

**BOARD OF TRUSTEES MEETING**  
**The University of North Carolina at Chapel Hill**

The Board of Trustees met in regular session on Wednesday, July 22, 2009, at The Carolina Inn, Chancellor Ballroom West, at 5:08 p.m. Chair Perry presided.

**OATH OF OFFICE**

The Honorable Willis P. Whichard, Former Associate Justice of the North Carolina Supreme Court, administered the Oath of Office to new and reappointed members of the Board:

New members:

Donald Williams Curtis  
Wade H. Hargrove, Jr.  
Edward C. Smith  
John L. Townsend III  
Felicia A. Washington

Reappointed members:

Barbara R. Hyde

**ROLL CALL**

Heather Galvan called the roll and the following members were present:

Roger L. Perry, Sr., Chair	Sallie Shuping-Russell
Donald Williams Curtis	Edward C. Smith
John G. B. Ellison, Jr.	John L. Townsend III
J. Alston Gardner	Felicia A. Washington
Wade H. Hargrove, Jr.	Robert W. Winston
Barbara R. Hyde	Jasmin M. Jones

Phillip L. Clay was absent.

Chair Perry opened the meeting by reading the following statement regarding the State Government Ethics Act:

"As Chair of the Board of Trustees, it is my responsibility to remind all members of the Board of their duty under the State Government Ethics Act to avoid conflicts of interest and appearances of conflict of interest as required by this Act. Each member has received the agenda and related information for this Board of Trustees' meeting. If any Board member knows of any conflict of interest or appearance of conflict with respect to any matter coming before the Board of Trustees at this meeting, the conflict or appearance of conflict should be identified at this time."

**BUILDINGS AND GROUNDS COMMITTEE**

Bruce Runberg, Associate Vice Chancellor for Facilities Planning and Construction, and Anna Wu, Director of Facilities Planning, presented the following items to the committee:

• **Acquisition by Lease of Office Space for UNC-CH, Office of Research Information Systems (ORIS)**- Mr. Winston, Committee Chair, moved ratification to lease approximately 2,400 SF of office space at a location to be determined for the UNC-CH, Office of Research Information Systems (ORIS). The lease term is for a three-year period commencing September 1, 2009, or as soon as possession is taken. The initial rent shall not exceed \$48,800 per annum or \$19.50 per SF not including utilities and janitorial services. Rent shall not increase more than 3% per annum both in the base lease and the renewal options.

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Ms. Shuping-Russell seconded the motion and it carried.  
(ATTACHMENT A)

• **Site Approval- Interfaith Council Community House.** Mr. Winston moved ratification to provide a new 16,000 SF facility for the Interfaith Council to house the Community House residential program for homeless men. The University has agreed to lease a portion of the former Duke Energy site to the Town of Chapel Hill who will then sublease the property to the Interfaith Council for the construction of the Community House.

Ms. Hyde seconded the motion and it carried.  
(ATTACHMENT B)

• **Property Disposition by Ground Lease to the Ronald McDonald House.** Mr. Winston moved ratification for a new ground lease to the Ronald McDonald House of Chapel Hill, Inc. for the purpose of building a new long-term stay facility. It is currently proposed that this new facility will consist of a 20,000 SF building containing 24 private guest suites and will be specifically designed for long-term use by families. The new lease area will be approximately 2.73 acres located behind and adjacent to the existing Ronald McDonald House leased property and extending beyond the former golf cart path to the new Highland Woods Road and Highland Woods subdivision lots as shown on the attached map. A site plan and other details of the proposed development, including design review of the facility, will be brought back to the Board of Trustees for review and approval.

The original lease to the Ronald McDonald house was executed in December of 1985, for a period of 20 years at a rate of \$1/yr. included an area of approximately 2 acres. The lease was amended in June of 2001, to include an additional 0.4 acre area and to extend the expiration date of the lease to October 2035. The proposed new lease for this 2.73 acres would have a term of 26 years, ending in October 2035, to correspond with the terms of the existing lease. The rental rate for the new lease will also be \$1/yr. The lease will contain conditions requiring that the lease will be terminated unless construction is commenced within a defined period of time and that public access across the site remain open.

The motion was duly seconded and it carried.  
(ATTACHMENT C)

• **Site Approval- South Road Pedestrian Bridge.** Mr. Winston moved ratification to provide a new pedestrian bridge across South Road from the Pit to Stadium Drive. The project budget for advance planning is \$400 K with funding from the University provides a new pedestrian bridge across South Road from the Pit to Stadium Drive. The project budget for advance planning is \$400 K with funding from the University. The concept plan is presented to the Board of Trustees for review and comment.

There was much discussion about the site of the bridge and necessity of the bridge. Ms. Wu addressed all questions. Mr. Ellison seconded the motion and it carried.

(ATTACHMENT D)

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A copy of the PowerPoint presentation is located at: [www.unc.edu/depts/trustees/](http://www.unc.edu/depts/trustees/) and is also filed in the Office of the Assistant Secretary.

• **Preliminary Design Review- South Road Pedestrian Bridge.** This project provides a new pedestrian bridge across South Road from the Pit to Stadium Drive. The project budget for advance planning is \$400 K with funding from the University. The concept plan is presented to the Board of Trustees for review and comment. No formal action is requested at this time.

Trustee Jones read some thoughts about the bridge from the student perspective. She shared thoughts and feelings, asked questions and gave suggestions regarding the bridge. Anna Wu answered some of her questions and quelled some of the concerns. There was also much discussion and feedback about the design of the bridge from the other trustees.

On Trustee Jones' suggestion, Mr. Runberg and Ms. Wu will look at providing information sessions to the campus about the bridge, its use, and its funding sources.

(ATTACHMENT E)

A copy of the PowerPoint presentation is located at: [www.unc.edu/depts/trustees/](http://www.unc.edu/depts/trustees/) and is also filed in the Office of the Assistant Secretary.

**RECESS**

Chair Perry recessed the Board meeting at 6:10 p.m.

**RECONVENE**

Chair Perry reconvened the Board meeting at 8:01 a.m. on Thursday, July 23, 2009, at The Carolina Inn, Chancellor Ballroom East and West.

**ROLL CALL**

Heather Galvan called the roll. The roll was the same as on Wednesday, July 22.

**ELECTION OF OFFICERS**

Trustee Hyde presented the slate of officers to the Board. Mr. Ellison moved approval of the following slate of officers for the term July 2009 to July 2010. Mr. Curtis seconded the motion and it carried.

Robert W. Winston III- Chair  
Barbara R. Hyde- Vice Chair  
Phillip L. Clay- Secretary  
Brenda W. Kirby- Assistant Secretary

**CHAIR PERRY'S REMARKS**

Chair Perry began his remarks by thanking the Board for the privilege of being the chair for two years. He said it was one of the most rewarding things he has ever done, and that it was a great honor and privilege to serve. Mr. Perry welcomed the new trustees and then shared his admiration for all of the trustees on the Board. He thanked Brenda Kirby for her support and help throughout his two years. Mr. Perry concluded his remarks by acknowledging the hiring of Chancellor Thorp as one of the Board's greatest accomplishments.

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He then relinquished the chairmanship and gavel to Mr. Winston. A round of applause was given to Mr. Perry.

**CHAIR WINSTON'S REMARKS**

Chair Winston expressed his appreciation to the Board and to the confidence they have placed in him to be chair. Mr. Winston praised Trustee Perry for his tireless pursuit and making the university a better place than when he took office. He acknowledged his leadership in searching for and hiring a new chancellor and in the great progress made regarding Carolina North. He then requested that Vice Chair Hyde read the following resolution.

**RESOLUTION OF APPRECIATION  
FOR  
ROGER L. PERRY, SR.**

**WHEREAS**, Roger Perry has led the Board of Trustees as chair since 2007, a period of transition and economic change; during which his reasoned, steady leadership style, personal warmth and sense of humor combined in powerful ways to keep the Board focused on the issues at hand and move projects forward;

**WHEREAS**, Mr. Perry worked tirelessly on all aspects of being chair, advocating thorough and open discussion of University finances, representing the University at campus and town functions, and skillfully guiding critical deliberations about key issues including enrollment growth, internationalization and capital projects;

**WHEREAS**, Mr. Perry played a major role in the successful conclusion of the Carolina First Campaign, which raised \$2.38 billion and surpassed the original goal, making it the most successful private fund-raising campaign in University history;

**WHEREAS**, Mr. Perry ensured a seamless transition when Chancellor Emeritus James Moeser announced his retirement, and served as vice chair of the search committee that selected Chancellor Thorp;

**WHEREAS**, Mr. Perry is to be especially commended for his leadership advancing the progress of Carolina North; bringing people together, working toward consensus on sensitive issues, and accomplishing what many thought was impossible through patience and an appreciation of the potential benefits for both the University and the community;

**WHEREAS**, Mr. Perry has served on the Board since 2003, and will continue his service; and

**WHEREAS**, Mr. Perry's integrity is unimpeachable, his determination is unwavering, and his commitment to Carolina is unmatched;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the University of North Carolina at Chapel Hill, congratulates Roger on a job superbly done and expresses its deepest gratitude for his devotion to his state and his alma mater.

On motion of Mr. Hargrove, and dually seconded, the Board unanimously approved adoption of the Resolution of Appreciation and applauded Mr. Perry.

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Chair Winston continued his remarks by welcoming the five new Board members. He shared his vision with the Board about what he hopes to accomplish and how to proceed. He mentioned the following goals:

- **Maintaining the quality of the student body in relation to enrollment growth.** With the results of the Best Place to Teach, Learn and Discover Report, as well as the Arts & Sciences report, we have learned from these reports that we must not diminish the quality of the student body as we move forward to increase enrollment.
- **Training our faculty to be better teachers and administrators and to give them a better opportunity for personal growth.** We have the opportunity to make a difference in their lives with programs such as the Institute for Arts and Humanities and the Center for Faculty Excellence. We can take a leadership role in creating the best possible environment for our faculty. This is an area where we can and should take a leadership role. Trustee Gardner will focus on student and faculty improvement in the University Affairs committee.
- **Globalizing UNC.** We need to become a global leader in education. We should embrace the global leadership presentation given to us last spring by Bill Harrison. It a very well thought out plan by some thoughtful people with international expertise. Becoming more global is an attainable goal with tangible benefits to the people of North Carolina and UNC.

Chair Winston concluded his remarks by speaking about the financial situation of the university. We have been cutting as mandates have come down from President Bowles and the BOG. With the reality of the statewide funding challenges, we are going to approach our predicament with a strategic outlook. We must continue to look ahead and figure out how we can manage with less. We must dictate its future by being strategic and proactive in making sure we focus our resources in away that moves us ahead versus being reactionary. We must do our job to get the word out about the value we bring to North Carolina. Our efforts with the Bain Study is giving us insight into areas for better efficiency, better opportunities to lower cost, create better organizational structure with the ultimate goal of making us better at what we do.

**CONSENT AGENDA**

**Approval of Minutes**

On motion of Ms. Shuping-Russell, seconded by Mr. Ellison, the minutes of the regular meeting of May 27-28, 2009, were approved as distributed.

On motion of Ms. Shuping-Russell, seconded by Mr. Ellison, the minutes of the special meeting of June 25, 2009, were approved as distributed.

(ATTACHMENT F)

**Ratification of Mail Ballots**

On motion of Ms. Shuping-Russell, seconded by Mr. Ellison, the following mail ballot dated June 17, 2009, was approved as distributed:

- Personnel changes for information, personnel changes in Academic Affairs, personnel changes in Health Affairs, and tenured personnel actions.

(ATTACHMENT G)

On motion of Ms. Shuping-Russell, seconded by Mr. Ellison, the following mail ballot dated June 22, 2009, was approved as distributed:

- Salary Increase.

(ATTACHMENT H)

### COMMITTEE CHAIR APPOINTMENTS

Chair Winston announced the following committee chair appointments for the 2009-2010 year.

Sallie Shuping-Russell, Chair – Audit and Finance Committee  
Phillip L. Clay, Chair – Buildings and Grounds Committee  
Alston Gardner, Chair – University Affairs Committee

### CHANCELLOR'S REMARKS

Chancellor Thorp began his remarks by thanking Chair Perry for his hard work as Chair. He welcomed the five new trustees and continued his remarks by mentioning the following:

- **Budget Update-** Under the leadership of President Bowles, went ahead and distributed a ten percent cut to our state budget which was \$60 million. We decided it was best to implement that on July 1, before the state budget was finalized. All budget information has been posted on the budget website which is on the homepage at [www.unc.edu](http://www.unc.edu). These are painful cuts; however, we can't let the current situation paralyze us. We have to make good decisions now for the long-term health of the University. That's why the Bain & Company report is so valuable.
- **Research Funding Achievements-** Vice Chancellor Tony Waldrop and his team have done another great job this past year supporting the work of the faculty in seeking research funding. We project a final fiscal 2009 total of more than \$716 million, which would reflect a more than five percent increase over last year. This year's current number includes only a fraction of the federal stimulus research funding already in the pipeline. Professor Tom Meyer's consortium has secured about \$17 million, funded by the U.S. Department of Energy, over five years to establish an Energy Frontier Research Center that will study low-cost and efficient solar fuels production by artificial photosynthesis. Very few universities are showing these kinds of results. It speaks directly to the quality of the research our faculty are conducting.
- **Development— CASE Award-** The Council for the Advancement and Support of Education has honored the University for the 10<sup>th</sup> time in the past 17 years with its 2009 CASE-Wealth Engine Award for Educational Fundraising in the category of "Overall Performance." No other university, public or private, can match that record. CASE bases its awards on the analysis of a panel of peer institution judges who evaluate three years of fund-raising data supplied by each school. He praised the work of the development staff, volunteers, faculty, deans and other administrators, and thanked the donors.
- **Chronicle of Higher Education Workplace Recognition-** The Chronicle of Higher Education has ranked Carolina among the nation's "Great Colleges to Work For" based on results of a new survey announced this month. The Chronicle created the "Great Colleges to Work For" program to recognize small groups of campuses based on enrollment size for best practices and policies. Carolina appears on the following lists: Teaching Environment, Facilities and Security, Connection to Institution and Pride, and Respect and Appreciation.

### STUDENT BODY PRESIDENT'S REMARKS

Ms. Jones commented on the following:

- What Student Government has been doing this summer
- Task force for the Sustainability of Chapel Hill
- Working with candidates for Mayor and Town Council
- State interaction- composed letter to state legislatures for students to have a voice about Carolina
- ASG has been a great joy.

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- Safe Celebration Plan for when students celebrate after major events
- Working with units on reorganization of the University with the Bain report suggestions
- C-TOPS

Ms. Jones concluded her remarks by singing the song she sings to the incoming students to get them excited about coming to Carolina.

(A copy of Ms. Jones' remarks is filed in the Office of the Assistant Secretary.)

**BAIN REPORT**

Chancellor Thorp introduced Ritch Allison, Jeff Deneen, and Mark Finlan of Bain and Company. They have helped us study our operations, and our objective is to make our administrative work as efficient and effective as possible.

Ritch Allison, of Bain and Company, provided a report on the project objectives and scope, key findings, high potential options, and next steps for the University's processes. The objective is to identify options to improve UNC-Chapel Hill's operating cost structure through more efficient and effective operations to facilitate long-term growth, within boundaries of guiding principles. The project scope included university administration and all fourteen schools. Key findings include administrative expenses per student have grown faster than academic expenses, UNC has a complex organizational structure, multiple layers of management can exacerbate complexity, and complexity and related operating issues lead to inefficiency. When UNC begins to make the proposed changes, we can expect to see increased effectiveness and more satisfied people. It will be important for UNC to align key stakeholders and the university around which options to pursue and designate their relative priority in order to implement the necessary changes.

Chancellor Thorp commented that we are on our way on a number of the recommendations. Chancellor Thorp and Vice Chancellor Mann have announced some measures in regard to energy conservation. In addition, the ten percent budget cut includes some changes to Centers and Institutes, as well as, personnel changes that will simplify the organizational chart. Chancellor Thorp reiterated his appreciation for the engagement from Bain and Company, as well as the university community.

(ATTACHMENT I)

A copy of the PowerPoint presentation is located at: <http://www.unc.edu/depts/trustees/>

A copy of the presentation is also filed in the Office of the Assistant Secretary.

The video report is located at: <http://universityrelations.unc.edu/budget/>

**SCOOTER POLICY UPDATE**

Chair Winston allowed Brian Moynihan, a university staff member, to speak about their concerns regarding the new scooter policy as part of the Parking Ordinance. Chair Winston shared his appreciation for the way in which the students, faculty, and staff have approached the issue and expressed their concerns. (A copy of Mr. Moynihan's remarks is filed in the Office of the Assistant Secretary.)

**REPORT OF THE AUDIT AND FINANCE COMMITTEE**

Ms. Shuping-Russell, Committee Chair, moved for approval by the Board of the following items which were brought forth as a motion formerly approved by the committee.

- **Annual Audit Certification Letter Process.** Phyllis Petree, Director of Internal Audit, presented the Annual Audit Certification Letter to the committee. In fiscal year 2008, The UNC Board of Governors (BOG) instituted a new process which requires that the Audit and Finance Committee:

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- Formally approve the annual internal audit plan (done in September 2008);
- Receive at least four reports relative to internal audit matters from the Director of Internal Audit and reports with corrective action plans from projects with significant reportable conditions;
- Review or discuss results from audits and reviews performed by the North Carolina Office of the State Auditor; and
- Review audits and management letters for University Associated Entities.

The BOG process also requires that campus Audit and Finance Committee issues a letter certifying that they have met these requirements.

Each campus Internal Audit Director must issue a similar certification letter and provide to General Administration a copy of the approved annual audit plan, a summary of audit plan results, and information about any significant findings identified in the prior fiscal year. We sent a copy of our 2008/09 audit plan to General Administration in July 2008 and a summary of the results of that plan on June 29, 2009. Internal Audit issued its fiscal year 2008/09 certification letter to the Board of Governors on July 15, 2009.

The motion was duly seconded and it carried.

(ATTACHMENT J)

• **Transfer to the University of the Endowment's Distribution.** Vice Chancellor Mann presented for approval the transfer to the University of the Endowment's Distribution. The Board of Governors requires that the Trustees approve transfer of Endowment income to the useful possession of the institution. The Board of Trustees of the Endowment Fund has already approved the proposed transfer for University expenditure during the 2009-2010 fiscal year. In your book, there is a table showing the proposed transfer from the Endowment, by category, for expenditure during the 2009-2010 fiscal year, as well as a page of explanatory notes.

Mr. Townsend seconded the motion and it carried.

(ATTACHMENT K)

• **Revision to Ordinance Regulating Traffic and Parking.** The committee reconsidered the permit pricing for two-wheeled motorized vehicles and reduced it to \$24 with no sliding scale related to income for the 2009-10. The price will be revisited as part of the next overall five-year permit pricing plan to be presented to the Board next spring. It was recommended that the full Board approve this permit price change as recommended by the Audit and Finance Committee.

The motion was duly seconded and it carried.

(ATTACHMENT L)

Ms. Shuping-Russell presented the committee's report on the following items, which were presented previously to the committee for information only (no formal action was requested at that time).

• **A Financial Overview 2008-2009 and Budget Picture 2009-2010.**

**2008-2009-** Vice Chancellor Mann presented the 2008-2009 year end financial summary. He provided a handout which showed the 6.9% (\$39.4 million) non-recurring cuts and a 1% (\$5.6 million) recurring cut last fiscal year. Of the non-recurring cuts, \$36 million reverted to the state. \$1.4 million resulted from a state mandated furlough. A



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hiring, travel and expenditure freeze was also mandated by the state in the last few months of the fiscal year. The only exceptions were for direct instructional needs. The total cut for fiscal year 2008-2009 was \$45,093,101.

**2009-2010-** The state is currently operating under a continuing resolution (84% of last year's base budget) through July 31. Until a new budget is passed, continuing resolutions will be required to keep state agencies operating.

Thus far, the House and Senate have agreed:

	<u>UNC-Chapel Hill</u>	<u>System-wide</u>
• Enrollment Growth	\$5 million	\$44 million
• Cancer Research Fund		
• Need-Based Financial Aid	\$1.9 million	\$23.4 million
Remaining issue - tuition increase		
Repair and Renovation (R&R)	\$4 million (roughly)	

The campus has announced a 10% permanent reduction action now even though final budget cuts have not been determined by the legislature. This \$59,828,261 reduction affects all components of campus operations. This is not an across the board reduction.

• **Report on Fundraising-** Matt Kupec, Vice Chancellor for University Advancement, reported that despite the very tough economic climate, FY 2008-2009 was a very strong year for Carolina.

- \$271,248,202 has been secured in cash flow - a 10% decrease from last year's record breaking year but it represents the 2<sup>nd</sup> highest total in Carolina's history. (ACC peers are reporting losses in the 13% to 20% range.)
- We continue to feel the pinch of the economic crisis. However, the good news is that activity level continues at an aggressive pace and we are documenting a steady level of new commitments. We continue to perform in the top quartile of peers.

UNC was awarded the CASE Award recognizing outstanding fund-raising performance for the 10<sup>th</sup> time in 17 years. No other university has won the award as many times.

Chair Winston asked those who report to the Board to no longer bring handouts to the meetings. He would like for the Board to go paperless in the coming months and eliminate all paper usage.

**REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE**

Mr. Gardner, Committee Chair, moved approval on the following item, which was presented previously to the committee for action:

- **Post Tenure Review-** Vice Chancellor and General Counsel, Leslie Strohm, provided an overview of changes to policies on tenure. The most significant change affects the appeal process for faculty who are denied tenure, clarifying that only a decision by the Chancellor can be appealed to the Board of Governors. The committee voted approval of the new guidelines.

(ATTACHMENT M)

The motion was duly seconded and it carried

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Mr. Gardner, Committee Chair, presented the committee's report on the following items, which were presented previously to the committee for information only (no formal action was requested at that time).

• **Provost Remarks-** Bruce Carney reported on the following:

- Searches underway for:
  - Dean of SILS
  - Dean of Dentistry
  - Registrar
- Work on new academic plan

• **Quality Enhancement Plan (QEP) Report-** Bobbie Owen reported on the following:

- Maymester programs, a 3-week intensive class and field experience
- Connected curriculum
- Increasing emphasis on undergraduate research

The QEP is an integral part of accreditation process and holds us accountable for measuring results.

A copy of the PowerPoint presentation is located at: <http://www.unc.edu/depts/trustees/>

A copy of the presentation is also filed in the Office of the Assistant Secretary.

• **Faculty Chair Remarks-** McKay Coble spoke about her plans for the future and mentioned the following:

- Fixed term faculty
- Use of Emeritus faculty who would like to mentor students and younger faculty members
- Faculty communication
- Interaction between professional schools and the college
- Graduate degree in Arts Entrepreneurship

**MOTION TO CONVENE IN CLOSED SESSION**

On motion of Vice Chair Hyde, and duly seconded, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11 (a) (1) (to prevent the disclosure of privileged information under Section 126-22 and the following); and also pursuant to Section 143-318.11 (a) (2), (3), (5), and (6).

**CLOSED SESSION**

Chancellor Thorp spoke to the Board about a personnel matter. The actions will be voted on in open session.

(ATTACHMENT N)

**REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE**

Mr. Gardner, Committee Chair, presented the personnel and salary approvals dated July 13, 2009, for the Board's consideration. The actions will be voted on in open session.

(ATTACHMENTS O-P-Q-R-S)

**LEGAL ADVICE**

General Counsel Leslie Strohm advised the Board on several legal matters.

**EXECUTIVE CLOSED SESSION**

Chair Winston convened the Board in Executive Closed Session to discuss personnel and legal matters.

**RECONVENE MEETING IN OPEN SESSION**

Chair Winston reconvened the meeting in open session.

**OPEN SESSION**

Mr. Townsend moved approval by the Board of the following personnel matter regarding the Vice Chancellor for Human Resources. Ms. Washington seconded the motion and it carried.  
(ATTACHMENT N)

**REPORT OF THE UNIVERSITY AFFAIRS COMMITTEE**

Mr. Gardner, Committee Chair, moved approval by the Board of the following personnel actions dated July 13, 2009, which were discussed earlier in closed session. The motion was dually seconded and it carried.

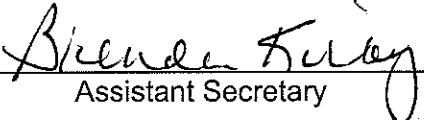
- The personnel changes for information did not require action by the Board.  
(ATTACHMENT O)
- Personnel changes in Academic Affairs.  
(ATTACHMENT P)
- Personnel changes in Health Affairs.  
(ATTACHMENT Q)
- Tenured Personnel Actions.  
(ATTACHMENT R)
- Request for Approval- Non-Salaried Compensation.  
(ATTACHMENT S)

Ms. Shuping-Russell moved approval by the Board of the following personnel matter regarding the Assistant Director for Career Services to continue to serve as an Alderman for the Town of Carrboro. Ms. Hyde seconded the motion and it carried.  
(ATTACHMENT T)

Chair Winston stated that the personnel and salary actions voted on in open session had been distributed to the press.

**ADJOURNMENT**

There being no further business to come before the Board, Chair Winston adjourned the meeting at 10:47 a.m.

  
Assistant Secretary