BOARD OF TRUSTEES

To: Patti Wilkinson
From: Members of the Board of Trustees

Fax: (919) 962-1647
Pages: 1 (including cover sheet)

Date: December 12, 2013
Re: Mail Ballot

Trustees:
Attached for your review and approval is a regular personnel mail ballot. This mail ballot will be approved as part of the Consent Agenda at the Full Board meeting in January, 2013

The undersigned votes as follows with respect to the recommendations proposed in Chancellor Folt’s letter dated, December 11, 2013

<table>
<thead>
<tr>
<th>Approve</th>
<th>Disapprove</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appendix A, Actions Conferring Tenure</td>
<td></td>
</tr>
<tr>
<td>Appendix B, Compensation Actions</td>
<td></td>
</tr>
<tr>
<td>Appendix C, Personnel Actions</td>
<td></td>
</tr>
</tbody>
</table>

Signed

Date

Please fax or email to Patti Wilkinson at (919) 962-1647 or pattiw@unc.edu

These actions were approved on December 13, 2013 via mail ballot. The following trustees approved: Sallie Shuping Russell, Alston Gardner, Dwight Stone, Chuck Duckett, Don Curtis, Kelly Hopkins, Christy Lambden, Steve Lerner.
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Department/Division</th>
<th>Current Rank</th>
<th>New Rank</th>
<th>Dept./School</th>
<th>Effective Date</th>
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<tr>
<td>John Doe</td>
<td>Professor</td>
<td>School of Medicine</td>
<td>Assistant Professor</td>
<td>Professor</td>
<td>Health Affairs</td>
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<td>Jane Smith</td>
<td>Instructor</td>
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<td>Assistant Professor</td>
<td>Professor</td>
<td>Economics</td>
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<tr>
<td>Richard Brown</td>
<td>Research Assistant</td>
<td>College of Arts</td>
<td>Research Associate Professor</td>
<td>Research Professor</td>
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<td>Sarah Johnson</td>
<td>Adjunct Professor</td>
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<td>Assistant Professor</td>
<td>Instructor</td>
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<tr>
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<td>Associate Professor</td>
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<td>Emily Davis</td>
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Note: The above table is an example of how the information from the document could be represented in a readable format.
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**Salary:**
- **December 9, 2013**
- Board of Trustees

**EXECUTIVE SUMMARY**

The University of North Carolina at Chapel Hill

Appendix A
<table>
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<tr>
<th>No.</th>
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<th>Date</th>
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<td>Board of Trustees</td>
<td>Executive Summary</td>
<td>The University of North Carolina at Chapel Hill</td>
<td>November 4, 2013</td>
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**Non-Salary Compensation Actions**

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**Compliance Actions**

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<td>New Faculty</td>
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**Non-Salary Compensation Actions**

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**Salary Increase**

- Amount
- New Salary
- Effective Date

**Reason**

- Requested
- Percent of Current Salary Increase
- Amount Increase
- New Salary
- Effective Date

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**Compensation Actions**

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**Salary Increase**

- Amount
- New Salary
- Effective Date

**Reason**

- Requested
- Percent of Current Salary Increase
- Amount Increase
- New Salary
- Effective Date
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Legend:
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- Value 2
- Value 3
- Value 4
- Value 5
<table>
<thead>
<tr>
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<th>Phone</th>
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<tbody>
<tr>
<td>John Doe</td>
<td>123 Main St</td>
<td>555-1234</td>
<td>555-4321</td>
<td><a href="mailto:john.doe@example.com">john.doe@example.com</a></td>
<td>Active</td>
</tr>
<tr>
<td>Jane Smith</td>
<td>456 Oak Ave</td>
<td>666-5432</td>
<td>666-2134</td>
<td><a href="mailto:jane.smith@example.com">jane.smith@example.com</a></td>
<td>Active</td>
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<tr>
<td>Mike Brown</td>
<td>789 Maple Rd</td>
<td>777-3210</td>
<td>777-1023</td>
<td><a href="mailto:mike.brown@example.com">mike.brown@example.com</a></td>
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<tr>
<td>Sarah Johnson</td>
<td>222 Elm St</td>
<td>888-9012</td>
<td>888-2100</td>
<td><a href="mailto:sarah.johnson@example.com">sarah.johnson@example.com</a></td>
<td>Active</td>
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*University of North Carolina at Chapel Hill Summary of EPA Non-Project Compliance Action-Compliance Agreement to DOT - December 2013*
Wilkinson, Patti

From: Schuettpelz, Erin C  
Sent: Wednesday, December 18, 2013 9:55 AM  
To: Wilkinson, Patti  
Subject: FW: Personnel Mail Ballot  
Attachments: FAWUNC.PDF; Pages from UNCAPBCAL.pdf

From: Schuettpelz, Erin C  
Sent: Tuesday, December 17, 2013 6:53 PM  
To: Angela Ardre (angelaardrey@mvalaw.com); Ellie Price; Gabriella Browne; Libby Boyles; ALSTON GARDNER (alstongardner@yahoo.com); Caudill, Walter Lowry; Chuck Duckett (cgduckett@battleandassociates.com); DON CURTIS; Dwight Stone; haywoodcochrane@yahoo.com; Jeff Brown; Kelly Hopkins (kmhopkins@unc.edu); Lambden, Christopher David McCartney; ppgraue@bloomberg.net; Phil Clay; SALLIE SHUPING-RUSSELL (sallieshupingrussell@icloud.com); Steve Lerner (slerner@bluehillgroup.com)  
Subject: Personnel Mail Ballot  

Trustees:

Chancellor Folt is seeking approval for the appointment of Felicia Washington as the Vice Chancellor for Workforce Strategy, Diversity and Engagement. As you know, this is a reworked position from the existing Vice Chancellor for Human Resources role that Brenda Malone held. We received approval from UNC General Administration on the title and salary range modifications. The appointment is effective February 1, 2014 and we will likely announce publically the first of January. Attached is the formal offer letter and Felicia’s CV.

You can vote via email with a simple "yes." Please let me know by noon on Wednesday.

Thanks - Erin

Erin C. Schuettpelz  
Chief of Staff, UNC-Chapel Hill  
919-962-1365

This action was approved with majority vote on December 17, 2013 by mail ballot from the following trustees: Peter Grauer, Alston Gardner, Chuck Duckett, Sallie Shuping Russell, Phil Clay, Lowry Caudill, Jeff Brown, Christy Lambden, and Haywood Cochrane.
December 13, 2013

Ms. Felicia Washington  
10410 Buffalo Ct.  
Charlotte, North Carolina  28277

Dear Felicia:

I am pleased to confirm your appointment as Vice Chancellor for Workforce Strategy, Equity and Engagement at the University of North Carolina at Chapel Hill, subject to the approval of The University's Board of Trustees. As a Vice Chancellor, you will be classified as a Tier I Senior Academic and Administrative Officer of the University and subject to all of the relevant human resources policies for employees in this category. The following outlines the specific details of your appointment:

**Employment effective date:** February 1, 2014

**Employment status:** At-will; subject to continuation or discontinuation at any time at the discretion of the Chancellor.

**Compensation:** $343,000 per year based on a full-time (1.0 FTE) work schedule and subject to annual review. The Office of the Chancellor is responsible for initiating any changes in salary, subject to compensation policies adopted by the Board of Governors or the Board of Trustees.

**Leave Accrual:** 26 days (208 hours) per year of annual (vacation) leave and 12 days (96 hours) per year of sick leave for full-time service; up to 30 days (240 hours) of annual leave may be carried each calendar year with any excess balance converted to sick leave at year end.

**Leave Payout at Appointment End:** Up to 30 days (240) hours of annual leave; unused sick leave is not eligible for payout.

**University Vehicle:** A leased vehicle is provided, including customary insurance, maintenance, and operating costs, to be paid for by the University of North Carolina at Chapel Hill Foundation, Inc. At appointment end, the provided vehicle must be returned promptly to the appropriate University official.

**Moving Allowance:** Customary and reasonable expenses related to moving household goods to a maximum amount of $15,000. Reimbursement must be requested no later than 180 days of the date of hire and are subject to University procurement rules which are summarized in the following document on the web: [http://finance.unc.edu/files/2012/11/moving.pdf](http://finance.unc.edu/files/2012/11/moving.pdf).

**Temporary Housing Allowance:** $3,000 per month for a period of up to twelve (12) months in reimbursement of rent, utilities, and other expenses related to temporary housing following relocation. All reimbursements require documentation of actual expenses.
Appointment is conditional on satisfactory completion of the University’s required criminal conviction and credentials checking processes. In the event these processes have not been fully completed at the time your appointment begins, this appointment may be rescinded if any remaining checks disclose information that in the University’s judgment are sufficient to bar continued appointment. Before a final decision is made to rescind any appointment, the appointee will receive a copy of the information used in reaching this decision and will have an opportunity to provide any exculpatory or explanatory information.

Employment Policies:

Your appointment will be subject to the Employment Policies for EPA Non-Faculty Tier I Senior Academic and Administrative Officers of the University of North Carolina at Chapel Hill as presently defined and as they may be periodically revised. A copy of the policies currently in effect is enclosed with this letter and is also available at any time by consulting the University’s Office of Human Resources website at http://hr.unc.edu.

Your appointment is conditional on your acceptance of the terms and conditions stated in this letter and as set out in the “EPA Non-Faculty Appointee Certifications and Conditions of Employment” (Form AP-2a), which is attached. Please signify your acceptance of these terms and conditions by signing and dating the enclosed copy of this letter and the Form AP-2a, and returning it to my office no later than 1 week from the date of this letter.

Also, in order to meet critical benefit enrollment deadlines, you will need to meet with a representative from the University’s Benefits Services Department within 30 days of the effective date of your appointment. Please contact Ashley Nicklis (Senior Director, Benefits and Work/Life Programs) at 919-962-6255 or at e-mail anicklis@unc.edu to arrange this appointment.

I look forward with great enthusiasm to our working together and in your leadership as the University’s new Vice Chancellor for Workforce Strategy, Equity and Engagement.

Sincerely,

[Signature]

Carol L. Folt
Chancellor

Enclosure: Employment Policies for EPA Non-Faculty Employees
Form AP-2a (Non-Faculty)

Acknowledgment and Acceptance by Appointee:

[Signature]

Ms. Felicia Washington
12/13/2013
Page 2 of 3

Departmental Personnel File
Vanessa Ragland, Director, EPA Non-Faculty Human Resources
FELICIA A. WASHINGTON
10410 Bufton Court
Charlotte, NC 28277

twashington@carolina.rr.com

704.906.2617

EXPERIENCE

K&L Gates LLP (formerly Kennedy Covington) Charlotte, North Carolina
Partner
August 1990-Present

- Partners with businesses to achieve organizational goals and maintain compliance within the regulatory sphere, and advocates on behalf of them when decisions are challenged, all the while managing risk and communications between the business, employees, and other stakeholders, as well as compliance and enforcement authorities.

- Advises senior legal counsel, senior management, and human resources professionals on a broad array of employment law and immigration matters, including compliance and litigation avoidance during the hiring, reorganization, and firing processes; discrimination-based employee complaints and the strategy, resolution, and documentation of internal investigations; non-competition disputes; cross-border workforces; international assignment of employees; employment and management of foreign workers; and the navigation of the immigration system to obtain work-authorizing visas and green cards.

- Supports business transactions with due diligence review and advice; prepares employment law documents, including personnel policies, employment and separation agreements, diversity initiatives, and uniform immigration sponsorship guidelines; conducts internal investigations, I-9 audits, as well as training for senior managers.

- Represents clients before administrative, regulatory, and investigative agencies, as well as in federal and state courts.

EDUCATION

J.D., University of Virginia School of Law, 1990
Charlottesville, Virginia

B.A., University of North Carolina at Chapel Hill, 1987
Chapel Hill, North Carolina

North Carolina School of Science & Mathematics, 1983
Durham, North Carolina
BAR AND PROFESSIONAL AFFILIATIONS

- North Carolina State Bar, Member, 1990 - present
- North Carolina Bar Association, Board of Governors, June 2013 – 2016
  o Past service: Personnel Committee, 2002-2007; Labor and Employment Law Section, Treasurer, 1999-2002; Legislative Chair, 1998; Nominating Committee, 2000-2002; Race Relations Commission, 1995-2000; Employment/Labor Law and Litigation Sections, Member
- Chief Justice’s Commission on Professionalism, 2013 - 2016
- American Bar Association, Member of House of Delegates, 2004-2007, and Employment Law Section Member
- American Immigration Lawyers Association, Member

CIVIC/COMMUNITY AFFILIATIONS

- Women Executives, Member, 2008 - present
- Board of Trustees, University of North Carolina at Chapel Hill, 2009 – 2013
  o Audit and Finance Committee
  o Student Affairs Committee
- Charlotte Women Executives, Member, 2008 – present
- Thurgood Marshall Fund Dinner Committee, 2011 - present
- Past Board Memberships include:
  o North Carolina Medical Board, Public Member Appointee
  o Levine Museum of the New South
  o Arts & Science Council
  o Charlotte-Mecklenburg Urban League

RECENT AWARDS

- Top Attorneys in North Carolina, Charlotte Magazine, 2011 - 2012
- Citizen Lawyer Award, North Carolina Bar Association, June 2011
- North Carolina Super Lawyers, Employment and Immigration, 2008 - present
- Best Lawyers in America, Immigration Law, Labor and Employment Law, 2007 - present

PRESENTATIONS/PUBLICATIONS

- “Drug Testing,” The Employers Association, February 2013
FELICIA A. WASHINGTON

- “Complying with the Revised ADA Regulations and Standards for Public Accommodations,” K&L Gates Real Estate Department, February 2013
- “Public Accommodations: Just When I Thought I Understood the Americans With Disabilities Act,” K&L Gates Real Estate Department, April 2012
- “Top Questions to Ask Your Tax and Legal Advisors,” The Entrepreneurial Institute President’s Forum, December 2011
- “Hot Topics in NC Employment Law,” N. C. Chamber of Commerce Human Resources Conference, October 2011
- “Understanding and Complying with the South Carolina Illegal Immigration Reform Act,” August 2010
- “Employment Law Basics,” Charlotte School of Law Seminar, July 2010
- “Employment Law Update: Recent Amendments, Revisions, and Additions to Existing Obligations,” K&L Gates, April 2009
- “Government Contractor/Sub-Contractor E-Verify Update,” Charlotte Employers Association Seminar, December 2008
- “Responding to EEOC Charges,” Charlotte Employers Association Seminar, November 2008
- “Speed-racer Communication Concerns: Internet, Email, Blogs, etc.” North Carolina Society for Human Resource Management (SHRM) State Conference, September 2008
- Immigration Considerations for Employers,” Kennedy Covington, April 2008

PERSONAL INTERESTS

- Education, etiquette, and spas.
DESIGNER SELECTION – SKIPPER BOWLES DRIVE PAVEMENT REPAIR

This project will renovate the existing pavement, associated sidewalks, curb and gutter, pedestrian crossings and bus stops on Skipper Bowles Drive.

The project budget is $2.1 million and will be funded by State appropriations.

This project was advertised on November 18, 2013. Five (5) proposals were received. Three (3) firms were interviewed on January 7, 2014. Members of the Board of Trustees did not participate in the interviews.

The committee recommended the selection of the three firms in the following priority order:

1. A. Morton Thomas and Associates Raleigh, NC
2. STANTEC Consulting Services, Inc. Raleigh, NC
3. SEPI Engineering and Construction, Inc. Raleigh, NC

The firms were selected for their past performance on similar projects, strength of the proposed staff and understanding of the project.

RECOMMENDED ACTION

A motion to approve the three firms in the above priority order.
DESIGNER SELECTION – IMPROVEMENTS TO PEDESTRIAN, BICYCLE AND VEHICULAR ACCESS TO AN AREA BETWEEN FRANKLIN STREET AND CAMERON AVENUE

This project will improve the pedestrian, bicycle and vehicular access from Porthole Alley entrance on Franklin Street to Cameron Avenue. The project budget is $1.2 million and will be funded by University funds.

This project was advertised on November 14, 2013. Ten (10) proposals were received. Four (4) firms were interviewed on December 16, 2013. A member of the Board of Trustees participated in the interviews.

The committee recommended the selection of the three firms in the following priority order:

1. Surface 678  Durham, NC
2. Ayers Saint Gross  Baltimore, MD
3. Olin-Alta  Philadelphia, PA

The firms were selected for their past performance on similar projects, strength of the proposed staff and understanding of the project.

RECOMMENDED ACTION

A motion to approve the three firms in the above priority order.
December 2, 2013

Ms. Jill Coleman, RLA, ASLA, LEED AP
Project Manager
The University of North Carolina at Chapel Hill
Department of Facilities Planning
103 Airport Drive, Suite 202
Chapel Hill, North Carolina

Re: Improvements to Pedestrian, Bicycle and Vehicular access to an area between Franklin Street to Cameron Avenue

Dear Ms. Coleman:

Surface 678 is pleased to have this opportunity to express our interest in providing design services for the Feasibility Study for the Improvements to Pedestrian, Bicycle and Vehicular access to an area between Franklin Street to Cameron Avenue. Our 16-person landscape architectural practice focuses specializing in campus planning and the design of institutional landscapes, pedestrian plazas, and other public spaces. The combination of our design experience and the strength of our assembled team makes us uniquely qualified for the project.

The Porthole Alley Corridor and associated green spaces are a vital pedestrian and bike thoroughfare to other key parts of campus. The proposed improvements will need to provide a balance between pedestrian and bicycle circulation with service, fire and vehicular access. Its direct connection to downtown Chapel Hill’s Franklin Street and the linkages to various parts of campus require Porthole Alley to accurately reflect the UNC Chapel Hill campus image and provide clear, safe connectivity. In order to achieve this, we feel the pedestrian street should be active, resilient and functional.

An active pedestrian street provides a wide pedestrian path with connections to a variety of buildings and gathering places. The active street provides opportunities for students, classes, activities and businesses to interact and co-mingle. It provides places to stay and places to pass through, uses stairs and walls as nodes for gathering and fostering interaction.

The resilient street is sustainable, socially, environmentally and economically. By providing safe, wide pedestrian and bike pathways we provide opportunities for social engagement and impromptu meetings with students faculty and staff. From an environmental perspective, the street should address sustainability, taking advantage of the storm water by providing permeable paver systems, rain gardens and looking to recycle water from adjacent surfaces for irrigation. The pedestrian street should acknowledge the relationship with Franklin Street, an economic pedestrian promenade for both the Town and University.

The functional street should safely accommodate pedestrian and vehicular circulation, provide fire and service access as well as parking. The functional street is safe both day and night, with pedestrians moving from Franklin Street to the central parts of campus. This pedestrian street should provide clear visual cues for both vehicles and pedestrians while recognizing the important link to central campus.
The team that we have assembled has a successful record of campus design and past collaboration with Surface 678. Our core team members include:

**Surface 678, PA**  
Durham, NC  
Landscape Architects / Project Manager

**Mulkey Engineers & Consultants**  
Cary, NC  
(HUB firm) Civil Engineering / Survey

**Stanford White**  
Raleigh, NC  
MEP Engineering

**ArtifexEd, Inc.**  
Denver, Colorado  
Storm Water Engineering

**Clearscapes Architecture**  
Raleigh, NC  
Architectural Assessment

**Froehling & Robertson, Inc.**  
Raleigh, NC  
(HUB firm) Architectural Assessment

Enclosed please find our qualifications and examples of our experience. We are committed to delivering thorough, high quality and responsive services to The University of North Carolina at Chapel Hill and welcome the opportunity to demonstrate our team’s talent and enthusiasm.

Sincerely,

M. Eric Davis, RLA, LEED AP  
Surface 678, PA
DESIGNER SELECTION – ROSENAU HALL, BEARD HALL AND OLD CLINIC BUILDING ROOF REPAIRS AND FALL PROTECTION INSTALLATION

This project will repair the roofs and install fall protection at Rosenau Hall, Beard Hall and Old Clinic Building. The project budget is $485,000 and will be funded by University funds.

This project was advertised on November 13, 2013. Nine (9) proposals were received. Five (5) firms were interviewed on December 16, 2013. Members of the Board of Trustees did not participate in the interviews.

The committee recommended the selection of the three firms in the following priority order:

1. Atlas Engineering Raleigh, NC
2. Rooftop Systems Engineers Raleigh, NC
3. Stafford Consulting Engineers Raleigh, NC

The firms were selected for their past performance on similar projects, strength of the proposed staff and understanding of the projects.

RECOMMENDED ACTION

A motion to approve the three firms in the above priority order.
DESIGNER SELECTION – PUBLIC SAFETY BUILDING AND GILES HORNEY BUILDING ROOF REPLACEMENT AND FALL PROTECTION INSTALLATION

This project will replace the roofs and install fall protection at Public Safety Building and Giles Horney Building. The project budget is $715,000 and will be funded by State appropriations and University funds.

This project was advertised on November 13, 2013. Nine (9) proposals were received. Five (5) firms were interviewed on December 16, 2013. Members of the Board of Trustees did not participate in the interviews.

The committee recommended the selection of the three firms in the following priority order:

1. Rooftop Systems Engineers
2. Stafford Consulting Engineers
3. Atlas Engineering

The firms were selected for their past performance on similar projects, strength of the proposed staff and understanding of the projects.

RECOMMENDED ACTION

A motion to approve the three firms in the above priority order.
DESIGNER SELECTION – MOREHEAD CHEMISTRY BUILDING ROOF REPLACEMENT AND FALL PROTECTION INSTALLATION

This project will replace the roof and install fall protection at Morehead Chemistry Building. The project budget is $663,000 and will be funded by State appropriations.

This project was advertised on November 13, 2013. Nine (9) proposals were received. Five (5) firms were interviewed on December 16, 2013. Members of the Board of Trustees did not participate in the interviews.

The committee recommended the selection of the three firms in the following priority order:

1. Stafford Consulting Engineers    Raleigh, NC
2. Rooftop Systems Engineers       Raleigh, NC
3. Atlas Engineering               Raleigh, NC

The firms were selected for their past performance on similar projects, strength of the proposed staff and understanding of the projects.

RECOMMENDED ACTION

A motion to approve the three firms in the above priority order.
DESIGNER SELECTION – McGAVRAN GREENBERG ROOF REPLACEMENT

This project will replace the existing roof at McGavran Greenberg.

The project budget is $762,000 and will be funded by State appropriations.

This project was advertised on November 20, 2013. Seven (7) proposals were received. Three (3) firms were interviewed on January 16, 2014. Members of the Board of Trustees did not participate in the interviews.

The committee recommended the selection of the three firms in the following priority order:

1. REI Engineers Raleigh, NC
2. Stafford Consulting Engineers Raleigh, NC
3. DTW Architects & Planners Durham, NC

The firms were selected for their past performance on similar projects, strength of the proposed staff and understanding of the project.

RECOMMENDED ACTION:

A motion to approve the three firms in the above priority order.
CONSTRUCTION MANAGER AT RISK SELECTION – HILL HALL RENOVATION

This project will renovate the auditorium, rotunda, and lobby and add a back stage area to the auditorium. In addition, the project will address deferred maintenance items which include: HVAC, life safety code and accessibility issues.

The project budget is $15.0M and will be funded by private gifts and University funds.

This project was advertised on November 1, 2013. Fourteen (14) proposals were received. Five (5) firms were interviewed on January 13, 2014. Members of the Board of Trustees did not participate in the interviews.

The committee recommended the selection of three firms in the following priority order:

1. Barnhill Contracting/D.A. Everett Construction Raleigh, NC
2. LeChase Construction Services/RBI Durham, NC
3. Rogers Builders/Cautmica, LLC Raleigh, NC

The firms were selected for their past performance on similar projects, strength of the proposed staff and understanding of the project.

RECOMMENDED ACTION

A motion to approve the three firms in the above priority order.
SITE APPROVAL – STUDENT HOUSING PHASE III

This project will replace the existing Odum Village housing units with a new 250-bed suite style residence hall. Various on-campus sites were considered as part of the advance planning effort. This is the next phase of the Residential Housing expansion project. Phases completed include Hardin, Craig North, Koury, Horton and Ram Village Resident Halls.

The project budget is $30M and will be funded by Student Life and Residential Education.

The proposed student housing site is located between the Student Academic Services Building and the Rams Head complex off of Ridge Road. The project is scheduled to be completed by the end of 2016.

RECOMMENDED ACTION

A motion to approve the site.
DESIGN APPROVAL – RONALD MCDONALD HOUSE OF CHAPEL HILL, INC.

This project will add a 20,000 SF long-term stay facility containing 24 private guest suites to the existing Ronald McDonald House. This facility will be used by families of children who are receiving health care at area hospitals.

The project budget is $6.0M and will be funded by the Ronald McDonald House of Chapel Hill, Inc.

In March of 2010, the Board of Trustees approved the site for this project.

The design has been reviewed by the Design Review Committee.

The Chancellor’s Buildings and Grounds Committee reviewed the design at its May 2010 meeting.

RECOMMENDED ACTION

A motion to approve the design.
PROPERTY ACQUISITION BY LEASE – OFFICE SPACE – THE UNC INSTITUTE FOR THE ENVIRONMENT

This request is to acquire approximately 12,104 SF of office space located at 100 Europa Drive in Chapel Hill for use by the UNC Institute for the Environment. The lease term will be four years, with options to renew for an additional two years, at an initial annual rate of $220,898 with 2.5% annual escalation. Europa Center, LLC was selected as the lessor through a public bid process.

RECOMMENDED ACTION

A motion to recommend approval to acquire by lease 12,104 square feet of office space as described above.
Admissions

The University of North Carolina at Chapel Hill: Admissions Policy

I. All qualified persons are welcome to seek admission to the University of North Carolina at Chapel Hill, and all persons may apply for and accept admission confident that the policy and regular practice of the institution are not to discriminate in offering access to its educational programs and activities on the basis of age, gender, race, color, national origin, religion, creed, disability, veteran’s status, sexual orientation, gender identity, or gender expression. (See www.unc.edu/campus/policies/nondiscrim.pdf.)

II. Projections of the number of students to be admitted and enrolled in any year shall be determined a) by the capacity of the institution to meet the instructional and other needs of students in the colleges, schools, departments, curricula, or other programs to which applicants seek admission and b) by enrollment levels approved for budgetary or other appropriate purposes.

III. When at any time the number of qualified applicants for admission exceeds the number of persons who can be admitted and enrolled (as determined by the criteria specified in II above), those to be offered admission shall be selected on the basis of a) recognition of the institution’s special responsibility to residents of North Carolina and b) the institution’s judgment of the applicant’s relative qualifications for satisfactory performance in the specific college, school, department, curriculum, or other program to which the applicant seeks admission.

Provided that the criteria set forth hereinafter are met, this policy of competitive admissions shall not prevent the admission of selected applicants a) who give evidence of possessing special talents for University programs requiring such special talents, b) whose admission is designed to help achieve variety within the total number of students admitted and enrolled, or c) who seek educational programs not readily available at other institutions.

In seeking variety within the total number of students admitted and enrolled, the University shall affirm its commitment to achieve excellence, to provide for the leadership of the educational, governmental, scientific, business, humanistic, artistic, and professional institutions of the state and nation, and to enrich the lives of all the people of North Carolina.

In the application of this policy of competitive admissions to nonresident students, preference for admission may be given to nonresident applicants who are children of alumni of the institution.

IV. Admission of persons to the specific colleges, schools, curricula, or other programs of the institution shall be governed by the provisions set forth below.

Undergraduate Admissions

Admission of undergraduate students to colleges or schools to pursue programs leading to a baccalaureate degree shall be the responsibility of the Office of Undergraduate Admissions. The Admissions Office shall apply policies and procedures that, not inconsistent with policies adopted by the Board of Trustees, are approved by the Advisory Committee on Undergraduate Admissions.

In the application of the provisions set forth in III above, preference for admission shall be given to qualified residents of North Carolina; however, in recognition of the educational and other
values accruing to North Carolina students, to the institution, and to the state from participation of nonresident students in the programs of the institution, nonresidents may be admitted in the entering first-year class in numbers likely to result in no more than 18 percent nonresident enrollment in the entering first-year class.

Admission of undergraduates shall be to the first-year class, to other classes by transfer after satisfactory completion of one or more years of acceptable college-level work in some other institution(s) of higher education, or to Part-Time Classroom Studies. Among applicants seeking admission by transfer, normal administrative practice shall favor applicants for transfer to the junior class.

Admission and enrollment of persons who are candidates for financial aid for which athletic ability is a consideration shall be conditional upon compliance with applicable regulations of the Atlantic Coast Conference and the National Collegiate Athletic Association.

**Admission to the First-Year Class**

Admission to and enrollment in the first-year class shall be conditional upon graduation from secondary school with such units of secondary school academic course credit as may be specified by the Office of Undergraduate Admissions; however, if all other criteria are met, the Admissions Office may make exceptions to the secondary school graduation and course credit requirements in accordance with procedures approved by the Advisory Committee on Undergraduate Admissions.

Criteria employed for determination of each applicant’s qualifications for admission shall include a) satisfactory evidence of scholastic promise based upon the applicant’s previous academic record, recommendations from schools previously attended, scores on selected tests of scholastic aptitude or achievement, and the applicant’s written application for admission, and the applicant’s predicted grade average for the first year as determined by procedures approved by the Advisory Committee on Undergraduate Admissions, and b) satisfactory evidence of the applicant’s capacity to cope with the demands of University life.

**Admission by Transfer**

Admission and enrollment by transfer from another institution shall be conditional upon a satisfactory academic record on work undertaken in all other institutions attended, satisfactory recommendations from institutions previously attended, and eligibility to return to all previously attended institutions of higher education.

**Part-Time Classroom Studies Admissions**

Eligibility for admission to Part-Time Classroom Studies shall normally be limited to adult individuals living within commuting distance of Chapel Hill.

Admission to Part-Time Classroom Studies of an applicant who does not hold a baccalaureate degree shall be the responsibility of the Office of Undergraduate Admissions. Such admissions shall be either

- For full credit, applicable toward fulfillment of degree requirements, in which case the minimum requirements shall be the same as those for admission to degree programs and in which
case the Office of Undergraduate Admissions shall review each applicant using the same admissions criteria as for comparable full-time, degree-seeking students applying to the University; or
• For personal benefit and enjoyment, in which case the applicant may be exempted from the qualitative requirements for admission to degree programs. Notwithstanding this exemption from qualitative requirements, the applicant must have graduated from an approved or accredited secondary school and must demonstrate the capacity to cope with the demands of University life.

Admission to Part-Time Classroom Studies of an applicant who is currently enrolled in high school shall be the responsibility of the Office of Undergraduate Admissions. Such admissions shall be considered only when an applicant a) seeks to enroll in a University course for which there is no comparable course at the student’s secondary school and b) demonstrates adequate preparation for the course in which the student seeks to enroll.
Admission to Part-Time Classroom Studies of an applicant who holds a baccalaureate degree shall be the responsibility of the William and Ida Friday Center for Continuing Education. Such admissions shall be for personal benefit and enjoyment, for the satisfaction of prerequisite requirements for professional or graduate programs, or for transfer of credit to a postbaccalaureate degree program, in which case the applicant may be exempted from the qualitative requirements for admission to degree programs.

Graduate School Admissions
With recognition of the institution’s special responsibility to residents of North Carolina but without restrictions based on residence status, admission to The Graduate School shall be a selective process with the objective of enrolling from the pool of applicants for each discipline those students who, in the judgment of the institution, are best qualified to pursue graduate degrees in their chosen academic fields. Admission of graduate students shall be the responsibility of the dean of The Graduate School with the advice and assistance of the Administrative Board of The Graduate School and of the graduate faculties of the departments, schools, and curricula authorized to offer graduate degree programs.

For admission to The Graduate School, the applicant must
• Hold a baccalaureate degree from an accredited college or university in the United States or its equivalent from an institution abroad
• Present a strong overall record of academic achievement
• Be in good standing in the last-attended institution where graduate work has been or is being taken, and
• Be admitted as a degree student unless there are exceptional circumstances justifying admission for nondegree study with the approval of the dean of The Graduate School.

The graduate student enrollment level for each school, department, or curriculum shall be determined for each academic year by the dean of The Graduate School following consultation with each of the schools, departments, and curricula concerned.

Professional School Admissions
Admission of students to the professional degree programs in schools other than The Graduate
School and to nondegree programs in the schools of the Division of Health Affairs shall be, in each of these schools, the responsibility of its established committee on admissions, which shall apply policies, procedures, and requirements, not inconsistent with the provisions of this policy, adopted by the faculty of the school and approved by the chancellor or his delegate.

**Summer Admissions**

Admission of applicants to any summer session shall be the responsibility

- Of the Office of Undergraduate Admissions with respect to those who wish to begin in the summer an undergraduate program of study that will continue into the following academic year or that is intended to lead to a baccalaureate degree from the University of North Carolina at Chapel Hill, as well as those undergraduates already enrolled in this institution who wish to return for undergraduate work in the summer
- Of The Graduate School with respect to those who wish to begin a degree program of graduate study in the summer, as well as those graduate students already enrolled in this institution who wish to return for graduate study in the summer
- Of Part-Time Classroom Studies in the Friday Center for Continuing Education with respect to those who wish to begin in the summer on a part-time basis as a postbaccalaureate nondegree student, as well as those already enrolled in the University of North Carolina at Chapel Hill who wish to return for part-time study in the summer.

Admission to Summer School by the Office of Undergraduate Admissions, The Graduate School, and Part-Time Classroom Studies shall be in conformity with the provisions set forth in this policy for other undergraduate and graduate admissions.

Admission to Summer School by the dean of Summer School shall be in conformity with policies, procedures, and requirements adopted by the Administrative Board of Summer School. Each such admission shall terminate as of the last day of that summer term and shall include no commitment, stated or implied, for admission of the student to any subsequent semester or session of the University of North Carolina at Chapel Hill.

V. Appeals concerning individual admission, or admission rescission, decisions shall be governed by the admissions appeal procedure contained in Appendix A.

* This policy adopted by resolution of the Board of Trustees on September 3, 1976.
* Amended by Board of Trustees, August 24, 1984.
* Amended by Board of Governors, March 14, 1986.
* Amended by Board of Trustees, May 27, 1994.
* Amended by Board of Trustees, effective January 1, 2006.

**Appendix A: Admissions Appeal Procedure**

This document sets forth the procedures to be followed with respect to the appeal of a negative admissions decision, including a decision to rescind an admission that has already been granted.

**I. Appeal to Admissions Officer**

Appeals concerning individual admission, or admission rescission, decisions may be had only if it is contended that a) a provision set forth in the University of North Carolina at Chapel Hill admissions policy (“admissions policy”) has been violated or b) the decision not to admit the
individual or to rescind admission resulted from a material procedural error in the admissions process. Such an appeal shall be lodged by the applicant-appellant with the administrative officer (the director of undergraduate admissions, the dean of The Graduate School, the dean of the professional school concerned, or the dean of Summer School) whose office had responsibility for the admission in question (hereafter the “admissions officer”) within 30 days after the appellant has received the letter communicating the University’s decision. The appeal shall be in writing and shall set forth the grounds for the appeal.

Upon receipt of the appeal, the admissions officer shall review the applicant-appellant’s file and appeal letter and shall communicate his or her decision to the appellant in writing.

II. Appeal to Provost
The decision of the admissions officer may be appealed to the provost only if it is contended that a) a provision set forth in the admissions policy has been violated or b) the decision not to admit the individual or to rescind admission resulted from a material procedural error in the admissions, or appeal, process. Such an appeal shall be lodged with the provost by filing a letter of appeal specifying the grounds for the appeal within 15 days after the appellant has received the letter communicating the decision of the admissions officer.

The appeal shall be heard by the provost or the provost’s designee, and the appellant, at his or her option, may appear in person or conduct the appeal by telephone. Following the hearing, the provost or designee will communicate the decision to the appellant in writing.

III. Appeal to the Board of Trustees
The decision of the provost or his or her designee may be appealed to the Board of Trustees only if it is contended that a) a provision set forth in the admissions policy has been violated or b) the decision not to admit the individual or to rescind admission resulted from a material procedural error in the admissions, or appeal, process. The appellant shall file a letter of appeal specifying the grounds for the appeal and all supporting facts upon which the appellant bases his or her appeal within 15 days after receiving the letter communicating the decision of the provost. The appeal letter shall be sent to the Office of University Counsel for transmission to the Board of Trustees.

The Office of University Counsel shall review the appeal letter to determine if it states a valid ground for appeal. If the letter does not state a proper ground for appeal, the appeal will not go forward to the Board of Trustees, and the appellant will be notified to that effect. If the Office of University Counsel determines that the letter of appeal states a valid ground for appeal, it shall transmit the appeal to the Board of Trustees.

An appeal to the Board of Trustees shall be considered by a three-person panel of the Board of Trustees and shall be solely on the written record, unless the panel expressly requests the presence, in person or by phone, of both the appellant and the admissions officer or his or her designee. This three-person panel shall have full authority to act on behalf of the Board of Trustees, and the decision of the panel shall be deemed the decision of the Board of Trustees. The Board of Trustees panel shall consider the record presented to the provost and all documents and other writings submitted by the appellant and the admissions officer. The trustee panel may
reverse the decision of the provost only upon a showing by the appellant of clear and material error on the part of the provost in his or her decision. Otherwise, the panel shall sustain the provost’s decision. If the trustee panel reverses the provost’s decision, the panel shall remand the case to the appropriate admissions office for reconsideration in light of any guidance the trustee panel chooses to provide. The panel’s decision will be communicated to the appellant in writing. There is no appeal from the decision of the trustee panel.
## Personnel Actions

### New Appointments without Tenure

<table>
<thead>
<tr>
<th>No.</th>
<th>College/Division</th>
<th>Name</th>
<th>Dept./School</th>
<th>Current Rank</th>
<th>New Rank</th>
<th>Tenure Request Reason</th>
<th>Effective Date</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Health Affairs</td>
<td>Jada Brooks</td>
<td>Nursing</td>
<td>Visiting Assistant Professor</td>
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<td>2</td>
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<td>Cecelia Roscigno</td>
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### Addition of Joint Appointment without Tenure

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### Promotion to Full Professor

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<th>No.</th>
<th>College/Division</th>
<th>Name</th>
<th>Dept./School</th>
<th>Current Rank</th>
<th>New Rank</th>
<th>Promotion to tenured professor based on Excellence in Research.</th>
<th>Effective Date</th>
<th>Salary</th>
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<tbody>
<tr>
<td>1</td>
<td>Health Affairs</td>
<td>Deborah Mayer</td>
<td>Nursing</td>
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<td>Stephen Moll</td>
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<td>3</td>
<td>Health Affairs</td>
<td>Yehuda Ringel</td>
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### Reappointments to the same Rank

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<th>No.</th>
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<th>Name</th>
<th>Dept./School</th>
<th>Current Rank</th>
<th>New Rank</th>
<th>Tenure Request Reason</th>
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<tbody>
<tr>
<td>1</td>
<td>Health Affairs</td>
<td>Cary Moody</td>
<td>Microbiology &amp; Immunology</td>
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<td>Health Affairs</td>
<td>Nathaniel Moorman</td>
<td>Microbiology &amp; Immunology</td>
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### Designation/Reappointments to Departmental Chair

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<th>College/Division</th>
<th>Name</th>
<th>Dept./School</th>
<th>Current Rank</th>
<th>New Rank</th>
<th>Designation/Reappointments to Departmental Chair</th>
<th>Effective Date</th>
<th>Salary</th>
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<tr>
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<td>Health Affairs</td>
<td>Edmund Campion</td>
<td>Orthopaedics</td>
<td>Interim Department Chair</td>
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<td>Kathleen Caron</td>
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<td>3</td>
<td>Health Affairs</td>
<td>Luis Diaz</td>
<td>Dermatology</td>
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<td>4</td>
<td>Health Affairs</td>
<td>William Goldman</td>
<td>Microbiology &amp; Immunology</td>
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<td>5</td>
<td>Health Affairs</td>
<td>Stephen Hooper</td>
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<td>6</td>
<td>Health Affairs</td>
<td>Lawrence Marks</td>
<td>Radiation Oncology</td>
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<td>7</td>
<td>Academic Affairs</td>
<td>Jennifer Smith</td>
<td>Linguistics</td>
<td>Associate Professor</td>
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### Designation/Reappointments to Distinguished Professorship

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<th>Dept./School</th>
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<th>New Rank</th>
<th>Designation/Reappointments to Distinguished Professorship</th>
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<th>Salary</th>
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<td>Fulton Crews</td>
<td>Pharmacology</td>
<td>Distinguished Professor</td>
<td>Distinguished Professor</td>
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<td>2</td>
<td>Health Affairs</td>
<td>Nikolay Dokholyan</td>
<td>Biochemistry &amp; Biophysics</td>
<td>Professor</td>
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<td>3</td>
<td>Health Affairs</td>
<td>Francis Gilliam III</td>
<td>Medicine</td>
<td>Clinical Professor</td>
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<td>Health Affairs</td>
<td>Jian Liu</td>
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<td>Professor</td>
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<td>5</td>
<td>Health Affairs</td>
<td>Ronald Swanstrom</td>
<td>Biochemistry &amp; Biophysics</td>
<td>Professor</td>
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### Actions Conferring Tenure

#### Promotion Conferring Tenure

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<th>Name</th>
<th>Dept./School</th>
<th>Current Rank</th>
<th>New Rank</th>
<th>Promotion to tenured associate professor based on Excellence in Research.</th>
<th>Effective Date</th>
<th>Salary</th>
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<tbody>
<tr>
<td>1</td>
<td>Health Affairs</td>
<td>Lisa Tarantino</td>
<td>Psychiatry</td>
<td>Assistant Professor</td>
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<td>1/25/2014 $116,699</td>
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### New Appointments Conferring Tenure

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<th>College/Division</th>
<th>Name</th>
<th>Dept./School</th>
<th>Current Rank</th>
<th>New Rank</th>
<th>Tenure Request Reason</th>
<th>Effective Date</th>
<th>Salary</th>
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<td>1</td>
<td>Health Affairs</td>
<td>Hendree Lensch (Jones)</td>
<td>OB-GYN</td>
<td>Visiting Professor</td>
<td>Professor</td>
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<td>2</td>
<td>Health Affairs</td>
<td>Bryce Reeve</td>
<td>Health Policy &amp; Management</td>
<td>Associate Professor</td>
<td>Associate Professor</td>
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### Addition of Joint Appointment Conferring Tenure

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<th>No.</th>
<th>College/Division</th>
<th>Name</th>
<th>Dept./School</th>
<th>Current Rank</th>
<th>New Rank</th>
<th>Tenure Request Reason</th>
<th>Effective Date</th>
<th>Salary</th>
</tr>
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### Corrections

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<th>New Rank</th>
<th>Tenure Request Reason</th>
<th>Effective Date</th>
<th>Salary</th>
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<td>Academic Affairs</td>
<td>Sarah Bledsoe-Mansori</td>
<td>School of Social Work</td>
<td>Assistant Professor</td>
<td>Associate Professor</td>
<td>Salary correction, $80030</td>
<td>1/1/2014</td>
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## Compensation Actions

*Available funding for each action has been confirmed by the appropriate Department and School/Division management officials to support the proposed salary increase. Upon implementation, specific funding sources are reviewed and approved at the Department level, as well as by the applicable University Central financial offices, including the University Budget Office and the Office of Sponsored Research (grant-funded salaries)*

| No. | College/Division | Name               | Department/School | Rank           | Reason                                         | Requested Increase Amount | Percent of Increase | Current Salary | New Salary | Effective Date |
|-----|------------------|--------------------|-------------------|----------------|-----------------------------------------------|---------------------------|--------------------|---------------|-------------|----------------|----------------|
| 1   | Academic Affairs | Sarah Bledsoe      | Social Work       | Assistant Professor | Promotion to Associate Professor              | $8,003                    | 10.00%             | $80,030     | $88,033     | 1/1/2014       |
| 2   | Health Affairs   | Jacqueline Gibson  | Public Health     | Assistant Professor | Promotion to Associate Professor              | $7,000                    | 18.28%             | $103,000    | $110,000    | 2/1/2014       |
| 3   | Academic Affairs | Joseph Lam         | Religious Studies | Lecturer       | Targeted Hire for Promotion to Assistant Professor | $32,500                  | 86.67%             | $37,500     | $70,000     | 7/1/2014       |
| 4   | Health Affairs   | Andrew Lee         | Pharmacy           | Associate Professor | Promotion to full Professor, and equity increase for internal pay alignment | $27,102                  | 24.00%             | $112,925    | $140,027    | 2/1/2014       |
| 5   | Health Affairs   | Elizabeth Mayer-Davis | Public Health     | Professor/Interim Chair | Retention in her faculty role, and compensation for new role as Department Chair | $56,357                | 29.10%             | $233,643    | $290,000    | 2/1/2014       |
| 6   | Health Affairs   | Kenya McNeal-Trice | Medicine           | Clinical Assistant Professor/Director | Supplemental increase for role as Director of the Pediatrics Residency Program | $20,000                | 18.71%             | $154,500    | $174,500    | 2/1/2014       |
| 7   | Academic Affairs | Andrew Perrin      | Sociology          | Associate Professor/Director | Supplemental increase for role as Director of the Carolina Seminars Program | $12,000                | 13.18%             | $91,032     | $103,032    | 2/1/2014       |
| 8   | Health Affairs   | Rebecca Pretzel    | Medicine           | Clinical Associate Professor/Director | Addition of supplement for role as Director of CIDD | $12,000                | 24.61%             | $89,647     | $101,647    | 2/1/2014       |
| 9   | Health Affairs   | Melanie Studer     | Public Health      | Clinical Instructor | Promotion to Clinical Assistant Professor | $13,464                | 14.24%             | $94,536     | $108,000    | 2/1/2014       |

**Non-Salary Compensation Actions**

| No. | College/Division | Name | Department/School | Rank | Reason | Total Monetary Value of Non-Salary Compensation | Duration of Non-Salary Compensation | Effective Date | End Date |
|-----|------------------|------|-------------------|------|--------|-----------------------------------------------|------------------------------------|----------------|----------|----------|
| 0   | N/A              | N/A  | N/A               | N/A  | N/A    | N/A                                          | N/A                                | N/A            | N/A      | NA       |