

**BOARD OF TRUSTEES MEETING**  
**The University of North Carolina at Chapel Hill**

The Board of Trustees met in regular session in the Faculty Lounge of the Morehead Building on November 18, 1999 at 8:30 a.m. Chairman Cates presided.

The Academic Affairs and Personnel Committee, Student Affairs Committee, Finance and Business Committee, and the Development Committee all met as a Committee of the Whole.

**ROLL CALL**

Assistant Secretary Brenda Kirby called the roll and the following members were present:

Anne W. Cates, Chairman  
Dr. William R. Jordan, Vice Chairman  
David E. Pardue, Jr., Secretary  
William J. Armfield, IV  
Timothy B. Burnett  
Walter R. Davis  
Nicholas P. Heinke  
Jean Almand Kitchin  
Dr. Charles A. Sanders  
Richard Y. Stevens  
Richard T. Williams

The following members were absent:

James E. S. Hynes  
Cressie H. Thigpen, Jr.

**APPROVAL OF MINUTES**

On motion of Chairman Cates, seconded by Dr. Sanders, the minutes of the regular meeting of September 23, 1999 and the minutes of the special meeting of October 28, 1999 were approved as distributed.

**CHAIRMAN'S REMARKS**

Chairman Cates commented on the following:

- The University was awarded a \$42 Million contract to study the effectiveness of new drugs for Alzheimer's disease and for schizophrenia. The contract is the largest ever awarded by the National Institute of Mental Health.
- Charles Schwab awarded a \$10 Million matching grant to All Kinds of Mind, a nonprofit institute which will be located in Chapel Hill and will be headed by Dr. Melvin Levine, director, Center for the Study of Development and Learning, and Pediatrics professor.
- Mr. Heinke's 1999-2000 Executive Branch October Report
- Mr. Thigpen has been sworn in as president of the North Carolina State Bar.

### **CHANCELLOR'S REMARKS**

Mr. McCoy commented on the following:

- The Davie Award Ceremony held on November 17, 1999
- Two fires in Morrison Residence Hall on November 17, 1999
- Presentation of the Annual North Carolina Awards on November 15, 1999. Four individuals with UNC ties were among the award winners.
- The Chancellor's Science Seminar Series
- Hurricane relief efforts
- A retreat for senior administrators in early January 2000 to discuss Pan University planning priorities
- New financial campaign. Campaign Cabinet members have been calling on various campus leaders to discuss their work and visions.
- State Employees Combined Campaign (SECC)

### **STUDENT BODY PRESIDENT'S REMARKS**

Mr. Heinke commented on the following:

- Point-to-Point and safety services on campus. These services were strongly affected by the budget cut because they weren't an academic unit.
- Tuition. Student leaders from each of the University System's sixteen campuses met and discussed the tuition issue.
- Student efforts in the hurricane relief operations
- Update concerning the program initiated by Carmen Hooker to bring middle school age children affected by the hurricane to Chapel Hill for a day of visiting the University and attending a sporting event.
- Sports programs
- First Annual Community Service Day to be held near the end of the Spring Semester--tentatively scheduled for April 15, 2000. It is anticipated that faculty, staff, students, alumni, trustees, and administrators will come together to work on various service projects within the University, as well as in the local community. A letter will be sent to everyone explaining the tentative plans.

### **Y2K PREPARATIONS UPDATE**

Vice Chancellor Marian Moore, Information Technology, introduced Stephen Jarrell, Year 2000 project leader. Mr. Jarrell updated the Board on the Year 2000 Project and said that the campus is in very good shape with regard to being Y2K compliant.

Vice Chancellor Moore also introduced Jeanne Smythe, project manager, Year 2000 Project Office, who updated the Board concerning possible outside attacks on the University's computer system during the holiday rollover period.

A Year 2000 Preparedness Report for November 1999 was distributed to the Board. [A copy of the report is filed in the Office of the Assistant Secretary.]

## **ACADEMIC AFFAIRS AND PERSONNEL COMMITTEE**

### **CCI Update**

Vice Chancellor Marian Moore updated the Board on the University's Carolina Computing Initiative (CCI).

She advised the Board on a plan started by Microsoft for universities to contract for new software leasing. The contract covers all university-owned PCs and Macs, all student-owned PCs and Macs, and all faculty and staff personal use--at home, on private computers. The University has signed its portion of the contract, which has to now go up the chain to Microsoft. The contract covers all operating system upgrades.

### **The Office of Undergraduate Research**

Dean Risa Palm, College of Arts and Sciences, introduced Patricia Pukkila, director of the Office of Undergraduate Research. Professor Pukkila distributed a handout to the Board describing the Office of Undergraduate Research. [A copy of the handout is filed in the Office of the Assistant Secretary.]

Professor Pukkila described the mission of the Office of Undergraduate Research, "to engage undergraduate students with the research enterprise throughout the University--both outside and inside the classroom." She reported on the following related to the Office of Undergraduate Research: (a) origins, (b) opportunities for students, (c) examples of current undergraduate projects, and (d) office goals.

The Office of Undergraduate Research will be housed in the Johnston Center for Undergraduate Excellence when renovations are completed.

Professor Pukkila invited the members of the Board to participate in the campus-wide celebration in research, which is currently being planned some time around the first week in April 2000. Invitations to the event will be sent to the Board.

## **STUDENT AFFAIRS COMMITTEE**

### **Student Life Update**

Vice Chancellor Sue Kitchen updated the Board on student life at the University, including campus and off-campus activities.

She introduced Don Luse, director of the Carolina Union. Mr. Luse described the activities and services of the Carolina Union.

Two student members of the Carolina Union Activities Board (Lauren Sacks, president, and Carrie Roberts, Music Arts/Concerts Committee chair) and two student employees of the Carolina Union (Butch Garris, a supervisor in the Production Services Department, and Aurelia Stallworth, a sales associate and accounting clerk in the Box Office) described their specific areas in the Carolina Union.

## **FINANCE AND BUSINESS COMMITTEE**

### **Approval of Final Plans and Specifications for an Addition to and Renovation of the Frank Porter Graham Student Union**

Dr. Sanders moved approval of the final plans and specifications for an addition to and renovation of the Frank Porter Graham Student Union. Mr. Burnett seconded the motion and it carried.

(ATTACHMENT A)

### **Approval of the Design of the Teaching/Research Building for the School of Public Health**

Chairman Cates asked if landscaping would be included in the project. Mr. Runberg stated that landscaping would be included.

There was discussion concerning the roofing design of the building.

Mr. Pardue moved approval of the design of the Teaching/Research Building for the School of Public Health subject to professionals reviewing the issues of a flat roof. Mr. Stevens seconded the motion and it carried.

(ATTACHMENT B)

### **Approval of Selection of an Engineer to Conduct a Utility Metering Study**

Mr. Pardue moved approval to select Booth & Associates to conduct a utility metering study. Dr. Jordan seconded the motion and it carried.

(ATTACHMENT C)

The following items were presented for information only (no formal action was required):

### **Budget Update**

Dr. John P. Evans, Interim Vice Chancellor for Finance and Administration, presented a Budget to Actual Report for the first quarter, July 1, 1999 through September 30, 1999.

(ATTACHMENT D)

### **Wachovia Contract/University One Card**

Dr. Evans updated the Board on this matter.

### **Master Plan**

Mr. Pardue reported on a meeting to be held on January 26, 2000 during the afternoon for an update on the Master Plan. Further details concerning the meeting will be sent to the Board.

## **DEVELOPMENT COMMITTEE**

### **Development Update**

Mr. Burnett, chairman of the Development Committee, presented a report regarding the level of activity and current contributions in the Office of University Advancement. [A copy of the report is filed in the Office of the Assistant Secretary.]

Mr. Burnett reported on the Campaign Planning Committee, which recently met in Charlotte.

Mr. Burnett also referred to the January retreat mentioned earlier by Chancellor McCoy. Chancellor McCoy explained that the retreat would be for senior administrators to discuss and come to agreement on the University's overall plan, including a statement of vision, mission, critical issues and strategic priorities.

#### **REPORT OF INVESTMENT FUNDS**

Mr. Mark Yusko, chief investment officer, presented the Report of Investment Funds. [A copy of the report is filed in the Office of the Assistant Secretary.]

#### **REPORT OF THE ENDOWMENT FUND**

Mr. Yusko presented the Report of the Endowment Fund.

Dr. Sanders moved to approve the transmittal of the 1998-1999 Annual Report of the Endowment Fund to the Board of Governors. Mr. Stevens seconded the motion and it carried.

(ATTACHMENT E)

#### **ELECTION OF A MEMBER OF THE BOARD OF TRUSTEES OF THE ENDOWMENT FUND OF THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL**

Mr. Armfield moved to elect Trustee Jordan to the membership of the Board of Trustees of the Endowment Fund of The University of North Carolina at Chapel Hill for a term concurrent with his Trustee term, which ends on June 30, 2001. Mr. Pardue seconded the motion and it carried.

(ATTACHMENT F)

#### **ACC CERTIFICATION FORM**

Ms. Susan Ehringhaus, vice chancellor and general counsel, presented the 1999-2000 ACC Governing Board Certification Form to the Board. Mr. Stevens moved that the ACC Certification Form be adopted as presented. Mr. Williams seconded the motion and it carried.

(ATTACHMENT G)

#### **CONTRACT RATIFICATION**

Dr. Sanders moved ratification of the assignment of Vilcom's multi media contract to Learfield Communications. Mr. Pardue seconded the motion and it carried.

(ATTACHMENT H)

#### **MOTION TO CONVENE IN CLOSED SESSION**

On motion of Mr. Pardue, seconded by Mr. Heinke, the Board voted to convene in closed session pursuant to North Carolina General Statutes Section 143-318.11 (a) (1) (to prevent the disclosure of privileged information under Section 126-22 and the following) and also pursuant to Section 143-318.11 (a) (2), (3) and (6).

**CLOSED SESSION**

- Development Committee - Regarding the Honorary Degrees and Special Awards Committee
- Report of the Academic Affairs and Personnel Committee, subject to final action in open session

**DEEP CLOSED SESSION**

Chairman Cates excused everyone except the members of the Board.

**RESUMPTION OF OPEN SESSION**

Chairman Cates reconvened the Board in open session.

**REPORT OF THE ACADEMIC AFFAIRS AND PERSONNEL COMMITTEE**

Dr. Sanders moved approval of the following:

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|--|----------------|
| Personnel Changes in Academic Affairs              | (ATTACHMENT I) |
| Personnel Changes in Health Affairs                | (ATTACHMENT J) |
| Ratification of Mail Ballot dated October 20, 1999 | (ATTACHMENT K) |

Mr. Stevens seconded the motion and it carried.

Dr. Sanders read the following statement: The appendices containing the personnel matters voted on in open session have been distributed to the press.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 2:45 p.m.

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Assistant Secretary