict of commitment</p>
<p><u>Any</u> EHRA employee seeking authorization to:</p> <p><input checked="" type="checkbox"/> Become a candidate for any major public office <i>Seeking reelection to NC Court of Appeals</i></p>	<p><input type="checkbox"/> Parts 1, 2, 3, and 4</p>	<p><input type="checkbox"/> Submit a petition for a full or partial leave of absence during period of candidacy <u>and/or</u></p> <p><input type="checkbox"/> Submit a petition demonstrating that becoming a candidate for this public office will not create a conflict of commitment</p>
<p>A <u>full-time</u> EHRA employee seeking authorization to:</p> <p><input type="checkbox"/> Occupy a full-time public office</p>	<p><input type="checkbox"/> Parts 1 and 3</p>	<p><input type="checkbox"/> Submit a petition for a full leave of absence (for up to two years) for the time during which you will hold public office</p>
<p>A <u>full-time</u> EHRA employee seeking authorization to:</p> <p><input type="checkbox"/> Occupy a part-time public office for which compensation is more than nominal</p> <p><input type="checkbox"/> Occupy a seat in the NC General Assembly</p>	<p><input type="checkbox"/> Parts 1, 2, 3, and 4</p>	<p><input type="checkbox"/> Submit a petition for a full or partial leave of absence during time in office <u>and/or</u></p> <p><input type="checkbox"/> Submit a petition demonstrating that holding this public office will not create a conflict of commitment</p>
<p>A <u>part-time</u> EHRA employee seeking authorization to:</p> <p><input type="checkbox"/> Occupy a full-time public office</p> <p><input type="checkbox"/> Occupy a seat in the NC General Assembly</p>	<p><input type="checkbox"/> Parts 1, 2, 3, and 4</p>	<p><input type="checkbox"/> Submit a petition for a full or partial leave of absence during time in office <u>and/or</u></p> <p><input type="checkbox"/> Submit a petition demonstrating that holding this public office will not create a conflict of commitment</p>
<p>A <u>part-time</u> EHRA employee seeking authorization to:</p> <p><input type="checkbox"/> Occupy a part-time public office for which compensation is more than nominal</p>	<p><input type="checkbox"/> Parts 1 and 5</p> <p><input type="checkbox"/> Part 3 required only if requesting leave</p> <p><input type="checkbox"/> Part 4 required only if directed by president or chancellor</p>	<p><input type="checkbox"/> Promptly file with your supervisor a written statement of the amount of any payments to which you would be entitled as a candidate or officeholder <u>and</u></p> <p><input type="checkbox"/> If directed by the president or chancellor, submit a petition demonstrating that holding this public office will not create a conflict of commitment</p>

University of North Carolina System
Petition Regarding Political Activity

SECTION B: PETITION INFORMATION

Petitioner's Name:	Robert "Chr.s" Dillon
Petitioner's Institution:	UNC - Chapel Hill - School of Law

1. NATURE OF PETITION

☒

New Petition

☐

Supplement/Amendment to a previously submitted Petition

UNC Position Title	Adjunct Prof - Real Estate Transactions course
--------------------	--

Petitioner's UNC Appointment Type

☐

9-Month Faculty

☐

12-Month Faculty

☐

Senior Academic and Administrative Officer, Tier I

☐

Senior Academic and Administrative Officer, Tier II

☐

Other EPA Non-faculty appointment

Petitioner's Full/Part Time Status

☐

Full-Time (at least ¾ time or 9 months)

☒

Part-Time (less than ¾ time or 30 hrs/wk)

Public Office Title	
---------------------	--

Public Office Type (as defined in Section A)

☒

Full-Time Public Office

☐

Member of General Assembly

☐

Part-time public office with compensation exceeding \$10,000

☐

Part-time public office with compensation not exceeding \$10,000

Activity Type (check all that apply)

☒

Campaign for Public Office

☒

Occupy a Public Office

2. DESCRIPTION OF DUTIES AND WORK SCHEDULE (Supplemental information may be attached to this Petition.)

Petitioner's University Duties (Provide a breakdown of the percent of time dedicated to assigned work duties assuming a 40-hour work week unless regularly schedule to work fewer hours per week. Examples of categories include teaching and grading, instructional preparation, mentoring/advising students, supervision of staff, research and writing, University committees or service, external committees or service, fundraising, or other project/program management.)

Prepare and teach 2-hour class at the law school for 13 weeks. (1 semester) Next Spring, 1 will... 40 hours - Work as Judge at NC Ct. of Appeals (80%) 4 hours - teaching + traveling to UNC. (8%) 2 hours prepare each week (6%) 3 hours - campaign/fundraise (estimate) (6%)

University of North Carolina System
Petition Regarding Political Activity

Petitioner's Name:	Robert ("Chris") Dillon
Petitioner's Institution:	UNC School of Law

Petitioner's Assigned Work Schedule (Even if not regularly defined, indicate all key obligations that are on a set schedule.)

~~Atty~~ Full time Judge on NC Court of Appeals
Spring Semester - Teach 2-hour class at law school
(Real Estate Transactions)

Campaign Activities (Provide a description of campaign activities, including types of campaign events, meetings with constituents and campaign staff, travel time for such meetings, or other expected activities.)

- Speak at small gatherings about the judiciary (Spring)
- Raise money for campaign.
- No campaign staff. ~~except~~ I'll have a Treasurer)
- Very low-key campaigning in Spring '20.

(This is Spring activities. Election isn't until Fall '20. Activity ramps up after class ends in Spring!

Expected Time Commitments for Campaigning (Include beginning and end dates for campaign, dates/times of all key obligations known or anticipated, expected average hours per work week, particularly hours that would fall within the petitioner's assigned work schedule.)

Campaign ends in Nov. 2020.
I expect spending 3 hours during the work week in the Spring '20.

Public Office Duties (Provide a description of the duty requirements for the public office, including meetings with constituents, travel time, standing committee obligations, or other expected service requirements.)

COA Judge in Raleigh, No travel required.

Expected Time Commitments for Holding Office (Include beginning and end dates of term, dates/times of all key obligations known or anticipated, expected average hours per work week, particularly hours that would fall within the petitioner's assigned work schedule.)

40+ hours per week Current term ends 12/31/20

University of North Carolina System
Petition Regarding Political Activity

Petitioner's Name:	Robert ("Chris") Dillon
Petitioner's Institution:	UNC School of Law

3. LEAVE REQUEST

- ☒ No leave requested.
- ☐ Full leave of absence (Required if full-time employee occupying a full-time public office, not to exceed two years.)
- ☐ Partial leave of absence (Approval of scope and duration are at the discretion of the Petitioner's institution.)

Describe the proposed work schedule, including total hours per work week. Provide the time frame for the absence, using specific dates as often as practicable. Clarify if this leave or reduced schedule is being requested intermittently or continuously.

--

4. ATTESTATION OF NO CONFLICT OF COMMITMENT

Explain why the proposed campaigning and/or office-holding does not create a conflict of commitment with your University duties. If requesting a partial leave of absence, clarify what duties you propose to eliminate or reduce, if any, during this period. Please note that the Board of Governors do not permit partial leave of absence or full leave of absence for a portion of a semester that adversely would affect the instructional services available to students, (for example, substituting another Instructor for the petitioner to teach a course for a portion of the academic term.)

I am running to be re-elected to the Court of Appeals. ~~The~~ Judicial campaigns are much more low-key and (in my view) not political. The class I teach at the law school (R/E transactions) is not political.

5. PAYMENT FOR PUBLIC OFFICE

Indicate the amount of any payments you would be or are entitled to as a candidate for or officeholder of this public office.

COA Judge salary - currently \$150,000

University of North Carolina System
Petition Regarding Political Activity

Petitioner's Name:	Robert ("Chris") Dillon
Petitioner's Institution:	UNC - Law School

SECTION C: SIGNATURE OF PETITIONER

I hereby certify that all information submitted on this Petition and any supporting documentation provided is true, complete to the best of my knowledge and belief, and filed in good faith.

Robert Christopher Dillon

Petitioner's Signature

6-12-19

Date

SECTION D: REVIEW AND DECISION

This petition will be reviewed and a decision will be made pursuant to Section 300.5.2 of the UNC Policy Manual.

If the Petition is in regard to a minor public office (or, for a part-time employee, for a part-time public office with compensation less than \$10,000), then only supervisory receipt is required and no further action is necessary. However, if the president (with respect to senior academic and administrative officers (SAAO) and employees of the UNC System Office) or the chancellor (with respect to other employees of the constituent institution, other than SAAOs) believes that a material conflict of commitment may exist in a particular case, the president or the chancellor may direct this petitioner to complete the attestation of no conflict of commitment, and the chancellor (or president) would submit the petition either to the Board of Governors or the appropriate board of trustees for resolution.

Petitions by SAAOs, and by any other employee if the petition concerns candidacy and office-holding in the General Assembly, shall be addressed to and resolved by the Board of Governors, shall be transmitted through the president, and shall be accompanied by a recommendation from the Petitioner's chancellor, if applicable. If the petition pertains to a chancellor, it shall be accompanied by a recommendation of the board of trustees of the chancellor's institution.

Petitions by University employees other than SAAOs, with the exception of petitions concerning candidacy and office-holding for the General Assembly, shall be addressed to and resolved by the appropriate board of trustees and shall be transmitted through the chancellor. With respect to each such decision rendered by a board of trustees, the chancellor shall transmit to the Committee on University Governance of the Board of Governors a report, containing such information as the committee may specify, concerning the action of the board of trustees.

SIGNATURES (if required)

M. H. [Signature] 24 June 2019

Petitioner's Supervisor

Date

Board of Trustees

Date

Kevin M. [Signature] 7-17-19

Chancellor

Date

Board of Governors

Date

President

Date



MARTIN H. BRINKLEY
DEAN AND ARCH T. ALLEN DISTINGUISHED
PROFESSOR OF LAW

martin92@unc.edu
O 919-962-4417 | F 919-962-1170

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
SCHOOL OF LAW
Van Hecke-Wettach Hall | Campus Box 3380
160 Ridge Road | Chapel Hill, NC 27599-3380
law.unc.edu

June 24, 2019

Kevin M. Guskiewicz
Interim Chancellor
Kenan Distinguished Professor of Exercise and Sport Science
103 South Building, CB# 9100
The University of North Carolina
Chapel Hill, North Carolina 27599

Dear Kevin:

I write in support of Judge Robert "Chris" Dillon's petition to continue as an adjunct professor at the UNC School of Law while seeking reelection to the North Carolina Court of Appeals. Judge Dillon has been an extremely valuable part of the law school's academic programming as well as an active member of our alumni.

Judge Dillon will be teaching a two-hour Real Estate Transactions course during the spring semester of the upcoming academic year. His career as a commercial real estate broker, Senior Vice President of a community bank, and his time in private practice have uniquely positioned him to be a tremendous resource to our students.

I hold Judge Dillon in the highest regard and request your approval of his petition.

Sincerely,

A handwritten signature in black ink that reads "Martin H. Brinkley". The signature is written in a cursive, flowing style.

Martin H. Brinkley
Dean and Arch T. Allen Distinguished Professor of Law

June 24, 2019

Kevin M. Guskiewicz
Interim Chancellor
Kenan Distinguished Professor of Exercise and Sport Science
103 South Building, CB# 9100
The University of North Carolina
Chapel Hill, North Carolina 27599

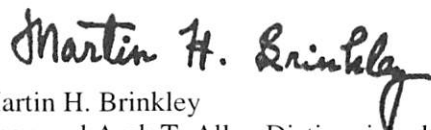
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I hold Judge Dillon in the highest regard and request your approval of his petition.

Sincerely,



Martin H. Brinkley
Dean and Arch T. Allen Distinguished Professor of Law

BYLAWS OF THE BOARD OF TRUSTEES
OF
THE UNIVERSITY OF NORTH CAROLINA
AT CHAPEL HILL

Adopted July 21, 1972
[Amended October 25, 1991]
[Amended November 21, 1997]
[Amended March 23, 2000]
[Amended September 26, 2002]
[Amended _____, 2019]

~~BYLAWS OF THE BOARD OF TRUSTEES~~
~~OF~~
~~THE UNIVERSITY OF NORTH CAROLINA~~
~~AT CHAPEL HILL~~

ARTICLE ~~1~~ – ORGANIZATION

Section 1.01 - Membership

~~Section 101 – Membership for Year Ending June 30, 1973~~

~~a. — For the period commencing July 1, 1972, and ending June 30, 1973, the membership of the Board of Trustees of the University of North Carolina at Chapel Hill shall consist of the sixteen persons elected to the Board by and from the membership of the former Board of Trustees of the University of North Carolina on May 22, 1972, and the President of the Student Government ex officio.~~

~~If any vacancy should occur in the elected membership of the Board of Trustees during the year beginning July 1, 1972, the Governor may appoint a person to serve for the balance of the year.~~

~~Section 102 – Membership after June 30, 1973~~

a. ~~Effective July 1, 1973, the~~ The University of North Carolina at Chapel Hill shall have a Board of Trustees composed of thirteen persons chosen as follows:

- ~~i. Eight selected~~eleven by the Board of Governors of ~~the~~ The University of North Carolina;
~~Four appointed by the Governor, and;~~
- ii. Four appointed by the General Assembly, two of whom shall be appointed upon the recommendation of the President Pro Tempore of the Senate, and two of who shall be appointed upon the recommendation of the Speaker of the House of Representatives; and
- iii. The President of the Student Government ex officio.

~~The Board of Governors, in electing members of the Board of Trustees to serve terms commencing July 1, 1973, shall designate four persons for four-year terms and four for two-year terms; and the Governor, in making appointments of members of the Board of Trustees to serve terms commencing July 1, 1973, shall designate two persons for four-year terms and two for two-year terms.~~ In every odd-numbered year ~~after 1973~~, the Board of Governors shall elect four persons to the Board of Trustees and the ~~Governor~~General Assembly shall appoint two persons to the Board of Trustees; and the term of office of all such elected or appointed trustees (excluding the ex officio trustee) shall be four years, commencing on July 1 of ~~each~~such odd-numbered year.

~~From and after July 1, 1973, whenever~~b. Whenever any vacancy shall occur in the membership of the Board of Trustees among those appointed by the ~~Governor~~General Assembly, it shall be the duty of the Secretary or Assistant Secretary of the Board of Trustees to inform the ~~Governor~~General Assembly of the existence of such vacancy, and the ~~Governor shall appoint a person to fill the unexpired term~~vacancy shall be filled as provided in N.C.G.S. 120-122, and whenever any vacancy shall occur among those elected by the Board of Governors, it shall be the duty of the Secretary or Assistant Secretary of the Board of Trustees to inform the Board of Governors of the existence of the vacancy, and the Board of Governors shall elect a person to fill the unexpired term. Whenever a member shall fail, for any reason other than ill health or service in the interest of the State or nation, to be present for three successive regular meetings of the Board of Trustees, ~~his~~that person's place as a member shall be deemed vacant.

~~From and after July 1, 1973, any~~c. Any person who has served two full four-year terms in succession as a member of the Board of Trustees shall, for a period of one year, be ineligible for election or appointment to the Board but may be elected or appointed to the board of another institution.

~~From and after July 1, 1973, no~~d. No member of the General Assembly or officer or employee of the State or any constituent institution of The University of North Carolina or spouse of any such member, officer or employee shall be eligible for election or appointment as a member of the Board of Trustees. Any trustee who is elected or appointed to the General Assembly or who becomes an officer or employee of the State or of any constituent institution of The University of North Carolina or whose spouse is elected or appointed to the General Assembly or becomes such officer or employee shall be deemed thereupon to ~~resign from his membership on~~have resigned as a member of the Board of Trustees.

e. No person may serve simultaneously as a member of the Board of Trustees and as a member of the Board of Governors. Any trustee who is elected or appointed to the Board of Governors shall be deemed to have resigned as a trustee effective as of the date that his or her term commences as a member of the Board of Governors.

Section ~~103~~1.02 - Officers of the Board of Trustees

a. At the first regular meeting after June 30 of each year, the Board of Trustees shall elect from its membership a ~~Chairman~~Chair, a Vice ~~Chairman~~Chair, and a Secretary, each of whom shall serve for a term of one year and until his ~~successor is elected. If a~~or her successor is elected. In no event shall officer elections take place before July 1, or before the swearing in of new Board

members whose terms commence on July 1. Any member of the Board of Trustees who is or who shall be duly appointed and sworn in at the time of the election shall be eligible to serve as an officer, regardless of length of service on the Board. Elections shall be conducted such that each member of the Board of Trustees, including newly appointed members, can fully participate in the nomination, consideration, and election of officers. A nominating committee convening prior to July 1 to determine a slate of officer candidates may include members who have been appointed but have not yet been sworn in, but may not include current members whose terms end June 30 and who have not been reappointed. Each elected officer shall serve until his or her successor is elected. If the term of the Chair expires before his or her successor as Chair is elected, then the Vice Chair shall become the interim Chair until the Chair's successor is elected. In the event that any officer of the Board of Trustees is unable or unwilling to serve for any period of time, the Board of Trustees may elect from its membership an interim officer for such position. If a permanent vacancy occurs in any of these offices, the Board of Trustees shall elect a person to serve for the remainder of the unexpired term.

b. The Board of Trustees may also elect an Assistant Secretary, from among the members of the Chancellor's staff. Copies of all minutes, papers and documents of the Board of Trustees may be certified by its Assistant Secretary with the same force and effect as though such certification were made by the Secretary of the Board.

Section ~~104~~1.03 - Committees

The Board of Trustees may ~~delegate to such committees as it may create such of its powers as it deems appropriate.~~ create any number of advisory committees, each consisting of two or more trustees, to make recommendations to the Board. The Chair shall appoint and remove the members of such committees. Whenever any vacancy shall occur in the membership of a committee, the Chair may appoint a member to fill the vacancy.

ARTICLE II – MEETINGS

Section ~~201~~2.01 - Regular Meetings

There shall be six regular meetings of the Board of Trustees each year. These meetings shall be held on the fourth Thursday and the preceding Wednesday in the months of January, March, May, July, September, and November, unless otherwise determined by the Board. A notice specifying the time and place of each regular meeting of the Board shall be ~~mailed~~provided electronically by the Secretary or Assistant Secretary to each member of the Board at least ten days in advance of the meeting date. Under appropriate circumstances, the Chair, in his or her sole discretion, may authorize one or more members of the Board of Trustees to attend a regular meeting of the Board by telephone, video conference or other electronic means so long as (i) all members of the Board attending the meeting can communicate simultaneously with one another, including the member or members not physically present, and (ii) the arrangements for such a meeting comply with the applicable State laws concerning the conduct of electronic meetings of public bodies. Any matter of business may be considered at a regular meeting of the Board. ~~{Amended October 25, 1991, November 21, 1997, and September 26, 2002}~~

Section ~~202~~2.02 - Special and Emergency Meetings

A special meeting of the Board of Trustees may be called by the ~~Chairman~~Chair, and shall be called by the Secretary or Assistant Secretary upon the written request of not fewer than six members of the Board. A special meeting called by the Secretary or Assistant Secretary shall be held within ten days of receipt by the Secretary or Assistant Secretary of the sixth written request for such special meeting. A notice specifying the time and place of a special meeting of the Board shall be ~~mailed or~~ provided electronically by the Secretary or Assistant Secretary to each member of the Board at least ~~forty-eight~~forty-eight hours in advance of the meeting date, but less than ~~forty-eight~~forty-eight hours' notice may be given by telephone when, in the opinion of the ~~Chairman~~Chair, an emergency exists. One or more members of the Board of Trustees may attend any special or emergency meeting of the Board by telephone, video conference or other electronic means so long as (i) all members of the Board attending the meeting can communicate simultaneously with one another, including the member or members not physically present, and (ii) the arrangements for such a meeting comply with the applicable State laws concerning the conduct of electronic meetings of public bodies. Any matter of business may be considered at a special meeting of the Board, but only business connected with the emergency may be considered at an emergency meeting. ~~{Amended March 23, 2000}~~

Section ~~203~~2.03 - Agenda

a. At least seven days prior to each regular meeting of the Board of Trustees, a copy of the agenda, including (insofar as is practicable) copies of all reports and other written materials to be presented to the meeting, shall be ~~mailed~~provided electronically to each member of the Board by the Secretary or Assistant Secretary. Insofar as is practicable, a copy of the agenda of each special meeting of the Board shall be ~~mailed~~provided electronically to each member of the Board at least four days in advance of the special meeting; however, if such advance ~~mailing~~distribution is not practicable, the agenda for a special meeting may be presented to the members of the Board as the first order of business at the meeting.

b. The agenda for every meeting of the Board shall be prepared by the Chancellor or ~~his staff~~the Chancellor's staff in consultation with the Chair of the Board of Trustees and with Committee Chairs as appropriate. Every request for inclusion of an item on the agenda of a meeting shall be put in writing and filed, together with any supporting documents, with the Chancellor sufficiently far in advance of the meeting to permit a determination to be made by ~~him~~the Chancellor with respect to the propriety and practicability of including that item on the agenda for the meeting.

c. Any member of the Board of Trustees may present to any regular or special meeting of the Board any item whether or not the same is on the agenda of the meeting.

Section ~~204~~2.04 - Conduct of Business

a. A quorum of the Board of Trustees shall consist of a majority of the ~~member~~trustees then in office. A quorum of any committee of the Board of Trustees shall consist of a majority of the members of the committee.

b. The ~~Chairman~~Chair shall preside over all ~~regular and special~~ meetings of the Board of Trustees. In the absence of the ~~Chairman~~Chair, the ~~Vice-Chairman~~Vice-Chair shall preside. In the absence of both the ~~Chairman~~Chair and the ~~Vice-Chairman~~Vice-Chair, a presiding officer shall be elected by and from the membership of the Board of Trustees.

c. All members of the Board of Trustees may vote on all matters coming before the Board for consideration. Any voting member who attends by telephone, video conference, or other electronic means that allows for two-way voice interaction may cast his/her vote by that electronic means. No member may vote by proxy.

d. Except as modified by specific rules and regulations enacted by the Board of Trustees, *Robert's Rules of Order Newly Revised* (latest edition) shall constitute the rules of the parliamentary procedure applicable to all meetings of the Board of Trustees and its several committees.

e. Between regular meetings of the Board of Trustees, routine matters of business within the authority of the Board may be dealt with by written ballot and without a meeting if such is deemed appropriate by the Chair. Any action taken by this method must be ratified by the Board at its next regular meeting and recorded in the minutes of such regular Board meeting.

Section ~~205~~2.05 - Minutes

a. The Secretary or Assistant Secretary shall keep minutes of all meetings of the Board of Trustees; shall file, index, and preserve all minutes, papers, and documents pertaining to the business and proceedings of the Board; shall be custodian of all records of the Board; and, when required, shall attest the execution of all legal documents and instruments of ~~the~~The University of North Carolina at Chapel Hill.

~~Within twenty days after each meeting of the Board of Trustees, the~~b. The Secretary or Assistant Secretary shall transcribe the minutes of the meeting and ~~mail a copy~~provide them electronically to each member of the Board prior to the next regular meeting of the Board.

Section ~~206~~2.06 - Executive Session

By vote of a majority of the members present at any meeting of the Board of Trustees or at any meeting of a committee of the Board of Trustees, as applicable, the meeting may be closed to the public, subject to the requirements of State law concerning access to such meetings.

Section ~~207~~2.07 - Keeping Board of Governors Informed

The Secretary of the Board of Trustees, or the Assistant Secretary of the Board of Trustees on the Secretary's behalf, shall keep the Board of Governors, through the Secretary of ~~the~~The University of North Carolina, fully and promptly informed concerning activities of the Board of Trustees, including notice of any changes in the membership of the Board or in its committee structure or bylaws, and notices of meetings ~~and a copy of the minutes of all meetings~~.

ARTICLE III – POWERS AND DUTIES

Section ~~301~~3.01 - General Powers and Duties

The Board of Trustees shall promote the sound development of ~~the~~The University of North Carolina at Chapel Hill within the functions prescribed for it, helping it to serve the people of the State in a way that will complement the activities of the other institutions and aiding it to perform at a high level of excellence in every area of endeavor. The Board of Trustees shall serve as advisor to the Board of Governors on matters pertaining to The University of North Carolina at Chapel Hill and shall also serve as advisor to the Chancellor concerning the management and development of the institution.

Section ~~302~~3.02 - Other Powers and Duties

The Board of Trustees shall have such other powers and duties, not inconsistent with provisions of *The Code of* ~~the~~The University of North Carolina or with applicable provisions of State law, as are specified in said *Code* or as shall be defined and delegated by the Board of Governors.

The Board of Governors' Delegations of Duty and Authority to Boards of Trustees, as amended, are attached hereto as Appendix 1 and are hereby incorporated by reference. ~~{Amended November 21, 1997—Amended July 1, 2003}~~

ARTICLE IV – UNIVERSITY OFFICERS

Section 4.01 - Designation of University Officers

The officers of The University of North Carolina at Chapel Hill shall be the Chancellor and each Vice Chancellor. The University of North Carolina at Chapel Hill may also have such other officers as may be appointed by the Chancellor or the Vice Chancellor for Finance and Operations pursuant to Section 4.02 of this Article.

Section 4.02 – Appointment of Additional Officers

The Chancellor and the Vice Chancellor for Finance and Operations is each authorized to appoint additional officers of The University of North Carolina at Chapel Hill for the purpose of executing documents that require the signature of an officer of the University. Such appointments may be made only of University employees holding the title of Associate Vice Chancellor or Assistant Vice Chancellor, and shall terminate upon the individual's resignation or removal from such position. The Vice Chancellor for Finance and Operations may appoint officers only from among the members of his or her staff. The Chancellor or the Vice Chancellor for Finance and Operations shall promptly inform the Board of Trustees of any appointment made pursuant to this Section.

ARTICLE ~~IV~~V – AMENDMENT OF BYLAWS

Section ~~401~~5.01 - Amendment of Bylaws

These bylaws may be amended at any regular or special meeting of the Board of Trustees by an affirmative vote of a majority of the ~~members of the Board~~trustees then in office if the substance of the amendment has been filed in writing with the Secretary or the Assistant Secretary and a copy has been ~~mailed~~provided electronically to each member of the Board at least seven days prior to the meeting at which the amendment is to be voted upon.

ARTICLE ~~V~~VI – SUBORDINATION TO UNIVERSITY CODE

Section ~~501~~6.01 - Subordination to University Code

To the extent that any of these bylaws may be ~~consistent~~inconsistent with *The Code of ~~the~~The University of North Carolina*, as the same may be amended from time to time, said Code shall control.

Appendix 1

Delegations of Duty and Authority to Boards of Trustees, as amended

Link: <http://www.northcarolina.edu/apps/policy/index.php?pg=vs&id=4210&added=1>

Summary report: Litera® Change-Pro for Word 10.1.1.0 Document comparison done on 7/23/2019 5:51:14 PM	
Style name: Default Style	
Intelligent Table Comparison: Active	
Original filename: Current Bylaws from Board Website.docx	
Modified filename: Bylaws of the Board of Trustees of the University of North Carolina at Chapel Hill Revised (2019) (00110149-13).DOCX	
Changes:	
Add	127
Delete	87
Move From	0
Move To	0
Table Insert	0
Table Delete	0
Table moves to	0
Table moves from	0
Embedded Graphics (Visio, ChemDraw, Images etc.)	0
Embedded Excel	0
Format changes	0
Total Changes:	214

MEMORANDUM

To: Members of the Board of Trustees

From: Richard Stevens, Chair

Date: August 1, 2019

RE: 2020 Meeting Dates

Please see below the 2020 meeting dates for approval.

January 29-30

March 25-26

May 20-21

July 22-23

September 23-24

November 18-19



MEMORANDUM

June 17, 2019

TO: Chief Executive Officers of Atlantic Coast Conference Member Institutions

FROM: John D. Swofford
Commissioner

SUBJECT: 2019-20 ACC Governing Board Certification Form

Please find attached a copy of the 2019-20 Atlantic Coast Conference Governing Board Certification form. The form is to be completed annually by the Chair of the Governing Board in order for a member institution to enter a team or individual competitors in an ACC Championship as indicated in Article XI, Section XI-2 of the ACC Bylaws.

Please review this policy with your Governing Board and return the signed form to me at the Conference office by **October 11, 2019**.

Thank you and best regards.

Attachment

JDS/BH:th

cc Faculty Athletics Representatives
Athletics Directors
Compliance Directors





Governing Board Certification Form
Academic Year 2019-20

As Chairman of the Governing Board at _____,
I attest that: (institution name)

- 1) Responsibility for the administration of the athletics program has been delegated to the Chief Executive Officer of the Institution.
- 2) The Chief Executive Officer has the mandate and support of the board to operate a program of integrity in full compliance with NCAA, Conference and all other relevant rules and regulations.
- 3) The Chief Executive Officer, in consultation with the Faculty Athletics Representative and the Athletics Director, determines how the institutional vote shall be cast on issues of athletics policy presented to the NCAA and the Conference.

Date Presented to the Governing Board: _____

Signed: _____
(Chairman of the Governing Board)

Signed: _____
(CEO of Member Institution)

*Please return completed form before **October 11, 2019** to:*

*Commissioner John D. Swofford
Atlantic Coast Conference
4512 Weybridge Lane
Greensboro, NC 27407*