

BOARD OF TRUSTEES MEETING

The University of North Carolina at Chapel Hill

The Board of Trustees met in regular session at The Carolina Inn in the Chancellor's East Ballroom on September 24, 1998 at 2:20 p.m. Chairman Stevens presided.

ROLL CALL

Assistant Secretary Brenda Kirby called the roll and the following members were present:

Richard Y. Stevens, Chairman	Charles A. Sanders
Angela R. Bryant, Secretary	Cressie H. Thigpen, Jr.
William J. Armfield, IV	Reyna Walters
Walter R. Davis	David J. Whichard, II
William R. Jordan	Annette F. Wood
David E. Pardue, Jr.	

The following members were absent: Anne W. Gates, Vice Chairman
James E. S. Hynes

MINUTES

On motion of Mr. Whichard, seconded by Mr. Thigpen, the minutes of the meeting of July 23, 1998 were approved as distributed.

CHAIRMAN'S REMARKS

Chairman Stevens commented on the September 17 dedication of the Kennon Cheek/Rebecca Clark Building, the newly renovated Laundry Building located at 505 W. Cameron Avenue. The building houses the administrative headquarters for the Department of Housekeeping Services.

Chairman Stevens also commented on the meeting of the Association of Governing Boards of Universities and Colleges Leadership Institute for Board Chairs and Presidents, which was held in Asheville, North Carolina. He and Chancellor Hooker attended the meeting.

Chairman Stevens remarked on the receipt of a letter from Mr. Ken Morgan, chairman of the Board of Governors Governance Committee, informing him that Trustees Bryant, Whichard, and Wood would not be able to be re-appointed to the Board of Trustees as of June 30, 1999. The Board of Governors has solicited input from the members of the Board of Trustees and would like comments concerning criteria important to the vitality and growth of the institution. The process of filling these vacancies will get under way in October. Appointments will be made tentatively in March and finalized in June. Chairman Stevens asked the Board members for their thoughts and suggestions concerning traits, characteristics, and names of people to serve on the Board of Trustees.

CHANCELLOR'S REMARKS

Chancellor Hooker commented on the successful opening of the campus this year. He commented on the housing situation and has asked Dr. James Ramsey, vice chancellor for finance and administration, to begin the process of working with Dr. Susan Kitchen, vice chancellor for student affairs, to build new residence halls as soon as Ayers Saint Gross can give siting recommendations for them. The debt capacity is available to build approximately 500 beds, depending upon the space requirements. A proposal will be presented soon to the Board to begin the process of new residence hall construction.

The Chancellor commented on the opening of the renovated Lenoir Dining Hall and on the recent swearing in ceremony of Derek Poarch, the new director of public safety.

The Chancellor also remarked that the University has topped the \$300 million mark in sponsored research and that this amount could have been higher if there were adequate space to house the researchers. At the present time, General Administration is conducting a space needs study of all sixteen campuses. The consultant for the study has advised that this University is short in excess of one million square feet of research space. Currently, researchers spill over into the halls and the stairwells, and equipment is stacked on top of each other in the laboratories.

Chancellor Hooker concluded his remarks by commenting on University Day, which will be held on October 12. Journalism Professor Chuck Stone will be the keynote speaker at the 11 a.m. convocation in Memorial Hall. He will speak on the future of the University. Following the convocation, a new cornerstone at the southeast corner of South Building will be dedicated, after which there will be a faculty-student-staff picnic on Polk Place.

STUDENT BODY PRESIDENT'S REMARKS

Ms. Walters commented that this academic year had started off very well due largely to the accomplishments made in advising. She referred to the Graduate and Professional Mentoring Program, a new program currently being worked on in Student Government. Fifty graduates have been paired with fifty undergraduates. The pairings are based on career choice majors and help develop a relationship.

Ms. Walters commented on the University Day picnic and a program that will be presented at 5:30 p.m. in Gerard Hall. The program will celebrate 205 years of excellence at Carolina and will bring faculty, students, and staff together.

Ms. Walters also remarked on information technology and town relations. A Town Council Day is tentatively planned for October 28. The event will educate students on what the town council does and how the town and the University can work better together.

Ms. Walters concluded her remarks by commenting on the renovated Lenoir Dining Hall.

ACC GOVERNING BOARD CERTIFICATION

Ms. Susan Ehringhaus presented this matter to the Board. Mr. Whichard moved, seconded by Mr. Thigpen, that the ACC Governing Board Certification form be adopted as presented. The motion carried.

(ATTACHMENT A)

REPORT OF THE FINANCE AND BUSINESS COMMITTEE

Mr. Pardue, chairman of the Finance and Business Committee, presented the committee's report on the following items, which were previously recommended by the committee:

1. Approval of the design of an addition to the Frank Porter Graham Student Union

(ATTACHMENT B)

2. Approval of the proposed site for the Biobehavioral Research Laboratory for the School of Nursing

(ATTACHMENT C)

3. Approval of selection of Pearce, Brinkley, Cease & Lee, P.A., Raleigh, NC, to design the addition to Carrington Hall

(ATTACHMENT D)

4. Approval of the area between Carrington Hall and South Columbia Street as the site for an addition to Carrington Hall

(ATTACHMENT E)

5. Approval to acquire by lease approximately 17,864 square feet of office space comprising the entire one-story building at 400 Roberson Street, Carrboro, North Carolina, from the Yaggy Corporation for the School of Medicine's Center for Development and Learning and the TEACCH Program's Chapel Hill area clinic for a term of four years and two months commencing July 1, 1999, at an initial monthly rent not to exceed \$24,080.63 or \$16.18 per square foot, including utilities and janitorial services, with annual increases of four percent commencing September 1, 1999

(ATTACHMENT F)

6. Approval of an easement (at appraised value) to the East West Partners, and/or assigns, of University property along the east side of Friday Center Drive for access and utilities

(ATTACHMENT G)

Mr. Pardue moved approval of the above items. Ms. Bryant seconded the motion and it carried.

The following items were presented to the committee for information only (no formal action was required):

1. Preliminary design review of proposed Commons Building for the Carolina Living and Learning Center

(ATTACHMENT H)

2. Trademark Licensing FY 1997-1998 Report

(ATTACHMENT I)

3. Point Paper on MX-150 (A New Zoning District for the Horace Williams Property)

(ATTACHMENT J)

Mr. Pardue stated that it might be necessary for members of the Board to assist the staff in meetings with the Town regarding the zoning of the Horace Williams Property. He requested that Mrs. Cates be involved and asked that other interested members contact him following the Board meeting.

4. Master Plan Update

REPORT OF THE ACADEMIC AFFAIRS AND PERSONNEL COMMITTEE

Dr. Sanders, chairman of the Academic Affairs and Personnel Committee, presented the committee's report.

Advising Report

Dean Risa Palm presented a report on the Carolina Advising Initiative. The initiative's goal is to provide the best possible advising system using faculty advisors, professional full-time advisors, and peer advisors. The funding will be increased by \$296,000; the current advising investment is \$822,000. Organizational changes include the following:

- (a) combining administration and advising in Arts and Sciences and General College;
- (b) hiring ten professional advisors to complement faculty advising;
- (c) involving retired faculty and faculty volunteers during periods of peak demand;
- (d) providing a training program for all, as well as cross-training across the board in terms of making sure that everybody is providing a coherent message regarding their advising;
- (e) completing an on-line degree audit program;
- (f) providing continuity in advising.

The overall result is that the University will provide a better quality of advising and better service to the students.

Interim Enrollment Report

Provost Richardson briefed the Board on the report of The Enrollment Task Force. [A copy of the report is filed in the Office of the Assistant Secretary.]

Enrollment in the UNC System will be going up over the next ten years, an approximate 40,000 increase during the next eight years. If UNC-CH took its pro-rated share of that 40,000, its enrollment would go from 24,000 to 30,000. The Enrollment Task Force generated figures derived from the work of the deans that suggest that the optimal growth would not be 30,000, but from 24,000-27,000, maintaining the same 60/40 relationship between the undergraduate and the graduate programs.

The proposed guiding principles for enrollment growth are:

- (a) sustain quality
- (b) maintain the in-state/out-of-state enrollment ratio of 82:18
- (c) no enrollment growth without space provided in advance; work to maximize use of current space
- (d) no enrollment growth without faculty growth (15:1 ratio)
- (e) maintain small class size
- (f) commitment to a distinct mission for graduate education

- (g) increase enrollment from the top of the enrollment pool—not just the bottom
- (h) promote enrollment through enhanced honors program, National Merit Scholarships, and recruitment that includes direct faculty interaction with top prospective students
- (i) promote enrollment through distance learning opportunities
- (j) maintain the residential character of campus
- (k) seek to improve the five-year graduation rate

All of these guiding principles were made with the goal in mind of UNC-CH being the leading and the best public university in this country.

There also will be costs in terms of faculty and space. Those costs are presently being put together. This is a work-in-progress that will be presented to the Board of Governors in November.

REPORT OF THE STUDENT AFFAIRS COMMITTEE

Mr. Whichard, chairman of the Student Affairs Committee, presented the committee's report.

Student Life Update

Vice Chancellor Kitchen updated the Board on student life since the beginning of school—the new programs that have been put into place and how well they're working. [A copy of the update information is filed in the Office of the Assistant Secretary.]

Housing Report

Dr. Dean Bresciani, associate vice chancellor for student services, presented a report to the Board concerning on-campus housing. [A copy of the report is filed in the Office of the Assistant Secretary.]

Student Advisory Committee to the Board of Trustees

Members of the committee introduced themselves to the Board. They described how they would be paired with members of the Board so there will be more of a one-on-one contact with student leaders.

DEVELOPMENT

Development Update

In the absence of Mrs. Cates, Mr. Kupec presented a report regarding the level of activity and current contributions in the Office of University Advancement. [A copy of the report is filed in the Office of the Assistant Secretary.]

MOTION TO CONVENE IN CLOSED SESSION

On motion of Ms. Bryant, seconded by Ms. Walters, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11(a) (1) (2) (3) (5) and (6).

CLOSED SESSION

DEVELOPMENT

Report of the Naming Committee

Mr. Kupec presented the report of the Naming Committee. Mr. Arnfield moved, seconded by Mr. Thigpen, approval of the naming recommendations. The motion carried. [A copy of the report is filed in the Office of the Assistant Secretary.]

LEGAL ADVICE

Ms. Ehringhaus advised the Board regarding several legal matters.

REPORT OF THE ACADEMIC AFFAIRS AND PERSONNEL COMMITTEE

PERSONNEL ACTIONS

Dr. Sanders, chairman of the Academic Affairs and Personnel Committee, presented the following personnel actions.

Personnel Changes for Information

These changes did not require action by the Board.

(ATTACHMENT K)

Personnel Changes for Consultation

Mr. Thigpen moved approval to authorize the Chancellor to forward to the President and the Board of Governors the personnel report and recommendations presented for consultation. Ms. Bryant seconded the motion and it carried.

(ATTACHMENT L)

Personnel Changes in Academic Affairs

New Appointments and Recommendation for Salary Increase for EPA Non Faculty

(ATTACHMENT M)

Personnel Changes in Health Affairs

Designation to Named Professorship, Appointments, Reappointment at the Same Rank, and Promotions

(ATTACHMENT N)

Recommendations for Exceptions to Employment Policies Annual Leave Provisions

(ATTACHMENT O)

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Chairman Stevens requested that everyone be excused except the members of the Board to discuss personnel matters.
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MOTION TO RECONVENE IN OPEN SESSION

On motion of Ms. Bryant, seconded by Dr. Sanders, the Board reconvened in open session.

OPEN SESSION

REPORT OF THE ACADEMIC AFFAIRS AND PERSONNEL COMMITTEE

Mr. Pardue moved approval of the following:

Personnel Changes in Academic Affairs (ATTACHMENT M)

Personnel Changes in Health Affairs (ATTACHMENT N)

Recommendations for Exceptions to (ATTACHMENT O)

Employment Policies Annual Leave Provisions

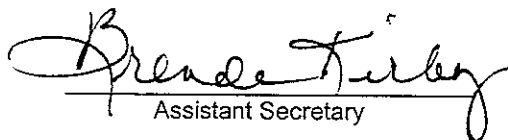
Ratification of Mail Ballot Dated (ATTACHMENT P)
July 28, 1998

Ratification of Mail Ballot Dated (ATTACHMENT Q)
August 19, 1998

Mrs. Wood seconded the motion and it carried.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:30 p.m.


Assistant Secretary

