



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

BOARD OF TRUSTEES
UNIVERSITY AFFAIRS COMMITTEE
SEPTEMBER 27, 2017, 2:10PM
ALUMNI HALL II,
GEORGE WATTS HILL ALUMNI CENTER

OPEN SESSION

FOR ACTION

1. [Political Activities Petition](#) (Attachment A)
Mark Merritt, Vice Chancellor and General Counsel

FOR INFORMATION ONLY

(No formal action is requested at this time)

1. Provost Update
Bob Blouin, Executive Vice Chancellor and Provost
2. Graduate and Professional Student Federation Update
Madelyn Percy, President
3. [Task Force on UNC Chapel Hill History](#)
Jim Leloudis, Associate Dean for Honors Carolina, Director of the James M. Johnston Center for Undergraduate Excellence, and Professor of History

Some of the business to be conducted is authorized by the N.C. Open Meetings Law to be conducted in closed session.

COMMITTEE MEMBERS

Charles (Chuck) G. Duckett, Chair
Jefferson W. Brown, Vice Chair
Kelly Matthews Hopkins
William (Bill) A. Keyes IV
Hari H. Nath
Elizabeth M. Adkins

Administrative Liaison:

Bob Blouin, Executive Vice Chancellor and Provost

MEMORANDUM

TO: Members of the Board of Trustees
The University of North Carolina at Chapel Hill

FROM: Mark W. Merritt

DATE: August 31, 2017

RE: Richard Watkins' Intention to Seek Election to the United States Congress

I am writing on behalf of Richard Watkins, Program Coordinator, Chancellor's Science Scholars. Mr. Watkins intends to seek election to the United States Congress and, if elected, to serve as a Congressman.

Board of Governors Policy 300.5.1, entitled "Political Activities of Employees," establishes requirements for University employees who wish to campaign for public office. In general, the policy requires that, before an employee announces his or her candidacy for a public office that is full-time, Board of Trustees' approval is required.

In order to maintain employment while campaigning, the employee is required to establish that his candidacy will not, in fact, hinder his service to the University. If the employee can demonstrate this fact to the satisfaction of the University, the employee will not be required to resign or to secure a leave of absence during the campaign. The employee is directed to make this showing in a petition submitted to the Board of Trustees for its consideration and resolution. The Board of Trustees' decision will then be forwarded to the Board of Governors for its information.

In order to aid your determination regarding whether Mr. Watkins' candidacy for U.S. Congress would interfere with the responsibilities of his University employment, please find an attached petition packet from Mr. Watkins including:

- (i) Detailed information from Mr. Watkins outlining his employment commitments and how he intends to balance those obligations with his candidacy; and
- (ii) A letter from Mr. Watkins' supervisor, Thomas Freeman, Executive Director of the Chancellor's Science Scholars Program, supporting Mr. Watkins' intention to seek election to the Chapel Hill Town Council and, if elected, to serve as a Council Member.

I propose that Mr. Watkins be permitted to run for election to the U.S. Congress without being required to obtain a leave of absence or to resign his University employment.

UNC General Administration

Petition Regarding Political Activity

SECTION A: INTRODUCTION, DEFINITIONS, AND INSTRUCTIONS

1. Introduction

Under Section 300.5.2 of the UNC Policy Manual, an employee who is exempt from the State Human Resources Act (an “EHRA employee”) must submit this petition for review before becoming a candidate for or accepting an appointive or elective public office.

2. Relevant Definitions¹

- a. “Appointive public office” means a public office that is filled or obtained by means other than an election.
- b. “Conflict of commitment” relates to an individual’s distribution of time and effort between obligations to University employment and participation in other activities outside of University employment. A conflict of commitment occurs when the pursuit of such outside activities involves an inordinate investment of time or is conducted at a time that interferes with the employee’s fulfillment of University employment responsibilities.
- c. “Conflict of interest” means situations in which financial or other personal considerations, circumstances, or relationships may compromise, may involve the potential for compromising, or may have the appearance of compromising, an employee’s objectivity in fulfilling their University duties or responsibilities, including research, service, teaching activities, and administrative duties.
- d. “Elective public office” means a public office that is filled or obtained through the results of an election.
- e. “Full-time employee” means an individual who is employed by the University at least three-quarter (3/4) time, including faculty who are employed on a nine-month per calendar year basis.
- f. “Major public office” means (1) any public office requiring full-time service, regardless of the amount of compensation; (2) any public office requiring service on a part-time basis for which compensation is more than nominal²; or (3) membership in the North Carolina General Assembly.
- g. “Minor public office” means any public office that is not a major public office.
- h. “Part-time employee” means an individual who is employed but who is not a full-time employee.
- i. “Public office” means any national, state, or local governmental position of public trust and responsibility, whether elective or appointive, which is created, prescribed, or recognized by constitution, statute or ordinance (other than within the University of North Carolina).

3. Instructions for Completing Section B of the Petition

The table on the following page specifies which portions of Section B the petitioner must complete. Petitioners also should read Section 300.5.2 in its entirety to ensure they are aware of all applicable requirements and deadlines.

¹ The definitions in Sections 300.5.1 and 300.5.2 of the UNC Policy Manual are incorporated herein by reference.

² In this context, “compensation which is more than nominal” means actual annual compensation or expected annual compensation, whichever is greater, in excess of \$10,000, excluding direct reimbursements for expenses incurred by the officeholder incident to holding office, whether such expenses are calculated on a per diem basis or an actual expense basis.

UNC General Administration

Petition Regarding Political Activity

TYPE OF EMPLOYEE AND PROPOSED ACTIVITY	IN SECTION B, COMPLETE:	POLICY NOTES
<u>Any</u> EHRA employee seeking authorization to: <input type="checkbox"/> Become a candidate for any minor public office <input type="checkbox"/> Occupy any minor public office	<input type="checkbox"/> Parts 1 and 5 <input type="checkbox"/> Part 3 required only if requesting leave <input type="checkbox"/> Part 4 required only if directed by president or chancellor	<input type="checkbox"/> Promptly file with your supervisor a written statement of the amount of any payments to which you would be entitled as a candidate or officeholder <u>and</u> <input type="checkbox"/> If directed by the president or chancellor, submit a petition demonstrating that holding this public office will not create a conflict of commitment
<u>Any</u> EHRA employee seeking authorization to: <input type="checkbox"/> Become a candidate for any major public office	<input type="checkbox"/> Parts 1, 2, 3, and 4	<input type="checkbox"/> Submit a petition for a full or partial leave of absence during period of candidacy <u>and/or</u> <input type="checkbox"/> Submit a petition demonstrating that becoming a candidate for this public office will not create a conflict of commitment
<u>A full-time</u> EHRA employee seeking authorization to: <input type="checkbox"/> Occupy a full-time public office	<input type="checkbox"/> Parts 1 and 3	<input type="checkbox"/> Submit a petition for a full leave of absence (for up to two years) for the time during which you will hold public office
<u>A full-time</u> EHRA employee seeking authorization to: <input type="checkbox"/> Occupy a part-time public office for which compensation is more than nominal <input type="checkbox"/> Occupy a seat in the NC General Assembly	<input type="checkbox"/> Parts 1, 2, 3, and 4	<input type="checkbox"/> Submit a petition for a full or partial leave of absence during time in office <u>and/or</u> <input type="checkbox"/> Submit a petition demonstrating that holding this public office will not create a conflict of commitment
<u>A part-time</u> EHRA employee seeking authorization to: <input type="checkbox"/> Occupy a full-time public office <input type="checkbox"/> Occupy a seat in the NC General Assembly	<input type="checkbox"/> Parts 1, 2, 3, and 4	<input type="checkbox"/> Submit a petition for a full or partial leave of absence during time in office <u>and/or</u> <input type="checkbox"/> Submit a petition demonstrating that holding this public office will not create a conflict of commitment
<u>A part-time</u> EHRA employee seeking authorization to: <input type="checkbox"/> Occupy a part-time public office for which compensation is more than nominal	<input type="checkbox"/> Parts 1 and 5 <input type="checkbox"/> Part 3 required only if requesting leave <input type="checkbox"/> Part 4 required only if directed by president or chancellor	<input type="checkbox"/> Promptly file with your supervisor a written statement of the amount of any payments to which you would be entitled as a candidate or officeholder <u>and</u> <input type="checkbox"/> If directed by the president or chancellor, submit a petition demonstrating that holding this public office will not create a conflict of commitment

UNC General Administration

Petition Regarding Political Activity

SECTION B: PETITION INFORMATION

Petitioner's Name:	Richard Watkins
Petitioner's Institution:	University of North Carolina at Chapel Hill

1. NATURE OF PETITION

<input checked="" type="checkbox"/> New Petition	<input type="checkbox"/> Supplement/Amendment to a previously submitted Petition
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UNC Position Title	
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Petitioner's UNC Appointment Type

<input type="checkbox"/>	9-Month Faculty
<input type="checkbox"/>	12-Month Faculty
<input type="checkbox"/>	Senior Academic and Administrative Officer, Tier I
<input type="checkbox"/>	Senior Academic and Administrative Officer, Tier II
<input checked="" type="checkbox"/>	Other EPA Non-faculty appointment

Petitioner's Full/Part Time Status

<input checked="" type="checkbox"/>	Full-Time (at least ¾ time or 9 months)
<input type="checkbox"/>	Part-Time (less than ¾ time or 30 hrs/wk)

Public Office Title	
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Public Office Type (as defined in Section A)

<input checked="" type="checkbox"/>	Full-Time Public Office
<input type="checkbox"/>	Member of General Assembly
<input type="checkbox"/>	Part-time public office with compensation exceeding \$10,000
<input type="checkbox"/>	Part-time public office with compensation not exceeding \$10,000

Activity Type (check all that apply)

<input checked="" type="checkbox"/>	Campaign for Public Office
<input type="checkbox"/>	Occupy a Public Office

2. DESCRIPTION OF DUTIES AND WORK SCHEDULE (Supplemental information may be attached to this Petition.)

Petitioner's University Duties (Provide a breakdown of the percent of time dedicated to assigned work duties assuming a 40-hour work week unless regularly schedule to work fewer hours per week. Examples of categories include teaching and grading, instructional preparation, mentoring/advising students, supervision of staff, research and writing, University committees or service, external committees or service, fundraising, or other project/program management.)

Teaching – 2.5% (5% in Spring)
 Instructional Preparation – 5%
 Mentoring (Office hours/one on one) – 37.5%
 Programmatic Planning and management – 25%
 Student Services (Letters of recommendation/resource acquisition and identification) – 25%
 Staff & Faculty Meetings – 5%

Petitioner's Assigned Work Schedule (Even if not regularly defined, indicate all key obligations that are on a set schedule.)

8am-5pm

 Depending on student's scheduling, 1 hour one on one meeting (minimum)
 2 hour 9am Staff meeting on Wednesdays (Thursdays during summer)
 3:30pm-4:30 Teaching obligation (Fall)

**UNC General Administration
Petition Regarding Political Activity**

Petitioner's Name:	Richard Watkins
Petitioner's Institution:	University of North Carolina at Chapel Hill

2:30-4:30 Teaching Obligation (Spring)
Monthly partnership meetings with partner Universities (University of Maryland, Baltimore County and Pennsylvania)

Campaign Activities (Provide a description of campaign activities, including types of campaign events, meetings with constituents and campaign staff, travel time for such meetings, or other expected activities.)

All campaign activities will be restricted to weekends, lunch hours, and after hours.

Events include:

Expected Time Commitments for Campaigning (Include beginning and end dates for campaign, dates/times of all key obligations known or anticipated, expected average hours per work week, particularly hours that would fall within the petitioner's assigned work schedule.)

Anticipated approximately 28 hours per week. No campaign hours fall within assigned work schedule.

Public Office Duties (Provide a description of the duty requirements for the public office, including meetings with constituents, travel time, standing committee obligations, or other expected service requirements.)

Public office would be full-time

Expected Time Commitments for Holding Office (Include beginning and end dates of term, dates/times of all key obligations known or anticipated, expected average hours per work week, particularly hours that would fall within the petitioner's assigned work schedule.)

Full-time

3. LEAVE REQUEST

- ☒ No leave requested.
- ☐ Full leave of absence (Required if full-time employee occupying a full-time public office, not to exceed two years.)
- ☐ Partial leave of absence (Approval of scope and duration are at the discretion of the Petitioner's institution.)

Describe the proposed work schedule, including total hours per work week. Provide the time frame for the absence, using specific dates as often as practicable. Clarify if this leave or reduced schedule is being requested intermittently or continuously.

**UNC General Administration
Petition Regarding Political Activity**

Petitioner's Name:	Richard Watkins
Petitioner's Institution:	University of North Carolina at Chapel Hill

4. ATTESTATION OF NO CONFLICT OF COMMITMENT

Explain why the proposed campaigning and/or office-holding does not create a conflict of commitment with your University duties. If requesting a partial leave of absence, clarify what duties you propose to eliminate or reduce, if any, during this period. Please note that the Board of Governors do not permit partial leave of absence or full leave of absence for a portion of a semester that adversely would affect the instructional services available to students, (for example, substituting another instructor for the petitioner to teach a course for a portion of the academic term.)

Campaigning will not compromise, involve the potential for compromising, or have the appearance of compromising, my objectivity in fulfilling my University duties or responsibilities.


5. PAYMENT FOR PUBLIC OFFICE

Indicate the amount of any payments you would be or are entitled to as a candidate for or officeholder of this public office.

The congressional salary is \$174,000 per year.

SECTION C: SIGNATURE OF PETITIONER

I hereby certify that all information submitted on this Petition and any supporting documentation provided is true, complete to the best of my knowledge and belief, and filed in good faith.


Petitioner's Signature

7-24-17
Date

SECTION D: REVIEW AND DECISION

This petition will be reviewed and a decision will be made pursuant to Section 300.5.2 of the UNC Policy Manual.

If the Petition is in regard to a minor public office (or, for a part-time employee, for a part-time public office with compensation less than \$10,000), then only supervisory receipt is required and no further action is necessary. However, if the president (with respect to senior academic and administrative officers (SAAO) and employees of General Administration) or the chancellor (with respect to other employees of the constituent institution, other than SAAOs) believes that a material conflict of commitment may exist in a particular case, the president or the chancellor may direct this petitioner to complete the

UNC General Administration
Petition Regarding Political Activity

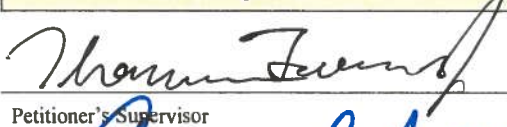

Petitioner's Name:	Richard Watkins
Petitioner's Institution:	University of North Carolina at Chapel Hill

attestation of no conflict of commitment, and the chancellor (or president) would submit the petition either to the Board of Governors or the appropriate board of trustees for resolution.

Petitions by SAAOs, and by any other employee if the petition concerns candidacy and office-holding in the General Assembly, shall be addressed to and resolved by the Board of Governors, shall be transmitted through the president, and shall be accompanied by a recommendation from the Petitioner's chancellor, if applicable. If the petition pertains to a chancellor, it shall be accompanied by a recommendation of the board of trustees of the chancellor's institution.

Petitions by University employees other than SAAOs, with the exception of petitions concerning candidacy and office-holding for the General Assembly, shall be addressed to and resolved by the appropriate board of trustees and shall be transmitted through the chancellor. With respect to each such decision rendered by a board of trustees, the chancellor shall transmit to the Committee on University Governance of the Board of Governors a report, containing such information as the committee may specify, concerning the action of the board of trustees.

SIGNATURES (if required)

	
Petitioner's Supervisor	Date

	
Chancellor	Date

President	Date
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Board of Trustees	Date
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Board of Governors	Date
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THE UNIVERSITY OF NORTH CAROLINA
AT CHAPEL HILL

CHANCELLOR'S SCIENCE SCHOLARS
A207 KENAN LABORATORIES

DR. THOMAS FREEMAN
EXECUTIVE DIRECTOR, CSS
T: 919-962-8037

August 3, 2017

To whom it may concern:

I am writing to express my support for the petition filed by Dr. Richard Watkins to run for U.S. Congress. I fully expect and trust that Dr. Watkins will continue to satisfactorily fulfill his duties and meet expected obligations to UNC and the Chancellor's Science Scholars Program as a Program Coordinator during and after his campaign seeking a seat in the U.S. Congress.

Sincerely,

A handwritten signature in black ink, appearing to read "Thomas Freeman". The signature is fluid and cursive, written over a light blue horizontal line.

Thomas Freeman, PhD
Executive Director, Chancellor's Science Scholars Program
STEM Teaching Assistant Professor, Chemistry



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

University Affairs Committee, UNC-CH Board of Trustees

*Update from the Chancellor's Task
Force on UNC-Chapel Hill History*
09.27.2017

History Task Force *Who We Are*

The History Task Force, appointed in September 2015, is comprised of university leaders and scholars with expertise in North Carolina history.



Jim Leloudis

Professor of History

Peter T. Grauer Associate Dean for Honors Carolina



Amy Locklear Hertel

Director of the American Indian Center

Clinical Assistant Professor of Social Work



Winston Crisp

Vice Chancellor for Student Affairs





THE UNIVERSITY
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at CHAPEL HILL

12/15

Unsung Founders Renovation & Repair *Status Report*

Working with Facilities Services and Durham firm *Surface 678* on renovation of the site and repair of the memorial to make it a more contemplative & reverential space.

Project Manager: Jill Coleman, *Landscape Architect*

Timeline:

- | | |
|---------------------|--|
| ✓ Mid-October | Concept plan for History Task Force review |
| ✓ Mid-Oct.–Mid-Nov. | Internal reviews of concept plan |
| ✓ Nov. 2017 | Public forums & BOT informational presentation |
| ✓ Nov. 2017 | Concept and cost estimates complete |
| ✓ April 1, 2018 | Renovation & repair start (<i>1 month</i>) |
| ✓ May 1, 2018 | Project complete |



McCorkle Place Interpretation *Phase 1*

In the first phase of this work, we are developing language for signs and online content to give people a better understanding of the space.

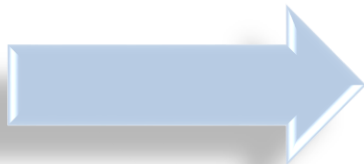
- Introduce people to **McCorkle Place** as a gateway to the university and a site of memory
- Share the stories of the **Native peoples** who lived in this part of North Carolina before European colonization
- Document the history of the **Confederate Monument** and the time in which it was erected
- Share the stories of slaves who labored here and introduce the **Unsung Founders Memorial** that honors them



McCorkle Place Interpretation *Stories*

A thematic and chronological approach to curating the history of the university with McCorkle Place.

Here are a few examples to share:



Early University

McCorkle (the person), Davie, and the Enlightenment ideas that shaped the young republic and the university.



Birth of the Research University

Reorganization of the curriculum in 1875, Person Hall (1st Chemistry labs), Morehead Building, Hill Hall (1st University library), and Howell Hall.



Student Life

Early dormitories and boarding houses, curriculum & instruction, Dialectic and Philanthropic Societies, the arrival of women.



Service to North Carolina

Leadership in promoting public education (Peabody Hall), Graham Memorial and its namesake, Edward Kidder Graham.

