



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

ATTACHMENT A

CAROL L. FOLT
Chancellor

103 SOUTH BUILDING
CAMPUS BOX 9100
CHAPEL HILL, NC 27599

T 919.962.1365
F 919.962.1647
carol.folt@unc.edu

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Carol L. Folt

RE: Mail Ballot

DATE: June 21, 2017

You have authorized my office to poll you by mail concerning personnel matters that require attention by the Board. Accordingly, I am submitting a recommendation from Executive Vice Chancellor and Provost Jim Dean to appoint Lissa Broome to the Burton Craige Distinguished Professorship effective July 1, 2017. Lissa is currently the Wells Fargo Professor of Banking Law and Director of the Center for Banking and Finance at the UNC School of Law.

Please mark and return the enclosed mail ballot indicating whether or not you agree with the actions proposed. Thank you.

Enclosure

cc: Jim Dean, Executive Vice Chancellor and Provost
Martin Brinkley, Dean of the UNC School of Law



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

OFFICE OF THE EXECUTIVE
VICE CHANCELLOR AND PROVOST

104 SOUTH BUILDING
CAMPUS BOX 3000
CHAPEL HILL, NC 27599-3000

T 919.962.2198
F 919.962.1593
provost.unc.edu

June 20, 2017

JAMES W. DEAN JR.
Executive Vice Chancellor and Provost
James_Dean@unc.edu

Professor Lissa L. Broome
UNC Law
CB# 3380, Van Hecke-Wettach Hall
Carolina Campus

Dear Lissa:

I am pleased to inform you that you have been recommended to receive a Burton Craige Distinguished Professorship effective July 1, 2017, pending approval by the University's Board of Trustees. This appointment will entitle you to a salary stipend and a research fund annually until retirement or separation from the University.

A distinguished professorship is one of the most prestigious and visible honors that The University of North Carolina at Chapel Hill can bestow upon a member of the faculty, and it is a symbol of the value your colleagues have placed on your research and scholarship. It is a pleasure for me to include you in this distinguished group of Carolina faculty who share this honor with you.

My office will host a reception this fall to congratulate this year's recipients. Please watch for your invitation and I hope you will be available to join Chancellor Folt and me for this special occasion.

Sincerely,

James W. Dean, Jr.

JWDJr:st
copy: Dean Martin Brinkley



THE UNIVERSITY
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at CHAPEL HILL

CAROL L. FOLT
Chancellor

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T 919.962.1365
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carol.folt@unc.edu

Mail Ballot

Board of Trustees

June 21, 2017

Chancellor Carol Folt submits for your review and approval the appointment of Lissa Broome to the Burton Craige Distinguished Professorship. This mail ballot will be approved as part of the consent agenda at the Full Board meeting on Thursday, July 27, 2017.

The undersigned votes as follows with recommendation to these proposed actions as presented by the Chancellor.

Approve Disapprove

Lissa Broome's appointment to the Burton
Craige Distinguished Professorship

☐☐

Signature_____

Printed Name_____

Date_____

Please fax to TJ Scott at (919) 962-1647 or email at tj.scott@unc.edu

This mail ballot was approved by majority vote on June 21, 2017 by: Haywood Cochrane, Chuck Duckett, Lowry Caudill, Jeff Brown, Julia Grumbles, Kelly Hopkins, Bill Keyes, Allie Ray McCullen, Ed McMahan, Hari Nath, and Elizabeth Adkins.



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

ATTACHMENT B

CAROL L. FOLT
Chancellor

103 SOUTH BUILDING
CAMPUS BOX 9100
CHAPEL HILL, NC 27599

T 919.962.1365
F 919.962.1647
carol.folt@unc.edu

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Carol L. Folt

RE: Mail Ballot

DATE: June 25, 2017

You have authorized my office to poll you by mail concerning personnel matters that require attention by the Board. Accordingly, we are transmitting to you herewith personnel actions as follows:

EHRA Faculty Compensation & Tenure Actions

Attachment A

EHRA Non-Faculty Compensation Actions

Attachment B

Please mark and return the enclosed mail ballot indicating whether or not you agree with the actions proposed. Thank you.

EXECUTIVE SUMMARY

Board of Trustees

June 22, 2017

No.	College/Division	Name	Dept./School	Current Rank	New Rank	Tenure Request Reason	Effective Date	Salary
Personnel Actions								
New Appointments without Tenure								
1	Health Affairs	Aaron Anselmo	Pharmacy	N/A	Assistant Professor		7/31/2017	\$118,000.00
2	Academic Affairs	Andrii Babii	Economics	N/A	Assistant Professor		7/1/2017	\$132,000.00
3	Health Affairs	Edward Barnes	Medicine	N/A	Assistant Professor		7/1/2017	\$180,000.00
4	Health Affairs	Leslie Clark	OB-GYN	N/A	Assistant Professor		7/31/2017	\$220,000.00
5	Academic Affairs	Rachel Goode	Social Work	N/A	Assistant Professor		7/1/2017	\$79,000.00
6	Health Affairs	Wesley Legant	Biomedical Engineering/Pharmacology	N/A	Assistant Professor		8/1/2017	\$120,000.00
7	Health Affairs	Nathan Montgomery	Pathology & Laboratory Medicine	N/A	Assistant Professor		7/20/2017	\$160,000.00
8	Academic Affairs	Amy Nicholson	Physics & Astronomy	N/A	Assistant Professor		7/1/2017	\$79,000.00
9	Health Affairs	Mary Peavey	OB-GYN	N/A	Assistant Professor		7/24/2017	\$220,000.00
10	Academic Affairs	Stanislav Rabinovich	Economics	N/A	Assistant Professor		7/1/2017	\$132,000.00
11	Academic Affairs	Daniel Ringel	Kenan-Flagler Business School	N/A	Assistant Professor		7/1/2017	\$182,000.00
12	Academic Affairs	Yunzhi Hu	Kenan-Flagler Business School	N/A	Instructor w/Special Provisions		7/1/2017	\$227,000.00
13	Academic Affairs	Kristopher Keller	Kenan-Flagler Business School	N/A	Instructor w/Special Provisions		7/1/2017	\$182,000.00
14	Academic Affairs	Jeffrey Kuhn	Kenan-Flagler Business School	N/A	Instructor w/Special Provisions		7/1/2017	\$170,000.00
15	Academic Affairs	Andres Hincapie Norena	Economics	N/A	Instructor w/Special Provisions		7/1/2017	\$132,000.00
16	Academic Affairs	Timothy Ott	Kenan-Flagler Business School	N/A	Instructor w/Special Provisions		7/1/2017	\$170,000.00
17	Academic Affairs	Ovul Sezer	Kenan-Flagler Business School	N/A	Instructor w/Special Provisions		7/1/2017	\$175,000.00
Addition of Joint Appointment without Tenure								
1	Health Affairs	Zoe McElligott	Pharmacology	Assistant Professor	Assistant Professor		6/23/2017	\$106,575.00
2	Health Affairs	Qing Zhang	Pharmacology	Assistant Professor	Assistant Professor		6/23/2017	\$115,395.00
Promotion to Full Professor								
1	Health Affairs	Rebecca Fry	Environmental Sciences & Engineering	Associate Professor	Professor		7/1/2017	\$123,216.00
2	Academic Affairs	Sherick Hughes	Education	Associate Professor	Professor		7/1/2017	\$97,537.00
3	Health Affairs	Audrey Pettifor	Epidemiology	Associate Professor	Professor		7/1/2017	\$154,301.00
4	Health Affairs	Howard Weinberg	Environmental Sciences & Engineering	Associate Professor	Professor		8/1/2017	\$106,575.00
Reappointments to the same Rank								
1	Academic Affairs	Joanna Atkin	Chemistry	Assistant Professor	Assistant Professor		1/1/2019	\$80,000.00
2	Academic Affairs	Seyedmorteza Emadi	Kenan-Flagler Business School	Assistant Professor	Assistant Professor		7/1/2018	\$170,000.00
3	Academic Affairs	Sylvia Fitting	Psychology & Neuroscience	Assistant Professor	Assistant Professor		1/1/2018	\$84,698.00
4	Academic Affairs	Erik Hanson	Exercise & Sport Science	Assistant Professor	Assistant Professor		1/1/2019	\$76,125.00
5	Academic Affairs	Jacqueline Lawton	Dramatic Art	Assistant Professor	Assistant Professor		1/1/2019	\$70,035.00
6	Academic Affairs	Mahka Moeen	Kenan-Flagler Business School	Assistant Professor	Assistant Professor		7/1/2018	\$172,000.00
7	Academic Affairs	Lisa Villamil	Media & Journalism	Assistant Professor	Assistant Professor		7/1/2018	\$79,645.00
8	Academic Affairs	Amy Wilson	Social Work	Assistant Professor	Assistant Professor		7/1/2018	\$81,682.00
9	Academic Affairs	Xinxin Wang	Kenan-Flagler Business School	Instructor w/Special Provisions	Instructor w/Special Provisions		4/1/2017	\$220,000.00
Designation/Reappointments to Departmental Chair								
1	Academic Affairs	Elizabeth Engelhardt	American Studies	Distinguished Professor	Department Chair		7/1/2017	\$149,509.00

EXECUTIVE SUMMARY

Board of Trustees

June 22, 2017

No.	College/Division	Name	Dept./School	Current Rank	New Rank	Tenure Request Reason	Effective Date	Salary
2	Academic Affairs	Mary Floyd-Wilson	English & Comparative Literature	Distinguished Professor	Department Chair		7/1/2017	\$101,255.00
3	Academic Affairs	Carol Magee	Art	Associate Professor	Department Chair		7/1/2017	\$85,114.00
4	Academic Affairs	Patricia McAnany	Anthropology	Distinguished Professor	Department Chair		7/1/2017	\$136,365.00
5	Health Affairs	Cristen Page	Family Medicine	Interim Chair	Department Chair		3/30/2017	\$219,000.00
6	Academic Affairs	Marc Stern	Naval Science	N/A	Department Chair		6/1/2017	\$0.00
Designation/Reappointments to Distinguished Professorship								
1	Health Affairs	Alice Ammerman	Nutrition	Professor	Mildred Kaufman Distinguished Professor		7/1/2017	\$191,290.00
2	Health Affairs	Nina Browner	Neurology	Clinical Associate Professor	Bryson Distinguished Clinical Associate Professor		7/1/2017	\$167,074.00
3	Academic Affairs	John Coyle	Law	Associate Professor	Professor		7/1/2017	\$147,081.00
4	Health Affairs	Randal Detwiler	Medicine	Clinical Professor	Brewster Distinguished Professor		7/1/2017	\$240,181.00
5	Health Affairs	Katrina Donahue	Family Medicine	Professor	Charles Bayne Wilkerson Sr MD 2006 Distinguished Term Professorship of Family Medicine		6/23/2017	\$162,943.00
6	Academic Affairs	Annegret Fauser	Graduate School	N/A	Glass Distinguished Term Professorship		7/1/2017	\$119,745.00
7	Academic Affairs	Joseph Kennedy	Law	Professor	Martha Brandis Term Professor of Law		7/1/2017	\$160,533.00
8	Academic Affairs	Catherine Kim	Law	Associate Professor	George B Ward Term Professor of Law		7/1/2017	\$144,543.00
9	Academic Affairs	Holning Lau	Law	Professor	Willie Person Mangum Distinguished Professor		7/1/2017	\$151,155.00
10	Health Affairs	Cristen Page	Family Medicine	Clinical Professor	William B Aycock Clinical Professor		3/30/2017	\$219,000.00
11	Academic Affairs	Mary-Rose Papandrea	Law	Professor	Judge John J Parker Distinguished Professor		7/1/2017	\$177,625.00
12	Academic Affairs	Erika Wilson	Law	Associate Professor	Reef C Ivey, II Term Distinguished Professor		7/1/2017	\$135,021.00
Actions Conferring Tenure								
Promotion Conferring Tenure								
1	Academic Affairs	Juan Carrillo	Education	Assistant Professor	Associate Professor	Promotion based on research, teaching, and service	7/1/2017	\$77,647.00
2	Academic Affairs	Dana Thompson Dorsey	Education	Assistant Professor	Associate Professor	Promotion based on research, teaching, and service	7/1/2017	\$76,152.00
3	Academic Affairs	Matthew Pearsall	Kenan-Flagler Business School	Assistant Professor	Associate Professor	Promotion based on research, teaching, and service	7/1/2017	\$181,000.00
4	Health Affairs	Joseph Tucker	Medicine	Assistant Professor	Associate Professor	Promotion based on excellence in research	2/1/2018	\$134,173.00
New Appointments Conferring Tenure								
1	Health Affairs	Paul Carney	Neurology	Nominated Clinical Professor	Professor	Appointment based on excellence in clinical scholarship	8/1/2017	\$256,000.00
2	Academic Affairs	Elizabeth Frankenberg	Sociology	N/A	Professor	Appointment based on research, teaching, and service	7/1/2017	\$210,000.00
3	Academic Affairs	William Maddux	Kenan-Flagler Business School	N/A	Professor	Appointment based on research, teaching, and service	7/1/2017	\$255,000.00
4	Academic Affairs	Patricia Rosenmeyer	Classics	N/A	George L. Paddison Distinguished Professor of Classics	Appointment based on research, teaching, and service	7/1/2017	\$140,000.00

EXECUTIVE SUMMARY

Board of Trustees

June 22, 2017

No.	College/Division	Name	Dept./School	Current Rank	New Rank	Tenure Request Reason	Effective Date	Salary
5	Health Affairs	Susan Sumner	Nutrition	Nominated Professor	Professor	Appointment based on excellence in research	7/1/2017	\$195,000.00
Addition of Joint Appointment Conferring Tenure								
1	Academic Affairs	Morgan Pitelka	History	Professor	Professor	Joint appointment based on research, teaching, and service	7/1/2017	\$105,686.00
Corrections								
0								

EXECUTIVE SUMMARY

Board of Trustees

July 14, 2014

No.	College/Division	Name	School	Department	Rank	Reason	Requested Amount of Increase **	Percent of Increase **	June 30 Salary	Current Salary	New Salary	Effective Date
Compensation Actions							increase. Upon implementation, specific funding sources are reviewed and approved at the Department level, as well as by the applicable University financial central offices, including the University Budget Office and the Office of Sponsored Research for grant-funded salaries.					
							** Based on cumulative increase(s) to 6/30 salary					
1	Academic Affairs	Michael Piehler	Vice Chancellor for Research	Institute of Marine Sciences	Professor	Increase due to secondary administrative appointment as Interim Director of Coastal Studies Institute	\$48,000	48.80%	\$98,370	\$98,370	\$146,370	7/1/2017
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No.	College/Division	Name	Department/School	Rank	Reason	Total Monetary Value of Non-Salary Compensation	Duration of Non-Salary Compensation	Effective Date	End Date
Non-Salary Compensation Actions									
0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA

The University of North Carolina at Chapel Hill
EXECUTIVE SUMMARY
Board of Trustees
July 14, 2014

No.	College/Division Name	Department/School	Rank	Description
For Information				
0	N/A	N/A	N/A	N/A

Compensation Actions

No	Last Name	First Name	College/Division	Department/School	Rank/Title	June 30/Current Salary	Proposed Salary	Requested Increase \$\$	Requested Increase %	Effective Date	Justification
1	Somers	Clayton	VC Public Affairs	Public Affairs	Vice Chancellor	\$ 304,640	\$ 331,448	\$ 26,808	8.80	6/30/2017	This off-cycle salary request is based upon a review of Mr. Somers second quarter progress report and performance evaluation completed on June 22, 2017

Non-Compensation Actions

No	Last Name	First Name	College/Division	Department/School	Rank/Title	June 30 Salary	Proposed Salary	Requested Increase \$\$	Requested Increase %	Effective Date	Justification
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Information Only - Competitive Recruitment Actions approved by President

No	Last Name	First Name	College/Division	Department/School	Rank/Title	June 30 Salary	Proposed Salary	Requested Increase \$\$	Requested Increase %	Effective Date	Justification
1	Allison	Adrienne	Workforce Strategy	Equal Opportunity Compliance	Director Title IX Compliance	83,945.00	115,000.00	\$ 31,055	36.99	06/26/17	Promotion to Director Title IX Compliance resulting from a competitive external recruitment (). The requested salary (\$115,000) results in a 37% (\$31,055) increase over the current salary (\$83,945) and a market index of 77%. There is one similarly situated employee in the work unit whose salary is \$150,000 so no equity issues are created.
2	Burnie	Kate	VC Communications	WUNC FM	Major Gifts Officer	45,000.00	59,200.00	\$ 14,200	31.56	07/03/17	Promotion from an Administrative Support Specialist – Advanced (SHRA) to Grants and Major Gifts Officer (EHRA) resulting from a competitive external recruitment (10 applicants, three interviewed). The requested salary (\$59,200) results in a 29.6% (\$13,525) increase over the current salary (\$45,675) and a market index of 77%. Similarly situated employees in the work unit have an average salary of \$80,274, so no equity issues are created.
3	Edwards	Erin	School of Medicine	Medicine Administration - Sponsored Programs	Director, Sponsored Programs Office	81,200.00	109,200.00	\$ 28,000	34.48	06/26/17	Promotion from a Business Officer – Journey (SHRA) to Director of Professional Services, Contracts, and Affiliations (EHRA) resulting from a competitive external recruitment (14 applicants, four interviewed). The requested salary (\$109,200) results in a 34.5% (\$28,000) increase over the current salary (\$81,200) and a market index of 71%. The proposed salary represents the minimum of the range for this classification. There are no comparable positions in the work unit, so no equity issues are created.

The University of North Carolina at Chapel Hill - EXECUTIVE SUMMARY (EPA Non-Faculty) - Board of Trustees - June 2017

No	Last Name	First Name	College/Division	Department/School	Rank/Title	June 30/Current Salary	Proposed Salary	Requested Increase \$\$	Requested Increase %	Effective Date	Justification
4	Whitaker	Sherry	School of Medicine	Medicine Administration - Sponsored Programs	Director of Professional Services, Contracts and Affiliations	80,794.00	109,200.00	\$ 28,406	35.16	06/26/17	Promotion from a Business Officer – Advanced (SHRA) to Director, Sponsored Programs Office (EHRA) resulting from a competitive external recruitment (eight applicants, four interviewed). The requested salary (\$109,200) results in a 35.2% (\$28,406) increase over the current salary (\$80,794) and a market index of 71%. The proposed salary represents the minimum of the range for this classification. There are no comparable positions in the work unit, so no equity issues are created.



THE UNIVERSITY
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at CHAPEL HILL

CAROL L. FOLT
Chancellor

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F 919.962.1647
carol.folt@unc.edu

Mail Ballot

Board of Trustees

June 25, 2017

Chancellor Carol Folt submits for your review and approval the EHRA Faculty compensation and tenure actions and EHRA Non-Faculty compensation actions as recommended for June 2017. This mail ballot will be approved as part of the consent agenda at the Full Board meeting on Thursday, July 27, 2017.

The undersigned votes as follows with recommendation to these proposed actions as presented by the Chancellor.

	Approve	Disapprove
EHRA Faculty Compensation and Tenure Actions (Attachment A)	<input type="checkbox"/>	<input type="checkbox"/>
EHRA Non-Faculty Compensation Actions (Attachment B)	<input type="checkbox"/>	<input type="checkbox"/>

Signature_____

Printed Name_____

Date_____

Please fax to TJ Scott at (919) 962-1647 or email at tj_scott@unc.edu

This mail ballot was approved by majority vote on June 26, 2017 by: Dwight Stone, Haywood Cochrane, Chuck Duckett, Lowry Caudill, Don Curtis, Julia Grumbles, Allie Ray McCullen, Ed McMahan, and Elizabeth Adkins.



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

ATTACHMENT C

CAROL L. FOLT
Chancellor

103 SOUTH BUILDING
CAMPUS BOX 9100
CHAPEL HILL, NC 27599

T 919.962.1365
F 919.962.1647
carol.folt@unc.edu

TO: Members of the Board of Trustees

FROM: Carol L. Folt

RE: Personnel Mail Ballot

DATE: July 6, 2017

You have authorized me to poll you by mail ballot concerning personnel matters which require the immediate attention of the Board.

I am seeking approval to appoint Ms. Elaine Westbrooks as Vice Provost and University Librarian. The appointment is effective August 15, 2017.

The Board is asked to approve Ms. Westbrooks' appointment and compensation. Attached is the formal offer letter and a copy of Ms. Westbrooks' CV. Please complete the attached mail ballot and return to TJ Scott at your earliest convenience.

Cc: Jim Dean, Executive Vice Chancellor and Provost



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

OFFICE OF THE EXECUTIVE
VICE CHANCELLOR AND PROVOST

104 SOUTH BUILDING
CAMPUS BOX 3000
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F 919.962.1593
provost.unc.edu

July 7, 2017

JAMES W. DEAN JR.
Executive Vice Chancellor and Provost
James_Dean@unc.edu

Elaine L. Westbrooks
Associate University Librarian for Research
University of Michigan
818 Harlan Hatcher Library
913 S. University Avenue
Ann Arbor, MI 48109

Dear Elaine:

I am pleased to recommend your appointment as Vice Provost and University Librarian at The University of North Carolina at Chapel Hill to the University's Board of Trustees for approval. As Vice Provost and University Librarian, you will be classified as Tier I Senior Academic and Administrative Officer of the University and subject to all of the relevant human resources policies for employees in this category. The following outlines the specific details of your appointment:

Employment effective date

August 15, 2017

Employment status

Your employment is at-will, which means it is subject to continuation or discontinuation at any time at the discretion of the Chancellor. After your arrival, we will initiate the process for a tenured position in the School of Information and Library Science. At the end of this appointment, tenured faculty are eligible to retreat to their faculty appointment in accordance with the provisions of the "Separation and Retreat Policy for Senior Academic and Administrative Officers (as amended May 2, 2010)" available for reference online at <http://hr.unc.edu/policies-procedures-systems/epa-non-faculty-employee-policies/appointment-and-end-of-appointment/separation-and-retreat-policy-for-senior-academic-and-administrative-officers/>.

Employment Policies

Your appointment will be subject to the Employment Policies for Tier I Senior Academic and Administrative Officers as presently defined and as they may be periodically revised and with other published University policies applicable to employees within your assigned job classification. A copy of the employment policies for EPA Non-Faculty employees currently in effect is enclosed with this letter and is also available at any time by consulting the University's Office of Human Resources web site at <http://hr.unc.edu>. In addition, as an EPA Non-Faculty employee, you are also subject to other policies of the University, including policies on discrimination, harassment, and conduct. You should consult the University and Administrative Policies web site at <http://policies.unc.edu> for more information and copies of individual policies.

Compensation

Your annualized base salary is \$225,000 per year based on a full-time work schedule of 1.0 FTE and is subject to periodic review. The Chancellor is responsible for initiating any changes in salary, subject to compensation policies adopted by The University's Board of Governors and/or Board of Trustees.

Elaine L. Westbrooks
July 7, 2017
Page 2

Leave Accrual

You will receive 26 days (208 hours) per year of annual (vacation) leave and 12 days (96 hours) per year of sick leave for full-time service. Up to 30 days (240 hours) of annual leave will be carried forward each calendar year with any excess balance converted to sick leave at year end. Sick leave does not have a maximum accrual rate.

Leave Payout at Appointment End

Up to 30 days (240) hours of annual leave; unused sick leave is not eligible for payout.

Background Check

Your appointment is conditional on satisfactory completion of the University's required background check process. In the event this process has not been fully completed at the time your appointment begins, this appointment may be rescinded if any remaining checks disclose information that in the University's judgment are sufficient to bar continued appointment. Before a final decision is made to rescind any appointment, the appointee will receive a copy of the information used in reaching this decision and will have an opportunity to provide clarifying information or proposed corrections to the background check results.

Moving Expenses

The University of North Carolina at Chapel Hill offers personalized assistance with all aspects of moving your household to Chapel Hill. As your first step, please contact Forrest Nidiffer fnidiffer@fmrelocation.com. She will work with you and our office to provide assistance and guidance throughout the process. You may also refer to <http://www.uncmoves.com/eligibility-requirements> for more information.

Orientation

You will be required to attend a new employee orientation within 30 days of your hire. Ms. Freda McClain, Human Resources Specialist for the Library, will be able to assist you with the registration. Information regarding our Employee Benefits is available for reference online at <http://hr.unc.edu/benefits/>.

Parking

The University Library will provide a parking space for you from their allocation. It will be subject to the usual costs for parking on campus. Payment for parking permits is done via payroll deduction.

Carolina Sporting Events

You will receive two complimentary tickets to the men's football and men's basketball games. Please note that these tickets are considered part of your taxable income.

Your appointment is conditional on your acceptance of the terms and conditions stated in this letter and as set out in the "EPA Non-Faculty Appointee Certifications and Conditions of Employment" (Form AP-2a), which is attached. Please signify your acceptance of these terms and conditions by signing and dating the enclosed copy of this letter and the Form AP-2a, and returning it to my office no later than seven (7) calendar days from the date of this letter.

Elaine L. Westbrook
July 7, 2017
Page 3

Elaine, I look forward with great enthusiasm to our working together in furthering the University's mission of teaching, research and public service.

Sincerely,

A handwritten signature in blue ink that reads "James W. Dean, Jr." The signature is written in a cursive style with a large initial 'J'.

James W. Dean, Jr.
Executive Vice Chancellor and Provost

Enclosures: [Employment Policies for EPA Non-Faculty Employees](#)
[Form AP-2a \(Non-Faculty\)](#)

Acknowledgment and Acceptance by Appointee:

(Signature)

Date: _____

cc: Departmental Personnel File
School/Division Human Resources Officer
EPA Non-Faculty Human Resources

Elaine L. Westbrook
Associate University Librarian for Research
University of Michigan

818 Harlan Hatcher Library
913 S. University Avenue
Ann Arbor, Michigan 48109

e. elwestbrooks@gmail.com
m. 734-223-7997

PROFESSIONAL EXPERIENCE

Associate University Librarian for Research, University of Michigan.

(August 2012 - Present)

Coordinates and administrates the short and long-term objectives for Michigan Library's support of the research enterprise. Manages a \$8M budget and provides operational leadership to the Copyright Office, East Asia Library, Area Programs, as well as the bulk of subject specialists who represent the following teams: social sciences, arts and humanities, and science, engineering, and Research Data Services. Serves as a member of the executive committee, contributing to program development and assessment, budget formulation (\$65M) and allocation of resources in support of the Library's mission. Represents the Libraries within the university, and on committees and forums at the state, national, and international level related to data curation and preservation, Area Programs, and East Asian Library affairs.

Associate Dean of Libraries, University of Nebraska-Lincoln.

(August 2008 - July 2012)

Provided strategic, managerial, staff development, and operational leadership for Technical Services, Research and Instruction Services, Branch libraries as well as the Libraries data curation program. These units were comprised of over 70 staff housed in the Main Library as well as five branch libraries (Architecture, Music, Engineering, Mathematics, and Geology). Provided tactical direction for data curation, library-wide assessment, researcher networking tools and analysis (Digital Measures and VIVO). Oversees the completion and submission of library-wide statistics and surveys for ARL, NCES, and SPEC kits. Served as a key contributor to strategic planning efforts, program development, budget formulation and allocation of resources in support of the Libraries' mission. Represents the Libraries within the university, the CIC, and on committees and forums at the state, regional, and national level.

Head of Metadata Services, University Libraries, Cornell University.

(October 2006 - July 2008)

Directed the Metadata Services Department, which provided metadata consultation, design, development, and data conversion services to support the digital collection management efforts of Cornell University Libraries (CUL), Cornell University, and University partners. Served as Library Technical Services (LTS) principal resource and spokesperson on matters related to metadata solutions for CUL digital collections and networked resources. Developed cost models and marketing strategies for department services. Developed and maintained strategic alliances with other CUL units to maintain Metadata Services as an integral component of the digital collection management services offered by CUL. Worked with the Head of LTS to contribute to metadata policy development and system-wide implementation.

Senior Metadata Librarian, Technical Services, Albert R. Mann Library, Cornell University.
(August 2005 - October 2006)

Provided metadata consultation, design, and development services to support Cornell University Library's digital collection management efforts. Performed a leadership role among metadata librarians with regard to the above services. Worked closely with staff throughout Technical Services and other divisions to improve access to library collections. Served as a primary metadata contact and library liaison with the faculty and staff of the College of Agriculture and Life Sciences and College of Human Ecology.

Metadata Librarian, Technical Services, Albert R. Mann Library, Cornell University.
(August 2000 - August 2005)

Analyzed new developments concerning metadata standards, and created and maintained repositories of non-MARC metadata i.e. CSDGM, Dublin Core, EAD, and TEI. Served as the metadata specialist for the Cornell University Geospatial Information Repository. Facilitated access to resources through original cataloging of materials in various formats according to local and national standards; conducted staff training sessions in areas related to cataloging and metadata; additional responsibilities included library instruction.

Digital Research Librarian and Latin American Cataloger, University of Pittsburgh.
(September 1998 - August 2000)

Collected metadata and created the relational database for the Historic Pittsburgh online plat map collection in the Digital Research Library; was responsible for encoding archival finding aids to current standards, applying the Encoded Archival Description (EAD) DTD and the International Standard for Archival Description-G (ISAD-G); was Hispanic/Latin American language cataloger responsible for original, adaptive, and difficult copy cataloging of materials in all formats in Spanish, Portuguese, and native Indian languages chiefly published in the Iberian Peninsula and Latin America.

Technical Support Specialist, Pittsburgh Public Schools, Belmar Elementary School.
(January 1996 - June 1998)

Monitored the computer network, school homepage, troubleshooted, and repaired personal computers. Additional responsibilities included reviewing educational software, organizing and upgrading hardware and software; conducted technical and software training for students and teachers.

Clerk III & Clerical Supervisor, Carnegie Library of Pittsburgh, Music & Art Department.
(September 1991 - January 1996)

Supervised and managed clerical staff and volunteers. Duties included work scheduling, managing payroll, timecards, and all financial transactions. Monitored the circulation of audiovisual materials.

RESEARCH (*selected*)

Books

Westbrooks, E., and Meth, M., Dearie, T. (Eds.), (2017). Case Studies in Academic Librarianship Management, Chicago, IL: ALA (*Forthcoming*).

Westbrooks, E. and Jenkins, Keith G. (Eds.), (2010). Metadata and Digital Collections: A Festschrift in Honor of Thomas P. Turner. Ithaca: Cornell University Library.
<http://cip.cornell.edu/Turner>

Hillmann, Diane and Westbrooks, E. (Ed.), (2004). Metadata in Practice: Building the Diverse Digital Library. Chicago, IL: ALA.

Book Chapters

Flynn, S., Lust, B., Blume M., Westbrooks, E., Tobin, T. (2011). Constructing Adequate Language Documentation for Multifaceted Cross-Linguistic Data: A Case Study from a Virtual Center for Study of Language Acquisition in Language Documentation, in Language Documentation. Practices and values. Lenore Grenoble and Louanna Furbee (Eds.)
Netherlands: John Benjamins. <http://digitalcommons.unl.edu/libraryscience/208/>

Westbrooks, E. (2004). A Vision of the Future: Cornell University's Geospatial Information Repository (CUGIR). In Innovative Redesign and Reorganization of Library Technical Services: Case Studies and Paths for the Future. Brad Eden (Ed.). Westport: Libraries Unlimited.
<http://digitalcommons.unl.edu/libraryscience/165/>

Westbrooks, E. (2004). Distributing and Synchronizing Heterogeneous Metadata in Geospatial Information Repositories for Access in Metadata in Practice: Building the Diverse Digital Library. D. Hillmann and E. Westbrooks (Eds.) Chicago: ALA.

Interviews

Enis, Matt. (October 14, 2016) University of Michigan Launches “Deep Blue Data” Repository.
<http://lj.libraryjournal.com/2016/10/academic-libraries/university-of-michigan-launches-deep-blue-data-repository/>

Articles

Westbrooks, E. (2005). Remarks on Metadata Management. *OCLC Systems and Services*, 21:1 (2005), pp. 5-7. <http://digitalcommons.unl.edu/libraryscience/163/>

Westbrooks, E., Chandler, A. (2002). Distributing Non-MARC Metadata: The CUGIR Metadata Sharing Project. *Library Collections, Acquisitions & Technical Services*, 26(3), 207-217.

Poster Presentations

Deards, K., Westbrooks, E. Joint Conference of Librarians of Color 2012, “Data Curation: Preserving the Present to Inform the Future- Issues in Data Preservation and Access” Kansas City, MO (September 21, 2012).

Westbrooks, E., Delserone, L., 13th Biennial USAIN Conference 2012. “University of Nebraska-Lincoln Data Repository,” United States Agricultural Information Network Conference, Minneapolis, MN (April, 30, 2012).

Presentations

Westbrooks, E., CNI Fall 2014 Membership Meeting, Panel Discussion "Rights and Access Challenges for Large Scale Collections, Aggregators, and Repositories," Coalition of Networked Information, Washington, DC (December 9, 2014)

Westbrooks, E., 2014 Charleston Conference, Panel Discussion "Help your Researchers Get the Credit they Deserve." Charleston, SC (November 7, 2014).

Westbrooks, E., 13th Biennial United States Agricultural Information Network Conference 2012, "Preconference II: Collection Management for the 21st Century." Minneapolis, MN (April 29, 2012).

Westbrooks, E., ALA Midwinter Conference 2012, "The Future of Cataloging and Technical Services," ARL Annual Leadership Symposium, Dallas, TX (January 20, 2012).

Westbrooks, E., and Notter, K. CNI Fall 2011 Membership Meeting, "UNL Data Repository: Partnerships Between IT and Libraries for Seamless Data Archiving," Coalition of Networked Information, Arlington, VA (December 13, 2011)

Westbrooks, E., ALA Annual Conference 2011, Panel Discussion, "Urging Leaders: Moving Diverse Librarians' Careers Forward," American Library Association, New Orleans, LA (June 25, 2011).

Westbrooks, E., GPN Annual Meeting 2011. "Archival Data Management for Research," Great Plains Network, Kansas City, MO (June 2, 2011).

Westbrooks, E., ALA Annual Conference 2010, "Next Generation Catalogs (NGCs): Meeting User Needs with Metadata and Search Technology," American Library Association, Washington DC. (June 28, 2010).

Westbrooks, E., ALA Annual Conference 2010, "Politics of Promotion: Career Strategies for Librarians," American Library Association, Washington DC. (June 27, 2010).

Westbrooks, E., UNO Libraries All Staff Meeting, "Getting the Most out of ClimateQUAL,TM" University of Nebraska - Omaha Library, Omaha, NE. (October 15, 2009).

Westbrooks, E., ALA Annual Conference 2009, "Black Studies and Information Technology," (Panel Moderator) American Library Association, Chicago, IL. (July 12, 2009).

Westbrooks, E., ALA Annual Conference 2009, "Planning Effective Interventions to ClimateQUALTM Findings," American Library Association, Chicago, IL. (July 10, 2009).

Westbrooks, E., ACRL 14th National Conference, "Using the READ Scale (Reference Effort Assessment Data): Capturing Qualitative Statistics for Meaningful Reference Assessment," ACRL, Seattle, Washington. (March 14, 2009).

Westbrooks, E., ALA Annual Conference/ALCTS Cataloging Norms Discussion Group, "Access, Fear, and Change: Bringing Catalogers along in the Non-MARC Metadata Arena,"

American Library Association. (June 28, 2008).

Westbrooks, E. Living the Future 7, Transforming Libraries Through Collaboration, "Metadata Infrastructure for Data Curation," Tucson, Arizona. (May 1, 2008).

Westbrooks, E. "Data Curation: Problem and Promise," Purdue Libraries. (Aug. 6, 2007).

Westbrooks, E., Lust, B., Flynn, S., Tobin, T., Linguistics Society of America Symposium on Language Documentation, "Developing Adequate Documentation for Multi-faceted Cross Linguistic Language Acquisition Data," Boston, Massachusetts. (July 9, 2005).

Westbrooks, E., "Geospatial Resource Control through Metadata Management," National Agriculture Library, Beltsville, MD (May 5, 2005).

Westbrooks, E., USGS Policy Forum, "Geospatial Data and Rights: ODRL Geospatial Working Group Activities," Washington DC. (December 9, 2004).

Westbrooks, E., Martindale, J., LITA National Forum, "Adding Value and Enhancing Access to GS Repositories," Norfolk, VA (October 3, 2003).

Westbrooks, E., Dublin Core 2003, "Efficient Distribution and Synchronization of Heterogeneous Metadata for Digital Library Management and Geospatial Information Repositories," Seattle, WA (September 28, 2003).

Westbrooks, E., Lust, B., Blume, M., Joint International Conference of the Association for Computers and the Humanities Association for Literary and Linguistic Computing, "Creating a Virtual Center as an International Web-Based Interactive Infrastructure for Research & Teaching in the Language Sciences: A New Research and Library Collaboration," Athens, GA. (May 29, 2003).

Westbrooks, E., Black Caucus of the ALA, "Everything You Wanted to Know about Metadata, but Were Afraid to Ask," American Library Association, Fort Lauderdale, FL (August 14, 2002).

Westbrooks, E., Chandler, A., Digital Library Federation Forum, "Moving Geospatial Metadata to MARC & OAI: The CUGIR Model," Pittsburgh, PA (November 16, 2001).

SERVICE (*selected*)

University Service

- UM Data Acquisition for Data Science Committee; 2016-Present.
- UM Consulting for Statistics, Computing, and Analytics Research Executive Board; 2016-Present.
- UM Research Associate Deans Committee; 2012-Present.
- UM Research Data Compliance Committee; 2014-Present.
- UM Data Storage Committee, CIC Consortium; 2012-Present.
- UNL Data Storage Committee, CIC Consortium; 2011-12.
- UNL University Wide Assessment Committee; 2008-12.
- UNL Senior Vice-Chancellor for Academic Affairs Search Committee; 2010-11.

- UNL Web Advisory Group; 2008-12.
- UNL Faculty Advisory Committee on Diversity Initiative; 2009-10.
- UNL Chief Information Officer Search Committee; 2009.
- Cornell Carl A. Kroch University Librarian Search Committee; 2008.

Library Service

- UM Library Diversity Specialist Search Committee, Chair; 2015
- UM AUL for Publishing/Dir. of Michigan Press Search Committee, Chair; 2013-14
- UNL Libraries VIVO Implementation Team, Chair; 2010-12.
- UNL Libraries Data Curation Working Group, Chair; 2009-12.
- UNL Libraries Graduate Student Advisory Board, Convener; 2009-12.
- UNL Libraries Assessment Committee, Chair; 2009-10.
- UNL Libraries Digital Measures Committee; Chair, 2009.
- Cornell University Libraries Data Working Group; 2007-08.
- Cornell University Libraries Metadata Working Group Steering Committee; 2006-07; Chair 2007-08.

Professional Service

- ARL Assessment Program Visioning Taskforce, Member; 2016-Present.
- HathiTrust, Rights & Access Committee, Chair 2014-Present.
- HathiTrust Program Steering Committee; 2013-Present
- ProQuest International Dissertations and Theses Advisory Board; 2014-15.
- Taiga Forum Steering Committee; 2014-16.
- ACRL Ethics Committee; 2010 - 2011; Chair 2011.
- Program Committee, Second Annual VIVO Conference, 2011.
- Session Proposal Reviewer for EDUCAUSE Midwest 2012 Regional Conference, 2011.
- *EDUCAUSE Quarterly* Editorial Review Board; 2009-11.
- ALCTS *Library Resources & Technical Services* Editorial Board; 2009 - 2013.
- ALA Editions Publications Advisory Board; 2004-11.
- ACRL Lazerow Fellowship for Research in Acquisitions and Technical Services; 2009-11.
- Grant Reviewer, IMLS, Washington DC; 2010-12.
- ALCTS Budget and Finance Committee; 2009-10.
- Open Digital Rights Language, Geospatial Information Committee; 2004-06.
- *OCLC Systems & Services: International Digital Lib. Perspectives* Editorial Adv. Board; 2002-06.

Public Service

- Sheldon Art Association Board of Trustees, Lincoln, NE.; 2010-12.
 - *Jazz in June* Planning Committee, Lincoln, NE.; 2009-12.
 - Budget & Finance Committee, Lincoln, NE.; 2009-12.
- City of Lincoln One Book - One Lincoln Committee, Lincoln, NE.; 2009-11.
- Program Organizer, Basketball, US National Special Olympics 2010, Lincoln, NE.; 2009-10.
- Coach, YMCA - Spirit Basketball, Lincoln, NE; 2009-10.
- City of Lincoln Abraham Lincoln Bicentennial Planning Committee, Lincoln, NE.; 2008-09.

Professional Memberships

- American Library Association; 2006 - 2014.
- Association for Library Collections & Technical Services; 2000 - 2012.
- Association of College and Research Libraries; 2000 - 2012.
- Black Caucus of the American Library Association; 1997 - 2012.

Awards, Training, and Honors

- Foreign Expert, Fudan University Libraries, Shanghai, China; 2015-Present.
- Fellow, UCLA Senior Fellows Program, 2014.
- Association of Classified *Library* Personnel's Creating an Atmosphere of Mutual *Respect* in the Workplace (CAMRE) Award Recipient, UNL Libraries; 2011.
- Leadership Institute for Academic Librarians, Harvard Graduate School of Education; 2010.
- Fellow, Leadership Career Development Program, Association of Research Libraries; 2007.
- Chancellors Award for Excellence in Librarianship, State University of New York; 2005.
- Ans van Tienhoven Travel Award to China, Cornell University Libraries; 2004.
- Student Fellowship, University of Pittsburgh University Library System/Graduate School of Information Science; 1998.

EDUCATION

- MLIS, University of Pittsburgh, 1999.
Library Science
- BA, University of Pittsburgh, 1998.
Linguistics



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

CAROL L. FOLT
Chancellor

103 SOUTH BUILDING
CAMPUS BOX 9100
CHAPEL HILL, NC 27599

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carol.folt@unc.edu

Mail Ballot

Board of Trustees

July 6, 2017

Attached for your review and approval is a memo concerning the terms of appointment and compensation for Elaine Westbrooks as Vice Provost and University Librarian. This mail ballot will be approved as part of the Consent Agenda at the Full Board meeting on Thursday, July 27, 2017.

The undersigned votes as follows with respect to the recommendation proposed in Chancellor Folt's memorandum dated July 6, 2017.

	Approve	Disapprove
Appointment and compensation for Elaine Westbrooks as Vice Provost and University Librarian	<input type="checkbox"/>	<input type="checkbox"/>

Signature_____

Printed Name_____

Date_____

Please fax to TJ Scott at (919) 962-1647 or email at tj_scott@unc.edu

This mail ballot was approved by majority vote on July 7, 2017 by: Dwight Stone, Haywood Cochrane, Chuck Duckett, Lowry Caudill, Jeff Brown, Don Curtis, Julia Grumbles, Bill Keyes, Allie Ray McCullen, Hari Nath, and Elizabeth Adkins.



**THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL**

OFFICE OF UNIVERSITY COUNSEL

110 BYNUM HALL
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222 EAST CAMERON AVENUE
CHAPEL HILL, NC 27599-9105

T 919-962-1219
F 919-843-1617

MEMORANDUM

TO: Members of the Board of Trustees

FROM: Mark Merritt, Vice Chancellor and General Counsel

RE: Mail Ballot

DATE: July 10, 2017

I am writing on behalf of Rachel Schaevez, Postdoctoral Fellow for the Public Humanities. Ms. Schaevez intends to seek election to the Chapel Hill Town Council and, if elected, to serve as a Council Member.

Board of Governors Policy 300.5.1, entitled "Political Activities of Employees," establishes requirements for University employees who wish to hold public office. In general, the policy requires that, before an employee announces his or her candidacy for a public office that pays more than "nominal" compensation, Board of Trustees' approval is required.

The Board of Governors' current standard for "nominal" compensation is annual compensation in excess of \$10,000. The Town of Chapel Hill's stipend for Council Members is \$14,652 per year.

The Board of Governors' Policy establishes a presumption that part-time service for which compensation is "more than nominal" interferes with the responsibilities of University employment and requires the employee to obtain a leave of absence or to resign from University employment. In order to rebut this presumption, the employee is required to establish that her candidacy will not, in fact, hinder her service to the University. If the employee can demonstrate this fact to the satisfaction of the University, the employee will not be required to resign or to secure a leave of absence. The employee is directed to make this showing in a petition submitted to the Board of Trustees for its consideration and resolution. The Board of Trustees' decision will then be forwarded to the Board of Governors for its information.

In order to aid your determination regarding whether Ms. Schaevitz's service as a Council Member would interfere with the responsibilities of her University employment, please find an attached petition packet from Ms. Schaevitz including:

- (i) Detailed information from Ms. Schaevitz outlining her employment commitments and how she intends to balance those obligations with her candidacy and, if elected, holding public office; and
- (ii) A letter from Ms. Gist's supervisor, Maximilian Owre, Executive Director of Carolina Public Humanities, supporting Ms. Schaevitz's intention to seek election to the Chapel Hill Town Council and, if elected, to serve as a Council Member.

I would recommend that Ms. Schaevitz be permitted to run for election to the Chapel Hill Town Council and, if elected, to serve as a Council Member without being required to obtain a leave of absence or to resign her University employment. Her submission establishes her ability to fulfill the requirements of her job in the event she is elected.

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

Petition Regarding Political Activity:

Part-Time Office for Which Compensation is More Than Nominal

FROM:

Rachel Schaevitz
Department: Carolina Public Humanities
Position held: Postdoctoral Fellow for the Public Humanities

TO: Academic Affairs Committee
UNC-CH Board of Trustees
c/o Office of the Chancellor
The University of North Carolina at Chapel Hill
CB# 9100, 103 South Building
Carolina Campus

SUBJECT: Request for review of proposed political candidacy or office-holding

A. In accordance with The University of North Carolina Board of Governors' Policy regarding political activities of its employees, this petition concerns:

My intention to campaign for election to a major part-time political office

Title of office: member of Chapel Hill Town Council

Primary or general election date: November 7, 2017

Period of proposed campaign activity: July 15, 2017 – November 7, 2017

B. With respect to my candidacy for election to political office, I request permission:

To maintain my full-time University employment while campaigning; in support of my request I have provided/attached:

1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)
2. An explanation of proposed campaign activity, demonstrating how such activity will be limited to available personal time, so as not to interfere with the satisfactory performance of full-time employment responsibilities (Attachment B)

3. The written concurrence of my supervisors in the conclusion that engagement in campaign activities will not interfere with the satisfactory performance of my full-time employment responsibilities

C. With respect to my occupancy of a major part-time office, I request permission:

To maintain my full-time University employment while holding office; in support of my request I have provided/attached:

1. A detailed account of my anticipated normal employment responsibilities during the affected period of employment (Attachment A)

2. An explanation of the time requirements associated with holding the public office, demonstrating how such activity will be limited to available personal time, so as not to interfere with the satisfactory performance of my full-time employment responsibilities (Attachment D)

3. The written concurrence of my supervisors and the Chancellor in the conclusion that the time requirements associated with holding the public office will not interfere with the satisfactory performance of my full-time employment responsibilities.

D. With respect to any request embodied in this petition, the petitioner should offer any additional written explanation or information that in his or her judgment would assist supervisors, the Chancellor, or the Board of Trustees in making a decision whether to grant the request.

Signature of Petitioner 

Date submitted 21 June 2017

Approved:

Chancellor

Approval by



The Board of Trustees of The University of North Carolina at Chapel Hill:

Assistant Secretary of The Board of Trustees

Date

Petition Attachment A

Detailed account of anticipated normal employment responsibilities during the affected period of employment; the information to be provided presupposes a standard eight-hour work day and a forty-hour work week and requires a demonstration of how that amount of employment time is accounted for and scheduled; the petitioner may supplement this form with a narrative account that further explains employment obligations and time commitments.

Name of Petitioner Employment period affected:

Rachel Schaevitz July 15, 2017- Nov. 7, 2017

2. Faculty employees (and other employees who do not necessarily follow standard schedule of eight-hour days and forty-hour weeks)

Duties Hours per week

Teaching (classroom, laboratory, etc.) 3 hours/week

Instructional preparation 3 hours/week

Counseling students: 1 hour/week

Other instructional responsibilities none

Evaluating student performance: 2 hours/week

Research and writing: 1 hour/week

Institutional Committee service: none

Administrative service: none

Current professional development: none

Other (specify) Public Event Planning & Executing: 30 hours/week

Totals: 40 hours/week

Narrative account of employment obligations and time commitments:

In my roles as Postdoctoral Fellow for the Public Humanities, and Lecturer in the Communication Studies department, I work approximately 40 hours a week. For the Fall 2017 academic semester, I will co-teach one course on Tuesday afternoon from 2:00-5:00 pm. Aside from these teaching and student counseling hours, very few of my working hours occur during the traditional Monday to Friday 9am to 5pm structured work week. At Carolina Public

Schaevitz - Petition Regarding Political Activity

Humanities, much of my responsibility lies in the planning and execution of public lectures, seminars, and other scholarly events geared toward a public audience. Seeking to make our events accessible to members of the community who work during the weekday, most of our events occur in the evenings and on weekends. Therefore, most of my work for Carolina Public Humanities occurs in the evenings and on weekends, allowing me time for campaign efforts during the week.

Petition Attachment B

Explanation of nature, extent and schedule of proposed campaign activity.

I propose to run for the office of Councilmember on Chapel Hill's Town Council. Filing for this office begins on Friday, July 7, 2017 and concludes Friday, July 21, 2017. Candidates campaign throughout the months of July, August, September and October, culminating in the election on Tuesday, November 7, 2017.

The nature of my campaign activities include:

- participating in public forums and debates,
- participating in public events such as listening sessions, Q&A coffees, and other events designed to receive input from constituents on issues of importance to them,
- attendance at current Town Council meetings
- attendance at current Task Force, Commission, and other citizen meetings
- canvassing neighborhoods to receive input from constituents on issues of importance to them
- authoring Op-Ed pieces on issues of importance

My participation in each of these activities will be limited to available personal time, so as not to interfere with the satisfactory performance of my full-time employment responsibilities. As detailed in Petition Attachment A, my duties related to Carolina Public Humanities often occur outside of the standard work week schedule, thereby opening up the opportunity for my participation in daytime activities such as those detailed above, without interfering or competing with my role at the University. I also understand that my participation in public events conducted under the auspices of Carolina Public Humanities will be conducted completely separately from any public events I attend or organize as a candidate for public office.



UNC
COLLEGE OF
ARTS & SCIENCES

THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

PROGRAM IN THE HUMANITIES
AND HUMAN VALUES

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CAMPUS BOX 3425
CHAPEL HILL, NC 27599-3425

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humanities.unc.edu

June 19, 2017

To Whom It May Concern :

Please allow this letter to serve as an attachment to Dr. Rachel Schaevitz's Petition Regarding Political Activity. In my role as Executive Director at Carolina Public Humanities, I am Dr. Schaevitz's direct supervisor and I wholeheartedly support her candidacy for Chapel Hill Town Council and affirm that her engagement in campaign activities will not interfere with the satisfactory performance of her full-time employment responsibilities.

Much of what we do at Carolina Public Humanities involves encouraging civic engagement and critical thinking in all those who attend our public events. Dr. Schaevitz's desire to continue her scholarly role at CPH, while also serving the Town of Chapel Hill as a Councilmember illustrates her commitment to the values of civil discourse, respectful dialogue, and public service that we seek to promote every day.

We support her decision to run for office and encourage the Office of the Chancellor to approve her Petition.

Sincerely,

Dr. Maximilian Owre
Executive Director of Carolina Public Humanities

Petition Attachment D

Explanation of the time requirements associated with holding the public office

As an elected Councilmember, responsibilities include:

- Attendance and participation in regularly scheduled public meetings (usually two per month) and private work sessions (usually two per month)
- Attendance and participation in regularly scheduled meetings of various Boards and Commissions (usually once per month, per group)
- Attendance at occasional public meetings, charrettes or forums
- Attendance at other public events, social gatherings, openings, and other honorary events as necessary

As sitting Councilmembers, historically and currently, have also conscientiously held full-time occupations outside the scope of their Council obligations, I do not anticipate that I will encounter significant issues in this regard. The responsibilities outlined above tend to occur on regularly scheduled days and times. My duties at Carolina Public Humanities largely occur on my own time, meaning that I can arrange my meetings, events, and work time in a way that avoids conflict and allows for the responsible discharging of duties for both the Town of Chapel Hill and Carolina Public Humanities, with minimal interference or overlap. As such, I do not anticipate that carrying out my duties as a Councilperson would impede the satisfactory performance of my full-time employment responsibilities.



THE UNIVERSITY
of NORTH CAROLINA
at CHAPEL HILL

OFFICE OF UNIVERSITY COUNSEL

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T 919-962-1219
F 919-843-1617

Mail Ballot

Board of Trustees

July 10, 2017

Attached for your review and approval is a memo regarding Rachel Schaevitz's intention to seek election to the Chapel Hill Town Council. This mail ballot will be approved as part of the Consent Agenda at the Full Board meeting on Thursday, July 27, 2017.

The undersigned votes as follows with respect to the recommendation proposed in Vice Chancellor Merritt's memorandum dated July 10, 2017.

Petition for Rachel Schaevitz to run for Chapel Hill Town Council, and if elected, to serve

Approve

☐

Disapprove

☐

Signature_____

Printed Name_____

Date_____

Please fax to TJ Scott at (919) 962-1647 or email at tj_scott@unc.edu

This mail ballot was approved by majority vote on July 10, 2017 by: Dwight Stone, Haywood Cochrane, Chuck Duckett, Lowry Caudill, Jeff Brown, Julia Grumbles, Kelly Hopkins, Bill Keyes, Allie Ray McCullen, Ed McMahan, Hari Nath, and Elizabeth Adkins.



***Governing Board Certification Form
Academic Year 2017-18***

As Chairman of the Governing Board at University of North Carolina, I attest that:

- 1) Responsibility for the administration of the athletics program has been delegated to the Chief Executive Officer of the Institution.
- 2) The Chief Executive Officer has the mandate and support of the board to operate a program of integrity in full compliance with NCAA, Conference and all other relevant rules and regulations.
- 3) The Chief Executive Officer, in consultation with the Faculty Athletics Representative and the Athletics Director, determines how the institutional vote shall be cast on issues of athletics policy presented to the NCAA and the Conference.

Date Presented to the Governing Board: 21, 2017

Signed: [Signature]

Signed: [Signature]

*Please return completed form before **October 20, 2017** to:*

Commissioner John D. Swofford
Atlantic Coast Conference
4512 Weybridge Lane
Greensboro, NC 27407



UNC
DIVISION OF FINANCE
AND ADMINISTRATION

ATTACHMENT F

THE UNIVERSITY
OF NORTH CAROLINA
CHapel Hill

VICE CHANCELLOR FOR FINANCE
AND ADMINISTRATION

JOE OUTLINE
<JOUTLINE@UNC.EDU>
CHAPEL HILL, NC 27599-1000

T 919.974.2111
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fo.mu. tdu

MEMORANDUM

TO: Board of Trustees of the Endowment Fund of
The University of North Carolina at Chapel Hill

FROM: Matthew M. Fajack
Vice Chancellor for Finance and Administration

DATE: June 30, 2017

RE: Mail Ballot

I write on behalf of the Chancellor to request your approval by mail ballot of two matters. The first is the recommendation to the Board of Trustees to approve the transfer of funds to the University for expenditure during Fiscal Year 2017-2018 (Attachment A). A table showing the amounts to be transferred is attached as well as a page of explanatory notes.

A second matter (Attachment B) that requires your approval is the acceptance of new funds and properties, addition to existing funds and investment of endowment income.

The Chancellor and I recommend approval of these items. Please indicate your vote on the attached and return it by fax or email to Ms. Catherine Pierce, University Development Office at Catherine.Pierce@unc.edu.

Please do not hesitate to contact me if you have any questions.

cc: Mr. Micah Malouf
Dr. Dwayne Pinkney
Mr. David Routh
Mr. Brian Smith
Mr. Will Tricomi

THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

MAIL BALLOT

June 30, 2017

I hereby approve Attachments A and B to the June 30, 2017 Memorandum to the Board of Trustees of the Endowment Fund of The University of North Carolina at Chapel Hill.

☐

Approve

☐

Disapprove

Signature: _____

Print Name: _____

Date: _____

Please return to Catherine Pierce at Catherine.Pierce@unc.edu

**BOARD OF TRUSTEES OF THE ENDOWMENT FUND OF
THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
JUNE 2017 TRANSFERS FOR
FISCAL YEAR 2017-2018 EXPENDITURES**

	Transfer Occurring June 2017
Restricted Funds:	
Kenan Professorships	\$ 3,096,480
William R. Kenan, Jr. Professorships	2,994,138
Johnston Professorships	3,973,011
Other Professorships	25,643,430
Visiting Professors and Lectures	633,151
Faculty Research and Study	54,608
Scholarships	6,968,160
Fellowships	2,909,664
Prizes and Awards	763,078
Departmental Uses	12,895,891
Library	3,414,773
Total Restricted	<u>\$ 63,346,385</u>
Unrestricted Funds:	
Pogue Fund:	
Development Program	\$ 1,435,000
Library Acquisitions	247,700
Approved Research/Study Programs	152,800
Scholarships	539,800
Fellowships	194,400
Chancellor's Fund	507,579 (1)
Subtotal - Pogue Fund	<u>\$ 3,077,279</u>
Clayton Fund:	
Chancellor's Carolina Scholars Program	\$ 867,400
Faculty Research and Study	53,700
Jr. Faculty Development	92,600
Library Acquisitions	57,500
University Research Council	150,000
Scholarships	73,100
Fellowships	58,300
Undergraduate Advising	231,500
Chancellor's Fund	788,251 (1)
Subtotal - Clayton Fund	<u>\$ 2,372,351</u>
Other Unrestricted	<u>\$ 833,396</u>
Total Unrestricted	<u>\$ 6,283,026</u>
Grand Total	<u><u>\$ 69,629,411</u></u>

(1) Some of this allocation has been previously committed by the Chancellor.

NOTES TO THE PROPOSED ENDOWMENT TRANSFER OF FUNDS JUNE 2017

Consistent with the procedures for implementing the Uniform Prudent Management of Institutional Funds Act (UPMIFA) presented to the Board of Trustees of the Endowment Fund in 2009, the recommended distribution and transfer exclude any invasion of principal.

The Restricted and Unrestricted Funds amounts are a direct pass through of the approved Investment Fund distribution. The Unrestricted Funds category reflects allocations as recommended by University management to the Board for approval. Unrestricted Funds in the *Pogue Fund - Chancellor's Fund*, the *Clayton Fund - Chancellor's Fund* and the *Other Unrestricted* categories are allocated by the University Budget Committee.

Unspent prior year allocations are not carried forward for use by the campus unit but are available for reallocation by the University's Budget Committee.

The recent history of the unrestricted allocations follows:

	2017	2016	2015	2014	2013
Unrestricted Funds:					
Pogue Fund:					
Development Program	\$ 1,435,000	\$ 1,435,000	\$ 1,435,000	\$ 1,435,000	\$ 1,435,000
Library Acquisitions	247,700	247,700	247,700	247,700	247,700
Approved Research/Study Programs	152,800	152,800	152,800	152,800	152,800
Scholarships	539,800	539,800	539,800	539,800	539,800
Fellowships	194,400	194,400	194,400	194,400	194,400
Chancellor's Fund/Programs	507,579	517,496	507,239	479,336	451,627
Subtotal - Pogue Fund	\$ 3,077,279	\$ 3,087,196	\$ 3,076,939	\$ 3,049,036	\$ 3,021,327
Clayton Fund:					
Chancellor's Carolina Scholars Program	\$ 867,400	\$ 867,400	\$ 867,400	\$ 867,400	\$ 867,400
Faculty Research and Study *	53,700	53,700	53,700	53,700	53,700
Jr. Faculty Development *	92,600	92,600	92,600	92,600	92,600
Library Acquisitions *	57,500	57,500	57,500	57,500	57,500
University Research Council *	150,000	150,000	150,000	150,000	150,000
Scholarships *	73,100	73,100	73,100	73,100	73,100
Fellowships *	58,300	58,300	58,300	58,300	58,300
Undergraduate Advising	231,500	231,500	231,500	231,500	231,500
Chancellor's Fund/Programs	788,251	795,173	786,679	764,682	742,851
Subtotal - Clayton Fund	\$ 2,372,351	\$ 2,379,273	\$ 2,370,779	\$ 2,348,782	\$ 2,326,951
Other Unrestricted	\$ 833,396	\$ 829,593	\$ 812,057	\$ 796,031	\$ 791,990
Total	\$ 6,283,026	\$ 6,296,062	\$ 6,259,775	\$ 6,193,849	\$ 6,140,268

* Beginning in June 2013 allocations for Faculty Research and Study, Jr. Faculty Development, Library Acquisitions, University Research Council, Scholarships, and Fellowships were made from the *Clayton Fund* rather than The University of North Carolina at Chapel Hill Foundation, Inc. The change in funding source allows the Foundation's unrestricted distribution to be allocated for other important needs supporting the University.

The Endowment Fund of The University of North Carolina at Chapel Hill
NEW FUNDS PROPOSED FOR ACCEPTANCE
For the Period September 2016 to May 2017

Account Name	Amount
The Nan O. Cullman Fund for the UNC Kidney Center	\$ 3,000,000.00
Owen Mitchell Foundation Fund	973,303.51
The Dean E. Smith Opening Doors Scholarship University Matching Fund	572,612.54
African American Archivist and Outreach Quasi-Endowment	457,964.20
Proteomic Research Quasi-Endowment	250,000.00
Terry and Laurie Sanford Library Fund	92,711.94
Arthur Maimon Doctoral Quasi-Endowment	67,356.53
Total of Proposed New Funds	\$ 5,413,948.72

The Endowment Fund of The University of North Carolina at Chapel Hill
ADDITIONS TO EXISTING ENDOWMENT FUNDS
For the Period September 2016 to May 2017

Account Name	Amount
School of Medicine Quasi-Endowment School Mission Support	\$ 5,000,000.00
School of Pharmacy -Dean's Quasi-Endowment Fund	4,947,593.47
The Edward G. Bilpuch Distinguished Professorship in Physics	1,004,417.24
The Ernest and Hazel F Craige Distinguished Professorship in Cardiovascular Medicine	748,298.08
The Anonymous C.G.H Cornerstone Scholarship Endowment Fund	700,000.00
The Allan Brewster Distinguished Professorship in Nephrology UNC Kidney Center	667,000.00
The Peter Thacher Grauer Distinguished Professorship in The College of A&S #3	500,000.00
William R. Kenan Jr. Fellows #3	500,000.00
The Carol Remmer Angle Endowed Professorship in Children's Environmental Health	348,389.97
The Walker Percy Distinguished professorship in Creative Writing	334,000.00
The Yeargan Distinguished Professorship in Psychiatry Fund	334,000.00
The Edward C. Curnen Jr. Distinguished Professorship in the Department of Pediatrics	334,000.00
The Carol Morde Ross Distinguished Professorship in Psychiatric-Mental Health	333,000.00
The Robert W. Bradshaw Jr. Distinguished Professorship Fund	218,500.00
The W. Lowry and Susan S. Caudill Distinguished Fellow in The College of Arts and Sci	200,002.53
The Deans Distinguished Fellow in The College of Arts and Sciences	200,000.02
Wade Edwards Distinguished Professorship Fund	167,000.00
The Mann Family Distinguished Professorship in Business Fund	167,000.00
The Philip C. Singer Distinguished Professorship Fund in Environmental Sciences	167,000.00
The Henry L. and Tracey F. Smith Distinguished Professorship of Pharmacy	167,000.00
The Lovick P. Corn Fellowship For Kenan-Flagler Business School	160,828.82
The James R. Caldwell Jr Fund	157,353.60
The Mildred Kaufman Endowment Fund	139,486.15
The Harrell Fund in The Southern Historical Collection	135,724.91
The Yeargan-Bate Eminent Distinguished Professorship Fund	133,200.00
The Fred W. Morrison Scholarship Fund	128,265.00
The Lynn S. Remaklus Scholarship Fund	128,124.27
The Taylor-Williams Carolina Scholarship Fund	128,000.00
The R. Gary Rozier and Chester W. Douglass Distinguished Professorship Endowment	118,590.00
The Jsr Trust Distinguished Professorship Fund in Social Entrepreneurship	116,000.00
The Stephen and Kathleen Malik Professor of the Practice and University Entrepreneur	111,836.58
The David and Virginia Knott Distinguished Professorship in Contemporary Military S	111,000.00
The John William Pope Distinguished Professorship in Cancer Research	100,000.00
Olmsted Distinguished Professorship	100,000.00
The William D. Smith Family Cornerstone Scholarship Endowment Fund	100,000.00
Sub-Total \$100,000 or Greater	18,905,610.64
Funds Receiving Gifts/Additions Less Than \$100,000	2,387,161.26
Total Gift Additions to Existing Endowment Funds	21,292,771.90
Funds Receiving Invested Income	9,782,793.55
Total Additions to Existing Endowment Funds	\$ 31,075,565.45

The Endowment Fund of The University of North Carolina at Chapel Hill
INVESTMENT OF ENDOWMENT INCOME
For the Period September 2016 to May 2017

Account Name	Amount
The Margaret and Paul A. Johnston Professorships	\$ 2,086,000.00
Bertha C. Williams Fellowship	600,000.00
Lillian Hughes Prince Fund	350,000.00
The Francis Preston Venable Chemistry Scholarship Award Fund	300,000.00
The Henry Horace Williams Memorial Fellowship	250,000.00
The Henry P. Brandis Distinguished Professorship	237,422.72
The William R. Kenan Jr. Chemistry Fund	225,000.00
The Elizabeth and Harry Brainard Graduate Fellowship in Economics Fund	185,000.00
The Dan K. Moore Professorship in Jurisprudence and Ethics	178,206.61
Corydon Spruill Endowment for Economics	176,000.00
The Arch T. Allen Distinguished Professorship for the School of Law	171,600.18
The Dorothy Ford Wiley Visiting Professorship in Renaissance Culture	168,022.05
The Reef C. Ivey II Distinguished Professorship Fund	166,679.42
The Frank Porter Graham Distinguished Professorship in History	161,726.00
The Graham Kenan Fellowship	150,000.00
Bowman and Gordon Gray Undergraduate Professorships	142,000.00
The Kenan Eminent Distinguished Professorship Fund (#2)	135,000.00
The Mackenzie Family Eminent Distinguished Professorship in Applied Sciences Fund	117,586.00
The Willie Person Mangum Professorship of Law	113,873.37
The Lineberger Professorships in the Humanities	108,000.00
The David and Rebecca Pardue Distinguished Professorship in Technical Theatre	103,000.00
Sub-Total \$100,000.00 or Greater	6,125,116.35
Funds with Less Than \$100,000.00 - Investment of Endowment Income	3,657,677.20
Total Investment of Endowment Income	\$ 9,782,793.55

WITHDRAWAL FROM QUASI-ENDOWMENT

In 2014, the Department of Athletics created a quasi-endowment fund in the amount of \$2,000,000 with funds from the institution's share of the court-approved settlement for the University of Maryland's withdrawal from the ACC.

The Department of Athletics wishes to withdraw \$795,000 from principal due to an unforeseen legal settlement the department incurred in fiscal year 2017 which were not part of the budget process.

The current market value of the fund as of May 31, 2017 is \$931,040.45.

The Board of Trustees of the Endowment Fund approved a withdrawal of \$1,000,000 by mail ballot on June 20, 2016 and the Board of Trustees of the University of North Carolina at Chapel Hill approved the withdrawal on November 17, 2016.

RECOMMENDED ACTION:

A motion to approve the withdrawal described above.



Board of Trustees Finance, Infrastructure, and Audit Committee
Certification Letter
July 27, 2017

Ms. S. Lynne Sanders, CPA
Vice President for Compliance and Audit Services
The University of North Carolina
140 Friday Center Drive
Chapel Hill, North Carolina 27517

Dear Ms. Sanders:

In accordance with the Best Financial Practices Guidelines adopted by the Board of Governors in November 2005, I confirm that the Board of Trustees (BoT) Finance, Infrastructure, and Audit Committee for the University of North Carolina at Chapel Hill's internal audit function is in compliance with the following for the 2017FY (*any exceptions must be identified and explained in an accompanying statement*). The BoT's Finance, Infrastructure, and Audit Committee:

1. Met at least four times this past fiscal year.
2. Reviewed the results of the annual financial audit with representatives of the North Carolina Office of the State Auditor (OSA), the Chief Audit Officer and/or appropriate campus official, and discussed corrective actions, if needed.
3. Reviewed the results of any other audit performed and report/management letter (i.e. investigations, Statewide Federal Compliance Audit Reports, etc.) issued by the OSA with representatives of the State Auditor's Office, the Chief Audit Officer and/or appropriate campus official.
4. For any audit finding contained within a report or management letter issued by the OSA, reviewed the institution's corrective action plan and the report of the internal auditor on whether or not the institution has made satisfactory progress in resolving the deficiencies noted, in accordance with North Carolina General Statute 116-30.1 as amended.
5. Reviewed all audits and management letters of University Associated Entities as outlined in Section 600.2.5.2[R] of the UNC Policy Manual.

6. Received and reviewed at least four status updates from the institution's Chief Audit Officer and internal audit reports that, at a minimum, reported material (significant) reportable conditions, management's corrective action plan for these conditions, and any follow-up reports regarding whether these conditions have been corrected.
7. Received, reviewed, and approved, at the beginning of the audit cycle, the annual audit plan for the institution's internal audit function.
8. Received and reviewed, at the end of the audit cycle, a comparison of the annual audit plan with internal audits performed by the internal audit department.

I further attest the following:

1. The institution's Chief Audit Officer reports directly to the Chancellor with a clear and recognized reporting relationship to the chair of the BoT Finance, Infrastructure, and Audit Committee.
2. The Finance, Infrastructure, and Audit Committee charter defines appropriate roles and responsibilities. One of these responsibilities is the assurance that the institution is performing self-assessments of operating risks and evaluations of internal controls on a regular basis.
3. To my knowledge, internal audit functions are carried out in a way that meets professional standards.
4. To my knowledge, the institution's Chief Audit Officer forwarded copies of both the approved audit plan and the summary of internal audit results, including any material reportable conditions and how they were addressed, to UNC General Administration in the prescribed format.



Chair of BoT Finance, Infrastructure, and Audit Committee

Note: A summary of these certifications from each institution will be provided annually to the Board of Governors Committee on Audit, Risk Management, and Compliance.

ATTACHMENT I

SITE APPROVAL – CAROLINA NORTH SOLAR ARRAY

This project will provide a 491 KW ground mounted PV array with capacity for 600 KWH battery storage. The proposed site is southwest of the existing Horace Williams Airport runway. The system will be interconnected with the existing electrical distribution system.

The project budget is \$1,700,300 and will be funded by Energy Services.

The Chancellor's Buildings and Grounds Committee approved the site at its July 20, 2017 meeting.

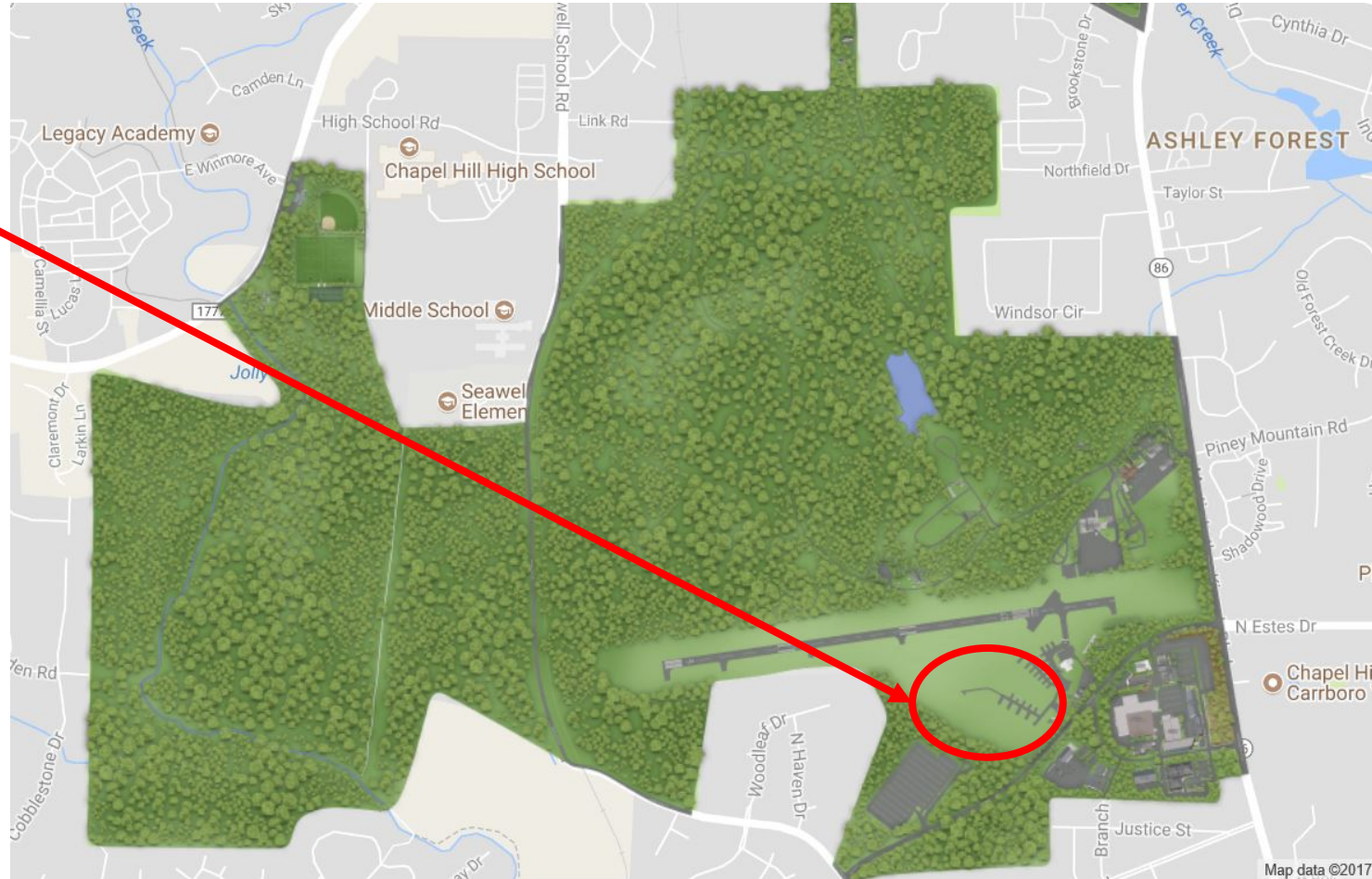
RECOMMENDED ACTION:

A motion to approve the site.



Carolina North Solar Array

PROJECT SITE



2006 CAMPUS MASTER PLAN



UNC
DIVISION OF FINANCE
AND ADMINISTRATION

Site Approval

ATTACHMENT J

DESIGNER SELECTION – MARSICO HALL VIVARIUM EXPANSION

This project will expand and retrofit 3,150 square feet of space within and adjacent to the existing vivarium for research needs and to fully utilize the Biomedical Research Imaging Center equipment in Marsico Hall.

The project budget is \$2,550,000 and will be funded from State appropriations.

The project was advertised on May 24, 2017. Two (2) proposals were received. The project was re-advertised on June 16. No additional proposals were received. Two (2) firms were interviewed on July 12, 2017. No members of the Board of Trustees participated in the interviews.

The committee recommended the selection of the two firms in the following priority order:

- | | |
|----------------------|------------------|
| 1. HOK | Washington, D.C. |
| 2. Wagner Architects | New Hill, NC |

The firms were selected for their past performance on similar projects, strength of their consultant team and experience with campus projects.

RECOMMENDED ACTION:

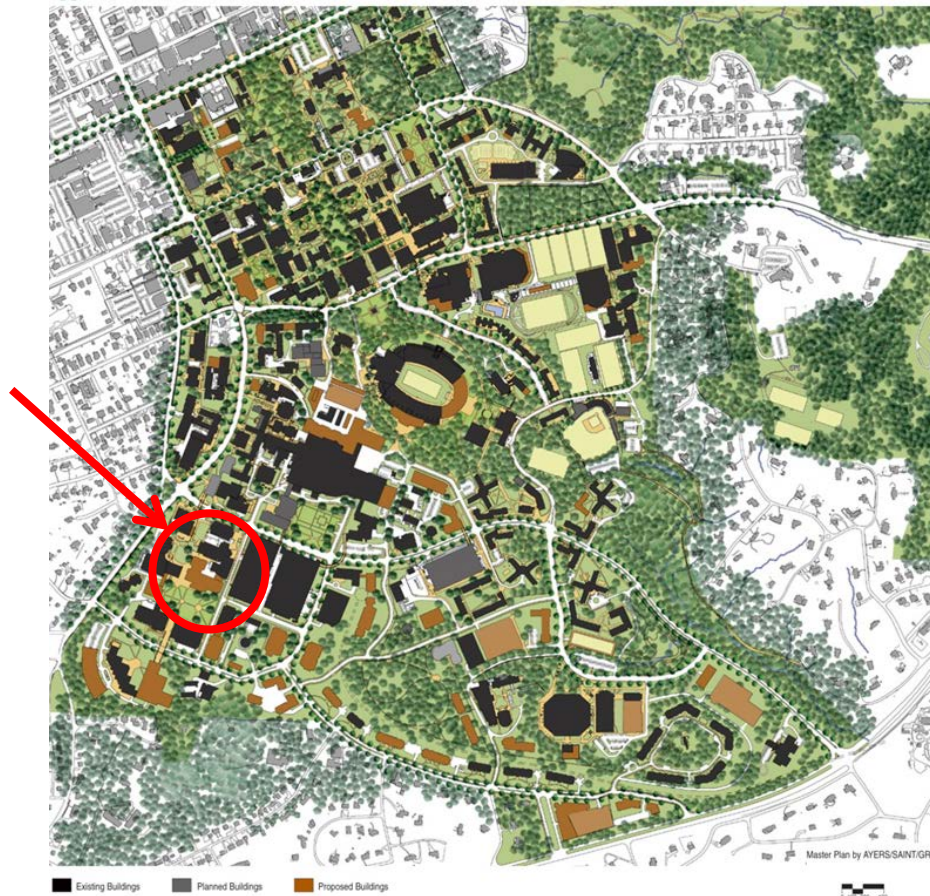
A motion to approve the two firms in the following priority order:

- | | |
|----------------------|------------------|
| 1. HOK | Washington, D.C. |
| 2. Wagner Architects | New Hill, NC |



Marsico Hall Vivarium Facility

PROJECT LOCATION



2006 CAMPUS MASTER PLAN



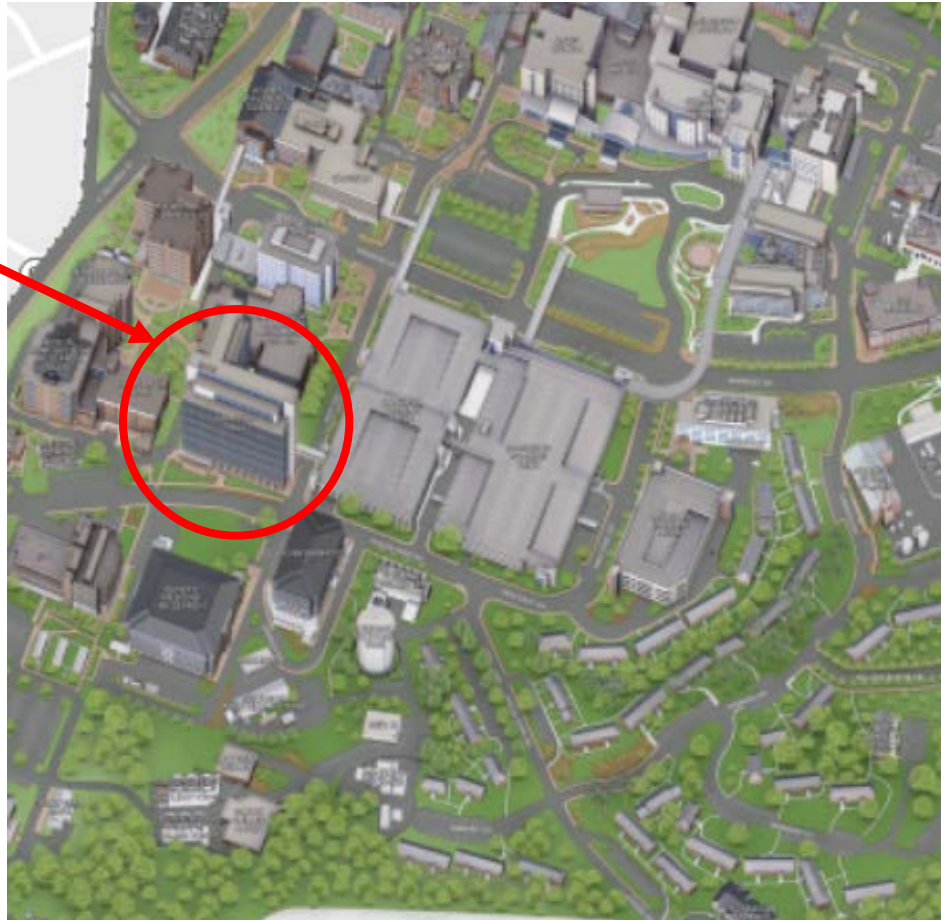
UNC
DIVISION OF FINANCE
AND ADMINISTRATION

Designer Approval



Marsico Hall Vivarium Facility

PROJECT SITE



N

CAMPUS MAP



UNC
DIVISION OF FINANCE
AND ADMINISTRATION

Designer Approval



COVER LETTER

ENCLOSED REQUEST FOR QUALIFICATIONS:

Amy E. Dean, PE, PMP, LEED AP
Project Manager
Department of Facilities Planning + Design,
The University of North Carolina at Chapel Hill
Marsico Large Animal Expansion

Dear Amy,

HOK is excited about the opportunity to help UNC Chapel Hill with the renewal and enabling of your animal facilities on to facilitate the construction of the Marsico Large Animal Expansion. With the HOK team, UNC will have active, hands-on management and design by senior professionals, who are well known in the industry, and experienced in the development of state-of-the art animal research spaces. We are eager to serve as Architects for this exciting and important project in the midst of multiple buildings on your Chapel Hill Campus. We believe that our understanding and knowledge of the following key project issues uniquely qualifies us for this project.

- » Experience in designing State of the Art Vivarium facilities.
- » AAALAC compliance. Our team understands the design criteria for an AAALAC compliant facility.
- » Sustainable design. We understand you have set a goal of 20% less energy consumption than existing research spaces on campus. We will use our advanced energy modeling, daylighting studies and life cycle cost analysis programs to determine the best cost effective sustainable strategies to be discussed during the design process.
- » Campus wide resource. We understand the importance of these facilities being able to effectively support UNC's research goals. Our in house lab and vivarium programmers and planners will listen carefully to the researchers and user groups in the design process and design a facility that meets the institutional needs of today and provides the flexibility to meet the unknown needs of the future.

Our architects bring award-winning research facility and vivarium design and a special focus on innovative new ways to create more effective research and animal holding work environments. We are committed to you and will bring our breadth of experience to work with you on the successful design of the Vivarium Migration Project.

We are very excited about this project and the opportunity to work with your organization and we would welcome the opportunity to share with you our lessons learned from recent similar projects. Our previous experience on multiple large and complex vivaria projects has enabled us to successfully deliver projects of this magnitude on time and under budget with a very competitive fee. Our team's objective is to exceed your expectations for the quality of service that we provide and establish a long-term working relationship with Chapel Hill. We look forward to your favorable response and hope to collaborate with you in delivering a successful project for the university and the communities that you serve. If you have any questions or require further information, please do not hesitate to contact me.

Thanks very much for your consideration,

Timothy O'Connell, AIA, NCARB, LEED AP
Principal | Regional Leader of Science & Technology

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT		20. EXAMPLE PROJECT KEY NUMBER
21. TITLE AND LOCATION (City and State)		1
University of Maryland Baltimore (UMB), Health Sciences Facility III (HSFIII), Baltimore, Maryland Targeting LEED-NC Gold		22. YEAR COMPLETED
		PROFESSIONAL SERVICES CONSTRUCTION (If applicable)
		2017 2017
23. PROJECT OWNER'S INFORMATION		
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER
University of Maryland Baltimore	Rob Cook, Director of Operations	410 706 8825
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)		



"The Health Sciences Facility III further strengthens our footprint in west Baltimore and, as a result, our economic impact on the city and the state. We're privileged to be able to enable biomedical research and education that has the potential to save lives."

Jay Perman, MD
University of Maryland President

RELEVANT FEATURES

- ◇ New Construction
- ◇ Higher Education Client
- ◇ Campus Environment
- ◇ Research
- ◇ Instructional Space
- ◇ Vivarium
- ◇ Innovative Technology
- ◇ Integrated Design Practices
- ◇ Designed Using BIM
- ◇ Sustainable Design Practices
- ◇ HUB Participation

The University of Maryland Baltimore is moving into the 21st Century with the design and construction of a state-of-the-art biomedical research facility, Health Sciences Facility III.

A truly collaborative facility, HSF3 will combine research groups from the Schools of Medicine, Pharmacy and Dentistry into a single facility designed to advance the work of all three schools while improving cross-pollination and interaction among the schools, designed to increase UMB's standing as one of the top research institutions in the country.

HSF3 will sit at the crossing of the existing facilities of the three schools and will share an outdoor living room with adjacent buildings and the rest of the campus. This outdoor space will serve as a much needed green space within the urban environment while providing breakout space for the researchers inside HSF3 and adjacent buildings.

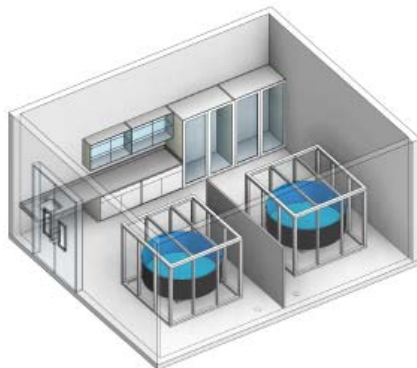
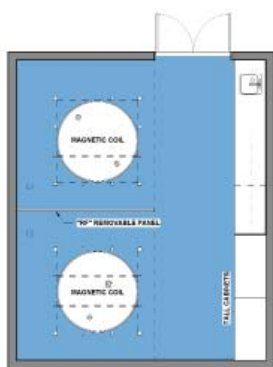
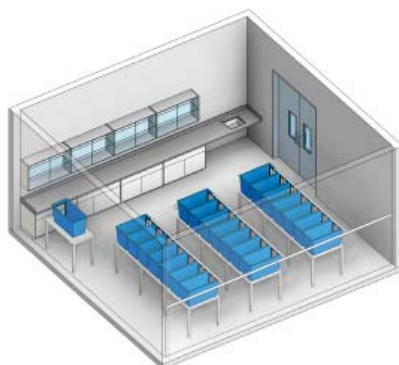
The 430,000 gross sq. ft. facility is designed with two distinct forms: the first is a lab tower that features wet laboratories, wet laboratory support and office spaces for wet lab researchers; while the second is a lower dry laboratory bar housing workstations and offices for computational research groups. These two forms are connected by a glass atrium with connecting bridges to allow for easy movement between the wet and dry laboratory areas.

The top floor of the 10 floor lab tower is a vivarium capable of housing 17,000 rodent cages, but flexible enough to house varying species up to the size of non-human primates. Other core facilities in HSF3 include a four modality imaging core in the lower level and a nano-medicine and synthetic chemistry suite on the first floor, complete with a Class 10,000 clean room.

Space in this highly collaborative facility has not been assigned by the university but will be used to recruit new, interdisciplinary researchers with the goals of expanding the world-renowned programs already housed with the three schools at UMB.

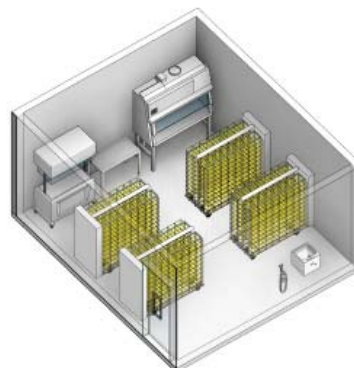
25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
a.	HOK	Washington, DC	Lead Architect - Architecture, Lab Planning / Programming, Interior Design, Landscape Architecture, Master Planning, CA Services

F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT		20. EXAMPLE PROJECT KEY NUMBER	
21. TITLE AND LOCATION (City and State)		7	
UNC Chapel Hill, Research Division of Laboratory Medicine Relocation Feasibility Studies, Chapel Hill, North Carolina		22. YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (if applicable)
		Ongoing	N/A
23. PROJECT OWNER'S INFORMATION			
a. PROJECT OWNER	b. POINT OF CONTACT NAME	c. POINT OF CONTACT TELEPHONE NUMBER	
UNC Chapel Hill	Amy Dean	919 962 7019	
24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT (Include scope, size, and cost)			



RELEVANT FEATURES

- ◇ Renovations / Relocations
- ◇ Higher Education Client
- ◇ Campus Environment
- ◇ Research / Vivarium
- ◇ Innovative Technology
- ◇ Designed Using BIM



Through an open end service agreement, UNC Chapel Hill contracted HOK to conduct feasibility studies focused on relocating four core and research housing and procedure spaces into three existing spaces on campus.

These relocations are part of an ongoing series of "enabling" projects to make way for other, larger capital projects.

Study One evaluates relocating the New Mexico spadefoot desert toad program from Wilson Annex to a temporary location in Genome Sciences.

Housing requires a variety of media from a variety of aquatics tanks for tadpoles to sand boxes for adults. Multiple racking systems were evaluated to meet the developmental needs of the colony.

Study Two evaluates relocating the sea turtle program from Wilson Annex to a permanent location in Coker Hall. Housing requires open saltwater tanks for 20 young turtles, which requires corrosive-resistant finishes.

Procedure space includes rigs with large tanks to evaluate methods the turtles use for navigation in open water. The procedure rooms require electromagnetic shielding from metallic components that may affect navigation. Study Three evaluates relocating two core facilities to an upper level of Taylor Hall.

The mouse behavioral core, currently located in MBRB, includes housing rooms and a series of procedure rooms for testing. Design recommendations include co-locating housing and procedure space through shared or dedicated anterooms.

The gnotobiotic mouse core, currently located in GMB, serves UNC faculty and external researchers from around the globe. Design recommendations include open housing rooms for flexibility and linear prep space for assembling the flexible isolators.

The studies include a series of workshops with each user group, as well as tours and field verification of existing and proposed spaces. Deliverables include detailed space program, conceptual layouts, and preliminary pricing for each program.

25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT			
a.	(1) FIRM NAME	(2) FIRM LOCATION (City and State)	(3) ROLE
	HOK	Washington, DC	Lead Architect - Architecture, Lab Planning / Programming

ATTACHMENT K

DESIGNER SELECTION – SCIENCE COMPLEX PHASE 3

This project will provide advance planning for a new 220,000 square foot building to house facilities for Applied Physical Sciences, Institute for Convergent Science and innovation space for faculty start-ups.

Advance planning budget is \$300,000 and will be funded by University funds.

The project was advertised on April 27, 2017. Twenty-five (25) proposals were received. Six (6) firms were interviewed on June 21, 2017. Two members of the Board of Trustees participated in the interviews.

The committee recommended the selection of the three firms in the following priority order:

- | | |
|--|------------------|
| 1. Lord Aeck Sargent
with William Rawn Associates | Chapel Hill, NC |
| 2. Kieran Timberlake | Philadelphia, PA |
| 3. LS3P Smith Group JJR | Raleigh, NC |

The firms were selected for their past performance on similar projects, strength of their consultant team and experience with campus projects.

RECOMMENDED ACTION:

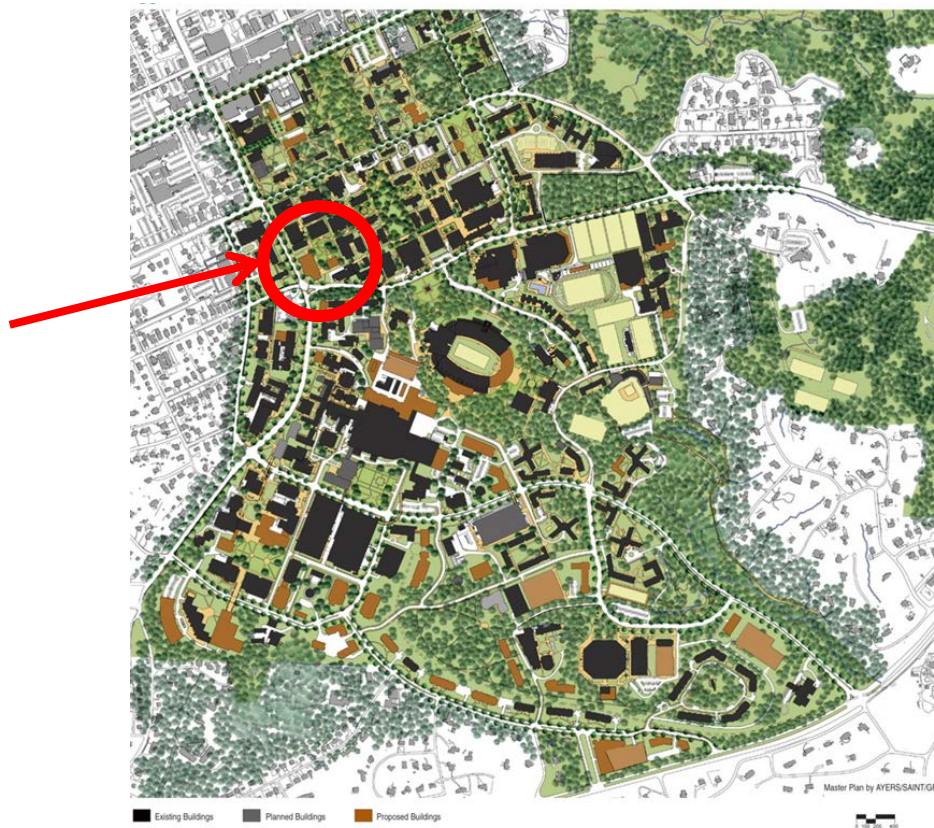
A motion to approve the three firms in the following priority order:

- | | |
|--|------------------|
| 1. Lord Aeck Sargent
with William Rawn Associates | Chapel Hill, NC |
| 2. Kieran Timberlake | Philadelphia, PA |
| 3. LS3P Smith Group JJR | Raleigh, NC |



Science Complex Phase III

PROJECT LOCATION



2006 CAMPUS MASTER PLAN



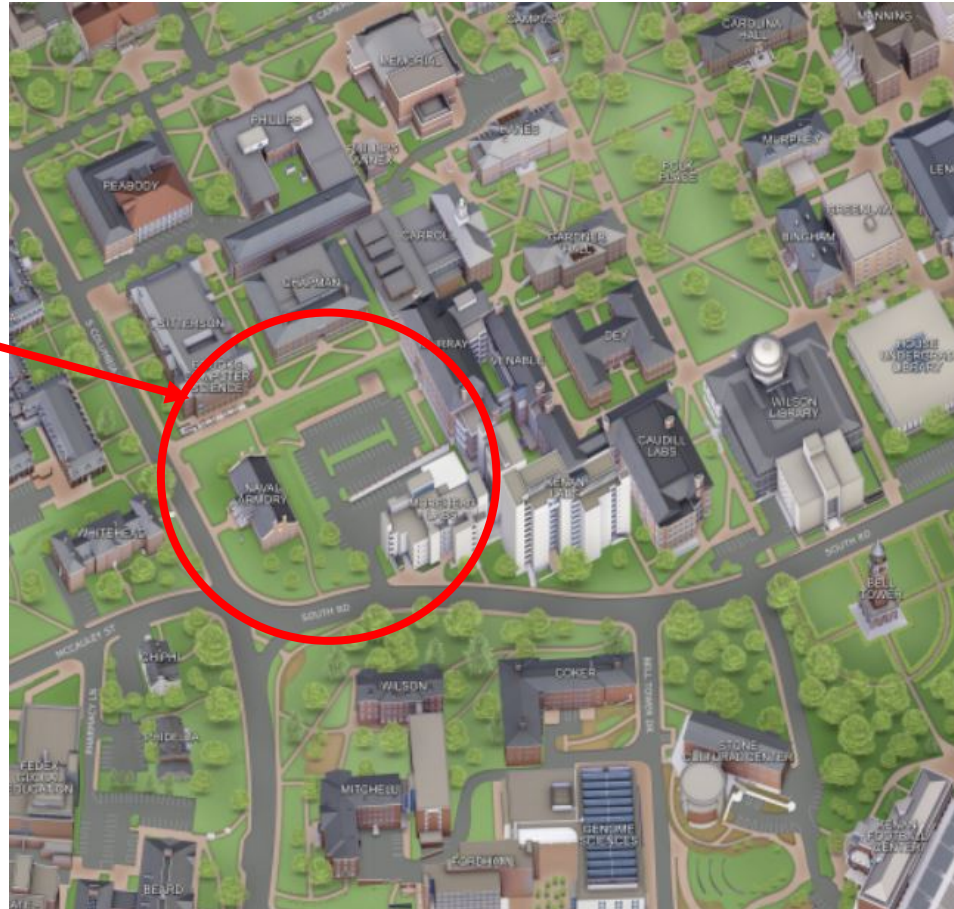
UNC
DIVISION OF FINANCE
AND ADMINISTRATION

Designer Approval



Science Complex Phase III

PROJECT SITE



N

CAMPUS MAP



UNC
DIVISION OF FINANCE
AND ADMINISTRATION

Designer Approval

May 25, 2017

LORD
AECK
SARGENT

DEAR JERRY AND TOM,

We enjoyed attending your presentation on the Science Complex Phase 3, and were inspired by the transformational vision of the Arts & Sciences leadership, the innovative aspirations of the faculty and the energy and excitement from your facilities group. We have a team of exceptional designers ready to hear more about your goals and to work with you to make the home for Applied Sciences and Institute for Convergent Sciences an exceptional addition to UNC's campus.

William Rawn Associates (WRA) and Lord Aeck Sargent (LAS), based upon a recognition of shared values, have joined together to form a seamless design team which offers both a design portfolio of contextually sensitive, yet thoroughly engaging campus gateway buildings and local, UNC-specific knowledge and experience. Each of our firms is very proud of our work on leading college and university campuses. WRA brings nationally recognized design excellence and reputation for deeply analyzing the culture of academic institutions and creating vibrant places that respond directly to an institution's ethos. Lord Aeck Sargent brings strong research and design excellence in higher education as well as local knowledge and presence.

Over the last decade, we have found ourselves working on separate projects at the same time at campuses such as Duke University or Agnes Scott College. We have often referred to the other's work to demonstrate a successful design solution to our clients. And our clients have suggested that we find a way to work together. We believe that by joining forces, we can bring UNC both a depth of relevant experience and a shared sensibility focused on bringing you a personal touch. Some key strengths that our combined team will provide to support your aspirations for this project are: We specifically provide:

TRANSFORMATIVE DESIGN

The Phase 3 project has the potential to create a new iconic gateway at this important campus node and will be a hub of creating, learning and inventing. WRA's practice has a long history of creating places for learning which are not only innovative and engaging but which are uniquely responsive to the campus and to the context. WRA's design approach, which begins with an Intensive Design Process (IDP) immersion, is complementary to LAS's user-focused programming process and together we will create a building rooted in this special place and supporting the aspirations of your faculty, students and researchers.

SPECIALIZED EXPERTISE

In addition to campus-building, the Phase 3 project will require specialized expertise in laboratory planning, maker-space planning and active learning environments. LAS's in house laboratory planning team has programmed and designed more than 8 million square feet of diverse research environments, including over 1 million square feet at UNC. The team's science work at Duke University includes the Foundry, a large student-focused makerspace, as well as research laboratories for a diverse group of disciplines in science and engineering. Each of these groups has a strong interest in industry partnerships and entrepreneurship. Our planning team has proven experience with the design of flexible laboratory environments to serve innovation.

UNDERSTANDING OF UNC, SCO AND NC

This team has demonstrated dedication to UNC's success, and with over 20 years working on your campus, we always strive to provide exceptional service to you from LAS's local Chapel Hill office. The team brings to this project the intensive work already done with the Department of Psychology & Neuroscience as part of the Davie Hall Feasibility study and are ready to hear more goals and aspirations from Arts & Sciences. Through our long history working on a range of projects at UNC, we will be able to quickly synthesize new information and design systems and details that work well for you and that will be approved by the State Construction Office. Partners AEI, Stewart Engineering, Wagner Architecture, VHB and Surface 678 have the same qualifications, with a deep knowledge of UNC Design Guidelines, of the Phase 3 site and of the State Construction Guidelines. Together we will ensure that this project is not only thoughtfully designed but also seamlessly and efficiently delivered.

We greatly appreciate the opportunity to work with UNC on this truly inspiring project and are grateful for your consideration.

Sincerely



Lauren Dunn Rockart AIA, LEED AP
Principal-in-Charge / LAS



Clifford Gayley FAIA, LEED AP
Design Principal / WRA

WILLIAM RAWN ASSOCIATES | Architects, Inc.

Tata Hall

**Harvard School of Business
Boston, MA**

163,000 sf

\$95 m

LEED Platinum



RELEVANCE

- Prominent Site - Face to New Precinct
- Contemporary Architecture at the Edge of a Georgian Campus
- Figural Outdoor Space Network
- Collaboration-focused Pedagogy
- Transparency Connecting Major Interiors to Public Realm

As the first project in our ongoing 8-year relationship with Harvard Business School, this seven-story glass and stone building defines a new precinct for Harvard Business School's Executive Education programs by creating a new quadrangle and public face to the city.

Tata Hall reflects Dean Nitin Nohria's belief in a "global century" by projecting a strongly contemporary, welcoming & transparent face for Executive Education at HBS along the Charles River. Organized around HBS's unique 8-person living group model, this residential, academic, and gathering building houses the School's flagship Advanced Management Program.

Careful analysis of campus open space patterns helped this contemporary building relate to founding HBS campus fabric.



Gross Hall for Interdisciplinary Innovation

**Duke University
Durham, NC**

135,900 sf
\$25.6m

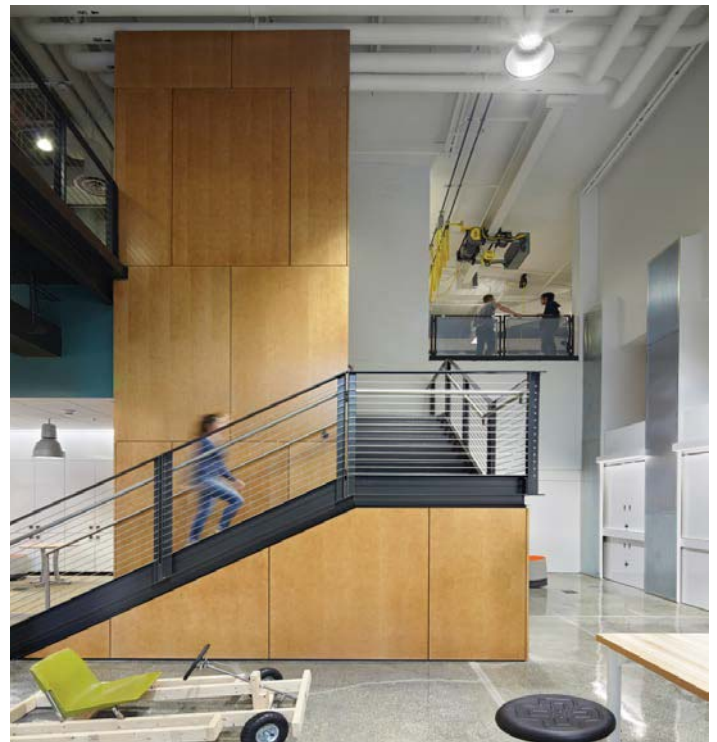
RELEVANCE

- Student-focused Makerspace
- Interdisciplinary Research and Learning
- Innovation and Entrepreneurship

Through a series of renovations, Paul M. Gross Hall has been transformed from an outdated Chemistry building into an interdisciplinary hub. Schools across Duke, including the Pratt School of Engineering, Sanford School of Public Policy, Law School, Fuqua School of Business, and the Nicholas School of the Environment and centers including the Energy Initiative, the Innovation and Entrepreneurship Initiative, Social Science Research Institute (SSRI) and Information Initiative at Duke (IID) have activated this building's generous collaboration and social spaces.

The last remaining unrenovated space, a former mechanical basement, offered exciting potential for a new use. LAS worked with Duke and teams from the building's occupant groups to develop an innovative makerspace for students-focused co-curricular and extracurricular exploration.

The use of the 35' tall space is maximized through the creation of a mezzanine "bridge" connecting an upper level with large project rooms and shops to the lower level with open project tables and storage



lockers. Wall surfaces, including the lockers, are covered in whiteboard material, allowing project teams a variety of collaborative spaces. The loading dock is accessible from the upper level, and a hoist allows easy movement of materials between the two floors. The addition of a glass overhead door at the loading area, and the creation of a new glass "monitor" bring natural light into this subterranean space, and act as glowing beacons from the exterior, highlighting the 24/7 activity within.

WILLIAM RAWN ASSOCIATES | Architects, Inc.

Interdisciplinary Arts Building

**Duke University
Durham, NC**

72,000 sf

In construction – to open October 2017

RELEVANCE

- Interdisciplinary Focus
- Convergence for the Arts (with Science & Engineering Welcome)
- Iconic Site
- Collaboration on Display

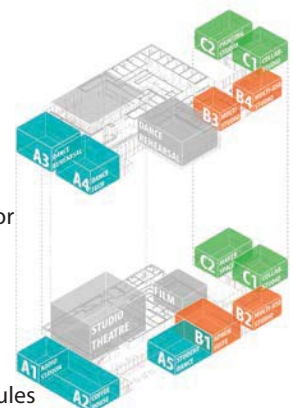
The New Arts Building will be the first academic building on Duke University's new Central Campus, directly across from the Nasher Museum of Art. These two contemporary buildings set the tone for a new architectural vocabulary on campus that contrasts with the Gothic of the West Campus and the Classical of the Freshmen East Campus.

Twelve flexible studio modules are tightly arranged around a central gathering space and arts yard. Featuring large glazed openings and barn doors to reveal the activity within, the studios encourage collaboration among dance, theater, film, visual arts, and even with engineering and science students. Spaces are deliberately non-departmental to further establish an interdisciplinary atmosphere in support of Duke's broader educational emphasis – now most manifest in the medical/science and engineering arenas – on connecting disciplines.



Second Floor

First Floor - Interdisciplinary Modules



WILLIAM RAWN ASSOCIATES | Architects, Inc.

College of Computer and Information Science

**Northeastern University
Boston, MA**

167,000 sf
\$72 m

RELEVANCE

- Collaboration Spaces with Best Views and Daylight
- Maker/Hacker Space
- Campus Pathways Through Building
- Prominent Site - Face to the City

PROMOTING COLLABORATION

Located across from the Museum of Fine Arts and facing onto Huntington Avenue (Boston's Avenue of the Arts), the College of Computer and Information Science occupies the lower four floors of a sixteen-story mixed-use academic and residential tower that was the fifth of six buildings built by William Rawn Associates for Northeastern University as part of the full build-out of its West Campus Master Plan (also by WRA)

With clear glass walls opening the 66,000 sf College to the city and filling the interiors with natural light, the building showcases the University's commitment to high-tech education. A wide variety of classroom and lab spaces reinforce the College's mission of bringing together strong academic teaching with cutting-edge research in a collaborative atmosphere for faculty and students.



Human and Agricultural Biosciences Building 1

**Virginia Tech
Blacksburg, VA**

101,500 sf
\$42.9m
LEED Gold



RELEVANCE

- Life Sciences and Engineering Research Focus
- High-Bay Testing and Fabrication Spaces
- Precinct Master Planning

The Biosciences Precinct master plan, previously developed by LAS, envisioned a series of four buildings to include new research laboratories and pilot plant/scale-up facilities. In addition, the site will include a state-of-the-art Plant Growth Center, a Parking Structure and a Central Utility Plant. Located within the boundaries of the defined campus core, the Biosciences Precinct adheres to the campus guidelines to assure that the proposed buildings, landscaping and public spaces are compatible with the historical context.

The Precinct's first facility, HABB1, houses research facilities for the departments of Biological Systems Engineering and Food Sciences Technology. Spaces include office, administrative and laboratory and support facilities focused on a wide range of microbiological and biochemical research including food safety, sensory/flavor testing, food packaging and processing, environmental quality analysis, and bio-fuel cells. In addition, each department has flexible pilot plant facilities for use in the development of scale-up operations and process/packaging engineering systems.





The Hoover Institution at Stanford University

55,000 sf

\$36 m

Following our work on the Graduate School of Business Master Plan and Conceptual Design, our office is working with Stanford University on a new 55,000 sf conference center and office building for the Hoover Institution that will house a 400-person auditorium and 440-person dining hall/multi-purpose room along with a glass-walled pre-assembly area facing the historic Hoover tower. The facility includes a new pavilion to showcase the institution's work, upper floor offices, and small meeting spaces.

The building will serve as a new front door for the Hoover Institution, immediately across from the historic Quad of Stanford.



The Biodesign Institute

**Arizona State University
Tempe, AZ**



350,391 sf
\$109.6m
LEED Platinum

RELEVANCE

- Commercialization and Industry Engagement
- Highly Flexible and Multi-Disciplinary Research Spaces
- A Public “Face” for a New Institute at ASU
- Economic Benefit to the Region and State
- Precinct Planning
- State-of-the-Art Core Facilities

The Biodesign Institute at ASU seeks creative solutions to address today’s critical global challenges in health-care, sustainability and security.

Lord Aeck Sargent, in collaboration with Gould Evans Associates, designed this multiphased interdisciplinary research facility project, which brings together life science and engineering to pursue biotechnology, bioengineering and nanotechnology research.

Building A houses inter-disciplinary laboratory space for optics, lasers, microbiology and bio-informatics. The basement level is designed to house vibration-sensitive equipment while the first, second and third floors are designed to house flexible laboratory and research space and biocontainment space, including space designated for Select Agent research.

Building B continues and expands upon Arizona State University’s aspirations to create a world-class



institute that facilitates cutting-edge research. The facility is connected to Building A through the use of light and landscape, and is comprised of high-tech laboratories – including BSL-2 and ABSL-3 containment and a vivarium, as well as support facilities and light-filled office areas.

The Institute is designed to promote dynamic interaction and collaboration between disparate scientific fields, and is designed using flexible modules in the research and office areas to allow utility and architectural systems to be easily modified over time and across various scientific disciplines and lab space to be easily assigned.

The impact of the Institute has been evidenced in several real-world indicators, including supporting over 3,000 jobs and over \$24 M in annual state and local tax revenues.

WILLIAM RAWN ASSOCIATES | Architects, Inc.

Berklee Tower

Berklee College of Music

167,000 sf

\$78 m

LEED Silver



RELEVANCE

- Tight Urban Site
- Reflects Entrepreneurial Focus
- Interior Spaces Activating Public Realm
- Technically Complex Spaces
- Flexible Collaboration Spaces

This 16-story mixed-use building with a prominent 40-foot high performance/dining space overlooks a bustling urban streetscape. This new project is Berklee College of Music's first purpose-built, free-standing building, and as such was intended to create a center of gravity for its campus and a strong identity for the school within the city.

PROGRAM

- 400-seat two-story Performance and Dining Space Overlooking the Street
- Academic and Music Technology Spaces
- Student Activity and Gathering Spaces
- 380 beds, freshman housing
- Ground Floor Retail

"At some point the design clicked shut like a Rubik's Cube. Suddenly, all the pieces were in the right place. The skill with which the game was played speaks well for the value of a good architect (and a good client). It's easy to imagine how, in other hands, a shapeless urban pileup could have been the result."

- Robert Campbell, Boston Globe, May 10, 2014



James LeVoy Sorenson Molecular Biotechnology Building

**A USTAR Innovation Center,
University of Utah
Salt Lake City, UT**

205,000 sf
\$131m
LEED Gold



RELEVANCE

- Applied Research and Commercialization
- Multidisciplinary Research with Engineering and Health care Focus
- Flexible Interdisciplinary Labs
- State-of-the-Art Core Facilities
- Precinct Master Planning

The 205,000 gsf facility is designed to support collaborative Biomedical and Neuroscience research and promote the growth of new businesses in these fields in the State of Utah. It houses 24 principal research investigators and their support staff. The SMBB facility consists of laboratory research space, supporting core facilities, faculty office spaces, symposium and conference space, as well as public areas designed to encourage maximum interaction of faculty from diverse disciplines.

The Core Facilities enable expanded areas on research at the University and have proven invaluable in recruitment and retention efforts for scientific talent.



Research spaces have been designed for flexibility and adaptability that will accommodate future growth and change. The core facilities in the building include an Optical Imaging core, a Small Animal Imaging core, a multi-species Vivarium core and a Nanofabrication core facility.

The building is designed to capture the essence of the program and the site. Careful attention has been paid to the experience of both the researchers and visitors to the building and site. Views of the surrounding landscape have been captured through an innovative lab layout and the materiality of the building.

WILLIAM RAWN ASSOCIATES | Architects, Inc.

Johnson Building Transformation

Boston Public Library

150,000 sf

\$50 m

RELEVANCE

- Variety of Collaboration Spaces
- Open to and Engaging the Public Realm
- Reinventing of a Building Type

The new Boston Public Library reflects a new typology for an Urban Library - seamlessly connected to the city. A big urban room containing the Library's most active uses brings library activity to the front door, alongside the city street. Permeable to the city with multiple front doors, the Big Urban Room is more marketplace than reading room, including newest books, interactive digital media, cafe and a street-side broadcast studio. The library pushes out to a front-porch along Boylston Street with outdoor seating, wifi, and even electricity with a new 'civic table'.

The project prioritizes patron or customer experience with a clear sense of welcome and accessibility. Spaces are provided for content creation (digital maker-spaces and gaming spaces), while flexible shelving on casters enables real time collection curation.



WILLIAM RAWN ASSOCIATES | Architects, Inc.

Taussig Cancer Center

Cleveland Clinic

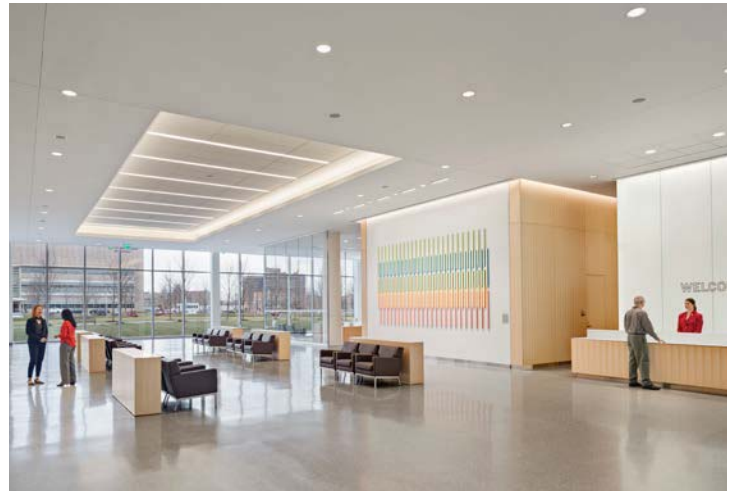
380,000 sf
\$190 m

RELEVANCE

- Multidisciplinary Focus
- Gateway Building
- Convergent Approach to Patient Experience
- Flexible, Modular Spaces
- Defining Campus Green Spine

The new Cleveland Clinic Cancer Building helps improve the patient experience and increase interaction among caregivers. Located on the Cleveland Clinic's 168 acre main campus along the East Childe Mall, the project reinforces the Cleveland Clinic Masterplan's green spine. The 380,000 square foot multidisciplinary Cancer Building includes 126 exam rooms, 98 infusion bays, six linear accelerators, seven procedure rooms, and a Gamma Knife room.

The Cancer Institute developed a vision for the Clinic's approach to cancer care: the entire cancer team under one roof "acting as a unit". Both in plan and section, there was an intensive effort to bring the various caregivers together at team rooms, break rooms, and care stations to facilitate the flow of knowledge and build comradery between the medical and staff teams. This, in turn, would result in more holistic care for the patients and better outcomes.



By locating infusion and exam rooms on the same floor at levels 2-4, travel distances are minimized. Families can remain in the same waiting area or join loved ones as they move between exams and infusion. The project opened in March, 2017. William Rawn Associates served as Design Architect with Stantec as Healthcare Architect.

Mary Ellen Jones Building Renovation

UNC Chapel Hill

228,000 sf

\$112m

Targeting LEED Silver

RELEVANCE

- UNC and SCO Experience,
- Biomedical Engineering
- Feasibility Study
- Research Laboratories (including student engineering design labs)

The 228,000 sf Mary Ellen Jones Research Building, completed in 1978, is under-going a full renovation to provide new laboratories, offices, a vivarium, public spaces and collaborative amenities to support the UNC School of Medicine.

Our work began with the development of a complete Renovation Master Plan for the facility. The Master Plan defined a path for transforming this outdated and highly compartmentalized laboratory building into a more open and flexible facility in alignment with the dynamic, collaborative and interdisciplinary research taking place at UNC. Exterior work includes recladding a significant portion of the building with a high-performance curtainwall system—significantly enhancing the quality of the working environment and allowing for views and daylighting within interior spaces.



LAS has also been involved in the planning for research occupants housed in the building, including the programming and design of over 50,000 gsf of space to support the Biomedical Engineering Department (BME). BME is a joint program between the UNC Medical and NC State Engineering Schools, and facilities reflect a diverse array of types, including wet bench research labs, computational spaces, engineering device development labs, mechanical fabrication shops, and a variety of collaborative teaming and learning environments. Other building occupant groups include Neuroscience, Pediatrics, Computational Genomics, Thrombosis and Hemostasis.

The vivarium is being designed in collaboration with Wagner Architecture.

PROPERTY DISPOSITION BY LAND LEASE AND EASEMENT TO THE TOWN OF CHAPEL HILL

This request is for approval to lease and grant easements to the Town of Chapel Hill to allow for the construction and operation of a new Town of Chapel Hill police facility, other office space to house Town of Chapel Hill public service operations, and associated infrastructure. The land lease and easement areas will be located within a site not to exceed 20.8 acres located on Estes Drive Extension as shown on the attached map. Final dimensions of the land lease and easement areas will be defined in a development agreement between the University and the Town. The University reserves the right to build for University purposes up to fifty percent (50%) of the total building square footage approved for development on the site in the development agreement.

The proposed term of the land lease and easement agreement will be for a period of 99 years at a proposed rental rate of one dollar (\$1.00) per year. Upon expiration of the land lease and easement, the land and any improvements will revert to the State.

RECOMMENDED ACTION

A motion to recommend approval to lease and grant easements to the Town of Chapel Hill on the Estes Drive Extension site on the terms described above.

**STATUS OF CAPITAL IMPROVEMENT PROJECTS
THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL
FACILITIES SERVICES**

July 1, 2017

PROJECTS COMPLETED SINCE LAST REPORT (JANUARY 1, 2017)

1. Lighting Upgrades for Parking Decks	\$3,000,000
2. Hill Hall Renovation	\$19,670,000
3. Ehringhaus and Hinton James Elevator Repairs	\$2,300,000
4. Battle Grove Regenerative Stormwater Conveyance	\$446,439
5. Hamilton Hall Envelope Restoration	\$1,500,000
7. Kenan Laboratory Building and Friday Center Roof Replacement	\$1,505,800
8. McGavran Greenburg Animal Facility Improvements	\$1,949,968
9. CURE HIV Genetic Medicine Lab Renovation	\$1,500,000
10. Joan H. Gillings Auditorium – Rosenau 133 Renovation	\$2,400,000
11. UNC Skipper Bowles Emergency Steam Line Repair	\$2,500,000
12. Boshamer Visiting Team Locker Room	\$1,200,000
13. Smith Center Mens Locker Room	\$4,200,000
Total	\$42,172,207

PROJECTS UNDER CONSTRUCTION:

Renovations to Mary Ellen Jones Building (501) - \$117,292,391

(Funding - University Non-Appropriated)

Construction began March 2016 and is 30% complete. Project completion is expected in September 2018.

Improvement to Pedestrian, Bicycle & Vehicular Access to an Area between Franklin Street and Cameron Avenue, Porthole Alley (531) - \$3,630,000

(Funding - University Non-Appropriated)

Construction began November 2016 and is 60% complete. Project completion is expected in September 2017.

Campus Wide Sidewalk Improvements for Pit Area Walkway (538) - \$2,300,000

(Funding - University Non-Appropriated)

Construction began June 2016 and will continue over three summers. Project completion is expected in August 2018.

Kenan Lab - Energy Conservation (543&599) - \$15,850,000.

(Funding - University Non-Appropriated, State COPS R&R, State Appropriations)

Construction will begin July 2017. Construction completion is expected in August 2018.

Davis Library Sprinklers and Fire Alarm Panel Replacement (551) - \$8,627,500

(Funding - University Non-Appropriated)

Construction began June 2017. Construction completion is expected in February 2019.

Tompkins Chilled Water Thermal Storage Tank Stabilization (567) \$663,000

(Funding – Utilities Trust Fund)

Construction began July 2016 and is 95% complete. Construction completion is expected in July 2017.

Ehringhaus, Hinton James and Carmichael Residence Halls Roof Replacement (569) - \$2,400,000
(Funding- University Non-Appropriated)

Ehringhaus and Hinton James Roof Replacements are completed.

Carmichael Roof Replacement project construction began May 2017 and is 45% complete. Construction completion is expected in August 2017.

School of Dentistry Vacuum System (578) - \$1,041,822
(Funding - University Non-Appropriated)

Construction began November 2016 and is 80% complete. Project completion is expected in August 2017.

Elevator Repairs Davie Hall, Lineberger Cancer Center, & Gardner Hall (582) - \$2,210,375.
(Funding - University Non-Appropriated)

Davie Hall Elevator: Construction began April 2016 and is 90% complete. Project was completed in December 2016.

Lineberger Cancer Center Elevator: Construction began June 2016 and is 100% complete. Project was completed in April 2017.

Gardner Hall Elevator: Construction began January 2017 and is 73% complete. Project completion is expected in August 2017.

Carolina Performing Arts at Carolina Square (123 W Franklin St (592) \$2,500,000
(Funding: University Non-Appropriated)

Construction began April 2017 and is 20% complete. Construction completion is expected in November 2017.

Cheek Clark – Emergency Declaration Repair Roof Structure and Renovation (598) \$6,078,825
(Funding: University Non-Appropriated)

Construction began June 2017. Construction completion is expected in May 2018.

Emergency Declaration – Van Hecke-Wettach Asbestos (601) \$8,170,000
(Funding: University Non-Appropriated)

Phases 1 & 2 are complete. Phase 3 is in construction this summer.

Energy Services Utility Improvements in Academic Affairs Area (606) \$9,749,222
(Funding: University Non-Appropriated)

Construction began October 2016 for multiple phases around campus. Construction completion is expected in September 2017.

Finley Fields- Practice Field Renovation and Expansion (608) \$12,083,062.
(Funding: Educational Foundation)

The southern field project began November 2016 and is 95% complete. Construction completion is expected in July 2017. The northern field project began April 2017 and is 15% complete. Construction completion is expected in April 2018.

Fetzer Field Renovation/Indoor Practice Facility (610&611) \$55,000,000.**(Funding: Educational Foundation)**

Construction began June 2017 and is 5% complete. Construction completion is expected in August 2018.

Replace Electrical Service Panels in (5) Campus Buildings (621) \$650,000**(Funding: State Appropriated – Repair & Renovation)**

Construction began May 2017 and is 10% complete. Construction completion is expected in September 2017.

Single Ply EPDM Roof Replacement – McColl Building (625) \$610,000.**(Funding: State Appropriated – Repair & Renovation)**

Construction will begin July 2017. Construction completion is expected in October 2017.

Air Handling Units Replacement (4th Floor) MacNider Hall (628) \$793,000**(Funding: State Appropriated – Repair & Renovation)**

Construction began May 2017 and is 35% complete. Construction completion is expected in August 2017.

Odum Village Student Veterans Center Renovation (641) \$899,750**(Funding: State Appropriated – Repair & Renovation)**

Construction began April 2017 and is 30% complete. Construction completion is expected in August 2017.

Kenan Stadium Turf Replacement (650) \$2,016,163**(Funding – Educational Foundation)**

Construction began February 2017 and is 60% complete. Construction completion is expected in August 2017.

UNC Student Stores Interior Renovation and Exterior Modifications (651) - \$3,799,850**(Funding – Gifts)**

Construction began February 2017 and is 70% complete. Construction completion is expected in August 2017.

PROJECTS IN DESIGN:**Beard Hall 2nd Floor Renovation (607) \$9,713,728****(Funding: University Non-Appropriated)**

Construction Manager at Risk has been selected. Project is going through re-design due to budget constraints.

Craige Parking Deck – Exterior Improvements (368) - \$750,000**(Funding - University Non-Appropriated)**

Project in schematic design.

Cogeneration Environmental Site Investigation/Remediation (467) - \$774,000**(Funding - University Non-Appropriated)**

Site survey underway.

Campus Master Plan (570) - \$2,150,000
(Funding - University Non-Appropriated)
 Project is in planning phase.

Morehead Planetarium Building, Renovation of Classrooms, Offices (585) \$6,576,122
(Funding – Foundation/gifts)
 Project is in design development phase.

Chase Dining Hall Second Floor Renovation (613) \$3,850,000
(Funding: University Non-Appropriated)
 Project is in design development phase.

Herbarium Feasibility Study (616) \$500,000
(Funding: University Non-Appropriated)
 Project is in programming phase.

Install Fire Alarm Panels in (4) Buildings (619) \$541,500
(Funding: State Appropriated – Repair & Renovation)
 Project on hold pending supplemental funding.

Wilson Library Slate Roof, Dome Roofing Replacement, and Envelope Repair (623) \$2,495,000
(funding: State Appropriated – Repair & Renovation)
 Project in construction document phase.

Built – Up Roof Replacement & Envelope Repairs – Hanes Art Center (626) \$1,160,000
(Funding: State Appropriated – Repair & Renovation)
 Project is in design development phase.

Morehead Planetarium and Health Science Library elevator modernization (627) \$825,000
(Funding: State Appropriated – Repair & Renovation)
 Project is in construction document phase.

Medical Education Building Replacement (633) \$67,550,000
(Funding: State Bond)
 Project is in schematic design phase. Construction Manager @ Risk has been selected.

Mountain Area Health Education Center (637) \$8,000,000
(Funding – State Appropriated)
 Project is in design development phase.

Taylor Campus Health Sports Medicine and Specialty Clinics Renov (642) \$1,900,000
(Funding - University Non-Appropriated)
 Project is in design development phase.

Everett, Lewis, and Stacy Window & HVAC Improvements (643) \$4,500,000
(Funding - University Non-Appropriated)
 Project is in schematic design phase.

Medical Education Bldg- Berryhill Vivarium Migration (644) \$21,590,000**(Funding - University Non-Appropriated; State Bond)**

Project is in design agreement phase.

Horace William Airport Property Solar and Energy Storage Demo (645) \$1,700,310**(Funding – University debt)**

Project is in schematic design/design development phase.

Carmichael Hall Maker Space (649) \$533,364**(Funding - University Non-Appropriated)**

Project is in construction document phase.

Taylor Air Flow Reduction Energy Project (653) \$520,000.**(Funding - University Non-Appropriated)**

Project is in designer agreement phase.

Thurston Bowles Air Flow Reduction Energy Project (654) \$1,300,000.**(Funding - University Non-Appropriated)**

Project is in designer agreement phase.

New East – Install New ADA Compliant Elevator (655) \$1,650,000**(Funding – State Appropriation)**

Project is in design development phase.

New Women's Field Hockey Stadium and Field (656) \$14,185,500**(Funding – Educational Foundation)**

Project is in construction document phase.

Media and Communications Studio (657) \$687,000**(Funding – University Non-Appropriated)**

Project is in design agreement phase.

Science Complex III & Institute of Convergent Science (658) \$300,000**(Funding – University Non-Appropriated)**

Designer will be selected at July Board of Trustees meeting.

Translational Research Building (659) - \$1,750,000**(Funding – University Non-Appropriated)**

Project is in designer advertisement phase.

Marsico Hall Vivarium Expansion (662) - \$2,550,000**(Funding – State COPS)**

Designer will be selected at July Board of Trustees meeting..

Marsico Hall – Mechanical, Electrical, and Plumbing Upfits & Recommissioning (663) - \$800,000**(Funding – State COPS)**

Developing designer RFQ for recommissioning scope.

Campus Way Finding Signage (514) - \$2,466,250

(Funding - University Non-Appropriated)

Project is on hold.

Sitterson Bus Stop (541) - \$700,000

(Funding - University Non-Appropriated)

Project is on hold.

Power Generation & Chilled Water Plant Addition (547) - \$106,307,988

(Funding - University Non-Appropriated)

Project on hold.

Campus Safety Upgrade (588) \$4,750,000

(Funding: University Non-Appropriated)

Phase I – Camera & TV upgrades- design is completed and project is on hold.

Wilson Hall Annex (603) \$31,450,173

(Funding: University Non-Appropriated)

Project is on hold.

SUMMARY OF MAJOR CAPITAL IMPROVEMENT ACTIVITY:

	<u>No. of Projects</u>	<u>Dollar Value</u>
Completed since 1/2017	13	\$ 42,172,207
Under Construction	22	\$ 266,078,688
In Design	32	\$ 349,812,207

HISTORICAL RECORD OF ACTIVITY:

<u>UNDER CONSTRUCTION</u>			<u>IN DESIGN</u>	
<u>Date</u>	<u>No. of Projects</u>	<u>Dollar Value</u>	<u>No. of Projects</u>	<u>Dollar Value</u>
Feb. 1986	13	\$ 67,684,000	30	\$190,990,620
Aug. 1986	11	\$ 61,093,000	25	\$191,213,620
Feb. 1987	14	\$ 39,924,000	27	\$183,061,220
Aug. 1987	13	\$ 26,817,520	25	\$210,316,100
Feb. 1988	12	\$ 42,354,520	26	\$222,477,900
Aug. 1988	14	\$ 61,721,870	34	\$254,328,430
Feb. 1989	15	\$157,882,770	40	\$168,321,630
Aug. 1989	20	\$158,003,370	29	\$170,550,730
Feb. 1990	18	\$153,331,770	34	\$174,785,500
Aug. 1990	14	\$161,479,980	29	\$165,398,600
Feb. 1991	10	\$191,489,780	26	\$147,486,500
Aug. 1991	11	\$202,564,380	28	\$132,000,800
Jan. 1992	9	\$193,656,480	31	\$123,015,800
Aug. 1992	16	\$196,850,380	25	\$132,470,400
Jan. 1993	15	\$178,790,400	27	\$137,062,000
July 1993	9	\$ 91,072,000	21	\$121,141,100
Jan. 1994	6	\$ 90,707,300	33	\$154,615,300
July 1994	15	\$101,999,300	28	\$147,370,700
Jan. 1995	13	\$ 66,320,700	52	\$175,385,600
July 1995	14	\$101,192,800	46	\$164,311,800
Jan. 1996	11	\$ 89,901,800	67	\$246,980,600
July 1996	17	\$ 92,701,100	61	\$299,168,300
Jan. 1997		\$131,072,400	63	\$282,872,700
July 1997	37	\$235,425,600	44	\$223,235,350
Jan. 1998	33	\$158,837,100	50	\$278,691,575
July 1998	36	\$183,705,300	43	\$285,946,375
Jan. 1999	26	\$153,298,200	42	\$314,955,275
July 1999	20	\$175,689,300	44	\$374,499,175
Jan. 2000	18	\$173,787,000	38	\$380,677,875
July 2000	20	\$171,732,100	44	\$402,994,475
Jan. 2001	20	\$265,311,575	56	\$255,342,400
July 2001	30	\$277,577,875	57	\$509,245,260
Jan. 2002	28	\$282,315,475	51	\$533,569,700
July 2002	25	\$297,186,000	51	\$533,569,700
Jan. 2003	18	\$246,220,200	52	\$700,266,390
July 2003	15	\$239,095,165	58	\$677,135,478
Jan. 2004	18	\$345,073,797	59	\$607,602,868
July 2004	24	\$435,597,765	61	\$837,011,823
Jan. 2005	32	\$540,484,649	77	\$997,282,175
July 2005	42	\$604,951,066	62	\$848,018,466
Jan. 2006	39	\$606,059,278	50	\$681,154,808
July 2006	36	\$753,387,157	55	\$697,916,808
Jan. 2007	39	\$493,513,761	60	\$729,086,980
July 2007	38	\$559,519,076	50	\$586,321,980
Jan. 2008	29	\$510,723,322	46	\$733,693,000
July 2008	27	\$570,815,114	51	\$715,328,000
Jan. 2009	25	\$429,973,546	47	\$906,213,000
July 2009	24	\$633,089,281	40	\$577,740,422
Jan. 2010	18	\$600,252,605	22	\$409,120,032
July 2010	18	\$618,429,022	32	\$539,620,032
Jan. 2011	15	\$605,745,206	30	\$474,190,032
July 2011	19	\$802,905,823	28	\$292,000,000
Jan. 2012	15	\$742,125,183	28	\$313,100,000
July 2012	17	\$655,508,823	31	\$309,600,000
Jan. 2013	12	\$550,585,206	34	\$389,726,000
July 2013	10	\$311,575,000	34	\$334,449,095
Jan. 2014	9	\$338,372,095	45	\$337,177,000
July 2014	14	\$349,553,714	42	\$376,843,592
Jan. 2015	19	\$377,846,839	50	\$423,639,550
July 2015	17	\$365,166,669	48	\$304,163,543
Jan. 2016	12	\$333,622,316	46	\$324,057,991
July 2016	29	\$434,745,367	43	\$341,359,544
Jan. 2017	18	\$175,227,717	37	\$372,416,500
July 2017	22	\$266,078,688	32	\$349,812,207

Office Lease Acquisitions by School/Division

As of July 1, 2017

School/Division	# Leases	SF Total	\$ Total
School of Medicine	24	98,150	\$2,046,361.43
Vice Chancellor for Research	19	209,125	\$4,522,017.56
School of Public Health	5	158,825	\$4,190,605.25
Office of University Development	4	11,721	\$229,693.28
College of Arts and Sciences	3	9,519	\$182,112.39
Provost Office	3	7,482	\$170,333.52
Chancellor's Office	2	2,123	\$47,999.55
School of Pharmacy	2	7,688	\$171,337.00
School of Social Work	2	451	\$10,295.64
Various	2	29,529	\$642,330.88
Communications and Public Affairs	1	1,812	\$31,621.67
Division of Finance and Administration	1	17,864	\$395,955.56
Human Resources	1	2,686	\$69,164.50
School of Education	1	2,797	\$50,424.45
School of Journalism and Mass Communication	1	167	\$1.00
Vice Chancellor for Workforce Strategy, Equity and Engagement	1	1,829	\$25,221.41
	72	561,568	\$12,785,475

Office Lease Acquisitions by Square Feet

As of July 1, 2017

Annual Payment	# Leases	SF Total	\$ Total
> 50,000 SF	1	125,000	\$3,383,072
25,001 - 50,000 SF	1	34,777	\$775,978
5,001 - 25,000 SF	26	308,465	\$6,840,148
1,001 - 5,000 SF	31	86,974	\$1,701,664
<1,000 SF	13	6,552	\$84,613
Total	72	561,568	\$12,785,475

Office Lease Acquisitions by Annual Rent

As of July 1, 2017

Annual Payment	# Leases	SF Total	\$ Total
> \$500K	5	232,196	\$5,700,949
\$350K - \$500K	6	104,475	\$2,553,870
\$150K - \$350K	9	85,425	\$1,866,955
<\$150K	52	139,672	\$2,663,702
Total	72	561,568	\$12,785,475

Office Space Leased to UNC-CH within Chapel Hill-Carrboro Area

As of July 1, 2017

Owner/Lessor	School	Department / Tenant	Funding Source	Address	Lease Expiration Date	Expiration Date with Renewal Options	Sq Ft	2017 CY Annual Rent	Annualized Rent	\$ Per Sq Ft	Annual Escalation	Net or Gross?
137 E. Franklin, LP	Vice Chancellor for Workforce Strategy, Equity and Engagement	Title IX and ADA Office	F & A Funds - 100%	136 East Rosemary Street	7/31/2017	7/31/2017	1,829	\$25,221.41	\$43,236.70	\$23.64	2.50%	RE - Gross
Europa Center, LLC	Vice Chancellor for Research	Office of Technology Development (OTD)	Trust Funds - 100%	100 Europa Drive	8/31/2017	5/31/2019	3,759	\$88,480.77	\$75,036.69	\$19.96	2.50%	RE - Gross
137 E. Franklin, LP	Vice Chancellor for Research	Injury Prevention Research Center	Trust Funds 58% - F&A Funds 42%	137 East Franklin Street	9/30/2017	9/30/2019	6,555	\$123,303.44	\$164,404.59	\$25.08	2.50%	RE - Gross
West Franklin Preservation Limited Partnership	School of Medicine	Department of Neurosurgery	Contracts & Grant Funds - 100%	121 South Estes Drive	10/31/2017	10/31/2017	696	\$11,002.60	\$13,203.12	\$18.97	0.00%	RE - Gross
DDRM Meadowmont Village Center, LLC	Vice Chancellor for Research	Carolina Population Center - Measure	F & A Funds - 100%	400 Meadowmont Village Circle	11/30/2017	11/30/2022	15,524	\$373,196.87	\$407,123.86	\$26.23	3.00%	RE - Gross
Madison Partners, LLC	Office of University Development	University Development Events Office	Trust Funds - 100%	207 Wilson Street	11/30/2017	11/30/2019	2,970	\$55,358.16	\$55,266.05	\$18.61	2.00%	RE - Gross
West Franklin Preservation Limited Partnership	Vice Chancellor for Research	Carolina Population Center	F & A Funds - 100%	206 West Franklin Street	11/30/2017	11/30/2017	11,600	\$197,470.46	\$215,422.32	\$18.57	3.00%	RE - Gross
West Franklin Preservation Limited Partnership	Vice Chancellor for Research	Carolina Population Center	F & A Funds - 100%	206 West Franklin Street	11/30/2017	11/30/2017	1,428	\$30,538.62	\$33,314.86	\$23.33	3.00%	RE - Gross
137 E. Franklin, LP	Human Resources	Equal Opportunity and Compliance Office	F & A Funds - 100%	137 East Franklin Street	12/31/2017	12/31/2017	2,686	\$69,164.50	\$69,164.50	\$25.75	3.00%	RE - Gross
137 E. Franklin, LP	School of Public Health	Biostatistics & Collaborative Studies Coordinating Center (CSCC)	F & A Funds - 100%	136 East Rosemary Street	12/31/2017	12/31/2017	17,218	\$431,231.40	\$436,555.20	\$25.35	2.50%	RE - Gross
137 E. Franklin, LP	School of Public Health	Epidemiology	F & A Funds - 100%	137 East Franklin Street	12/31/2017	12/31/2017	12,193	\$282,629.96	\$282,629.96	\$23.18	2.50%	RE - Gross
137 E. Franklin, LP	Vice Chancellor for Research	Carolina Population Center	F & A Funds - 100%	136 East Rosemary Street	12/31/2017	12/31/2017	6,122	\$127,386.79	\$145,091.40	\$23.70	2.50%	RE - Gross
600 Franklin Square, LLC	College of Arts and Sciences	Psychology PEP Lab	F & A Funds - 100%	1829 East Franklin Street	12/31/2017	6/30/2019	2,435	\$47,500.77	\$47,500.77	\$19.51	2.00%	RE - Gross
Europa Center, LLC	College of Arts and Sciences	College of Arts and Sciences, Dean's Office	Dept. Overhead 100%	100 Europa Drive	12/31/2017	12/31/2017	4,284	\$85,516.68	\$85,516.68	\$19.96	2.50%	RE - Gross
West Franklin Preservation Limited Partnership	Office of University Development	University Development - Corporations and Foundations	Trust Funds - 100%	206 West Franklin Street	12/31/2017	12/31/2019	3,446	\$69,505.82	\$69,505.82	\$20.17	2.50%	RE - Gross
Carr Mill Mall Limited Partnership	School of Medicine	Department of Cardiology, Heart Failure Program	Contracts & Grant Funds - 100%	200 North Greensboro Street	2/28/2018	2/28/2019	549	\$10,450.00	\$10,500.00	\$19.13	2.00%	RE - Gross
Madison Partners, LLC	Vice Chancellor for Research	Carolina Population Center	F & A Funds - 100%	211B West Cameron Avenue	2/28/2018	2/28/2019	5,730	\$107,580.09	\$107,932.81	\$18.84	2.00%	RE - Net
Shelton Station, LLC	School of Medicine	OB-GYN, Horizons Program	Trust Funds - 100%	410 North Greensboro Street	3/22/2018	3/22/2018	827	\$16,006.45	\$20,675.00	\$25.00	0.00%	RE - Net
137 E. Franklin, LP	Chancellor's Office	Ombuds Office	F & A Funds - 100%	137 East Franklin Street	3/31/2018	3/31/2023	1,823	\$47,999.55	\$48,294.02	\$26.49	2.50%	RE - Gross
Europa Center, LLC	Provost Office	Morehead Planetarium and Science Center	Trust Funds - 100%	100 Europa Drive	3/31/2018	3/31/2018	1,000	\$12,000.00	\$12,000.00	\$12.00	0.00%	RE - Gross
Europa Center, LLC	Vice Chancellor for Research	Institute for the Environment	Trust Funds - 100%	100 Europa Drive	3/31/2018	3/31/2020	12,104	\$236,432.48	\$237,882.98	\$19.65	2.50%	RE - Gross

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Office Space Leased to UNC-CH within Chapel Hill-Carrboro Area

As of July 1, 2017

Owner/Lessor	School	Department / Tenant	Funding Source	Address	Lease Expiration Date	Expiration Date with Renewal Options	Sq Ft	2017 CY Annual Rent	Annualized Rent	\$ Per Sq Ft	Annual Escalation	Net or Gross?
West Franklin Preservation Limited Partnership	Office of University Development	Office of University Development	Trust Funds - 100%	109 Church Street	3/31/2018	3/31/2018	2,326	\$30,354.30	\$41,868.00	\$18.00	0.00%	RE - Gross
Madison Partners, LLC	School of Education	Graduate Student Center	F & A Funds - 100%	211A West Cameron Avenue	4/30/2018	4/30/2020	2,797	\$50,424.45	\$50,756.19	\$18.15	2.00%	RE - Net
Carr Mill Mall Limited Partnership	Communications and Public Affairs	UNC Creative	F & A Funds - 100%	200 North Greensboro Street	5/31/2018	5/31/2019	1,812	\$31,621.67	\$31,882.14	\$17.60	0.00%	RE - Gross
Venable Group, LLC	School of Medicine	Emergency Medicine	Contracts & Grants 65% - Trust Funds 25% - Dept. Overhead 10%	100 Market Street	6/30/2018	6/30/2023	5,176	\$126,297.47	\$128,163.93	\$24.76	3.00%	RE - Net
137 E. Franklin, LP	School of Public Health	Health Behavior Health Education	Contracts & Grant Funds - 100%	137 East Franklin Street	7/31/2018	7/31/2020	2,014	\$48,102.33	\$47,606.43	\$23.64	2.50%	RE - Gross
Carr Mill Mall Limited Partnership	School of Medicine	Medical Allied Heath	Trust Funds - 100%	200 North Greensboro Street	8/31/2018	8/31/2018	1,803	\$33,225.48	\$33,005.44	\$18.31	2.00%	RE - Gross
Carr Mill Mall Limited Partnership	School of Medicine	Lineberger Cancer Center, D-15	Trust Funds - 100%	200 North Greensboro Street	10/31/2018	10/31/2023	6,862	\$153,431.93	\$152,922.19	\$22.29	2.00%	RE - Gross
Atlas Development Co./Stone Launis Associates, LLC	School of Medicine	Women's Health Research	Dept. Overhead 100%	104 Market Street	11/30/2018	11/30/2023	5,840	\$156,738.26	\$156,347.39	\$26.77	3.00%	RE - Net
FIGCH, LLC	Vice Chancellor for Research	Carolina Population Center	F & A Funds - 100%	308 West Rosemary Street	11/30/2018	11/30/2023	5,333	\$143,131.02	\$142,774.08	\$26.77	3.00%	RE - Net
Madison Partners, LLC	Provost Office	Carolina Center for Public Service	F & A Funds - 100%	205 Wilson Street	7/31/2019	7/31/2019	1,955	\$42,023.58	\$41,676.28	\$21.32	2.00%	RE - Gross
Europa Center, LLC	Vice Chancellor for Research	Instutite for the Environment and Center for Galapagos Studies	Dept. Overhead 100%	100 Europa Drive	1/31/2020	1/31/2020	2,605	\$53,760.28	\$53,891.08	\$20.69	3.00%	RE - Gross
Carr Mill Mall Limited Partnership	Various	SCALE; Lineberger Cancer Center; Infectious Disease	F & A Funds 25% - Trust Funds 74% - Contract/Grants 1%	101 East Weaver Street	2/29/2020	2/29/2024	10,185	\$210,708.81	\$211,399.66	\$20.76	2.00%	RE - Gross
Cedar Plank, LLC	School of Medicine	Carolina Institute for Developmental Disabilities (CIDD)	Trust Funds - 100%	101 Renee Lynne Court	9/30/2020	9/30/2030	17,824	\$487,814.81	\$484,183.43	\$27.16	3.00%	RE - Gross
Skylak Investments, LLC	College of Arts and Sciences	Public Policy: Education Policy Initiative at Carolina (EPIC)	Contracts & Grant Funds - 100%	314 Cloister Court	9/30/2020	9/30/2025	2,800	\$49,094.94	\$48,790.00	\$17.43	2.50%	RE - Net
West Franklin Preservation Limited Partnership	Office of University Development	Office of University Development	Trust Funds - 100%	200 West Franklin Street	9/30/2020	9/30/2020	2,979	\$74,475.00	\$74,475.00	\$25.00	0.00%	RE - Gross
Europa Center, LLC	School of Pharmacy	School of Pharmacy	Dept. Overhead 100%	100 Europa Drive	1/14/2021	1/14/2024	3,444	\$81,321.76	\$81,410.99	\$23.64	3.00%	RE - Gross
Ambient Air, LLC	School of Public Health	Epidemiology	Contracts & Grant Funds - 100%	116 South Merritt Mill Road	6/30/2021	6/30/2023	2,400	\$45,569.52	\$45,569.52	\$18.99	2.00%	RE - Net
Europa Center, LLC	Vice Chancellor for Research	Renaissance Computing Institute (RENCI)	F & A Funds 75% - Departmental Overhead 25%	100 Europa Drive	9/30/2021	9/30/2026	24,469	\$505,130.08	\$501,369.81	\$20.49	3.00%	RE - Gross
The Yaggy Corporation	Division of Finance and Administration	Service Center of Excellence	F & A Funds - 100%	400 Roberson Street	9/30/2021	9/30/2026	17,864	\$395,955.56	\$393,008.00	\$22.00	3.00%	RE - Gross

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Office Space Leased to UNC-CH within Chapel Hill-Carrboro Area

As of July 1, 2017

Owner/Lessor	School	Department / Tenant	Funding Source	Address	Lease Expiration Date	Expiration Date with Renewal Options	Sq Ft	2017 CY Annual Rent	Annualized Rent	\$ Per Sq Ft	Annual Escalation	Net or Gross?
Cedar Plank, LLC	School of Medicine	TEACCH Program - Carrboro	Trust Funds - 100%	100 Renee Lynn Court	6/30/2022	6/30/2032	16,701	\$434,049.06	\$440,463.58	\$26.37	3.00%	RE - Gross
Riddle Commercial Properties, Inc.	Vice Chancellor for Research	Center for Developmental Science	F & A Funds - 100%	100 East Franklin Street	9/30/2022	9/30/2022	11,026	\$265,196.00	\$265,196.00	\$24.05	2.00%	RE - Net
Kerala Capital Partners	Vice Chancellor for Research	Frank Porter Graham Child Development Institute	F & A Funds - 100%	521 South Greensboro Street	12/31/2023	12/31/2023	23,532	\$508,805.67	\$508,805.67	\$21.62	2.50%	RE - Net
Ninigret-NC, LLC	Vice Chancellor for Research	Frank Porter Graham Child Development Institute	F & A Funds - 100%	517 South Greensboro Street	12/31/2023	12/31/2023	24,418	\$527,962.64	\$527,962.64	\$21.62	2.50%	RE - Net
Board of Trustees of the Endowment Fund of the University of North Carolina at Chapel Hill	Various	Highway Safety Research Center and Survey Research Unit	F & A Funds - 100%	730 Martin Luther King Jr. Boulevard	6/30/2025	6/30/2025	19,344	\$431,622.07	\$436,950.74	\$22.59	2.50%	RE - Gross
Board of Trustees of the Endowment Fund of The University of North Carolina at Chapel Hill	Vice Chancellor for Research	Office of Human Research Ethics & Office of Clinical Trials	F & A Funds - 100%	720 Martin Luther King Jr. Boulevard	6/30/2025	6/30/2025	9,350	\$208,626.26	\$211,201.89	\$22.59	2.50%	RE - Gross
Board of Trustees of the Endowment Fund of the University of North Carolina at Chapel Hill	Vice Chancellor for Research	Sheps Center	F & A Funds - 100%	725 Martin Luther King Jr. Boulevard	6/30/2025	6/30/2025	34,777	\$775,978.11	\$785,558.09	\$22.59	2.50%	RE - Gross
Europa Center, LLC	Vice Chancellor for Research	Office of Research Information Systems (ORIS)	F & A Funds - 100%	100 Europa Drive	6/30/2025	6/30/2025	6,265	\$155,720.39	\$157,642.87	\$25.16	2.50%	RE - Gross
48							380,679	\$8,475,118.24		\$22.26		

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Office Space Leased to UNC-CH Outside of Chapel Hill-Carrboro Area

As of July 1, 2017

Owner/Lessor	School	Department / Tenant	Funding Source	Location	Lease Expiration Date	Expiration Date with Renewal Options	Sq Ft	2017 CY Annual Rent	Annualized Rent	\$ Per Sq Ft	Annual Escalation	Net or Gross?
Davis 54 LLC	Chancellor's Office	Blackstone Entrepreneurs Network	N/A	Durham	4/1/2017	4/1/2017	300	\$0.00	\$0.00	\$0.00	0.00%	RE - Gross
Wainwright Holdings, LLC	School of Medicine	Greenville TEACCH Center	State Funds - 100%	Greenville	7/31/2017	7/31/2017	2,800	\$18,194.44	\$31,190.46	\$11.14	3.00%	RE - Gross
Davis 54, LLC	School of Medicine	Biomedical Engineering Department	N/A	Durham	8/31/2017	8/31/2017	887	\$0.00	\$0.00	\$0.00	0.00%	RE - Gross
HLK Commercial, LLC	School of Medicine	Thurston Arthritis Center	Contracts & Grant Funds - 100%	Smithfield	8/31/2017	8/31/2017	2,776	\$22,208.00	\$33,312.00	\$12.00	0.00%	RE - Gross
McLaurin Properties	School of Social Work	Refugee Wellness Project	Contracts & Grant Funds - 100%	Raleigh	8/31/2017	8/31/2017	288	\$2,880.00	\$4,320.00	\$15.00	0.00%	RE - Gross
Edgemont Tenant, LLC	School of Journalism and Mass Communication	School of Journalism and Mass Communication	State Funds - 100%	Durham	12/31/2017	12/31/2017	167	\$1.00	\$1.00	\$0.01	0.00%	RE - Gross
Abinto Corporation	School of Medicine	Wilmington TEACCH Center	State Funds - 100%	Wilmington	1/31/2018	1/31/2028	3,353	\$58,590.93	\$58,711.08	\$17.51	2.50%	RE - Net
Abinto Corporation	School of Medicine	Wilmington TEACCH Center	State Funds - 100%	Wilmington	1/31/2018	1/31/2018	689	\$12,029.86	\$12,054.36	\$17.50	2.50%	RE - Net
Partnership for Children of Cumberland County, Inc	School of Medicine	Fayetteville TEACCH	State Funds - 100%	Fayetteville	2/28/2018	2/28/2019	786	\$12,827.52	\$12,827.52	\$16.32	0.00%	RE - Gross
Beacon Ventures, LLC	Provost Office	Hunt Institute	State Funds - 100%	Durham	3/31/2018	3/31/2018	4,527	\$116,309.94	\$117,022.92	\$25.85	2.50%	RE - Gross
Origin - Keystone Holding, LLC	Vice Chancellor for Research	Institute of Medicine and Sheps Center	Trust Funds 50% - F & A Funds 50%	Durham	4/30/2018	4/30/2023	4,328	\$93,317.59	\$102,711.96	\$23.73	2.50%	RE - Gross
Revolution Tenant, LLC	School of Medicine	Greensboro TEACCH Center	State Funds - 100%	Greensboro	4/30/2018	4/30/2023	3,800	\$55,165.84	\$55,528.77	\$14.61	2.00%	RE - Gross
Self-Help Ventures Fund	School of Medicine	Infectious Disease	State Funds - 100%	Durham	4/30/2018	4/30/2023	1,472	\$31,758.88	\$32,070.24	\$21.79	3.00%	RE - Gross
ARE-NC Region No. 14, LLC	School of Pharmacy	Institute for Drug Safety Sciences (IDSS)	Trust Funds - 100%	Durham	6/30/2018	6/30/2018	4,244	\$90,015.24	\$89,124.00	\$21.00	3.00%	RE - Triple Net
Blue Ridge Plaza Associates, LLC	School of Medicine	Infectious Diseases	Contracts & Grants 15% - Dept. Overhead 85%	Raleigh	7/31/2018	7/31/2018	1,827	\$39,751.35	\$39,260.59	\$21.49	3.00%	RE - Gross

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Office Space Leased to UNC-CH Outside of Chapel Hill-Carrboro Area

As of July 1, 2017

Owner/Lessor	School	Department / Tenant	Funding Source	Location	Lease Expiration Date	Expiration Date with Renewal Options	Sq Ft	2017 CY Annual Rent	Annualized Rent	\$ Per Sq Ft	Annual Escalation	Net or Gross?
Fortunes Ridge Associates	School of Medicine	Department of Otolaryngology, CCCDP and CASTLE	Foundation Funds 70% - Trust Funds 30%	Durham	12/31/2019	12/31/2024	6,329	\$92,185.69	\$92,185.69	\$14.57	2.00%	RE - Net
Charlotte East, LLC	School of Medicine	Charlotte TEACCH	State Funds - 100%	Charlotte	4/30/2020	4/30/2025	4,279	\$71,928.28	\$72,633.46	\$16.97	3.00%	RE - Gross
Biltmore Park Two, LLC	School of Medicine	Asheville Teacch Center	50% State Funds, 25% Trust Funds, 25% Clinical	Asheville	7/6/2022	7/6/2027	5,795	\$40,658.47	\$84,027.50	\$14.50	2.00%	RE - Triple Net
TDC Blue Quadrangle, LLC	School of Medicine	Hemophilia and Thrombosis Center	Trust Funds - 100%	Durham	7/31/2022	7/31/2025	5,106	\$116,881.99	\$115,439.00	\$22.61	3.00%	RE - Gross
TDC Blue Quadrangle, LLC	School of Medicine	Hemophilia Treatment Center Pharmacy Program	Trust Funds - 100%	Durham	7/31/2022	7/31/2025	1,973	\$45,164.15	\$44,606.57	\$22.61	3.00%	RE - Gross
American Underground, LLC	School of Social Work	School of Social Work	Trust Funds - 100%	Durham	8/14/2026	8/14/2026	163	\$7,415.64	\$7,415.64	\$45.49	3.00%	RE - Gross
Castle & Cooke, NCRC Properties 2, LLC	School of Public Health	Nutrition Research Institute (Main Lease)	State Funds - 100%	Kannapolis	7/31/2028	7/31/2028	125,000	\$3,383,072.04	\$3,383,072.04	\$27.06	0.00%	RE - Triple Net
23							180,889	\$4,310,356.84		\$23.83		

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Miscellaneous Lease Acquisitions to UNC-CH

As of July 1, 2017

Leases Included	Owner/Lessor	School	Department / Tenant	Type	Funding Source	Location	Lease Expiration Date	Expiration Date with Renewal Options	Lease Status	2017 CY Annual Rent	Annualized Rent	Annual Escalation	Net or Gross
1	Starpoint, Inc.	Provost Office	Carolina Higher Education Opportunity Programs	Storage	Trust Funds - 100%	Carrboro	7/31/2017	7/31/2017	Active	\$1,015.00	\$1,740.00	0.00%	RE - Gross
1	The Chapel of the Cross	North Carolina Botanical Garden	Coker Arboretum	Space in Church	N/A	Chapel Hill	7/31/2017	7/31/2017	Active	\$0.00	\$0.00	0.00%	RE - Gross
1	Carolina Telephone and Telegraph Company	Communications and Public Affairs	WUNC Radio	Tower space	N/A	Manteo	8/31/2017	8/31/2017	Month to Month	\$0.00	\$0.00	0.00%	RE - Net
1	The David H. Murdock Research Institute	School of Public Health	Nutrition Research Institute	Lab		Kannapolis	12/31/2017	12/31/2017	Active	\$18,250.00	\$18,250.00	0.00%	RE - Gross
1	Hillsborough Pharmacy & Nutrition, LLC	School of Nursing	School of Nursing	Clinical	100% Supported by Revenue	Hillsborough	12/31/2017	12/31/2017	Active	\$16,000.00	\$24,000.00	0.00%	RE - Gross
1	GTP Acquisition Partners II, LLC	Communications and Public Affairs	WUNC Radio	Tower space	Trust Funds - 100%	Pinetops	12/31/2017	12/31/2017	Active	\$20,354.46	\$20,354.46	3.00%	RE - Net
1	Starpoint, Inc.	Provost Office	Carolina Higher Education Opportunity Programs	Storage	Trust Funds - 100%	Carrboro	3/31/2018	3/31/2018	Active	\$3,600.00	\$3,600.00	0.00%	RE - Gross
1	Starpoint, Inc.	Vice Chancellor for Research	Highway Safety Research Center	Storage	Contracts & Grant Funds - 100%	Carrboro	4/30/2018	4/30/2019	Active	\$1,920.00	\$1,920.00	0.00%	RE - Gross
12*	Kingswood Apartments, LLC	School of Medicine	OB-GYN, Horizons Program	Apartment	Trust Funds - 100%	Carrboro	4/30/2018	4/30/2018	Active	\$120,920.00	\$123,600.00	0.00%	RE - Net
1	Starpoint, Inc.	School of Medicine	TEACCH Program	Storage	Trust Funds - 100%	Carrboro	5/31/2018	5/31/2018	Active	\$2,016.00	\$2,016.00	0.00%	RE - Gross
1	Starpoint, Inc.	School of Medicine	OB-GYN, Horizons Program	Storage	Trust Funds - 100%	Carrboro	6/30/2018	6/30/2018	Active	\$2,880.00	\$2,880.00	0.00%	RE - Gross
1	Starpoint, Inc	School of Dentistry	School of Dentistry	Storage	Trust Funds - 100%	Carrboro	6/30/2018	6/30/2018	Active	\$4,920.00	\$4,920.00	0.00%	RE - Gross
1	GHA Autism Supports	School of Medicine	TEACCH Program	Residential	Donation - 100%	Kure Beach	6/30/2018	6/30/2026	Active	\$6,684.00	\$6,684.00	0.00%	RE - Gross
19*	Sunstone, LLC	School of Medicine	OB-GYN, Horizons Program	Apartment	Trust Funds - 100%	Chapel Hill	7/31/2018	7/31/2018	Active	\$221,392.38	\$218,904.00	0.00%	RE - Net
1	Crown Castle South, LLC	Communications and Public Affairs	WUNC Radio	Tower space	Trust Funds - 100%	Lexington	9/30/2018	9/30/2018	Active	\$8,180.01	\$8,099.02	4.00%	RE - Net
1	The Chapel Hill City Board of Education	Vice Chancellor for Research	Frank Porter Graham Child Development Institute	Land/Bldg	N/A	Chapel Hill	9/17/2019	9/17/2019	Active	\$0.00	\$0.00	0.00%	RE - Net
1	North Carolina Department of Transportation (NCDOT)	School of Medicine	Medical Air (AHEC Facility)	Land/Bldg	State Funds - 100%	Cedar Fork	1/1/2020	7/31/2031	Active	\$8,448.00	\$8,448.00	0.00%	RE - Gross
1	E. Franklin St. Properties, LLC	Chancellor's Office	Ackland Art Museum	Commercial	F & A Funds - 100%	Chapel Hill	12/31/2020	12/31/2020	Active	\$53,232.00	\$53,232.00	2.00%	RE - Gross

Miscellaneous Lease Acquisitions to UNC-CH

As of July 1, 2017

Leases Included	Owner/Lessor	School	Department / Tenant	Type	Funding Source	Location	Lease Expiration Date	Expiration Date with Renewal Options	Lease Status	2017 CY Annual Rent	Annualized Rent	Annual Escalation	Net or Gross
1	Secretary of the Army	College of Arts and Sciences	Carolina Campus Recreation	Land	N/A	Henderson	12/31/2020	12/31/2020	Active	\$0.00	\$0.00	0.00%	RE - Net
1	Europa Center, LLC	Vice Chancellor for Research	RENCI	Antenna Space	Dept. Overhead 100%	Chapel Hill	9/30/2021	9/30/2026	Active	\$21,779.20	\$21,617.07	3.00%	RE - Gross

49

\$511,591.05

* Leases have been aggregated for the purposes of this report
Notes: CY Annual Rent is a total of the actual rent that will be paid this calendar year, taking into account mid-year escalations and lease expirations. The calculation assumes that any renewal options will be exercised. Annualized Rent multiplies the current rental rate by 12 months. Dollar per SF values are based on current rent.

Summary of Lease Dispositions: Residential Income-Producing

As of July 1, 2017

Property	Tenant	Lease Expiration Date	Lease Status	Sq Ft	2017 CY Annual Rent	Annualized Rent	Monthly Rent	Net or Gross
1506 Mason Farm Road	Barbara Whitman	7/31/2017	Holdover	2,300	\$11,550.00	\$19,800.00	\$1,650.00	RE - Net
107 Chase Avenue	Benjamin Ritchie	7/31/2017	Active	2,500	\$11,550.00	\$19,800.00	\$1,650.00	RE - Net
218 Wilson Street	Steve Dobbins	7/31/2017	Active	1,517	\$9,450.00	\$16,200.00	\$1,350.00	RE - Net
114B Chase Avenue	Daniel Dunn	8/6/2017	Active	780	\$5,215.32	\$8,700.00	\$725.00	RE - Net
1450 Mason Farm Place	David Demers	3/31/2018	Active	3,196	\$18,000.00	\$18,000.00	\$1,500.00	RE - Net
1303 Mason Farm Road	Lyneise Williams	4/30/2018	Active	2,314	\$19,200.00	\$19,200.00	\$1,600.00	RE - Net
1309 Homestead Road	Kelly Glosson	5/31/2018	Active	1,649	\$18,950.00	\$19,200.00	\$1,600.00	RE - Net
1404 Mason Farm Road	Jay Tiwari	5/31/2018	Active	1,775	\$11,200.00	\$19,200.00	\$1,600.00	RE - Net
109 Chase Avenue	Cole B. Anderson	6/30/2018	Active	2,324	\$11,100.00	\$22,200.00	\$1,850.00	RE - Net
114A Chase Avenue	Kyle Driggers	7/31/2018	Active	1,100	\$14,400.00	\$14,400.00	\$1,200.00	RE - Net
1402 Mason Farm Road	Charlotte Hoopes	7/31/2018	Active	3,200	\$15,250.00	\$15,000.00	\$1,250.00	RE - Net
6627 Maynard Farm Road	Jennifer Ritchea	2/28/2019	Active	1,846	\$14,500.00	\$17,400.00	\$1,450.00	RE - Net
1301 Mason Farm Road	Mardi Magoo McCusker	5/31/2019	Active	2,609	\$18,350.00	\$18,600.00	\$1,550.00	RE - Net
1500 Mason Farm Road	Jeremy and Guenieve Moulton	5/31/2019	Active	2,429	\$18,700.00	\$19,200.00	\$1,600.00	RE - Net
301 Chase Avenue	Steve Seiberling	5/31/2019	Active	1,940	\$15,650.00	\$15,900.00	\$1,325.00	RE - Net
307 West Cameron Avenue	Zachary Nasipak	5/31/2019	Active	2,936	\$15,750.00	\$27,000.00	\$2,250.00	RE - Net
620 Park Place	Freddie Kiger	5/31/2019	Active	1,400	\$18,575.00	\$19,200.00	\$1,600.00	RE - Net
1307 Mason Farm Road	Clay and Glaire Anderson	1/31/2020	Active	3,010	\$18,700.00	\$20,400.00	\$1,700.00	RE - Net
6703 Maynard Farm Road	David Nichols	4/30/2020	Active	3,461	\$18,200.00	\$18,600.00	\$1,550.00	RE - Net
19				42,286	\$284,290.32	\$348,000.00		

Notes: 1) CY Annual Rent is a total of the actual rent that will be paid this calendar year, taking into account mid-year escalations and lease expirations. The calculation assumes that any renewal options will be exercised. Annualized Rent multiplies the current rental rate by 12 months.
2) UNC-CH has 21 residential spaces to lease; however, more or fewer leases may be reported depending on current lease terms and scheduled repairs between leases.

Miscellaneous Land Lease Dispositions

As of July 1, 2017

Property	Department / Tenant	Location	Lease Expiration Date	Expiration Date with Renewal Options	Lease Status	Acres	2017 CY Annual Rent	Net or Gross
Libba Cotten Bikeway	Town of Carrboro	Carrboro	8/31/2017	8/31/2017	Holdover	0.9	\$0.00	RE - Net
Lake Warden's House	Orange Water and Sewer Authority (OWASA)	Carrboro	8/31/2017	8/31/2017	Holdover	1.2	\$0.00	RE - Net
Jones Ferry Park and Ride Lot	Town of Chapel Hill	Carrboro	5/19/2019	5/19/2019	Active	7.3	\$0.00	RE - Triple Net
Horace Williams House	Preservation Chapel Hill	Chapel Hill	10/31/2019	10/31/2019	Active	2.2	\$1.00	RE - Net
EPA Building	Environmental Protection Agency (EPA)	Chapel Hill	1/31/2025	1/31/2025	Active	2.4	\$768,900.00	RE - Net
Horace Williams Airport	United States of America: Department of Transportation - Federal Aviation Administration (FAA)	Chapel Hill	9/30/2025	9/30/2025	Active	0.1	\$0.00	RE - Net
State Employees Credit Union (SECU) Family House	Family House at UNC Hospitals	Chapel Hill	5/31/2031	5/31/2031	Active	5.8	\$1.00	RE - Net
Smith Middle School	Orange County, NC	Chapel Hill	6/13/2031	6/13/2031	Active	16.6	\$1.00	RE - Net
George Watts Hill Alumni Center	General Alumni Association of the University of North Carolina at Chapel Hill	Chapel Hill	9/30/2034	9/30/2059	Active	4.1	\$0.00	RE - Triple Net
Ronald McDonald House	Ronald McDonald House of Chapell Hill, Inc.	Chapel Hill	10/31/2035	10/31/2035	Active	4.8	\$1.00	RE - Triple Net
Carolina Inn	The Board of Trustees of the Endowment Fund of the University of North Carolina at Chapel Hill	Chapel Hill	6/30/2041	6/30/2041	Active	5.3	\$1.00	RE - Net
University Lake	OWASA	Chapel Hill	8/8/2056	8/8/2096	Active	9.3	\$0.00	RE - Net
208 Finley Golf Course Road	Beta XI Chapter, Kappa Psi Pharmaceutical Fraternity	Chapel Hill	8/5/2068	8/5/2068	Active	1.4	\$0.00	RE - Net
The Farm	UNC Faculty Staff Recreation Association	Chapel Hill	7/7/2075	7/7/2075	Active	28.0	\$0.00	RE - Triple Net
222 Finley Golf Course Road	North Carolina High School Athletic Association, Inc. (NCHSAA)	Chapel Hill	5/13/2088	5/13/2088	Active	1.5	\$1.00	RE - Net
Carrboro Fire Station Two	Town of Carrboro	Carrboro	11/30/2105	11/30/2105	Active	1.7	\$1.00	RE - Net
16						92	\$768,907.00	


Note: The EPA building includes 66,000 leasable square feet



MEMORANDUM

TO: Dwight Stone
Chair, UNC-Chapel Hill Board of Trustees

Chuck Duckett
Chair, UNC-Chapel Hill Board of Trustees University Affairs Committee

FROM: James W. Dean Jr. 
Executive Vice Chancellor and Provost

DATE: June 14, 2017

RE: Recommendation to Reclassify the Center for Sustainable Enterprise

According to governing policies, the Centers and Institutes Review Committee may recommend discontinuation of a center or institute to the Executive Vice Chancellor and Provost following a periodic review of the unit or a formal written request from the administrative officer to whom the center or institute reports. If the Executive Vice Chancellor and Provost determines that discontinuation is warranted, he or she will ask the Chancellor and Board of Trustees to approve this action.

The Centers and Institutes Review Committee recently considered a request to decommission and reclassify the Center for Sustainable Enterprise in the Kenan-Flagler Business School. This request was initiated following the periodic review of the CSE and is in line with UNC General Administration's *Regulations on Planning, Establishing, and Reviewing Centers and Institutes in the University of North Carolina* and UNC-Chapel Hill's *Policies and Procedures Governing Centers and Institutes*. These policies provide clear definitions of the term "center," specifying that its primary purpose is to facilitate cross-disciplinary or cross-unit collaboration. The policies stipulate that coordinating entities within single departments or disciplines may be considered exempt from these regulations, with final determination to be made by the University regarding whether to classify them as centers or institutes subject to the policies mentioned above.

The Committee recommends, and the Chancellor and I agree, that the Center for Sustainable Enterprise no longer be classified as a center but as a "coordinating entity" as described in the UNC Policy Manual section 400.5[R].

I look forward to discussing this recommendation with you and your colleagues at the next Board of Trustees meeting.

cc: Clayton Somers, Vice Chancellor for Public Affairs and Secretary of the University
Carol Tresolini, Vice Provost for Academic Initiatives and Chair, Centers and Institutes Review Committee

Attachments: Center for Sustainable Enterprise Decommission Request



UNC
KENAN-FLAGLER
BUSINESS SCHOOL

David A. Hofmann, Ph.D.
Senior Associate Dean for Academic Affairs and
Hugh L. McColl Distinguished Professor

May 15, 2017

Carol Tresolini, PhD
Vice Provost for Academic Initiatives
104 South Building, 3000
University of North Carolina at Chapel Hill
Chapel Hill, North Carolina

Dear Dr. Tresolini:

I am writing to request that the University begin the decommissioning process for the Center for Sustainable Enterprise (CSE) and re-classify it as a coordinating entity within the Kenan-Flagler Business School. The CSE does not meet the definition of a Center or Institute as described in Section II of the *Policies and Procedures Governing Centers and Institutes*.

Instead, the CSE serves as a Coordinating Entity within the Kenan-Flagler Business School. The goal of the CSE is to assemble and share thought leadership in research, education and practice with both business leaders and students in our various academic programs. In addition, the CSE helps to integrate and coordinate sustainable academic content into both our undergraduate and MBA program. Thus, it serves as a hub both gathering and disseminating academic content, career opportunities and advice, and research all focus on sustainable business practices. All of these activities seem to fit with the definition of a coordinating entity.

If you need any additional information, please let me know,

Sincerely,

David A. Hofmann, Ph.D.

The University of North Carolina at Chapel Hill
EXECUTIVE SUMMARY
Board of Trustees
July 27, 2017

ATTACHMENT P

Appendix A

No.	College/Division	Name	Dept./School	Current Rank	New Rank	Tenure Request Reason	Effective Date	Salary
Personnel Actions								
New Appointments without Tenure								
1	Health Affairs	Anne Beaven	Medicine	Nominated Clinical Associate Professor	Associate Professor		8/1/2017	\$250,000.00
2	Academic Affairs	Ronit Fraiman	Applied Physical Sciences	N/A	Associate Professor		1/1/2018	\$95,000.00
3	Health Affairs	Saame Shaikh	Nutrition	N/A	Associate Professor		8/15/2017	\$150,000.00
4	Health Affairs	Edward Bahnson	Surgery	Nominated Research Assistant Professor	Assistant Professor		8/1/2017	\$105,000.00
5	Health Affairs	Soumya Benhabbour	Biomedical Engineering	Research Assistant Professor	Assistant Professor		9/1/2017	\$84,969.00
6	Health Affairs	Erin Carey	OB-GYN	Nominated Clinical Assistant Professor	Assistant Professor		8/1/2017	\$248,675.00
7	Health Affairs	Natalie Grover	Medicine	Nominated Clinical Assistant Professor	Assistant Professor		8/1/2017	\$180,000.00
8	Health Affairs	Katie Meyer	Nutrition	Research Assistant Professor	Assistant Professor		8/1/2017	\$105,000.00
9	Health Affairs	Aunchalee Palmquist	Maternal & Child Health	N/A	Assistant Professor		8/1/2017	\$115,000.00
10	Health Affairs	Angela Parcesepe	Maternal & Child Health	N/A	Assistant Professor		8/1/2017	\$115,000.00
11	Health Affairs	Sean Sylvia	Health Policy & Management	N/A	Assistant Professor		8/1/2017	\$130,000.00
Addition of Joint Appointment without Tenure								
0								
Promotion to Full Professor								
1	Academic Affairs	Stacey Daughters	Psychology & Neuroscience	Associate Professor	Professor		1/1/2018	\$122,552.00
2	Academic Affairs	Laura Miller	Biology/Mathematics	Associate Professor	Professor		1/1/2018	\$104,876.00
3	Academic Affairs	Marc Niethammer	Computer Science	Associate Professor	Professor		1/1/2018	\$137,682.00
4	Academic Affairs	Elizabeth Olson	Geography	Associate Professor	Professor		7/1/2018	\$94,633.00
5	Health Affairs	Anne Steiner	OB-GYN	Associate Professor	Professor		8/1/2017	\$257,500.00
6	Academic Affairs	Geoffrey Tate	Kenan Flagler Business School	Associate Professor	Professor		7/1/2017	\$260,000.00
Reappointments to the same Rank								
1	Health Affairs	Uma Nagarajan	Pediatrics/Microbiology & Immunology	Assistant Professor	Assistant Professor		8/1/2018	\$96,425.00
2	Health Affairs	Timothy Platts-Mills	Emergency Medicine	Assistant Professor	Assistant Professor		7/28/2017	\$166,498.00
Designation/Reappointments to Departmental Chair								
1	Academic Affairs	Samuel Amago	Romance Studies	Professor	Chair		7/1/2017	\$119,402.00
2	Academic Affairs	Patrick Conway	Economics	Professor/Chair	Chair		7/1/2017	\$168,215.00
3	Health Affairs	Ingeborg DeKok	Prosthodontics	Associate Professor	Interim Chair		7/1/2017	\$156,549.00
4	Academic Affairs	Susan Klebanow	Music	Professor	Chair		7/1/2017	\$99,267.00
5	Academic Affairs	Donald Lysle	Psychology & Neuroscience	Distinguished Professor/Chair	Chair		7/1/2017	\$191,831.00
6	Health Affairs	Kurt Ribisl	Health Behavior	Professor	Chair		7/1/2017	\$163,543.00
Designation/Reappointments to Distinguished Professorship								
1	Academic Affairs	Lissa Broome	Law	Wachovia Professor of Banking Law	Burton Craige Distinguished Professorship		7/1/2017	\$214,028.00
2	Health Affairs	Robert Buckmire	Otolaryngology/HNS	Clinical Professor/Mark K Floyd Riddle Distinguished Research Term Professorship	Mark K Floyd Riddle Distinguished Research Term Professorship		7/28/2017	\$308,585.00
3	Health Affairs	Michael Knowles	Medicine	Professor	Michael E Hatcher Distinguished Professor		8/1/2017	\$221,023.00

EXECUTIVE SUMMARY

Board of Trustees

July 27, 2017

No.	College/Division	Name	Dept./School	Current Rank	New Rank	Tenure Request Reason	Effective Date	Salary
4	Academic Affairs	Javed Mostafa	SILS	Professor	McColl Distinguished Term Professor		8/1/2017	\$156,564.00

Actions Conferring Tenure

Promotion Conferring Tenure

1	Academic Affairs	Jaime Arguello	SILS	Assistant Professor	Associate Professor	Promotion based on research, teaching and service	1/1/2018	\$91,006.00
2	Academic Affairs	Adrian Marchetti	Marine Sciences	Assistant Professor	Associate Professor	Promotion based on research, teaching and service	1/1/2018	\$82,113.00
3	Health Affairs	Cary Moody	Microbiology & Immunology	Assistant Professor	Associate Professor	Promotion based on excellence in research	10/1/2017	\$119,000.00
4	Health Affairs	Whitney Robinson	Epidemiology	Assistant Professor	Associate Professor	Promotion based on excellence in research	8/1/2017	\$109,180.00
5	Health Affairs	Justin Trogon	Health Policy & Management	Associate Professor	Associate Professor	Promotion based on excellence in research	8/1/2017	\$144,650.00

New Appointments Conferring Tenure

1	Academic Affairs	Luc Bovens	Philosophy	N/A	Professor	Appointment based on research, teaching and service	1/1/2018	\$175,000.00
2	Academic Affairs	Koji Sode	Biomedical Engineering	N/A	W R Kenan Jr. Distinguished Professor	Appointment based on research, teaching and service	1/1/2018	\$200,000.00
3	Academic Affairs	Erik Gellman	History	N/A	Associate Professor	Appointment based on research, teaching and service	7/1/2018	\$86,000.00
4	Academic Affairs	Meta Jones	English & Comparative Literature	N/A	Associate Professor	Appointment based on research, teaching and service	1/1/2018	\$95,000.00

Addition of Joint Appointment Conferring Tenure

1	Health Affairs	Lisa Hightow-Weidman	Health Behavior	Associate Professor	Associate Professor	Joint appointment based on excellence in research	8/1/2017	\$187,641.00
2	Health Affairs	Christopher Miller	Pharmacology	Associate Professor	Associate Professor	Joint appointment based on excellence in research	7/28/2017	\$168,567.00

Corrections

1	Health Affairs	Stacie Dusetzina	Pharmacy/Public Health	Assistant Professor	Assistant Professor		*8/1/2018	
2	Academic Affairs	Sylvia Fitting	Psychology & Neuroscience	Assistant Professor	Assistant Professor		*1/1/2019	
3	Health Affairs	Wesley Legant	Biomedical Engineering/Pharmacology	N/A	Assistant Professor		*1/1/2018	
4	Health Affairs	Susan Sumner	Nutrition	Nominated Professor	Professor		*7/1/2017	
5	Health Affairs	Joseph Tucker	Medicine	Assistant Professor	Associate Professor		*2/1/2018	
6	Academic Affairs	Xinxin Wang	Kenan Flagler Business School	Assistant Professor	Assistant Professor		*7/1/2017	

EXECUTIVE SUMMARY

Board of Trustees

July 14, 2014

No.	College/Division	Name	School	Department	Current Rank	Reason	Requested Amount of Increase **	Percent of Increase **	June 30 Salary	Current Salary	New Salary *	Effective Date
Compensation Actions							increase. Upon implementation, specific funding sources are reviewed and approved at the Department level, as well as by the applicable University financial central offices, including the University Budget Office and the Office of Sponsored Research for grant-funded salaries.					
							** Based on cumulative increase(s) to 6/30 salary					
1	Health Affairs	Sumitha Ahmed	Dentistry	Operative Dentistry	Clinical Assistant Professor	Increase due to retention as Dr. Ahmed is being actively recruited by ECU	\$18,751	18.30%	\$102,474	\$102,474	\$121,225	8/1/2014
2	Academic Affairs	Carrieth Bliem	Arts and Sciences	Chemistry	Lecturer	Increase due to internal equity	\$16,000	40.00%	\$40,000	\$40,000	\$56,000	7/1/2017
3	Health Affairs	Beth Ann Brubaker	Medicine	Medicine Hospitalist	Clinical Associate Professor	Increase due to new secondary administrative appointment as the Complex Care Director for Hospital Medicine in the Dept of Medicine	\$20,000	9.01%	\$221,872	\$221,872	\$241,872	7/1/2017
4	Health Affairs	Allison Burbank	Medicine	Pediatrics	Post Doc	Increase due to moving from Post Doc to Nominated Clinical Assistant Professor	\$87,021	143.43%	\$60,672	\$60,672	\$147,693	7/1/2017
5	Academic Affairs	Mark Crescenzi	Arts and Sciences	Political Science	Distinguished Term Professor	Increase due to new secondary administrative appointment as Department Chair	\$31,175	24.97%	\$124,825	\$124,825	\$156,000	7/1/2017
6	Academic Affairs	Paul Cuadros	Media & Journalism		Associate Professor	Increase due to pre-emptive retention, as Professor Cuadros being scouted by Northwestern University	\$17,934	21.08%	\$85,066	\$85,066	\$103,000	7/1/2017
7	Academic Affairs	Mary Floyd-Wilson	Arts and Sciences	English & Comparative Literature	Distinguished Term Professor	Increase due to new secondary appointment as Department Chair	\$31,135	27.99%	\$111,255	\$111,255	\$142,390	7/1/2017
8	Health Affairs	Christopher Gregory	Medicine	Genetics	Research Associate Professor	Increase due to new secondary administrative appointment as Management Advisor to the High Throughput Sequencing Facility	\$20,400	12.75%	\$160,000	\$162,400	\$180,400	6/15/2017
9	Academic Affairs	Sharon Holland	Arts and Sciences	American Studies	Professor	Increase due to appointment as Townsend Lundington Term Distinguished Endowed Professor	\$7,500	5.16%	\$145,209	\$145,209	\$152,709	7/1/2017
10	Health Affairs	Heather Rackers	Medicine	Psychiatry	Social/Clinical Research Assistant	Increase due to moving from temporary SHRA position to Research Instructor via external competitive event	\$16,300	52.24%	\$31,200	\$31,200	\$47,500	7/1/2017
11	Health Affairs	Carmina Valle	Public Health	Nutrition	Research Assistant Professor	Increase due to moving from Fixed Term to Tenure-Track via external competitive event	\$20,650	22.61%	\$91,350	\$91,350	\$112,000	9/1/2017
12	Health Affairs	Howard Weinberger	Public Health	Environmental Sciences & Engineering	Associate Professor	Increase due to promotion to Professor	\$10,658	10.00%	\$106,575	\$106,575	\$117,233	8/1/2017
13	Health Affairs	Shaoping Zhang	Dentistry	Oral & Craniofacial Health Science	Post Doc Research Associate	Increase due to new appointment as Research Assistant Professor via waiver due to receiving a K99/ROO award from the NIH	\$22,500	33.33%	\$67,500	\$67,500	\$90,000	8/1/2017
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No.	College/Division	Name	Department/School	Rank	Reason	Total Monetary Value of Non-Salary Compensation	Duration of Non-Salary Compensation	Effective Date	End Date
Non-Salary Compensation Actions									
0	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NA

EXECUTIVE SUMMARY

Board of Trustees

July 14, 2014

No.	College/Division Name	Department/School	Rank	Description
For Information				
0	N/A	N/A	N/A	N/A

